Kaiapoi-Tuahiwi Community Board

Agenda

Monday 16 October 2017

4.00pm

Meeting Room 1 (upstairs)
Ruataniwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:
Jackie Watson (Chair)
Chris Greengrass (Deputy Chair)
Neville Atkinson
Roger Blair
Martin Pinkham
Philip Redmond
Sandra Stewart
AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 OCTOBER 2017 AT 4PM.

Karyn Ward
Community Board Advocate

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES
   3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 18 September 2017

   RECOMMENDATION

   THAT the Kaiapoi-Tuahiwi Community Board:
   (a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 18 September 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS
   5.1 Chris Brown, Green Space Manager, will speak to the Parks and Playground Management Plan.

6 ADJOURNED BUSINESS
7 REPORTS

7.1 Road Naming – Beach Road Developments Limited – Scott Morrow (Land Information Officer)

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No 170926103733.
(b) Approves the alteration to the existing road name from Tapauta Street to Taupata Street.
OR
(c) Retains the current spelling of Tapauta Street.

7.2 Draft Public Domain Policy Reference Group – Geoff Meadows (Policy Manager)

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 170926103988.
(b) Approves Board member …………….. to represent the Kaiapoi-Tuahiwi Community Board on the Draft Public Domain Policy Review Reference Group.

8 CORRESPONDENCE

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:
(b) Ratifies the Kaiapoi-Tuahiwi Community Board Objection to Bottle O Silverstream Liquor Application 21 September 2017 (Trim 170921102331)

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for September-October 2017

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 171010109318.
10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 September 2017 (Trim No. 170926103789)

10.2 Woodend-Sefton Community Board meeting minutes – 11 September 2017 (Trim No. 171003106542)

10.3 Rangiora-Ashley Community Board meeting minutes – 13 September 2017 (Trim No. 170919101095)

10.4 Capital Projects Report for the period ended 30 June 2017 – Report to Audit and Risk Committee 19 September 2017 (Trim No. 17090609337).


RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.6.

Note: Items were circulated to Board members separately.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

12.1 District Plan Review

Consultation closes 5pm, 27 October 2017.


RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Resolves that they wish to submit on the District Plan Review Consultation.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


13.3 **Kaiapoi Regeneration Steering Group**

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 6 November 2017. This meeting is open to the public.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 16 October: $2,400.

15 **MEDIA ITEMS**

16 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

**RECOMMENDATION**

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
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<td>16.1</td>
<td>Minutes of the public excluded portion of a meeting of the Kaiapoi-Tuahiwi Community Board Meeting 18 September 2017</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
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<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
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<tr>
<td>16.1</td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
</tbody>
</table>

**CLOSE MEETING**

See Public Excluded Agenda (blue papers)

**OPEN MEETING**

17 **QUESTIONS UNDER STANDING ORDERS**

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 20 November 2017 at the Ruataniwha Kaiapoi Civic Centre.

**Workshop**

1. **Members’ Forum.**
   Opportunity for members to share potential new ideas and initiatives.
MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIPOI ON MONDAY 18 SEPTEMBER 2017
COMMENCING AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, M Pinkham, P Redmond and
S Stewart.

IN ATTENDANCE
Councillors A Blackie and J Meyer
J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), R
Hawthorne (Property Unit Manager), R Qu (Property Asset Advisor) and A Smith
(Committee Advisor)

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
There were no conflicts of interest noted.

ACKNOWLEDGEMENT
Chairperson J Watson acknowledged the recent passing of former District Councillor
and Kaiapoi Community Board member John Shivas. John served two terms as a
District Councillor and Board member and was an active member of the community.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 21 August 2017

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 21 August 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
It was confirmed that information on the safe pedestrian crossing points in the
Kaiapoi Western arterial route will be provided at a subsequent meeting of the Board.
Simon Rutherford was present and spoke on his proposal to establish a kayak and paddleboard hire service on the Kaiapoi River. With the aid of a powerpoint presentation, S Rutherford provided some background information on the origins of his business which in recent years has been operating at Lake Pegasus. This has involved the hiring of sail boats and kayaks and hosting school groups for sailing lessons. It would be the intention to have a similar facility operating on the Kaiapoi River. S Rutherford noted that having such a facility would boost the numbers of visitors to the town, which in turn would increase patronage at local businesses.

It was suggested that the hire equipment would only travel down the river as far as the Coast Guard building and N Atkinson asked the reasoning for this. S Rutherford said there is other powered boats using the river, and there could be issues with the water being tidal. It would be the intention to determine the previous experience people have had using such equipment, prior to it being hired out. S Rutherford said it would also depend on how long the equipment was being hired for. N Atkinson noted that jet skis do travel quite a long way up the river also.

C Greengrass asked, if there is a group of children having sailing lessons, what safety measures would be in place and would there be a safety boat out on the water during lessons? S Rutherford said that since the Lake Wanaka incident which involved many people using unsuitable inflatable boats and needing to be rescued, there is a duty of care that operators are expected to undertake. There is a challenge to make sure people are safe, though S Rutherford noted that the Kaiapoi River would be quite flat water, compared to being on the water on a windy day in Lake Pegasus. Safety regulations are important, and these can be based on local conditions and it is very important to give advice on tides. S Rutherford said that no one is able to get on or in a vessel without a buoyancy aid on.

S Rutherford expects this proposed hire business will operate seven days a week during school holidays. Lots of family groups have used the facilities at Lake Pegasus which has been very popular. It is intended to have discussions with the local Scout groups for wider promotion of the proposal. Currently there are four or five holiday programme groups being run, and the limitation during school holidays would be the amount of gear that is available for hire.

