Rangiora-Ashley Community Board

Agenda

Wednesday 14 February 2018

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 FEBRUARY 2018 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 BOARD MEMBERS’ DECLARATIONS

The Waimakariri District Council adheres to the following legislation with regard to the swearing in of elected members:

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

(1) A person may not act as a member of a local authority until:

(a) that person has, at a meeting of the local authority following the election of that person, made an oral declaration in the form set out in subclause (3); and

(b) a written version of the declaration has been attested as provided under subclause (2).

(2) The written declaration must be signed by the member and witnessed by:

(a) the chairperson; or

(b) the mayor; or

(c) a member of the local authority; or

(d) the chief executive of the local authority; or

(e) in the absence of the chief executive, some other officer appointed by the chief executive.

(3) The form of the declaration must consist of the following elements:

Declaration by mayor or member.
The Chair will receive and witness the Community Board declaration from Kirstyn Barnett:

"I, Kirstyn Jane Barnett, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Waimakariri District, the powers, authorities, and duties vested in, or imposed upon, me as Community Board member of the Waimakariri District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at: Rangiora on Wednesday 14 February 2018.
Signature:
Signed in the presence of: Jim Gerard QSO
Chairperson Rangiora-Ashley Community Board

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Rangiora-Ashley Community Board – 13 December 2017

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 December 2017, as a true and accurate record.

5 MATTERS ARISING

5.1 Cust School Hall as a venue for formal Community Board meetings - Edwina Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(a) Receives memo 180124006186.
(b) Confirms that the venue for both its 14 March 2018 and 14 November 2018 Board meetings will be the Loburn Domain Pavilion.
OR
(c) Confirms that the venue for its 14 March 2018 Board meeting is the Loburn Pavilion and that the venue for the 14 November 2018 Board meeting will be the Rangiora Council Chambers.

6 DEPUTATIONS AND PRESENTATIONS

6.1 Update on High Street Lighting – Joanne McBride (Development Manager).

7 ADJOURNED BUSINESS
Nil.
8 REPORTS

8.1 Property Lease/Licence Renewals 1 January 2018 to 31 December 2018 – Monese Ball (Property Officer)

RECOMMENDATION

THAT the Rangiora–Ashley Community Board:

(a) Receives the attached report number 180119004344, with spreadsheet 180119004354.

(b) Notes the upcoming renewals, status and nature of the lease/licence agreements.

8.2 Poyntzs Road Water Supply Source Upgrade – Consultation – Colin Roxburgh (Water Asset Manager) and Mark Andrews (Civil Engineer)

RECOMMENDATION

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 180126006867.

(b) Recommends to the Utilities & Roading Committee that it endorses the option to upgrade the Poyntzs Road water supply by connecting with the West Eyreton scheme via the Main Race Road pipe route.

(c) Recommends to the Utilities & Roading Committee that staff consult with the residents of the Poyntzs Road, Summerhill and West Eyreton Communities to inform residents of the preferred upgrade option, the preferred funding option (Option B) and to seek feedback on this recommendation and an alternative funding Option (Option A).

(d) Notes that alternative funding options C and D, which involved financially joining schemes, were considered but discounted due to likely opposition from the communities based on historical consultations.

(e) Notes that an identical report has been submitted to the Oxford Ohoka Community Board for discussion at the meeting on 08 February 2018.

(f) Notes that recommendations from the Board will be included in a report to the Utilities & Roading Committee at its meeting of 20 February 2018, seeking approval to consult the community.

8.3 Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Adviser)

RECOMMENDATION

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 180129008126.

(b) Approves a grant of $__________ to the Cust Bowling Club towards the cost of purchasing a second hand mower

OR

(c) Declines the application from the Cust Bowling Club.
9 CORRESPONDENCE

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

Draft Stormwater Drainage Bylaw

(a) Notes the letter of support from the Board to the Draft Stormwater Drainage Bylaw 2018 (Trim 171207133330).

(b) Receives the acknowledgement of letter of support to the Draft Stormwater Drainage Bylaw 2018 (Trim 180122004956).

10 CHAIRPERSON’S REPORT

10.1 Chair’s Diary for January 2017

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 180205010918.

11 MATTERS FOR INFORMATION

11.1 Oxford-Ohoka Community Board meeting minutes – 7 December 2017 (Trim No. 171129129618)

11.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 November 2017 (Trim No. 171116125128)

11.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 December 2017 (Trim No. 171218137118)

11.4 Woodend-Sefton Community Board meeting minutes – 11 December 2017 (Trim No. 171205131874).

11.5 Utilities and Roading Activity Management Plans 2018 – Report to Utilities and Roading Committee 12 December 2017 (Trim No. 171122126970).

THAT the Rangiora-Ashley Community Board receives the information in items 11.1-11.5.

Note: Matters for Information were circulated separately to members.

12 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

13 CONSULTATION PROJECTS

There are no current consultation projects.

14 REGENERATION PROJECTS

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:
15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant

   Balance as at 14 February 2018: $7,264.04.

16 MEDIA ITEMS

17 QUESTIONS UNDER STANDING ORDERS

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 March 2018 in the Loburn Domain Pavilion.

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### Workshop

1. Chris Brown (Community and Greenspace Manager) will provide an update:
   - Milton Memorial Reserve carpark extension,
   - Ashgrove Park – home for North Canterbury Athletics, and
   - Victoria Park toilet upgrade.

2. Members’ Forum
   Opportunity for members to share potential new ideas and initiatives.

Close of workshop and formal proceedings.

### Public Excluded Briefing

1. Simon Hart (Business and Centres Manager) will provide an update on a proposed development in Rangiora in High Street/Cone Street.
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 DECEMBER 2017 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), K Graham (Journey Planner/Road Safety Co-ordinator), B Rice (Senior Transport Engineer), E Sard (Greenspace Community Assets Officer), G Reburn (Parks and Recreation Operations Team Leader), D Ayers (Mayor), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

J Gerard noted the presence of K Barnett in the gallery and congratulated her on her appointment to the Council.

