

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY, 25 NOVEMBER 2025, AT 1PM.

PRESENT

Councillor N Mealings (Chairperson), Deputy Mayor P Redmond, Councillors B Cairns, T Fulton, and J Goldsworthy.

IN ATTENDANCE

Councillors T Bartle and B McLaren.

K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), W Harris (Planning Manager), M Bacon (Development Planning Manager), I Carstens (Team Leader Resource Consents), G Maxwell (Business and Project Advisor), and A Connor (Governance Support Officer).

1 APOLOGIES

Moved: Councillor Fulton

Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Receives and sustains** an apology for leave of absence from Mayor Gordon.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 DEPUTATIONS

Nil.

4 REPORTS

- 4.1 **Application to the Heritage Fund - Recommendation from Staff** – G Maxwell (Business and Project Advisor) and I Carstens (Team Leader Resource Consents)

G Maxwell noted the report as read, advising that the building was classified as a Category Two heritage site of considerable historical and architectural significance. Staff recommended partial funding of the application to support the ongoing protection and enhancement of this important heritage asset.

Deputy Mayor Redmond sought clarification on why staff recommended funding only half of the application. G Maxwell explained that staff had not considered the applicant's ability to finance the remaining work. She noted that staff expected owners to demonstrate a level of commitment to maintaining their heritage-listed buildings, which did not always take the form of monetary contributions. In some cases, the Council had previously supplied materials for owners to undertake the work themselves. While staff endeavoured to support projects as much as possible, the fund needed to be conserved for future applications. It was further noted that, under the criteria, approximately 50% of project costs were typically funded.

Councillor Fulton asked whether there was an opportunity to publicise the building's history through this process. G Maxwell advised that most heritage building owners were willing to share their buildings' history and undertook to discuss with the Communications and Engagement Team how publicity and public awareness could be enhanced for buildings receiving funding.

Councillor Mealings queried whether there was a record of successful grant recipients and whether funded buildings were denoted with plaques. M Bacon confirmed that while many buildings had received funding, the majority were supported through the Canterbury Wide Earthquake Heritage Fund. Some resource consents required plaques; however, this was minimal. The current funding criteria did not cover plaque costs or installation, and any change would require Committee review.

In response to a question from Councillor Cairns, G Maxwell confirmed that staff could collaborate with the Library's Heritage Team to document the history of heritage buildings within the district.

Moved: Deputy Mayor Redmond Seconded: Councillor Fulton

THAT the District Planning and Regulation Committee:

- (a) **Receives** Report No. 251105210401.
- (b) **Approves** from the Heritage Fund \$5,359.25 for the application received from S Fisher for the listed Heritage building H018 for guttering, downpipes, fascia board replacement and painting.
- (c) **Notes** the accumulated amount available in the Heritage Fund is currently \$53,942.
- (d) **Notes** that grant recipients are required to sign an accountability agreement and provide proof of purchase before funds are released.

CARRIED

Deputy Mayor Redmond observed that the building had a long history in Kaiapoi and that the requested funding would assist in preserving its integrity.

Councillor Fulton supported the motion, noting that further investigation into the heritage building profile across the Waimakariri District would be beneficial.

Councillor Cairns also supported the recommendation, citing the owner's commitment to the ongoing preservation of the building.

Councillor McLaren acknowledged the significant responsibility involved in maintaining a historic building and suggested that the 50% funding level should be reviewed. He further noted that public accessibility should be considered if plaques were to be introduced.

In his right of reply, Deputy Mayor Redmond emphasised that Council must remain mindful that many historic buildings are private residences.

5 CORRESPONDENCE

Nil.

6 **PORTFOLIO UPDATES**

6.1 **District Planning** – Councillor Niki Mealings

Councillor Mealings referred to the workshop and briefing items to be held after the formal reports.

6.2 **Civil Defence and Regulation** – Councillor Jason Goldsworthy

- The Building Unit were looking into the planned changes under the proposed new Resource Management Act.
- A review of the Property Maintenance Bylaw would occur in the new year.