P Redmond supports this proposal, and considers it an excellent idea for the town. S Rutherford said with using Murphy Park boat ramp this will draw people along the river and make the town centre more vibrant. S Rutherford said they believe their business can be viable, and would be looking at employing two people whenever the business is open. There would be short periods of time when only one person would be there, but there needs to be two at pack up time at the end of the day.

Regarding what is required of the Council in relation to this proposal, C Sargison, advised that arrangements are still to be formalised with others groups proposing to use Murphy Park. This includes the Kaiapoi Croquet Club, which staff have been having discussions with seeking confirmation of their long term plans and St Margaret’s College for their rowing facility. The boat ramp referred to needs some maintenance and repair work undertaken on it. C Sargison will work with S Rutherford on arranging temporary access for his hire business, for the coming season.

Mr Rutherford was thanked for his presentation.
6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 **Kaiapoi Food Forest Trust – Licence to Occupy – Craig Sargison (Manager Community and Recreation)**

C Sargison presented this report which seeks approval of a licence to occupy to the Kaiapoi Food Forest Trust for the development of a food forest in the Kaiapoi East Regeneration Area. This proposal has the support of the Regeneration Steering group.

Moved Neville Atkinson seconded Sandra Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report N° 170913098972

(b) **Notes** that the terms of the Licence to Occupy are aligned with the current lease from the Crown.

(c) **Approves** the licence to occupy (as amended) with Kaiapoi Food Forest Trust (Trim 170818089574)

CARRIED

N Atkinson offered congratulations to all those involved with the inaugural planting day of the Food Forest that took place on Saturday, with over 250 people attending.

7.2 **Application for Kaiapoi-Tuahiwi Community Board’s Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Adviser)**

Board Chair, J Watson, spoke to this report, with three applications for funding from the Kaiapoi Pony Club, Clarkville Playcentre and Pines Kairaki Beach Association.

N Atkinson questioned a previous grant that was approved, which was half of the grant actually requested. When considering this request, some Board members had indicated that the issuing of the grant would be benefiting a closed group of people. N Atkinson has concerns that this may have set a precedent. S Stewart noted that the requests that are coming through are all for what could be considered to be closed groups, or for people who are members of groups. It was noted that there needs to be consistency in the administration of these grants. There followed discussion on the criteria for grants.

J Palmer commented that ultimately it comes down to the judgement of the Board members as to whether it is considered to be a worthwhile purpose. Each application is an application considered on its merits and J Palmer does not feel that the Board should be influenced by merits of previous decisions.

P Redmond noted that if the Board approved all applications, it would have spent all of its allowance in the first three months of the year.
The Board then considered the funding applications in this report.

Regarding the Kaiapoi Pony Club application, A Blackie noted that wages cannot be funded by discretionary grant and that as part of the application was to fund coaching for members, this was not considered to meet the criteria. Members also noted that the Pony Club had been the recipient of grants in previous years.

Moved S Stewart seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No.170905096019.
(b) Declines the application for funding from Kaiapoi Pony Club.

*CARRIED*

The Board discussed the application for funding from the Clarkville Playcentre and it was agreed that there could be other options considered (including using recycled items) to provide indoor play equipment for the children to use on cold and wet days.

Moved J Watson seconded C Greengrass

(c) Declines the application for funding from Clarkville Playcentre.

*CARRIED*

Following a question from P Redmond on how the rebuild of the Pines Beach Hall building was funded, J Palmer advised that it was funded through insurance pay out, and there was a shortfall of $100,000, which was provided from the Council. The Pines Kairaki Beach Association have also done some fundraising for this facility and assisted with considerable voluntary hours work.

Moved C Greengrass seconded N Atkinson

(d) Approves a grant of $500 to The Pines Kairaki Beach Association towards the costs of a celebration to mark the opening of the new Pines Beach Hall.

*CARRIED*

N Atkinson noted that there has been a struggle for this group to get their community facility back after the damage caused by the earthquakes. N Atkinson supports this funding application, in lieu of the work done by the community towards this hall.

S Stewart also supports this funding application, noting the local community buy-in to make this new facility happen, and it will have use far wider than just this community.

P Redmond noted that on the explanations of other Board members he is happy to support this funding application.
7.3 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Edwina Cordwell (Governance Adviser)**

Chairperson J Watson presented this report. There was no discussion.

Moved P Redmond seconded J Watson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No 170901094834.

(b) **Circulates** a copy of this report to all of the Community Boards.

**CARRIED**

7.4 **Ratification of the Kaiapoi-Tuahiwi Community Board’s Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan – Edwina Cordwell (Governance Advisor)**

Chairperson J Watson presented this report. There was no discussion.

Moved J Watson seconded S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170824091413.

(b) **Ratifies** the Board’s Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan (Trim 170822090392)

**CARRIED**

7.5 **Ratification of the Kaiapoi-Tuahiwi Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. – Edwina Cordwell (Governance Advisor)**

Chairperson J Watson presented this report. There was no discussion.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170824091426.

(b) **Ratifies** the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170822090631).

**CARRIED**
8 CORRESPONDENCE
There was no correspondence.

9 CHAIRPERSON’S REPORT
9.1 Chair’s Diary for August-September 2017
J Watson provided some clarification on the events/meetings listed in her Chair’s Diary for August-September. She was unable to attend the events listed on 14 and 16 September and had attended the Reception for Freddy Declerk, from Passchendaele, Belgium, which was held at the Rangiora Town Hall on Sunday 17 September.

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 170912098561.