The meeting adjourned for a workshop from 7.21pm to 7.30pm and again from 7.59pm to 8.08pm.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Item 7.5 M Clarke for the Lions Club of Rangiora (Millton Memorial Dog Park) and Croquet Club funding applications.
Item 7.5 K Galloway for the Lions Club of Rangiora (Millton Memorial Dog Park) funding application.
Item 7.5 C Prickett for the Loburn School funding applications

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 8 November 2017

Moved P Williams seconded D Gordon

THAT the Rangiora-Ashley Community Board:

(a) Amends the minutes of the Rangiora-Ashley Community Board meeting held on 8 November 2017. G Miller to be included in Members Information Exchange noting attendance at Wellbeing North Canterbury AGM, attendance at Passchendaele Memorial event and meeting with C Brown for Keep Rangiora Beautiful. C Prickett had noted the opening of the Jill Creamer walkway but did not attend.

(b) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 8 November 2017, with these amendments as a true and accurate record.

CARRIED
4 MATTERS ARISING

4.1 Proposed change of venue for 14 November 2018 Community Board meeting – E Cordwell (Governance Adviser)

E Cordwell advised that the Cust Community Hall was not available on Wednesday evenings for Board meetings due to long term use by a significant community group. She was currently investigating the Cust School as a potential venue. D Gordon suggested another potential venue was Route 72 Café and asked if that had been investigated. E Cordwell advised the venue may be suitable for an informal session however it is not suitable for a formal Board meeting with deputations and a public gallery. It was her suggestion to book Loburn Domain as a fall-back while other venues were investigated and an update would be provided for the February 2018 meeting.

Moved D Gordon seconded C Prickett

THAT the Rangiora-Ashley Community Board:
(a) Receives Memo No. 171130130244.

CARRIED

D Gordon requested options be explored in Cust. It was a significant rural community and he felt it was important the Board had a presence there.

J Gerard advised that at the previous meeting there had been a request for information regarding the costs of the Councillors’ visit to Passchendaele Memorial events in Belgium. A reimbursement for accommodation was expected from the Belgium hosts which would reduce the overall costs by approximately $6,000.

5 DEPUTATIONS AND PRESENTATIONS

Nil.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Pedestrian Refuges in the Ashgrove School environs – K Graham (Journey Planner/Road Safety Co-ordinator)

K Graham spoke briefly to the report. In her role as Road Safety Co-ordinator, K Graham had held discussions with Ashgrove School regarding parking. A basic travel survey had been carried out which found the majority of children travelled by car. The school were keen to encourage more active travel however parents had safety concerns with walking particularly around road safety, and crossing points. K Graham referred to the attachment which showed the proposed new crossing points. In addition some near misses had been reported in those areas. Traffic counts in the area included 218 vehicles per hour on Kingsbury Avenue during peak time.

P Williams queried the cost of the crossing points. It was advised crossing points were $4,000 each.

C Prickett asked if there were issues with the footpath on only one side of the road, as the matter had been raised by caregivers. K Graham advised that
on occasion a crossing could be provided to get to the other side were a footpath was. Going forward they would work with developers and the District Plan. C Prickett asked if staff were aware of any existing developments that were an issue. K Graham replied she was not personally aware.

Moved P Williams seconded K Galloway

THAT the Rangiora–Ashley Community Board:

(a) Receives report No 171201130547. 
(b) Approves the installation of
- A pedestrian refuge island on Ashgrove Street at the intersection with Kingsbury Avenue;
- A pedestrian refuge island on White Street at the intersection with Kingsbury Avenue, as shown on the attached document (Trim No. 171201130559).
(c) Circulates this report to the Utilities and Roading Committee.

CARRIED

P Williams was supportive and believed it was good for the safety of the children. It had been less expensive than he expected.

K Galloway believed it was a practical and sensible solution. He suggested that there were other areas where islands were needed and asked if there would be a survey of required crossing points for the north-west area including Epsom Drive. K Graham advised that an Action in the Road Safety Plan was to audit infrastructure around schools to assist children's journeys to school.

S Lewis was fully supportive noting that it was a very busy area at 3pm.

7.2 Carrs Road / Cones Road Intersection Improvements – B Rice (Senior Transport Engineer)

B Rice spoke to the report noting that the various options for the intersection had been discussed at the Board meeting on 8 November 2017. He advised that following further investigations option 3a (a possible option to reduce cost) was not viable, as it would not meet the Council's Engineering Code of Practice minimum standard for a T Intersection. Costs savings would in any case be very small and there were some safety issues which required addressing.

There was also to be a review of speed limits across the district and the intersection would also be included as part of that process.

P Williams asked if people in the Cones Road area had been surveyed. B Rice advised that survey forms had been placed in all mailboxes. Most forms distributed were returned. P Williams noted that a previously concerned resident had not responded.

Moved D Gordon seconded C Prickett

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 171129129959.
(b) Approves detailed design and construction of intersection improvements which include a single access at more or less mid-point of the curve, and seal widening to accommodate a flush median, in accordance with drawing number 3820 (TRIM 171201130539).
(c) Notes that funding is available through the minor improvements budget.
(d) Notes that this work is eligible for NZTA funding (51%).
(e) Notes that a District wide speed limit review is proposed, starting in 2018.

CARRIED

D Gordon commented that he had taken on board the professional advice from staff and the work undertaken. As a local resident, he knew the intersection well and believed it was dangerous. He strongly supported the improvements to proceed and noted the NZTA 51% contribution.

C Prickett agreed with D Gordon and was in support. He noted anecdotally that the school bus did not stop there.

The meeting adjourned for a workshop from 7.21pm to 7.30pm.

