

# Waimakariri District Council

# Agenda

Tuesday 27 February 2024

1.00pm

Council Chambers

215 High Street

Rangiora

**Members:**

Mayor Dan Gordon

Cr Neville Atkinson

Cr Al Blackie

Cr Robbie Brine

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Niki Mealings

Cr Philip Redmond

Cr Joan Ward

Cr Paul Williams

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A meeting of the **WAIMAKARIRI DISTRICT COUNCIL** will be held in THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, on **TUESDAY 27 FEBRUARY 2024** commencing at 1pm.

Sarah Nichols  
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as Council policy until adopted by the Council.**

## **BUSINESS**

*Page No*

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

3. **REPORTS**

3.1 **Draft Long Term Plan 2024 – 2034, draft Consultation Document, draft 30 Year Infrastructure Strategy and draft Financial Strategy** – J Millward (Chief Executive)

6 - 9

*RECOMMENDATION*

**THAT** the Council:

**(items below to be taken separately, in the order as below):**

- (a) **Receives** report No. 240111003062.
- (b) **Receives** the Audit opinion from Audit New Zealand on the Consultation Document.
- (c) **Adopts** the draft Financial Strategy, noting it is one of the principal documents relied on for the content of the Consultation Document and is included within the Draft Long-Term Plan for adoption.
- (d) **Adopts** the draft Revenue & Financing Policy that is included within the Draft Long-Term Plan for adoption.
- (e) **Adopts** the draft 30 Year Infrastructure Strategy (Trim no. 240111003192), noting it is one of the principal documents relied on for the content of the Consultation Document and is included alongside the Draft Long-Term Plan for adoption.
- (f) **Adopts** the draft Long-Term Plan 2024-2034 (Trim 231114183205) as the principal document relied on for the content of the Consultation Document.
- (g) **Adopts** the draft Consultation Document (Trim 240115004304) as the statement of proposal for public participation in decisions on the content of the draft LTP.
- (h) **Notes** the draft LTP Engagement Schedule with the special consultative procedure to open on 15 March 2024 and close on 15 April 2024.

- (i) **Notes** the draft LTP and the draft Consultation Document refers to further information and reports and this information will be provided on the Council website during the special consultative procedure from 15 March 2024 to 15 April 2024.
- (j) **Delegates** to the Mayor and Chief Executive authority to make changes to the Consultation Document following Audit opinion and Council comments.

**4. QUESTIONS**

*(under Standing Orders)*

**5 URGENT GENERAL BUSINESS**

*(under Standing Orders)*

**6. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public is excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No.</b>	<b>Subject</b>	<b>Reason for excluding the public</b>	<b>Grounds for excluding the public.</b>
<b>REPORTS</b>			
6.1	CES Programme – Request for Proposal for Quality Assurance Services	Good reason to withhold exists under section 7	The report, attachments, discussion, and minutes remain public excluded for reasons of enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i). Once negotiations and transactions are concluded, the name of the preferred/successful supplier will be made publicly available.
6.2	Request for Adjournment to Environment Court for PC31	Good reason to withhold exists under section 7	This report and any record of the discussion remain public excluded under s7(g) of the Local Government and Official Meetings Act 1987 to maintain the legal professional privilege of the Council as a respondent to ENV-2023-CHC-136, with the recommendations being made publicly available.

**CLOSED MEETING**

*Refer to Public Excluded Agenda (separate document)*

**OPEN MEETING**

**17. NEXT MEETING**

The next ordinary Council meeting is scheduled for Tuesday 5 March 2024, commencing at 1pm.

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

**FILE NO:** LTC-03-08 / 240111003062

**REPORT TO:** Council

**DATE OF MEETING:** 27 February 2024

**FROM:** Jeff Millward – Chief Executive

**SUBJECT:** Draft Long-Term Plan 2024-2034, draft Consultation Document, draft 30 Year Infrastructure Strategy and draft Financial Strategy

**SIGNED BY:** \_\_\_\_\_  
 (for Reports to Council or Committees)

Department Manager

  
 Chief Executive

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**1. SUMMARY**

1.1. The purpose of this report is to recommend to Council the adoption for consultation the Draft Long-Term Plan 2024-2034 (LTP), draft Consultation Document (CD), draft 30 Year Infrastructure Strategy (IS) and draft Financial Strategy (FS). A proposed LTP Engagement Schedule is also provided for feedback.