CARRIED

10 MATTERS REFERRED FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 3 August 2017 (Trim No. 170808084495)
10.2 Woodend-Sefton Community Board meeting minutes – 14 August 2017 (Trim No. 170822090257)
10.3 Rangiora-Ashley Community Board meeting minutes – 9 August 2017 (Trim No. 170808084508)
10.4 Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)
10.6 Changes to Kaiapoi (West) Speed Limits – Ken Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No.170822090290)
10.7 Update on Cam River Enhancement Project - Janet Fraser, (Utilities Planner) and Owen Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)
10.8 Request for Funding to be Brought Forward for Bramleys Road Well Consent to take Water – Colin Roxburgh (Water Asset Manager) – Report to Council 5 September 2017 (Trim No. 170811086311)

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.8.

CARRIED

Note: Items 10.1 – 10.8 were circulated to Board members separately.
11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

C Greengrass

- There is an issue with an incorrect spelling of a street name in Beachgrove subdivision and this will followed up with Scott Morrow. The street sign for Taupata Street has the incorrect spelling of Tapauta.
- Attended Kaiapoi Historical Society meeting
- Pines Beach Hall is in compliance stage, all major purchases have been made and there have been numerous working bees. Opening Ceremony will be in November. There are still concerns with the car park, which has been upgraded but would like it smoothed out some more.
- Has met with Sandra James, Jude Archer and Tina Robinson who are writing a book on Waimakariri’s earthquake recovery.
- Attended the Kaiapoi Promotions Association (KPA) meeting
- You Me We Us, Christine Watton has resigned.
- You Me We Us, Enterprise North Canterbury (ENC) and KPA have recently held a joint meeting and it is intended to continue holding these on a regularly basis.

A Blackie

- Met with G Byrnes (General Manager, Te Kohaka o Tuhaitara Trust) and Duncan Roxborough, about possible road closures of Clarke Avenue and Hood Avenue, at Pines Beach. The surrounding land is currently Crown Land to be divested to the Trust. There is plans proposed for a field research station to be established here, operated jointly by the Trust and the University of Canterbury.
- The food forest planting day was very successful, people came from far away to attend the plantings, and about 80 trees were donated on the day, some with a value of $50 each. The church opened up for the day, there was a blessing conducted and the Kaiapoi North School kapa haka group performed. Two large barbeque tables were donated from the Kaiapoi High School’s woodwork class, and many local businesses and individuals donated trees. There were many fruit trees included in those donated.

J Meyer

- Roading projects are ahead of schedule.

M Pinkham

- Attended Cam River Rehabilitation meeting.
- Attended two workshops for the Kaiapoi Town Centre Plan Review Reference Group.

P Redmond

- Attended the Community Service Awards at Rangiora Town Hall on 29 August.
• Also attended the two workshops on the Kaiapoi Town Centre Plan Review Reference Group.

• Attended the sod turning ceremony for the Passchendaele Walk/Cycle way.

• Attended the talk given by Freddie Declerk on Passchendaele.

• Attended the Waimakariri Health Advisory Group (WHAG) meeting – lack of disabled toilets in Rangiora was mentioned and concerns were expressed that applications for liquor licenses were being received by the Council. Noted that some local authorities are not issuing any further off licenses and on-licenses.

S Stewart

• S Stewart spoke on the Cam River Rehabilitation project, suggesting that the project be given a joint bi-lingual name. Also S Stewart would like to have signage displayed to inform the public on the different stages of the project. The project will commence at the springhead and is going to be looked at as a model and template for others to take aspects from. S Stewart noted that now the money has been allocated, this will not fix the Cam River, but it will be a good start. After 16 years, Waimakariri is leading on a project of this nature and Sandra would like to see this publicized widely and loudly.

Congratulations were extended to P Redmond and M Pinkham for receiving their Community Service Awards, which were presented on 29 August.

12 CONSULTATION PROJECTS

There are no current consultation projects.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:


13.2 New Arterial Road, Kaiapoi

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


13.3 Kaiapoi Regeneration Steering Group

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 2 October 2017. This meeting is open to the public.
14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 18 September: $2,900.

15 MEDIA ITEMS

There were no media items.

16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved J Watson seconded M Pinkham

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

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<td>16.1</td>
<td>Rob Hawthorne, (Property Unit Manager)</td>
<td>Proposed sale process for 137–141 Williams Street, Kaiapoi</td>
<td>Good reason to withhold exists under Section 7</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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CARRIED
CLOSED MEETING

Recommendation to Resume Open Meeting

Moved J Watson seconded P Redmond

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

17 QUESTIONS UNDER STANDING ORDERS

There were no questions.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 16 October 2017 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.50pm.

CONFIRMED

______________________
Chairman

______________________
Date

Workshop

1. Members’ Forum.
   Opportunity for members to share potential new ideas and initiatives.
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: RDG-26 / GOV-26-08-06 / 170926103733
REPORT TO: Kaiapoi Tuahiwi Community Board
DATE OF MEETING: 16 October 2017
FROM: Scott Morrow, Land Information Officer
SUBJECT: Road Naming – Beach Road Developments Limited

1. SUMMARY

1.1. The purpose of this report is to consider altering the name of an existing road which has been created as part of the Beach Grove subdivision in Kaiapoi.

1.3 The proposed alteration to the existing road name was supplied by local historian and resident, Jean Turvey.

Attachments:

i. Plan of the Beach Grove subdivision outlining the existing street location.
ii. Extract from New Zealand Coastal Shipping website on Kaiapoi Ships.
iii. Waimakariri District Council policy for road naming (S-CP4505).

2. RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) Receives report No 170926103733.

(b) Approves the alteration to the existing road name from Tapauta Street to Taupata Street.

Or

(c) Retains the current spelling of Tapauta Street.

3. ISSUES AND OPTIONS

3.1. The current spelling of the name Tapauta Street was taken from the Kaiapoi Pre-approved Road Name List at the time of subdivision and was approved by the Kaiapoi Reserve and Road Naming Committee on 16 September 2013. The spelling of the road name was deemed to be correct at the approval stage.

3.2. The road is named after the ship Taupata which used to operate from Kaiapoi River in the 1960’s. This information was provided by local historian Jean Turvey from the New Zealand Coastal Shipping resource.
3.3. **Options Considered**

3.3.1. Approve the alteration to the existing road name as proposed

3.3.2. Retain the current spelling of the existing road name.

3.4. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. The first stage of the Beach Grove subdivision is fairly well developed and there are at least nine properties currently using Tapauta Street as an address.

4.2. Once the change is approved, the Council will need to notify the residents of the new street name and there may be some costs associated with this.

5. **FINANCIAL**

5.1. The developer will meet the cost of the road name blades and any other associated costs required with altering the name.

6. **CONTEXT**

6.1. A strong sense of community.


6.3. Policy/Delegation Reference - Authority to approve the naming of roads and streets.

Scott Morrow
LAND INFORMATION OFFICER
TAUPATA

268gt. 117' 6" x 26' 2" x —

Built 1930 by G.T. Niccol, Auckland and sold while fitting out to Anchor Shipping & Foundry Co. Ltd., Nelson. She saw service in the Pacific during World War II as YAG26 from June 1943 to July 1944, after which she was returned to the Anchor Company.

- 1949: Sold to Pearl Kasper Shipping Co., Nelson.
- 18 Mar 1961: First visit to Kupio. Her last call was early May 1962.
- 1965: Damaged by fire, laid up and offered for sale.
- Feb 1967: Reported sold for use as a mother ship for crayfishing around the Seychelles Islands.
- 16 Mar 1967: Sailed from Lyttelton after a refit for the Seychelles.
- 1971: Sold to Taupata Fishing Corp., Port Moresby.

Taupata became somewhat elusive after this, but she was seen in Ballina, NSW in the '70s and Sydney in 1977. In June 1980, Lloyds Supplement listed her as operating as a pleasure craft.

Where is she now?
Taupata In Seychelles

The former New Zealand coaster Taupata, which left Lyttelton for an unknown destination on March 16, went to the Seychelles Islands, in the Indian Ocean, where she has been used for crayfishing.

The ship underwent an extensive refit at Lyttelton before sailing. This included the installation of a 50-ton freezer and processing equipment for crayfishing to enable her to act as a mother ship for smaller 20-knot catcher boats of the type used in the crayfishing industry on the Western Australian coast.

Captain T. Phillips, of Christchurch, was in command of the Taupata when he left Lyttelton. Mr Norman Tyne, of Timaru, was a member of the crew.

Mr Tyne, who is a commercial diver, said the Taupata was forced to sit a gold bar at the end of a gold rush at Timaru.

"The catcher boat disapeared at night from the moorings, and the Taupata made a fruitless search for about three weeks," Mr Tyne said.

The future of the Taupata, a vessel with a tonnage of 340, is uncertain. There was a lack of fortune.

"The catcher boat disappeared at night from the moorings, and the Taupata made a fruitless search for about three weeks," Mr Tyne said.

"The future of the Taupata is uncertain. There was a lack of fortune.

To replace the catcher boat would entail a return trip to Fremantle, as the boat could not be built by local labour in the islands," said Mr Tyne.

Questions concerning diving in shark-infested waters. Mr Tyne said: "Everyone feared sharks, which lurked some 50 feet away all the time, "as if waiting for you to make a mistake, and then nonsense." However, to date no diver using a snark had ever been attacked by a shark.

On one dive at dawnbreak Mr Tyne killed a small hammerhead shark using an underwater shotgun. He then swam back to see the most amazing sight in his experience—approximately a dozen brown sharks attacking the dead shark.

Asked what his future diving plans were, Mr Tyne said: "I am thinking of going on film what was seen below the water, so that others could see what it was like.

The photograph shows a short catcher-boat on the deck of the Taupata, in the background is St. Anne Island, which is in Port Victoria, in the Seychelles.

Newspaper clipping courtesy of S. Reed
NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction
The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context
This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective
This policy specifies Council’s requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the Local Government Act 1974 section 319(j).

4 Policy Statement

4.1 The Council’s four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.

4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.

4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.

4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.

4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant’s expense, and relevant road signs shall be suitably annotated “Private Road”.

All private roads that are to be named, are to have a minimum of four lots with access from the private road.

4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.