7.3 Rangiora – Ashley Community Board Wiltshire Court Proposed Planting Plan – G Barnard [Parks Community Assets Officer]

G Reburn spoke to the report noting the purpose was to seek a decision on the future of trees in Wiltshire Court. There had been two reports to the Board previously regarding two specific trees and the Board had resolved not to remove either and had requested a report on a planting programme for Wiltshire Court.

In September 2016 there had been a street meeting with 24 attendees. Over 70% of people wanted the trees removed and replaced with smaller, visually attractive trees. The recommendation to remove all remaining seven street trees resulted from this consultation rather than via Council policy. The tree outside No.25 needed to be removed due to poor health. Some of the trees were creating infrastructure damage including kerb and channel. In terms of low hanging branches he was not aware of impact on street users. An additional consideration was to improve tree spacing. Staff appreciated the trees had been present for some time and provided amenity and shade.

J Gerard asked if it was possible to mitigate infrastructure damage if the trees remained and G Reburn replied it was possible, however there had not been a detailed investigation.

G Miller asked how many trees had been planted originally, G Reburn was not sure, noting some had been intermittently removed over the years.

J Hoult asked if replacement trees would be the same as the one at the entrance to Wiltshire Court. G Reburn commented it was good to have consistency. A species without prolific root growth would be desirable.

J Hoult asked if the replanting would move the tree further from No.7A. G Reburn confirmed this would be the case, and the spacing would be more even.

K Galloway asked if the tree at No.25 had lifted the fence. G Reburn was uncertain, acknowledging it had definitely created some movement in the pavement.

K Galloway asked if it would be possible to retain the tree outside Bainswood Hospital.

C Prickett asked if the residents had seen the proposed new sites for trees. G Reburn believed it had been discussed with residents. The locations could be tweaked during planting.
THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 171201130524.
(b) Approves the removal of the Council owned street tree outside No.25 Wiltshire Court.
(c) Approves the replanting of an appropriate species of Cherry Tree outside No.25 Wiltshire Court.

CARRIED

J Hoult Abstained
G Miller, K Galloway Against

J Gerard commented that the removal of all the trees was not consistent with Council policy. He agreed the tree outside No.25 needed to be removed. He believed if the Board removed the balance of the trees that were healthy he was uncertain how the Board could seek to retain other existing trees throughout Rangiora in the future. The trees had been there for a long time; longer than most residents. He had sympathy with the residents but removing all the trees clearly went against Council policy.

P Williams commented that apart from the tree outside No.25 all trees looked healthy and he could not see the infrastructure damage. He believed they were nice, mature specimen trees that would be a shame to remove. If the Board approved the removal of these trees there would be precedent set for removing trees in other streets where people did not like trees.

G Miller spoke against the motion. He believed the streetscape was a bit of a mess, with a number of the original trees having already been removed. It would be an improved streetscape if there was consistency from one tree to another and they were spaced properly.

D Gordon supported the motion. He did not like removing healthy trees that had grown over time. He believed the streetscape was good and better than many other streets. If the Council started removing trees at the request of a resident it was likely there would be many other similar requests. The motion was consistent with Council policy.

R Brine concurred with D Gordon’s comments.

C Prickett commented the issue was with the policy that allowed the trees to be planted in the first instance and it was a lesson for future subdivisions. He was supportive of the motion.

K Galloway looked at the issue from an appearance point of view, commenting that the removal of some trees and replanting with other trees would improve the look of the street overall. He suggested No.7 should also be removed as it was too close to the driveway.

7.4 Proposed removal of Western boundary Shelterbelt in Dudley Park – E Sard (Greenspace Community Assets Officer)

E Sard spoke to the report outlining the public consultation and noting that 95% of feedback was in favour of removal of the western boundary shelterbelt in Dudley Park. 58% were in favour of a replacement shelterbelt. Three sports clubs supported removal and two clubs were in favour of a replacement shelterbelt. Staff were not in favour of replacement as its removal would improve visibility, establishing a new shelterbelt would be difficult and costly and there were trees directly to the east.

C Prickett commented that some of the arguments from the previous report could be applied to the shelterbelt. He requested justification of not reinstating the shelterbelt. E Sard noted it was an unusual situation, however the Board
should be reassured there were the established trees to the east of the shelterbelt.

G Miller asked if the shelterbelt was removed could it be partly replaced with specimen trees as in the south of the park. Staff confirmed that could occur, and a balance could be created with different species suited to the climate.

J Hoult asked if staff believed the removal of the shelterbelt and planting with specimen trees would be more aesthetically pleasing. Staff acknowledged the suggestion.

D Lundy enquired how long the western boundary of Dudley Park was. E Sard advised it was approximately 400 metres, so the shelterbelt represented about half of the boundary.

P Williams asked if the shelter belt looked like it was dying. Staff confirmed that was the situation.

Moved G Miller seconded K Galloway

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. CPR-04-21-22.03/ TRIM 171123127317

(b) **Notes** that the removal of the shelterbelt is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees and Sports and Recreation (Reserves Management Plan 2015) policies.

(c) **Approves** the removal of the 200m length of Blue Arizonica Cypress shelterbelt which form part of the Dudley Park western boundary adjacent to White Street.

(d) **Notes** that a bollard and chain fence will be installed once the shelterbelt is removed and that suitable specimen trees will be planted.

**CARRIED**

G Miller noted the shelterbelt was dying and commented that specimen trees would look nice.

K Galloway advised that the current shelterbelt was 80 years old. He supported the removal and liked the idea of replacement specimen trees, as it would improve the visual effect from the road and clean up rubbish.

*The meeting adjourned for a workshop from 7.59pm to 8.08pm.*

7.5 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)**

J Gerard noted the additional application for consideration which was late due to an administrative error.

Moved S Lewis seconded R Brine

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 171129129571.