Attachments:

- i. Draft Long-Term Plan 2024-2034 (Trim No. 231114183205) (*to be circulated separately*) containing:
  - a. Draft Financial Strategy
  - b. Draft Revenue & Financing Policy
- ii. Draft Consultation Document (Trim No. 240115004304)
- iii. Draft 30 Year Infrastructure Strategy (Trim NO. 240111003192)

**2. RECOMMENDATION**

2.1 **That the Council (items below to be taken separately, in the order as below):**

- (a) **Receives** report No. 240111003062.
- (b) **Receives** the Audit opinion from Audit New Zealand on the Consultation Document.
- (c) **Adopts** the draft Financial Strategy, noting it is one of the principal documents relied on for the content of the Consultation Document and is included within the Draft Long-Term Plan for adoption.
- (d) **Adopts** the draft Revenue & Financing Policy that is included within the Draft Long-Term Plan for adoption.
- (e) **Adopts** the draft 30 Year Infrastructure Strategy (Trim no. 240111003192), noting it is one of the principal documents relied on for the content of the Consultation Document and is included alongside the Draft Long-Term Plan for adoption.
- (f) **Adopts** the draft Long-Term Plan 2024-2034 (Trim 231114183205) as the principal document relied on for the content of the Consultation Document.
- (g) **Adopts** the draft Consultation Document (Trim 240115004304) as the statement of proposal for public participation in decisions on the content of the draft LTP.

- (h) **Notes** the draft LTP Engagement Schedule with the special consultative procedure to open on 15 March 2024 and close on 15 April 2024.
- (i) **Notes** the draft LTP and the draft Consultation Document refers to further information and reports and this information will be provided on the Council website during the special consultative procedure from 15 March 2024 to 15 April 2024.
- (j) **Delegates** to the Mayor and Chief Executive authority to make changes to the Consultation Document following Audit opinion and Council comments.

### 3. **BACKGROUND**

- 3.1. The draft Long-term Plan is a requirement of the Local Government Act 2002 and is a significant document that sets out the activities, services and investment planned for the Council over the next ten years and how council sets out how to fund its activities and services. A Long-Term Plan is prepared every three years, with Annual Plans being prepared within the interim years.

Amendments to the Local Government Act 2002 in 2014 emphasise Council's discretion to decide what is appropriate to include in the Consultation Document, the document that fronts draft LTP. Section 93C of the Local Government Act 2002 prescribes certain content that must be in the Consultation Document.

- 3.2. Section 93B, states the purpose of the consultation document for the Long-Term Plan is to provide effective basis for public participation in local authority decision-making processes relating to the content of a long-term plan by

- (a) Providing a fair representation of the matters that are proposed for inclusion in the long-term plan, and presenting these in a way that:
  - (i) Explains the overall objective of the proposals, how rates, debt and levels of service might be affected; and
  - (ii) Can be readily understood by interested or affected people; and
- (b) Identifying and explaining to people of the district or region significant and other important issues and choices facing the local authority and district or region, and the consequence of those choices; and
- (c) Informing discussions between the local authority and its communities about the matter in paragraph a & b above.

- 3.3. Section 93 C (4) states the Consultation Document must contain a report from the Auditor-General on:

- (a) Whether the consultation document gives effect to the purposes set out in section 93B; and
- (b) The quality of the information and assumptions underlying the information provided in the consultation document.

The information has been audited by Audit New Zealand and the Audit Report is to be included in the Consultation Document.

