WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
MEETING HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH
STREET, RANGIORA ON TUESDAY 21 MAY 2019 AT 1.02 PM.

PRESENT

Councillor K Barnett (Chair), Mayor D Ayers, Councillors R Brine, W Doody and D Gordon.

ATTENDING

Councillors N Atkinson, J Meyer, S Stewart and P Williams. C Brown (Manager Community and Recreation), J Palmer (Chief Executive), M Greenwood (Aquatic Facilities Manager), P Eskett (District Libraries Manager), G MacLeod (Greenspace Manager), T Sturley (Community Team Manager), D Wiggins (Community Development Facilitator), Daniel Cox (Policy Analyst) S Kong (Community Facilities Coordinator) and E Stubbs (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were reported.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 26 March 2019

Moved Councillor Gordon seconded Councillor Doody

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 26 March 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

5.1 Tag Busters

N Atkinson provided an update on the activities of Tag Busters past year. Tag Busters was an operating arm of Kaiapoi Community Care and Employment Trust. N Atkinson noted that Tag Busters covered a wider area than Kaiapoi.

N Atkinson highlighted the differences that had occurred over the last couple of years. Currently there was not so much trouble in the CBD with tagging as offenders knew where cameras were – offenders had moved outside of the CBD to areas like bridge abutments and walkways. They were also targeting new subdivisions such as Sovereign Palms. Another change was the size of
tags had increased with tags now sometimes requiring 10L of paint to cover and Tag Busters were removing 400m² of tags a month.

N Atkinson advised that since the Christchurch shootings there had been a spate of racial slurs. These were removed particularly quickly.

N Atkinson advised they had not changed their systems over the past few years. They had stepped away from reporting to police as they did not appear to be interested and police had not followed up with them.

Questions

Councillor Williams asked if there had been success with anti-graffiti paint. N Atkinson commented that there were a number of different anti-graffiti products however they were more expensive and had to be replaced after three graffiti attacks. They found it was best to use one of the seven readily Council colours as they could paint over quickly.

Councillor Barnett asked with areas that were getting repeatedly hit, could cameras be considered. N Atkinson replied that those areas often had no power and were dimly lit.

Councillor Barnett asked if Council should start a dialogue with Police around prosecutions and follow-ups. N Atkinson commented that Tag Busters was there to remove the tags, not police. They would help where they could. He noted offenders were clever and now sold their tags.

Councillor Barnett asked from where they received funding. N Atkinson replied it was mostly through Council. The Trust also ran a building company and was financially sustainable.

6 REPORTS

6.1 Community Facilities exemption from fees and charges – Simon Kong (Community Facilities Coordinator)

S Kong noted that this was the fourth such report. There were eleven individual applications in addition to the 20 that had already been approved. The applications were a mixture of recurring bookings and one-off events, some were from events from the previous financial year and one was for the following year. The applications included requests to retain an existing relationship with a flat fee, or to have no fees for a fundraising event.

Councillor Barnett asked when the group applied for an exemption did they supply financial information. S Kong advised they did not go so far as looking at financial information. There was a question regarding legal status of the group and most referred to their group as a ‘community group’.

Councillor Williams noted that ANZAC Services were not charged for the facility and asked if that applied to ANZAC organisation meetings. S Kong advised they are looking to create consistency around that, where he was aware a booking was for ANZAC organisation the fee was waived however there were some bookings he was not aware of. There was currently no defined policy although traditionally they did not charge.

Councillor Williams noted Fernside Hall organisers had been charged and asked if that could be noted so they were not charged in future. C Brown commented that the working group had been created to look at fees and charges and ANZAC day had been discussed at that first meeting. The working group would consider the issues and bring back to the Committee.
Moved Councillor Gordon seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) Receives report No.190501062054

(b) Notes the submissions for exemption from fees received from users.