(b) **Approves** a grant of $500 to Presbyterian Support Upper South Island towards the costs of a Suicide Prevention Event on Wednesday 28 February 2018.

(c) **Approves** a grant of $500 to the Lions Club of Rangiora NZ incorporated towards the costs of two shelters to be located in the Millton Memorial Dog Park.
(d) Approves a grant of $500 to Loburn School towards the costs towards the costs of Year 8 students participating in the William Pike Challenge Award.

(e) Approves a grant of $500 to Rangiora Croquet Club Inc. towards the costs of a dishwasher.

(f) Approves a grant of $500 to SeniorNet North Canterbury towards the costs of promoting basic computing and digital literacy courses, workshops and events offered by SeniorNet for older adults

AND

(a) Receives report no. 171211134411.

(b) Approves a grant of $500 to Trinity Methodist Mainly Music towards the costs of creating a lockable storage room for storage for sound and musical equipment

CARRIED

D Gordon suggested that further advertising of the Board’s Discretionary Fund would be helpful.

7.6 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group – E Cordwell (Governance Adviser)

Moved R Brine seconded K Galloway

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 171122126749.

(b) Ratifies the appointment of Board Member Murray Clarke as the Board’s representative and liaison person to the Waimakariri Access Group.

CARRIED

8 CORRESPONDENCE

E Cordwell advised that there were currently no WDC noted operational or other funds available to assist with the requested sealing of a section in front of the Rangiora Table Bowls Club building. The Club had been advised of this and that an application should be made via the Annual/Long Term Plan process. The Board could also be mindful of this request when making its own submission to these Plans.

Moved R Brine seconded J Gerard

THAT the Rangiora-Ashley Community Board:

(a) Receives the request from the Rangiora Table Bowls Club for assistance in sealing a section of parking in front of the Rangiora Table Bowls Club building (Trim 170928104775).

(b) Receives the Memo from K Graham (Journey Planner/Road Safety Co-ordinator) regarding termination of 960 Rangiora to Airport/Hornby bus service (Trim 171127128507).

CARRIED
9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November 2017

Moved J Gerard seconded R Brine

THAT the Rangiora-Ashley Community Board:

(c) Receives report No. 171204131177.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford Ohoka Community Board meeting minutes – 5 October 2017 (Trim No. 171018112694)

10.2 Oxford-Ohoka Community Board meeting minutes – 9 November 2017 (Trim No. 171108121373)

10.3 Woodend Sefton Community Board meeting minutes – 13 November 2017 (Trim No. 171108121357)

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017 (Trim No. 171016111634)

10.5 Library Update – Report to Community and Recreation Committee 21 November 2017 (Trim No. 171109122261).


10.7 Community Facilities Provision – Report to Community and Recreation Committee 21 November (Trim No. 171026115830)

10.8 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June 2017 – Report to Audit and Risk Committee 28 November 2017 (Trim No. 171103119209).

10.9 Capital Projects Report for the period ended 30 September 2017 - Report to Audit and Risk Committee 28 November 2017(Trim No. 171107120949).


10.12 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Kaiapoi-Tuahiwi Community Board 18 September 2017 (Trim No. 170901094834)

10.13 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Oxford-Ohoka Community Board 7 September 2017 (Trim No. 170825091888)

10.14 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Woodend-Sefton Community Board 11 September 2017 (Trim No. 170830093802)

10.15 Tram Road Speed Limit, Mandeville North – Report to Council 5 December 2017 (Trim No. 171121126353)

10.16 Adoption of Council Standing Orders – Report to Council 5 December 2017 (Trim No. 171115124385)

10.17 Earthquake Infrastructure Recovery Programme – November 2017 Update Report to Council 5 December 2017 (Trim No. 171122127014)
10.18 **Extension of Recycling and Refuse Kerbside Collection Contract 10/16**

Report to Council 27 October 2017

C Prickett asked if it were the intention of the Community Boards to adopt the new Council Standing orders and suggested there were a couple of significant issues they could attend training on. E Cordwell noted that Community Boards’ Standing Orders were the same as those of the Council, although both documents were visually different as they had been overhauled and re-sequenced by LGNZ and were much easier to read and navigate. The proposal for Community Boards to adopt this ‘new version’ of Standing Orders would be by way of a report in early 2018.

Moved R Brine    seconded D Lundy

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.18.

CARRIED

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **R Brine**

- The kerbside waste collection contract had been extended to enable business as normal for the next two years, by which time the tender process for the new rubbish collection would be completed. The proposed three bin system would be considered as part of the LTP process.

11.2 **K Galloway**

- Pleased to see adoption of pedestrian refuges and acknowledged there was a need for pedestrian refuges and slowdown signs at playgrounds.
- Noted the new pipes in the Milton Road Dog Park and the quiz night held to raise money for shelters.
- Commented that the Snap Send Solve App system worked very well.
- Attended update session regarding High Street lights and commented that it was very positive.
- Joined Rangiora Promotions.

11.3 **D Lundy**

- Attended Rangiora Museum’s Celebrations on behalf of the Board.
- Attended Civil Defence training on 23 November which was the same night as Rangiora Celebration Night.
- Advised that in late January 2018 a number of trees would be removed at Loburn Reserve as part of the implementation of a comprehensive health and safety programme.

11.4 **D Gordon**

- Commented that the Celebration Night, Christmas in the Park and Christmas Parade were great events and that Rangiora Promotions was doing an outstanding job. Suggested that the Board send a note of congratulations.
- Attended meeting with residents of Ashley Street concerned with quality of road seal which created loud road noise. A solution would be implemented in the New Year.
- Attended High Street lights meeting, acknowledging it was a work in progress.
- It was a busy time for Council with meetings in the lead up to Christmas and leading into the LTP. Noted the plans for the new court facility.
- Acknowledged the Christmas Tree Festival in the Council Foyer. Suggested a letter be sent to the voluntary group and noted the proceeds were going towards a defibrillator for the Town Hall.