- 3.4. The Draft LTP, draft Financial Strategy and draft 30 Year Infrastructure Strategies are the primary documents that have been relied on for the content of the Consultation Document. The draft Financial Strategy and draft 30 Year Infrastructure Strategy a requirement since the 2014 amendments to the *Local Government Act 2002* and are stand-alone documents and although appear within the draft LTP are to be adopted separately, prior to the draft Long-Term Plan and Consultation Document.

- 3.5. The draft Engagement Schedule fulfils the Special Consultative Procedure requirements of the Act and provides opportunity for community engagement about the LTP at various times, locations, and events.

In addition to these “in-person” opportunities to find out more about the key issues as set out in the Consultation Document and the full LTP, the key actions that have been undertaken or planned over the consultation are as follows:

- All information will be on the website including on-line submission forms, polls, and other methods of engagement. This is encouraged and supported by Facebook, Twitter and Google advertising which highlights and reinforces engagement opportunities.
- Adverts are placed in newspaper outlets, through roadside billboards, and over local radio advertising the availability of the draft LTP from 12 March 2024 until 12 April 2024.
- Regular articles / advertorials on topics will be placed on the Council website and in the papers alerting the public to key issues provided within the draft LTP.
- There are six drop-in sessions across the district where residents will be able to discuss the draft document directly with Councillors and staff about the issues prior to making a submission. These will be scheduled through the month of engagement at a variety of times and locations so residents are able to engage with the material and discuss this directly with Councillors.
  - Rangiora – Council chambers – Tuesday 26 March – 4pm to 6pm
  - Woodend – Community Centre - Wednesday 3 April – 4pm to 6pm
  - Oxford – Town Hall A&P Room – Monday 8 April – 4pm to 6pm
  - Kaiapoi – Ruataniwha Kaiapoi Library – Wednesday 10 April. 4pm – 6pm
  - Mandeville – Ohoka Domain Pavilion – Thursday 11 April – 7pm to 9pm
  - Pegasus cuppa takes place on Wednesday 10 April at 11am
- Prior targeted consultation has been provided to ratepayers on several of the topics provided for within the LTP and CD explaining the project, non-financial and financial impacts and seeking feedback. These include and are not limited to Community Outcomes, Mandeville drainage and Roading projects.

#### **4. ISSUES AND OPTIONS**

- 4.1. The key issues are set out within the Consultation Document and the full LTP seeking the community view. Of the key matters requiring feedback, as required by legislation, the council must state its preferred option as a basis for consultation. The consultation period has been extended slightly longer than the mandatory period of a month required under the Act and in accordance with the schedule and timetable.
- 4.2. The following provides the key dates to the adoption of the LTP.
- Consultation period closure – 15 March 2024 to 15 April 2024.
  - Council hearing of submissions – 08 May to 10 May 2024.
  - Council deliberations on submissions 22 May to 24 May 2024.
  - Adoption of the Long-Term Plan 2024-2034 – 25 June 2024.
- 4.3. The management team have received this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are consulted through various forums, including Mahaanui Kurataiao Ltd, charitable, resource and environmental management, advisory company



established in 2007 by the six Papatipu Rūnanga of Te Tai o Mahaanui. Their views were taken into consideration during various stages in developing the plan.

5.2. **Groups and Organisations**

Audit New Zealand have conducted an audit on the Long-Term Plan and Consultation Document.

A number of matters have been pre-consulted with groups. These and other matters also provide further opportunity as per the Consultation.

5.3. **Wider Community**

To be sought as per the Consultation.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

As set out in the Financial Strategy and Key Assumptions and Risks in the draft LTP.

6.2. **Community Implication**

As set out in the Consultation Document and full Long-Term Plan.

6.3. **Risk Management**

The information is prepared within reference to the Assumptions and Risks section of the draft Long-Term Plan.

6.4. **Health and Safety**

The plan is prepared with reference to the health and safety legislation and Council policies.

7. **CONTEXT**

7.1. **Consistent with Policy**

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

*Local Government Act 2002*

7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to decision-making by national and regional organisations that affect the district.

7.4. **Authorising Delegations**

The Council must adopt its Long Term / Annual Plan by the 30 June 2024.

Jeff Millward  
Chief Executive