

# Things you should know about Site Plans

**Site visits by Council, prior to processing are not a part of the PIM or Building Consent process therefore it is important that all features of the site are included on the site plan.**

Any changes to plans relating to features of the site that were not shown on a site plan could be expensive and cause delays to the project's completion.

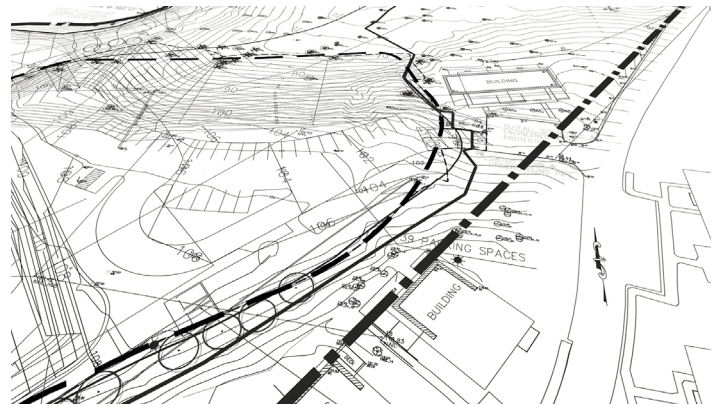
Plans should be drawn to scale with measurements shown where necessary.

All submitted plans should show the scale and be clean and unstamped.

The Council does not accept responsibility for any deficiencies in the information provided on the application.

## Residential requirements for a site plan

- North orientation arrow
- Property boundary measurements
- Distance from all boundaries
- Vehicle crossing and hard standing areas including dimensions
- All other buildings on property (size if possible)
- Distance from any hazards, e.g.: water race, open drains, natural springs and power pylons
- Swimming or small heated pools
- Ornamental ponds
- Buildings to be removed from the site/ demolished
- Levels/heights of:
  - the finished floor level of the proposed building
  - existing surrounding ground
  - crown of road

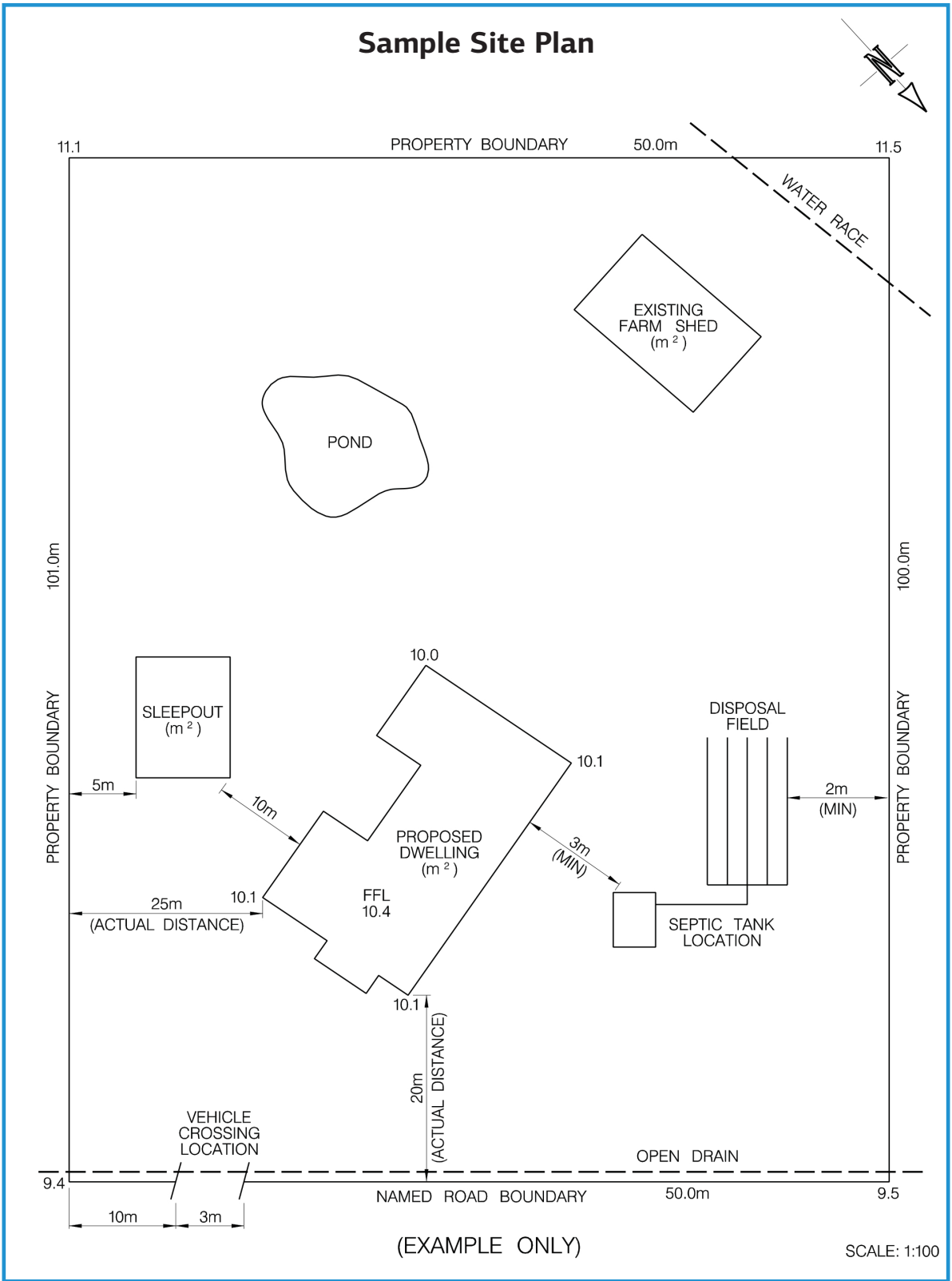


- proposed finished ground
- a site datum point.

## Rural requirements for a site plan

- North orientation arrow
- Location of the septic system and the effluent field
- Overland flow paths/streams - dry/natural
- Natural springs
- Water races
- Distance from nearest two property boundaries
- Location of all other buildings
- Vehicle crossing location and dimensions
- Swimming or spa pools, ponds
- Buildings to be removed from the site/ demolished
- Levels/heights of:
  - the finished floor level of the proposed building
  - existing surrounding ground
  - proposed finished ground
  - a site datum point.
- Any proposed excavations
- Power pylons
- Soakpits (stormwater), swales or detention tanks
- Location of potable water supply (tanks or wells).

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Note: The sample site plan has been drawn to illustrate the type of information that is required when making an application to Council for a building consent or resource consent.

Find out more at [waimakariri.govt.nz](http://waimakariri.govt.nz), or contact Customer Services on 0800 965 468.