11.5 **P Williams**
• Noted there was a good turnout of voters in the by-election and welcomed K Barnett back to Council.
• Noted the large number of meetings occurring through December for Councillors.
• Noted the high water demand throughout the district during the recent hot dry spell. Alarms for the Rangiora water supply went off for the first time last week. Loburn was in Category 4 restrictions meaning no watering.

11.6 C Prickett
• Noted that it would be a long time before recharge of the Southern Ashley rural scheme took place.
• Noted damage to rural road markers. Suggested that contractors should advise Council of damage.

11.7 G Miller
• Attended Stormwater Drainage Bylaw Review meeting and fully supported the draft submission from the Board.
• Attended Access Group seminar and gained a greater understanding of mobility impediments.
• Attended High Street lights update. He would like to see a report in due course.
• Noted the Kaiapoi Community Christmas dinner and asked if there was something similar in Rangiora. D Gordon would forward an email from T Sturley regarding the Rangiora dinner for people on their own at Christmas.
• Requested discussion during Member’s Forum of Keep Rangiora Beautiful’s proposals for areas around the railway track and Milton Avenue/Cones Road.

11.8 S Lewis
• Attended Rangiora Museum’s Celebrations on behalf of the Board and had greatly enjoyed it.
• Early Records Society was looking for a larger building.
• Was pleased with progress of the Passchendaele Memorial Cycleway.
• Attended the Rangiora Celebration Night and commented that it was a great event.

11.9 J Hoult
• Attended and enjoyed the Rangiora Celebration Night.
• Attended Volunteer Canterbury workshop that looked at how to get more people to volunteer. Noted that each age group required a different approach to attracting volunteers.
• Timebank – working on funding applications. Presbyterian Support was providing assistance as an overarching body. In time Timebank would become an incorporated society.

11.10 M Clarke
• Attended Stormwater Drainage Bylaw meeting and commented it was a sensible approach.
• Attended High Street lights session.
• Attended Waimakariri Access Group meeting.
• Missed Waimakariri Health Advisory Group meeting which was the same night as ‘Toot for Tucker’. Noted the large turnout to provide assistance.

12 CONSULTATION PROJECTS
12.1 Stormwater Drainage Bylaw
Consultation closes 5pm, 15 December 2017
12.2 **Lees Road and Barkers Road Speed Limit Review**
Consultation closes 5pm, 15 December 2017.


The Board noted the consultation projects.

13 **REGENERATION PROJECTS**
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 13 December 2017: $10,264.04.

15 **MEDIA ITEMS**
Nil.

16 **QUESTIONS UNDER STANDING ORDERS**
Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
Nil.

**NEXT MEETING**
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 February 2018 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.44PM.

CONFIRMED

________________________________________
Chairperson

________________________________________
Date
Workshop

Keep Rangiora Beautiful Proposed Projects (8.40 to 8.50 pm)

Greg Miller update members on the work of KRB as regards railway track side beautification and that the group were working with Chris Brown's team. The work was going well and Chris had asked if the KRB could also consider work around Millton Avenue/Cones Road.

J Gerard thanked Greg and KRB for all their hard work.
At its 8 November 2017 meeting the Rangiora-Ashley Community Board confirmed its 2018 meeting schedule and decided to hold its 14 March 2018 meeting in the Loburn area and its 14 November 2018 meeting in Cust.

Staff investigated various venue options and identified both the Loburn Pavilion and the Cust Community Centre as suitable for formal Board meetings. Any such venue needing to be easily accessible to any member of the public with quick and easy ‘set up’ of a Board Room style conference table arrangement for up to 20 elected members, staff and deputations together with further public gallery seating for up to 50 people.

The Council must also be seen to hire or use only neutral public/community venues and not a business or other private establishment. To do so could be adversely perceived as favouring or promoting one establishment over another.

Both the Loburn Pavilion and the Cust Community Centre meet these requirements. These are both Council owned facilities with appropriate insurance, formal health and safety procedures for public use and all other relevant policies in place.

The Cust Community Centre was not available for the 14 November 2018 Board meeting nor any other formal 2018 Board meeting date, due to a long standing and regular community booking every Wednesday evening.

However, the Loburn Pavilion was available for both the 14 March 2018 and 14 November 2018 Board meetings and these bookings have been secured. There is no charge for hire or cancellation.

The Board received an update at its 13 December 2017 meeting and asked staff to approach Cust School before making a final decision as to whether the 14 November meeting should again be held in Loburn or in the Rangiora Chambers.

The school has been formally approached regarding the hire of the School Hall and staff have been advised as follows:
“It was formally moved by the Cust School Board, when the hall was built, that the building should be for school use only so as not to be seen to be in competition with the Cust Community Centre.”

This has also been confirmed with the Council’s Community and Recreation Manager (Craig Sargison) and has been fully respected by WDC and the school since that time.

Staff did contact the school again when it was found that the Community Centre was fully booked. However, it was noted that any such ‘overflow’ booking could also be perceived as going against this formal school Board decision.

It would therefore not be appropriate for the Council to seek to over-rule these formal and long standing arrangements. Indeed any such action would set an undesirable precedent.

However, the Cust Community Centre would be available at other times of the day and evening throughout the year should the Board wish to engage more informally with the Cust community.

Staff Recommendation:

That the Rangiora-Ashley Community Board

a. Receives memo 180124006186.

b. Confirms that the venue for both its 14 March 2018 and 14 November 2018 Board meetings will be the Loburn Domain Pavilion.

OR

c. Confirms that the venue for its 14 March 2018 Board meeting is the Loburn Pavilion and that the venue for the 14 November 2018 Board meeting will be the Rangiora Council Chambers.