(c) Approve a fixed fee of $500 per annum for Mothers Supporting Mothers booking of the Rangiora War Memorial Hall. That the waiver is backdated to 1st July 2018 and is valid until the 30th June 2019.

(d) Approve a fixed fee of $165 per annum for Loburn Women’s Institute. That the waiver is backdated to the 1st July 2018 and is valid until the 30th June 2019.

(e) Approve a full waiver of $60 for the Woodend Lions running of the Woodend ANZAC Service.

(f) Note that all other ANZAC services in the district are not charged for facilities bookings.

(g) Approve the full waiver of the booking fee of $137.50 for the one-off fundraising film screening of the Tour De France for Mental Health movie.

(h) Approve a flat fee of $160 per annum West Eyreton Small Bore Rifle Club for their 2019 bookings. Recommend that the Rifle Club transfer to a Lease arrangement with the Cust Community Centre.

(i) Approve a 50% waiver of booking fees for one Rockers of Ages concert held in the 2019 financial year.

(j) Approve a 50% waiver of booking fees for the Rangiora Wool Craft Group for the 2019 financial year.

(k) Notes that if all approvals for this report are accepted the financial implications are an estimated total of $3373.75 for the 2018/19 financial year.

(l) Notes that the combined total financial implications of fee exemptions that have already been approved is estimated at $13,017.75 for the 2018/19 financial year.

(m) Notes that fees increases are split over two years with the final increase occurring on the 1st July 2019.

(n) Circulates the report to the Boards for their information.

CARRIED

Councillor Gordon was supportive of the recommendation. He noted the undertaking of the subcommittee to address the issues and the good work of Councillor Doody of chairing that group. It was looking at the process around considering applications and looking at fees more broadly. He acknowledged the current process was messy and was difficult for staff. It needed to be tidied up.

Councillor Doody reiterated the concern of staff needing to deal with issues raised and commented that it come back on to the Councillors as representatives to resolve. She noted the financial implications of $13,000 that had been approved and as a Committee they needed to find the best way forward.
Councillor Brine also referred to the $13,000 financial implications. He noted that fees had not been raised since 2012 and that the increase had been staged over two years to ease the burden. The door had been left open for exemptions and this was the result. He looked forward to the working group returning with solutions. Someone was paying for these facilities and this is either the users or the general community.

Councillor Barnett commented that certain groups did not have the ability to pay for the use of facilities. There was a potential motion to the Annual Plan to freeze fee increases until after the recommendations from the working party. There was the danger exemptions would still be coming to the Committee in the new financial year.

6.2 Northern Pegasus Bay Bylaw 2016 Implementation Plan Actions – Daniel Cox (Policy Analyst)

D Cox spoke to the report noting the purpose was to present the Bylaw Research and Monitoring Programme, Intercept Survey 2019 and Infographic and ECAN Patrol Records 2016-2018 as part of the Northern Pegasus Bay Bylaw review.

D Cox outlined the reasons for the recommendations were so that the Community Boards and community in general was aware of the work of Council and the basis of evidence for how well the Bylaw was working.

Councillor Barnett asked if it were possible to circulate to all Community Boards and D Cox replied yes.

Councillor Brine asked how many of the respondents were fisher folk. D Cox replied at Kairaki it was most respondents, at the estuary it was a handful and none from Waikuku.

Moved Councillor Barnett seconded Councillor Gordon

THAT the Community and Recreation Committee:

(a) Receives report No. 190412055403.


(c) Notes that staff will implement the recommendations outlined in the Intercept Survey 2019 and Environment Canterbury Patrol Records 2016 – 2018.


CARRIED

6.3 Community Team Updates – Neighbourhood Park Events – Tessa Sturley (Community Team Manager)

T Sturley and G MacLeod presented the report. T Sturley explained the report covered the neighbourhood park events from November 2018 to March 2019 and detailed information on activities, feedback and next steps.