4.7 Council’s ‘List of Approved but Unallocated Road Names’

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated...
NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be joined into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

(a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
(b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
(c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
(d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.
### NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

**4.10 Road Type**

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

<table>
<thead>
<tr>
<th>*Road Type</th>
<th>Abbreviation</th>
<th>Description</th>
<th>Open ended</th>
<th>Cul-de-sac</th>
<th>Pedestrian only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alley</td>
<td>Aly</td>
<td>Usually narrow roadway in a city or town.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Arcade</td>
<td>Arc</td>
<td>Covered walkway with shops along the sides.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Avenue</td>
<td>Ave</td>
<td>Broad roadway, usually planted on each side with trees.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boulevard</td>
<td>Blvd</td>
<td>Wide roadway, well paved, usually ornamented with trees and grass plots.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Circle</td>
<td>Cir</td>
<td>Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Close</td>
<td>Cl</td>
<td>Short enclosed roadway.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Court</td>
<td>Crt</td>
<td>Short enclosed roadway, usually surrounded by buildings.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Crescent</td>
<td>Cres</td>
<td>Crescent shaped roadway, especially where both ends join the same thoroughfare.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Drive</td>
<td>Dr</td>
<td>Wide main roadway without many cross-streets</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Esplanade</td>
<td>Esp</td>
<td>Level roadway along the seaside, lake, or a river.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Glade</td>
<td>Gld</td>
<td>Roadway usually in a valley of trees.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Green</td>
<td>Grn</td>
<td>Roadway often leading to a grassed public recreation area.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Grove</td>
<td>Grv</td>
<td>Roadway that features a group of trees stancing together.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Highway</td>
<td>Hwy</td>
<td>Main thoroughfare between major destinations.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lane</td>
<td>Lane</td>
<td>Narrow roadway between walls, buildings or a narrow country roadway.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Loop</td>
<td>Loop</td>
<td>Roadway that diverges from and rejoins the main thoroughfare.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mall</td>
<td>Mall</td>
<td>Wide walkway, usually with shops along the sides.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Mews</td>
<td>Mews</td>
<td>Roadway in a group of houses.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parade</td>
<td>Pde</td>
<td>Public roadway or promenade that has good pedestrian facilities along the side.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Place</td>
<td>Pl</td>
<td>Short, sometimes narrow, enclosed roadway.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Promenade</td>
<td>Prom</td>
<td>Wide, flat walkway, usually along the water's edge.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quay</td>
<td>Qy</td>
<td>Roadway alongside or projecting into water.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Rise</td>
<td>Rse</td>
<td>Roadway going to a higher place or position.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Rd</td>
<td>Open roadway primarily for vehicles.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Square</td>
<td>Sq</td>
<td>Roadway which generally forms a square shape, or an area of roadway bounded by four sides.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Steps</td>
<td>Stps</td>
<td>Walkway consisting mainly of steps.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Street</td>
<td>St</td>
<td>Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Terrace</td>
<td>Tce</td>
<td>Roadway on a hilly area that is mainly flat.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

<table>
<thead>
<tr>
<th>Road Type Cont...</th>
<th>Abbreviation</th>
<th>Description</th>
<th>Open ended</th>
<th>Cul-de-sac</th>
<th>Pedestrian only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track</td>
<td>Trk</td>
<td>Walkway in natural setting.</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Walk</td>
<td>Walk</td>
<td>Thoroughfare for pedestrians.</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Way</td>
<td>Way</td>
<td>Short enclosed roadway.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Wharf</td>
<td>Whrf</td>
<td>A roadway on a wharf or pier.</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

*AS/NZS 4819:2011 Appendix B, Road Types – New Zealand

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

5.1 Local Government Act 1974 s319(j).

5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.

5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- Public organisations make information about their plans and activities readily available
- Public organisations make every effort to accommodate the views of people who contribute to consultations

5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.
1. SUMMARY

1.1. The purpose of this report is to seek the nomination of one member of the Kaiapoi-Tuahiwi Community Board as the Board’s representative on the Draft Public Domain Policy Reference Group.

Attachments:
 i. Terms of Reference: Draft Public Domain Policy Reference Group (Trim No. 170920101752)

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170926103988.

(b) Approves Board member …………….. to represent the Kaiapoi-Tuahiwi Community Board on the Draft Public Domain Policy Review Reference Group.

3. ISSUES AND OPTIONS

3.1. The Policy and Strategy Unit is intending to develop a Draft Public Domain Policy for formal consultation in 2018 and needs a Reference Group to assist with formulating this initial draft.

3.2. The Reference Group will comprise representatives of selected external agencies and other groups together with a representative from each Community Board.

3.3. The Term of Reference are described in attachment i.

3.4. A staff Working Group will provide technical and professional input to the Draft Policy given the breadth of its remit.

3.5. The Public Domain for this context is identified as the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District.
3.6. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District’s business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

3.7. The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District’s business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy and the accessibility strategy.

3.8. Areas for consideration within the Policy will include outdoor dining areas, busking and charitable collections, display of goods, mobile vendors, and amenity lighting.

3.9. The Board is now invited to consider and formally nominate a representative.

3.10. Minutes of Reference Group meetings will be circulated to the Board for information.

3.11. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. This report seeks to establish the Board’s representative on the Reference Group.

4.2. Further extensive consultation will be undertaken via a formal hearings process in 2018.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. None

6. CONTEXT

6.1. The distinctive character of our towns, villages and rural areas is maintained

6.2. Businesses in the District are diverse, adaptable and growing

Geoff Meadows
Policy Manager
1. **PURPOSE**

   The purpose of the Draft Public Domain Policy Reference Group is to act as an early sounding board, from an external stakeholder/community perspective during the development of draft policy ideas and options. This resulting Draft Policy will then be subject to formal community consultation, submissions and a hearing process.

2. **WHAT IS THE PUBLIC DOMAIN POLICY**

   The public domain is the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District’s business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

   2.1 **Policy Context**

   The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District’s business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy, waste minimisation and management strategy and the accessibility strategy.

   2.2 **Policy Objective**

   This policy seeks to:

   - Promote vibrancy in the public domain adjacent to business areas;
   - Protect the public from nuisance;
   - Protect, promote and maintain public health and safety;
   - Ensure public spaces are used in ways that positively contribute to the District’s identity and people’s enjoyment of public spaces.