Edwina Cordwell

Governance Adviser
1. SUMMARY

1.1. The purpose of this report is to advise Community Board Members of leases/licences that are due for renewal over 2018, and to also provide information on what Leases/Licences are held within their area.

1.2. The Property Unit manage over 300 property leases/licences on behalf of the Council and are held for generally recreation, community facilities, farming, roading and drainage activities. The following attachment shows those licences/leases within this Ward and highlights those that are due for renewal or review in the upcoming year (in yellow).

1.3. The nature, vicinity and use of the land for both Lessee and Council often determine what value Council receives for the land/lease property.

1.4. Licences/Leases with $1 if demanded payment are associated to Council’s Community and Recreation Team and are normally community based activities or sporting clubs that offer a service to the local community and in some instances assist in the maintenance of the leased land.

1.5. There are a number of gravel pit reserves in our district and in most instances they form part of neighbouring farm land. The rental amount can be lower due to the condition of the land and the saving to Council, in the maintenance costs associated to the land.

1.6. It has been indicated where rental has been set by way of Tender.

1.7. Rangiora Airfield Leases are based on $2.55 per sq metre and are reviewed 2 yearly, on various roll over dates and fall under the delegation of the Manager Community and Recreation. As part of the Draft Long Term Plan process Councillors are proposing an increase to the ground rental charges at Rangiora Airfield.

1.8. Due to the extended information now given in this report, it is attached by way of spreadsheet.

Attachment

i. Spreadsheet of Leases/Licences for Rangiora-Ashley Community Board ward area.
2. **RECOMMENDATION**

   THAT the Rangiora Ashley Community Board:
   
   (a) Receives the attached report number 180119004344, with spreadsheet 180119004354
   
   (b) Notes the upcoming renewals, status and nature of the lease/licence agreements.

3. **ISSUES AND OPTIONS**

   3.1. Often land is adjacent to farm land, or can be land locked esplanade reserve in isolated areas, where the return achieved is often set at a rate that equates to a “best option” and sometimes the only lease option where it is beneficial to receive some nominal fee as well as ensuring the land is well maintained.

   3.2. Where there is an economic return/high interest in the land, this is generally advertised through a tender process.

   3.3. The Management Team has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

   4.1. Have not been specifically sought

   4.2. Where the land has significant interest, the land is leased through the Council’s tendering process.

5. **FINANCIAL IMPLICATIONS AND RISKS**

   5.1. Receiving nominal rental is quite often the best option, where the Lessee is maintaining the land, as well as fencing, vegetation and security.

   5.2. Not to lease for a nominal fee can be detrimental to Council, through an increase in maintenance costs.

6. **CONTEXT**

   6.1. **Policy**

   6.2.1 This matter is not a matter of significance in terms of the Council’s Significance Policy.

   6.2.2 Under Council’s Treasury Policy, where land is identified as surplus to requirements, and land is sold and generally applied to general rates or the activity the land related to.

   6.2.3 Council is consulting with the community on a policy in respect of the rational for charges relating to Community Facilities and Reserves.

   6.2.4 Under the Delegations to the Community Board (reference S-DM 1041);

       15. Delegated authority on matters in the Community Board Ward in accordance with Council policies and guidelines in respect of the following matters:

       • Granting of new leases or licences on reserve land; excluding the airfield. (The Board also receives an annual report on existing reserve land leases). Any easements for underground works/services is an operational matter under delegation of Utilities & Roading or Property staff.