T Sturley highlighted that while the events did not fit under business as usual they were deemed successful by both teams and reinforced the Canterbury
Wellbeing index survey results around neighbourhood connection and sense of community. She was looking forward to partnering with Neighbourhood Support (NS).

G MacLeod commented a key benefit of these events as a way to humanise the team as a business unit and thanked T Sturley and the team. It built trend analysis and was a monitoring opportunity helping with efficiencies in design to drive the future capital programme to enhance reserves. It built key rapport with localised communities.

Councillor Brine asked how much Neighbourhood Support were receiving for the events. T Sturley advised that the memo to the last Committee meeting noted that existing resourcing to Neighbourhood Support was $3500 for the Mandeville Old Fashioned Picnic. This was now being diverted to six neighbourhood park style events and provision to cover setup costs to around $5400.

Councillor Gordon asked if staff were confident with Neighbourhood Support running the events that it would retain the impact of a Council led approach, and were they happy to take the lead. T Sturley replied they were very happy to. Staff would hand over but continue to add support and encourage them to apply a similar model. A community led approach was an opportunity for Neighbourhood Support to build capability as currently coordinators did the bulk of work. By identifying emerging leaders it would help create something sustainable.

Mayor Ayers commented that he had attended 2-3 events and asked what were the reasons some reserves were more central to a community than others. For those less well-off areas the events were better subscribed, in wealthier expectations were higher. C Brown commented that it was part of the aim of Greenspace to activate those reserves and some attendees had commented that they had not been aware of the reserve beforehand.

Councillor Barnett referred to emerging leaders and asked if there was a way to apply this to a wider area. T Sturley advised that they would like to further promote and the trailer was available for anyone to use.

Councillor Gordon commented that the event was initially a Greenspace model for reserves. He asked if it were possible for Greenspace to remain involved, not just the Community team. G MacLeod concurred it was a good way of data gathering and relationship building with the community and regular reserves users.

Moved Councillor Gordon seconded Councillor Doody

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 190508065620

(b) **Notes** that staff have expressed their appreciation of the support from elected members at these events.

(c) **Notes** the appreciation expressed by the community that Council sought to engage with them in this fashion.

(d) **Notes** that, while Neighbourhood events will now be led by Neighbourhood Support, community development and greenspace staff will continue to partner in the delivery of the community-led neighbourhood park events.

**CARRIED**

Councillor Gordon believed it was a highly worthwhile event. He did not have a problem with Neighbourhood Support taking the lead but thought it was
important to engage with the community where they didn't have those
close connections. There was value in Council attending. He had learnt a lot of
little things that made a big difference.

Councillor Doody advised the Neighbourhood Support team were pleased to
be involved. It was an opportunity to promote the Gets Ready campaign.
There was a lot of work to be done to engage. It was also important for
community and greenspace staff to attend. She noted it was important the six
events were held during the warmer summer months.

Councillor Barnett saw huge value with engagement in an informal open
setting as a way of getting valuable feedback. She had some hesitation for
the events to be led by a different group as the community may not find that
agenda as attractive, however Neighbourhood Support provided good service
to the community. Councillor Barnett suggested the events could be
expanded to community facilities to include midwinter events and gain
feedback on facilities.

Councillor Doody explained the role of Neighbourhood Support to run the park
events.

6.4 **Community Team Update – Migrant and Newcomers – Tessa Sturley**
*(Community Team Manager)*

T Sturley introduced D Wiggins who looked after Community Development,
Migrants and Newcomers portfolio. She noted the report provided an update
on key activities and detailed the community led approach that was applied.
The aim was to engage partners to add value to facilitate connections and
empower with skills and opportunities.

T Sturley advised the group was established in 2016 and since then there had
been a significant increase in number of nationalities. Funding for this work
was through the Office of Ethnic Communities and Lotteries.

D Wiggins spoke to a Powerpoint presentation *(Trim 190528075272).* Since
establishment of the group in 2016, there had been a focus on engaging with
Ngai Tuahuriri as well as government organisations including the Office of
Ethnic Communities and locals Councils, City, Selwyn and Hurunui.