3. **MEMBERSHIP**

   - 1 member from the Waimakariri Accessibility Group
   - 1 or more Business representatives
   - 4 Community Board members being one from each of the Waimakariri Community Boards: Oxford-Ohoka, Rangiora-Ashley, Kaiapoi-Tuahiwi and Woodend-Sefton.
TERMS OF REFERENCE
DRAFT PUBLIC DOMAIN POLICY REFERENCE GROUP

- Any other appropriate stakeholder as identified and agreed by the Reference Group.

Quorum
The quorum at a meeting of the Reference Group consists of a minimum of 4 members.

4. ROLE
The members of the Draft Public Domain Policy Reference Group will act as an early sounding board during the development of draft plan ideas and options. This includes (but is not limited to) the following roles:

- Act as advocates for the wider community, businesses and other stakeholders
- Provide feedback and advice on aspects of the proposed policy as regards appropriateness and relevance.
- To act as the conduit for information to and from the body which the member represents.
- Provide feedback on aspects including but not limited to:
  - Outdoor dining areas
  - Busking and Charitable Collections
  - Display of Goods in Public Spaces
  - Mobile Vendors
  - Signage
  - Amenity Lighting
  - Enforcement

5. MEETING FREQUENCY
The Draft Public Domain Policy Reference Group shall meet as per the project schedule, and otherwise as required.

6. DURATION
Reference Group will continue until a Draft Policy for wider consultation has been completed.
Mrs Watson
Kaiapoi-Tuahiwi Community Board
215 High Street
Rangiora 7400

Draft Annual Plan 2017/18 Decisions by Council

Dear Members of the Kaiapoi-Tuahiwi Community Board,

Thank you for taking the time to prepare your submission on the Draft Annual Plan 2017/18.

The third year of our Long Term Plan is about making sure we continue to deliver on our commitment to maintain existing services, invest in required infrastructure renewal, and spend wisely on new infrastructure needed to support the anticipated further growth of the district.

The Council appreciates your contribution to the annual plan decision-making process and values the opportunity it had to hear submissions from those who attended the Hearings.

This letter is to advise you of the Council's decision in relation to your submission.

Summary of Submission

Easter Sunday Trading

Relief Sought: The Board is conflicted regarding Easter Trading, with no strong feelings amongst the members for or against the question. They believe their ambiguity would not be present if there was major tourism in the area but this is not the case. The Board ultimately supports freedom of choice, as there will be valid pro and con opinions throughout the community.

Council decision: Eighty-three submissions were received to the Draft Annual Plan 2017/18, attracting 31 submissions specifically relating to Easter Sunday trading. A further 206 comments were received via social media and 242 preferences through a ‘tick box’ survey run at the Oxford A & P Show.

In total 579 people expressed their views on Easter Sunday trading in the District. Of these 274 want the Council to develop a policy to allow Easter Sunday trading and 305 supported the status quo.

In response to the feedback received, the Council has decided to maintain the status quo and will not develop an Easter Sunday Trading Policy at this time. This decision could be reconsidered on request from the community or as part of a sub-regional approach with Christchurch City Council and the Hurunui District Council.

The Council will also undertake further discussions with Members of Parliament advocating for a national decision regarding Easter Sunday trading.

District Regeneration (Red Zone) Implementation Plan

Relief Sought: The Board supports the Regeneration Plan, which the Crown has also now endorsed by Minister Brownlee signing the Waimakariri Residential Red Zone Recovery Plan in December 2016, and is ready to progress the implementation phase.
The Board requests the Council make provision to accelerate the repair of the remaining inhabited cul de sacs and detached tracts of roading that skirt the regeneration areas. Board members are aware residents in these areas have been living with substandard roads while decisions regarding future roading connections in the regeneration area were made.

The Board now advocates for the priority repair of those areas still permanently populated, rather than these isolated areas left as the culmination of new road construction.

**Council decision:** The Council thanks you for your support. Priority setting for the implementation of the Plan is the responsibility of the Regeneration Steering Group, which includes all members of the Kaiapoi-Tuahiwi Community Board.

**LTP 2018-2028 - 4 Court Facility**

**Relief Sought:** The Board opposes the development of a concept design for this facility that focuses solely on the Coldstream Road, Rangiora site and recommend that the concept design takes into account other possible locations, such as Kaiapoi or elsewhere on the eastern side of the district. Please refer to the full submission for further detail.

Similarly, the Board supports the Council contributing to a second gymnasium at Kaiapo High School, with suitable arrangements for public access.

**Council decision:** The Council has spent considerable time considering the size of the proposed new facility. Concept design work undertaken in the next few months for consultation with the community will be further consulted with the community during the Long Term Plan 2018-2028 process. Feedback will also be sought on the timing of the facility.

The location of the facility on Coldstream Road was the outcome of deliberations after considering a detailed location analysis which was undertaken on four sites:

- Regeneration areas in Kaiapoi
- Mandeville Domain
- Gladstone Park, Woodend
- Coldstream Road, Rangiora.

Part of the analysis included discussions with key user groups as well as consideration of the following criteria:

- Demographic considerations
- Integration with wider Sports Hub
- Suitability of land
- Adjacent land uses
- Land ownership
- Wider infrastructure considerations
- Whole of life costs.

The Coldstream site achieved a score of 94.73 per cent and following consideration of that analysis, in February the Council agreed to Coldstream Road being the location for the development of an indoor facility for the District.