Monese Ball
Property Officer
<table>
<thead>
<tr>
<th>Full Details</th>
<th>Land Use</th>
<th>Reserve</th>
<th>Rent Review</th>
<th>Term Renewal</th>
<th>Expiry Due</th>
<th>Term of Lease</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 141 Marsh Road</td>
<td>- Estate Russell Court. NOTE: See PROPERTY TEAM - Licence cancelled and house to be removed</td>
<td>Residential land</td>
<td>no</td>
<td>Indefinite</td>
<td>31/01/2018</td>
<td>03Yr</td>
<td>Working with new owner to remove dwelling</td>
</tr>
<tr>
<td>89 - 107 Oxford Road</td>
<td>- John Larsen T/A Scottville Farm</td>
<td>stock grazing/cropping</td>
<td>no</td>
<td>Indefinite</td>
<td>14/06/2019</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>140 River Road &amp; Road Reserve</td>
<td>- Mainpower NZ Ltd</td>
<td>Utility</td>
<td>no</td>
<td>Indefinite</td>
<td>30/06/2022</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>449 Edward Street Reserve</td>
<td>- R &amp; J Larbey</td>
<td>residential encroachment</td>
<td>no</td>
<td>Indefinite</td>
<td>31/12/2019</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>Part 141 Marsh Road</td>
<td>- WDC Community and Recreation Team - Storage Area</td>
<td>Council use - civil defence</td>
<td>no</td>
<td>Indefinite</td>
<td>31/12/2020</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>Albert/Burt/Ashtey Streets</td>
<td>- Luissett &amp; Co - Structure over Road</td>
<td>road encroachment</td>
<td>no</td>
<td>Indefinite</td>
<td>30/04/2019</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>89-107 Oxford Road</td>
<td>- John Larsen T/A Scottville Farm</td>
<td>pipe work</td>
<td>no</td>
<td>Indefinite</td>
<td>30/04/2019</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>328 Mairaki Road</td>
<td>- Stock Underpass - Martyn John &amp; Joanne Rachel ASHBY</td>
<td>stock under pass</td>
<td>no</td>
<td>Indefinite</td>
<td>30/06/2019</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>121A &amp; B Ashley Street</td>
<td>- Legal Road Reserve (widening strip) - Fence &amp; Landscaping - Ian Wayne &amp; Paulette Marcia NEWBIE</td>
<td>residential encroachment</td>
<td>no</td>
<td>Indefinite</td>
<td>31/07/2022</td>
<td>03Yr</td>
<td></td>
</tr>
<tr>
<td>193 Northbrook Road</td>
<td>- Club Rooms - Alacrity Equestrian - Dalbyd Fyfe</td>
<td>Stock grazing</td>
<td>no</td>
<td>Indefinite</td>
<td>30/07/2024</td>
<td>03Yr</td>
<td></td>
</tr>
</tbody>
</table>
1 Crysell Avenue (Maikaki Cemetery) - Licence to Occupy Grazing - Bruce James COWENS
stock grazing yes 28/02/2021 05Yr
840 Birch Road - Licence to Occupy - Grazing - Kenneth Murray BLAEMORE
stock grazing yes 31/12/2030 20Yr
955 Oxford Road - K & H Claxton and BR Roxburgh 1/2 shares
stock grazing yes 28/02/2024 20Yr
adj 97 High Street, (Victoria city) Mosi Properties Ltd - Verandah encroachment no 30/03/2019 02Yr
193/187 Northbrook Rd Rangiora - Rangiora Dramatic Society Inc
community group yes 1/10/2020 30/09/2025 20Yr
192/187 Northbrook Road Rangiora - Rangiora Brass Band
community group yes 1/10/2020 30/09/2025 20Yr
adj 139-145 High Street Rangiora - L Hampton Verandah over footpath
verandah encroachment no Indefinite
adj 30 Kennedy Hill Road - Stoke Hill Partnership pipe under road no Indefinite
Lotburn Whitehorst & Stanton Road - John Rivers Licence to occupy road for pipework
pipe under road no Indefinite
193 Northbrook Road Rangiora - North Canterbury Woodcraft Club
community group yes 1/03/2018 28/02/2028 20Yr
170 Lineside Road - Stuart and Catherine Hannah
stock grazing no 30/04/2018 05Yr
196 Lineside Road - Alacristy Trust, Dalryd Flye
Residential encroachment yes 30/09/2040 30Yr
196 Lineside Road - RC RG & I Spark
residential encroachment yes 30/09/2040 30Yr
adj 134 Plaskett Road - David Ashby - Pipe under Road Reserve
pipe under road no 30/11/2040 20Yr
Part Rangiora Airfield Prors Road - Marangi Dairies Ltd - Paul and Lisa SPARK
stock grazing no 30/04/2018 02Yr
adj 69 Rands Road unformed legal road - Phil Johnson and Lisa Duff
stock grazing no 31/07/2020 30Yr
17c Mairaki Road, Fernside - Lester Marshall - Grazing of ROW
stock grazing yes 31/07/2020 05Yr
160 162 High Street Rangiora - Rangiora Shoe Lines Ltd
verandah encroachment no Indefinite
2 River Rd & 3 Millton Ave Rangiora - Brad Raikes
stock grazing yes 1/03/2016 Will not be renewed, working with Comm/Greenspace on future use
adj 721 Mount Thomas Road - Marty Ashby, Water pipe under Road
pipe under road no Indefinite
adj 274 Plaskett Road - Kathy Van Beek
pipe under road no Indefinite
adj 89 Toddy Road Rangiora - McKipines Timber Ltd
pipe under road no Indefinite
111-119 Mill Rd Cust - Bernard Kingsbury
stock grazing yes 1/09/2021 05Yr
Lot 27 Airfield - 219 Merton Rd - Michael Gary A SMALL
stock grazing yes 31/08/1931 20Yr
Adj 33 Quarry Rd Whiterock, Brian Hawke
pipe under road no 28/02/2021 Indefinite
125-260 Taalof Glen Road - Graeme Lyndon Morris
pipe under road no Indefinite
Adj 1134 Lubburn Whiterock Road - Legal Road - White Rock Mains Trust
pipe under road no 30/04/2018 Indefinite
part 47 Church Street Dudley Park - NC Sports and Recreation Trust (Hockey Turl)
sporting group yes 7/04/2025 10Yr
Daitiels and Priors Rd - Alister Brossan - Grazing Road Reserve
stock grazing no 30/04/2025 10Yr
adj 138/144 Percival Street - Richard & Julie Brown, Continental Shop Veranda
verandah encroachment no 30/04/2025 10Yr
184 High Street Rangiora - Fools of Desire outdoor dining area
Commercial outdoor yes 11/12/2018 31/10/2019 03Yr
184 High Street Rangiora, Conway Lane - Mediterranean Foods South Island Ltd
commercial outdoor yes 31/07/2018 05Yr
513 Barkers Road - Gravel pit - Graeme Fox
stock grazing yes 1/07/2026 05Yr
Mainpower New Zealand Limited - license to occupy part 143 Marsh Road and adjoining road reserve
utility yes 31/07/2018 05Yr
195 Inglis Rd Okuku Reserve 2337 - Marangi Dairies Ltd
stock grazing yes 1/02/2023 06Yr
251-291 Coldstream Road. Randal Inch. TM Inch Ltd 324-06-363