Councillor Cairns asked whether the Waimakariri River monitoring had been accurate during the recent civil defence emergency. K LaValley stated that it was challenging to keep the gauges calibrated due to movement in the riverbed, which changed the river's geometry. The prediction was accurate in what actually occurred. The riverbank did not breach because it coincided with low tide.

6.3 **Business, Promotion and Town Centres** – Councillor Brent Cairns

Councillor Cairns highlighted the following:

- Rangiora Town Centre:
 - Forage and Clay was moving to an empty shop on High Street. It was reported that staff had done a great job in helping the retailer relocate.
 - Met with o-Studio, a business that would be moving into the BNZ Development. They also had saunas located on the banks of the Pegasus Golf Course.
 - The Fold Art space was getting a lot of foot traffic. It was an excellent arts space holding multiple exhibitions for artists.
 - The Canterbury Arts Open Studio event ran over two weekends and was well supported.
 - Ideal Events was hosting an event in Victoria Park on 28 November 2025.
 - Rangiora Promotions Christmas event would be held on 7 December 2025.
- Oxford Town Centre:
 - Experience Oxford had late-night shopping on 11 December 2025, and the Christmas Parade would be held on 14 December 2025.
 - Christmas Wonderland would be open from 10 December to 24 December 2025, from 12pm to 8pm on weekdays and 10am to 8pm on weekends.
 - Christmas Carols event to be held at Pearson Park on 24 December 2025.
 - The Jazz and Blues were at the Oxford Farmers' Market.
- Kaiapoi Town Centre:
 - Ice Cream Charlie, a long-established Christchurch business, was moving to Hilton Street, Kaiapoi. Council staff assisted in obtaining consents in a timely manner.
 - Studio 97, a hair and nail salon, was having a soft opening.
 - Studio Pilates opened over the past weekend, and the car park was constantly full with people coming and going over the weekend.
 - Out the Gate was rebranding to "Little Kai Kart".
 - The South African shop would take over the previous Nurse Maude shop.
 - A new shop was being built in the Paper Plus carpark.
 - Chemist Warehouse opened and was shown to be popular.
 - A vet and bottle store was planned next door to the chemist—delays with consenting delayed the opening of the bottle store.
 - Kaiapoi Promotions Christmas parade would be held on 6 December 2025 at the Kaiapoi Rugby Club. As part of its funding, the Lions Foundation insisted that there be no cost to families associated with the children's area. Parking is available at Wylie Park for \$5.

- On 13 December 2025, Blackwells and the Kaiapoi Club would be hosting a market day in the town centre involving the town's businesses.
- WHOW would open on 6 December 2025 with a shorter season.
- KORE Boat Hire had approached the Council to use the same lake as WHOW.
- Economic Development
 - ENC reported there were 8000 businesses in the Waimakariri District, making it very hard for them to advertise every individual business.
 - The North Canterbury Business Awards recognised successes. The meal provided included as many local producers as possible.
 - Noaia in Tuahiwi were holding a market day.
- Food Secure North Canterbury celebrated their fifth year in operation. The guest speaker was Antony Deaker from the Economic Development Department at Dunedin City Council. Their council simplifies regulatory paths for new food businesses.
- The Promotions Review was still underway with a recommendation to be included in the Long Term Plan.
- Meeting with a community groups:
 - wanting to host a Diwali Festival in Kaiapoi in 2027.
 - wanting to host a Lantern/Lunar Festival in 2027.
 - wishing to host the Kaiapoi River Carnival in 2026.

Councillor Mealings asked if the Lantern Festival would be held in conjunction with the Chinese New Year. Councillor Cairns confirmed it likely would be.

6.4 **Mixed Use and Business and Kaiapoi Development** – Councillor Tim Bartle

Councillor Bartle opted not to provide an update at this time.

7 QUESTIONS UNDER STANDING ORDERS

Nil.

8 URGENT GENERAL BUSINESS

Nil.

9 NEXT MEETING

The next meeting of the District Planning and Regulation Committee would be held on 16 December 2025 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.34PM.

CONFIRMED



Councillor N Mealings

Workshop

(Trim 251125224051)

- *Resource Management 101*

Briefing

(Trim 251205231806)

- *District Plan Appeals Update*