**LTP 2018-2028 - Kerbside Collection Options (Waste Management & Minimisation)**

**Relief Sought:** The Board supports another discussion with the community regarding kerb-side
collection options. Like the former Kaiapoi Community Board, the current Kaiapoi-Tuahiwi Community Board is concerned about potential rates impacts on the community. Consequently, the Board promotes additional investigation into making the current and proposed systems more tenable.

**Council decision:** The Waste Management & Minimisation Plan 2017 is currently out for a two month consultation period with stakeholders and the wider community. Your feedback and comments will be taken into consideration in finalising the Waste Management & Minimisation Plan, which will then inform proposals going forward into the Long Term Plan 2018-2028 Consultation Document.

**LTP 2018-2028 - Draft Kaiapoi Town Centre Plan**

**Relief Sought:** The Board supports and would welcome involvement in the review of the Kaiapoi Town Centre Plan 2011 and the development of a draft Plan during 2018. Accordingly, the Board requests that the revised version be suitably funded from planning to implementation.

**Council decision:** The Council thanks you for your support and looks forward to working with the Board during the preparation and development of the Kaiapoi Town Centre Plan.

**LTP 2018-2028 - Draft District Development Strategy 2048 - Our Environment**

**Relief Sought:** The Board advocates for funding to be allocated to continue strengthening and improving flood protection, and mitigating climate change impacts, for Kaiapoi and the surrounding communities. The Board argues that flooding issues and its mitigation have a direct bearing on the District Development Strategy document’s future success, and have been included in the draft Plan Change 27 which will require an appropriate response.

**Council decision:** Your comments have been referred for consideration as part of a forward looking development strategy for the District out to 2048.

**District Plan - Review**

**Relief Sought:** The Board supports the Councils proposals identified within the Draft Annual Plan relating to the District Plan Review.

**Council decision:** The Council thanks you for your support.

**Environmental Landscape - Urban Network Discharge Consenting**

**Relief Sought:** The Board supports the Council’s proposals identified within the Draft Plan relating to identifying means to improve urban discharges in relation to the 2018 Environment Canterbury requirements for Urban Network Discharge Consenting.

**Council decision:** The Council thanks you for your support and will continue to work with Te Ngai Tuahuriri Runanga and Environment Canterbury to draft sensible and achievable conditions in the new comprehensive (global) consents.

**Major Capital Projects - Kaiapoi Wharf Development**

**Relief Sought:** The Board supports the Council’s proposals identified within the Draft Plan relating to completing the replacement of the Kaiapoi Wharf.

**Council decision:** The Council thanks you for your support. The Riverbanks projects are now being overseen by the Regeneration Steering Group and completion of the Wharf development is a priority.

**Other Water Supply Scheme Upgrades**
Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to merging and progressing upgrades to water supply schemes, which will give greater resilience across the network. The Board endorse the Council's endeavours to ensure Waimakariri has sound water quality.

Council decision: The Council thanks you for your support.

Emergency Management

Relief Sought: The Board urges provision be made during 2017/18 for the extension of local tsunami evacuation management and resident education. Erection of signs and painting of road markings to identify those areas that need to be evacuated, and the evacuation routes, in the event of a tsunami alert would provide invaluable ongoing awareness, assistance, and reassurance to residents and visitors within the Board's community area.

Council decision: The Council currently provides public education and awareness programmes on tsunami risk, readiness, response and resilience.

Painted road markings could complement our existing signage but do create some challenges in that the markings may serve as a focal point for evacuees to congregate, rather than at the designated evacuation centres. At this stage we do not believe painted road markings are critical to emergency management and response.

LTP 2018-2028 - Other Proposals: Historic Heritage

Relief Sought: The Board advocates the Council consider the replacement of lost, tangible history through funding provision of historic plaques and information boards to be located around Kaiapoi and re-generational areas. These would convey and keep alive local knowledge of the history, stories and images of sites irrevocably changed by the earthquakes and time. Please refer to the full submission for further detail.

Council decision: The Council supports the concept of historic information boards and suggests the Board develop a concept plan identifying appropriate places in the regeneration areas, or utilisation of their general landscaping fund for sites within the Board area.

LTP 2018-2028 - Other Proposals: Public Toilet (Silverstream Reserve)

Relief Sought: Residents and developers have anecdotally identified a need for a public toilet in Silverstream Reserve. Non-residential visitors utilising the walking tracks and enjoying the playground are regularly requesting access to non-public facilities. Consequently, the Board requests provision for installation of a public toilet at Silverstream. Ensuring visitors' basic comfort and needs while exploring the area will encourage their return.

Council decision: There was funding in the 2016/17 financial year of $73,000 that council staff have requested be carried over to allow staff to work with the Silverstream Advisory Group to install a toilet.

Environmental Landscape - Sea Foam Algae and Ocean Outfall

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to the research around botulism and ocean foam, and the priority placed in communicating findings to the public in plain language.

Council decision: The Council thanks you for your support.

Major Capital Projects - Walking & Cycling

Relief Sought: The Board sanction the planned new cycleway/walkway connections between the
communities of Kaiapoi and Rangiora, and Rangiora and Woodend in the 2017/18 year.

Council decision: The Council thanks you for your support.

Major Capital Projects - Roading

Relief Sought: The Board supports the proposed focus for roading this financial year, particularly endorsing the planned improvements to the Williams Street, Beach Road and Smith Street corner encompassing aesthetics, access and safety.

Council decision: The Council thanks you for your support.

Roading - Safety Improvements

Relief Sought: The Board advocates the development and implementation of a Local Area Traffic Management Plan for Tuahiwi Village (along Tuahiwi Road between Bramleys Road and Greens Road), and for Ohoka Road (from the new arterial road to Williams Street), Kaiapoi.