D Wiggins highlighted that in Citizenship Ceremonies there had been 50
different ethnicities in the last 10 years. Staff had worked alongside event
organisers including Festival of Colour, Waitangi Day and the Winter Festival.
Local International 'bring a plate' events had 50-100 attendees and celebrated
culture. Cooking classes were successful in bringing people together. D
Wiggins provided examples and photos from these events. A multicultural
celebration at the Marae was planned for later in the year.

D Wiggins highlighted the Migrants Stories Video, the Chinese Information
Evening and Photo exhibition and the Philippines Passport Service and
Filipino Foot Festival and film. More events showcasing multi-culturalism
were being explored. The CAB employment expo had increased from 20
attendees to 350. It was an example of empowering support agencies.
English Language classes were going from strength to strength and were able
to direct attendees to additional support.

D Wiggins highlighted the upcoming suitcase exhibition in June where a range
of cultures would showcase what they would pack if they had 10 mins to leave
their country.

T Sturley noted the cultural connection education facilitated by D Wiggins that
provided employees with a better understanding on how to support migrant
employees.
Moved Councillor Doody seconded Councillor Gordon

THAT the Community and Recreation Committee:

(a) **Receives** report No. 190508065908

(b) **Notes** that the initiatives developed and delivered by the Waimakariri Migrants and Newcomers group are externally funded by Office of Ethnic Communities, Lotteries and Creative Communities

(c) **Notes** that in the past 12 months an increasingly migrant-led approach has been applied to this work, in line with best practice for community development.

**CARRIED**

Councillor Doody believed the work of the team was wonderful and thanked them for their efforts. They were passionate about their role and getting the migrant group well established.

Councillor Gordon believed the work was an important role in Council. He thanked the team and commented on how valued D Wiggins was. He believed T Sturley could be proud of the ideal community development model that she had developed.

Councillor Brine noted 20 years ago Neighbourhood Support had setup a newcomers network. This was a process that had come out of the work by Neighbourhood Support and had evolved thanks to the passion of those involved.

Mayor Ayers noted the upcoming Art Exhibition in Kaiapoi Library.

6.5 **Libraries Update – Paula Eskett (District Libraries Manager)**

P Eskett noted that she had been away for several weeks and the report had been the work of her team. She wished to draw the committees attention to a number of points.

Item 4.1.1 - despite the recent challenges in the community, Libraries had hosted 182 events with 2000 children and 1600 adults at an average of nearly 20 per session. Staff had also hosted 93 training sessions.

Item 4.2.2 - there had been a nearly 10% increase in visits to the Library website over the past 12 months. The average search time was 4-5 minutes.

Item 4.3.1 – the public access computers at the library had been replaced with Google Chromebooks. The benefit to users was that everything was saved in the Cloud and could be accessed from anywhere. Rangiora had 9, Kaiapoi 7 and Oxford 4. There was also a new printer, separate scanner and book in system. The complete library team underwent training and upskilling including using Linda.com for their training modules. Chromebooks were a significant player in education and schools and Google Classroom was a paperless education provision. P Eskett had huge praise for Debbie Lambert and Jennifer Kirkwood for the rollout. They had delivered the setup and rollout without IT resource. The feedback from the public had been positive.

P Eskett commented on central government direction on digital inclusion and the libraries role to deliver on that.

Mayor Ayers asked if it was anticipated that there would be Local Government Act changes on reporting. P Eskett replied yes there were new opportunities
for reporting and demonstrating value. There needed to be a conversation around that.

Mayor Ayers asked if there was concern that the sole source of digital information came from one Company – Google. P Eskett replied yes. Libraries had a role in educating the public in that space.

Councillor Barnett referred to Item 4.2.1 and asked if there could be a breakdown in the future between the libraries. She asked if there could be an explanation of the depreciation variation.

Moved Mayor Ayers seconded Councillor Brine

**THAT the Community and Recreation Committee:**

(a) **Receives** report No. 190510066606.

(b) **Notes** the events and activities customer service improvement, customer feedback, and activities offered by the Waimakariri Libraries in Term 1 2019.

(c) **Circulates** the report to the Boards for their information. **CARRIED**

Mayor Ayers commented it had been another good report for libraries.

Councillor Barnett commented it was excellent to have P Eskett’s experience on Board and asked if there was potential for a briefing session.

Councillor Doody expressed thanks to C Brown and K Livingstone for their assistance with Creative Communities.

**6.6 Aquatic Facilities Update – Matt Greenwood (Aquatic Facilities Manager)**

M Greenwood spoke briefly to the report noting the omission outlined in Item 4.3. A 50c increase was recommended to the Aquarobics class which would keep it consistent with other changes.

Item 4.4 and 4.5 explained continued support for Waikuku Beach Surf Lifesaving Club and NZRT12 members. They were seeking changes to ongoing arrangements to best support those groups.

M Greenwood advised that the pools had opened slightly off-temp – but on time following the recent maintenance programme. Additional work had been identified which would be cost offset by savings in operating costs. The main area of concern had been the temperature issue which had been resolved as part of maintenance.

Councillor Williams asked what the percent satisfaction was for the pools and was advised it was 89%.

Moved Councillor Doody seconded Councillor Brine

**THAT the Community and Recreation Committee:**

(a) **Receives** report No. 190507064831.

(b) **Notes** Aquatic Facilities progress against its key performance indicators for Facility Attendance and Water Quality.
(c) **Recommends** a $0.50 increase, effective from 1 July 2019, to the Aquarobics Casual Community Services/Senior rate for Council deliberations on fees and charges.

(d) **Approves** changes to the levels of support offered to Waikuku Beach Surf Lifesaving club being free hire of three lanes and a 50% discount for club members to purchase concessions or memberships.

(e) **Approves** recommendations to increase support of the NZRT12 team from eight to fifteen passes.

(f) **Notes** additional works identified as part of programmed maintenance closure will contribute to a $15,000 overspend in Dudley Parks maintenance budget.

(g) **Circulates** the report to the Boards for their information.

CARRIED

Mayor Ayers agreed with the changes to support the Waikuku Beach Surf Lifesaving club and NZRT12 as they played an important role.

7 PORTFOLIO UPDATES

7.1 **Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine**

Councillor Brine advised that Oxford-Ohoka Community Board had been looking at the Mandeville parking issue.

Rangiora-Ashley Community Board were negotiating a way forward with regard to NPD landscaping.

A report was going to Kaiapoi-Tuahiwi Community Board regarding re-grassing the domain.

The Sloan Avenue issues were being resolved by the Greenspace team.

7.2 **Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody**

Councillor Doody provided an update on Creative Communities.

Councillor Doody advised she had taken over as temporary Chair of the Ashley Gorge Advisory Board to help clear an issue and move forward. She had also taken on an interim Chairs role at North Canterbury Neighbourhood Support. She was now also the deputy Chair of Social Services Waimakariri and had been impressed with a meeting with the migrants group.

7.3 **Community Development and Wellbeing – Councillor Kirstyn Barnett and Councillor Wendy Doody**

Councillor Barnett had met with Martin Pinkham from the Wellbeing North Canterbury Board.

Councillor Barnett has recently attended a Youth Networking Group in Oxford. She noted there was an Employment Expo at Rangiora High School on 11 June. There would be a wide range of employment opportunities represented.
8 QUESTIONS

There were no questions.

9 URGENT GENERAL BUSINESS

There was no urgent general business.

As there was no further business, the meeting closed at 2.26pm.

CONFIRMED

_______________________  ______________________
Chairperson                  Date

WORKSHOP

At the conclusion of the meeting there will be a workshop to discuss the North Canterbury Academy of Music lease