Council decision: There are currently no plans or funding for the development of a Local Area Traffic Management Plan for Tuahiwi Village or Ohoka Road. The Council suggest the Board engage with staff so they get a better understanding of the issues.

Major Capital Projects - Flood Mitigation

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to completion of flood mitigation upgrade projects.

Council decision: The Council thanks you for your support.

Major Capital Projects - Seismic Strengthening

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to continuing seismic-strengthening of community facilities.

Decision: The Council thanks the Board for your support.

Major Capital Projects - Camp Ground Infrastructure

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to the replacement of camp ground infrastructure to address health and safety issues.

Council decision: The Council thanks you for your support. The proposed replacement will help us meet our Health & Safety legislative and contractual obligations and reduce risks associated with the camping grounds.

Major Capital Projects - Solid Waste Infrastructure

Relief Sought: The Board supports the Council's proposals within the Draft Plan relating to the new capital work relating to solid waste infrastructure services.

Council decision: The Council thanks you for your support.

Town Entrances
Relief Sought: The Board encourages the Council to consider funding provision be made available in 2017/18 to develop and/or enhance entry/exit ways to the district’s towns and communities. These have been low priority during the post-earthquake response period but now need re-evaluation so community entrances reflect the redevelopment of regenerating and developing communities, welcoming residents and visitors alike upon arrival. Please refer to the full submission for further detail.

Council decision: Council staff will report back to the Council in the lead up to the Long Term Plan 2018-2028 regarding the potential scale and scope for town entrance upgrades.

Community Identity

Relief Sought: The Board encourages the Council to direct staff to consider district criteria that would define if and/or when town development or merging of urban areas becomes grounds for creating a suburb. The practical need of updating signage is urgent with the expansion of Kaiapoi through post-earthquake development and the Silverstream commercial area commencing trade. Please refer to the full submission for further detail.

Council decision: The Council is recommending an ‘All Boards’ Forum on naming of suburbs within the District’s main towns be held during the 2017/18 financial year to consider a way forward on this issue.

Copies of the adopted Annual Plan 2017/18 are available at the Rangiora, Kaiapoi and Oxford service centres and libraries and on our website waimakariri.govt.nz

Once again, thank you for your interest and contribution to the decision-making that affects our District.

Yours sincerely

David Ayers
Mayor
Kaiapoi-Tuahiwi Community Board  
C/- Governance Team  
Waimakariri District Council  
215 High Street  
Rangiora 7400  

21 September 2017  

The Secretary  
Waimakariri District Licensing Committee  
Private Bag 1005  
Rangiora 7440  

Re: Liquor Off Licence Application: Bottle O Silverstream Ltd  

The Kaiapoi-Tuahiwi Community Board ('the Board') wish to oppose the granting of a liquor licence to operate an off-licence by Bottle O Silverstream Ltd proposed to be located at Unit 9, 42 Silverstream Boulevard, Kaiapoi.

Right to Object  
The Board believe they met the criteria of objection (S&SA 2012, s102) by having a greater interest in the application than the public generally, as they are an unincorporated body independently elected to represent the 13,600 residents of Kaiapoi-Tuahiwi ward and mandated to (a) represent, and act as an advocate for, the interests of the community; and (b) consider and report on all matters referred to it by the Council, or any matter of interest or concern to the Board (LGA 2002, s52).

Primary Objection  
The Board object to the off licence application because the proposal is not in accordance with the Waimakariri Local Alcohol Policy, clause 4.2.2, off-licence location which states “no off licence is to be issued for any business being a ‘stand alone’ bottle store, unless that bottle store is located on land zoned Business 1 or Business 2 zone, as defined by the Waimakariri District Plan.

The Kaiapoi-Tuahiwi Community Board wish to speak at the hearing.

Yours sincerely

Jackie Watson  
Chairperson  
Kaiapoi-Tuahiwi Community Board
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-08-06 / 171010109318

REPORT TO: Kaiapoi-Tuahiwi Community Board

DATE OF MEETING: 16 October 2017

FROM: Jackie Watson, Chairperson Kaiapoi-Tuahiwi Community Board

SUBJECT: Chair’s Diary for September to October 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event/ Meeting</th>
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<tbody>
<tr>
<td>Wednesday 25 September</td>
<td>• Chairs’ meeting with Governance Manager and Governance Advisor</td>
</tr>
<tr>
<td></td>
<td>• All Community Boards Briefing</td>
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<tr>
<td>Thursday 26 September</td>
<td>• Met with Chair of Woodend-Sefton Community Board</td>
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<tr>
<td>Monday 2 October</td>
<td>• Met with Governance Advisor to prepare for District Plan Review submission process</td>
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<tr>
<td></td>
<td>• Kaiapoi Regeneration Steering Group meeting</td>
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<tr>
<td>Wednesday 4 October</td>
<td>• District Plan Review submission discussion session</td>
</tr>
<tr>
<td>Tuesday 10 October</td>
<td>• Attended Kaiapoi Community Networking Forum</td>
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<tr>
<td>Wednesday 11 October</td>
<td>• Kaiapoi Town Centre Plan Review Inquiry by Design</td>
</tr>
<tr>
<td>Thursday 12 October</td>
<td>• Kaiapoi Returned Services Association (RSA) centennial commemoration Waimakariri Memorial Service of the Battle of Passchendaele at the Kaiapoi Cenotaph</td>
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</tbody>
</table>

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171010109318

Jackie Watson
CHAIRPERSON