stock grazing yes 30/05/2019 02Yr
154 East Belt - Chris and Julie Bakker. Residential house and land
Residential lease no 22/06/2018 22/06/2020 02Yr
Part Reserve 3442 Loburn Domain, 154 Loburn Whiterock Road - Rangiora Pottery Group
community group yes 30/06/2019 05Yr
74 High Street Rangiora BNZ Bank Building
Commercial No 1/05/2020 30/04/2023 03Yr
Lot 30 Airfield - 219 Merton Rd - Doug Anderson
Commercial No 1/11/2018 30/10/2020 10Yr
Lot 25 Airfield - 219 Merton Rd - Christopher Oyer (ex Peter Oyer, now estate and under 4 Sons' names)
stock grazing yes 1/11/2020 30/10/2020 10Yr
Lot 2 Airfield - 219 Merton Road - 219 Merton Road John Maber - Sublease to Rob Kittow T/A Aviation Maintenance Solutions
Commercial No 1/12/2018 30/11/2020 10Yr
Lot 17 Airfield - 219 Merton Road Doug Anderson
Commercial No 1/10/2020 29/09/2020 10Yr
Lot 15 Airfield - 219 Merton Road - Chris Johnson of Southlink International Ltd
stock grazing yes 1/10/2020 29/09/2020 10Yr
Lot 12 Airfield - 219 Merton Road - Canterbury Aero Club
stock grazing yes 1/10/2018 29/09/2020 10Yr
Lot 14 Airfield - 219 Merton Road - Michael Newcombe
stock grazing yes 1/10/2018 29/09/2020 10Yr
Lot 2 Airfield - 219 Merton Road - David Small
stock grazing yes 1/10/2018 29/09/2020 10Yr
Lot 8 Airfield - 219 Merton Road - Kevin Dore
stock grazing yes 1/10/2018 29/09/2020 10Yr
Lot 10 Airfield - 219 Merton Road - Fern Air Ltd
stock grazing yes 1/10/2018 29/09/2020 10Yr
85 Golf Links Road - Lease of Council land for use by Rangiora Golf Club
Sporting Group yes 1/09/2018 31/08/2030 31/08/2030 15Yr
Lot 52 Rangiora Airfield Robert Orr
Sporting Group yes 1/05/2019 30/04/2024 20Yr
216 East Belt Cnty Cricket Association Inc - Mainpower Oval
Sporting Group yes 1/03/2024 28/02/2036 33Yr
Lot 11 Rangiora Airfield - Peter Small
 Commercial No 1/07/2018 29/09/2020 10Yr
Lot 41 Rangiora Airfield - Out by 55 Investments Ltd
 stock grazing yes 1/12/2016 30/11/2044 02Yr
Lot 79 Rangiora Airfield, 219 Merton Road - Air Micro Ltd
 Commercial No 4/01/2017 31/12/2044 02Yr
Lot 80 Rangiora Airfield, 219 Merton Road - Air Micro Ltd
 Commercial No 4/01/2017 31/12/2044 02Yr
Lot 21 Rangiora Airfield - Z Energy fuel pump
 Commercial No 1/09/2018 31/08/2025 31/06/2025 15] 10Yr
11 Mill Road Cust Community Centre land - St John shed
Community St John yes 30/06/2024 33Yr
29 Good Street - Rangiora Bridge Club
Sporting Group yes 30/09/2040 30Yr
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<tr>
<th>Lot Number</th>
<th>Description</th>
<th>Date Start</th>
<th>Date End</th>
<th>Years</th>
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<tr>
<td>Lot 55 Rangiora Airfield 219 Merton Road - J &amp; B Ludgater</td>
<td>1/07/2019</td>
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<td>Lot 57 Rangiora Airfield 219 Merton Road - Lee Business Trust</td>
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<td>Lot 19 Rangiora Airfield 219 Merton Road - Peter &amp; Christine Small</td>
<td>1/07/2017</td>
<td>31/07/2017</td>
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<td>Lot 20 Rangiora Airfield 219 Merton Road - Bevan Kendall</td>
<td>16/01/2017</td>
<td>15/01/2039</td>
<td>30Yr</td>
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<td>Lots 13 &amp; 12 Rangiora Airfield 219 Merton Rd - Air BP</td>
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<td>1/09/2025</td>
<td>30Yr</td>
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<td>Lot 6 Rangiora Airfield 219 Merton Road - Richard LANE</td>
<td>29/06/2019</td>
<td>30/06/2035</td>
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<td>Lot 9 Rangiora Airfield 219 Merton Road - Doug Anderson</td>
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<td>30/04/2022</td>
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<tr>
<td>Lot 5 Rangiora Airfield 219 Merton Road - Avionics Canterbury Wide Ltd</td>
<td>1/05/2018</td>
<td>30/04/2042</td>
<td>30Yr</td>
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<td>47 Church Street Dudley Park - Rangiora Squash Rackets Club Inc</td>
<td>1/07/2020</td>
<td>30/06/2030</td>
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<td>Lot 18 Rangiora Airfield 219 Merton Road - The Dark Horse Partnership</td>
<td>13/11/2019</td>
<td>11/11/2021</td>
<td>20Yr</td>
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<td>Lot 41 River Road - WDC lease from Ecan for water well and pipeline</td>
<td>11/06/2022</td>
<td>05Yr</td>
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<td>Percival St Rangiora Library - NC Citizens Advice Bureau</td>
<td>community</td>
<td>no</td>
<td>28/02/2040</td>
<td>06Yr</td>
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<tr>
<td>303 High Street Rangiora Town Hall - Tin Man Pictures Ltd</td>
<td>Commercial</td>
<td>1/03/2018</td>
<td>03/2027</td>
<td>03Yr</td>
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<tr>
<td>141 Marsh Road (part) - Dog &amp; Stock Pound - WDC Environmental Services Unit</td>
<td>Council-use</td>
<td>no</td>
<td>1/06/2022</td>
<td>03Yr</td>
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<td>217 South Belt - Sports Clubrooms &amp; Associated Facilities - Southbrook Sports Club Incorporated</td>
<td>sporting group</td>
<td>yes</td>
<td>29/10/2019</td>
<td>03Yr</td>
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<td>24 High Street Rangiora - Office Space - Barnardos New Zealand</td>
<td>community</td>
<td>no</td>
<td>1/07/2020</td>
<td>30Yr</td>
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</table>

<table>
<thead>
<tr>
<th>Lot Number</th>
<th>Description</th>
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<th>Date End</th>
<th>Years</th>
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<tr>
<td>Lot 37 Rangiora Airfield 219 Merton Road - Canterbury Planes Ltd, Rodger Ward</td>
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<td>29/04/2024</td>
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<td>Lot 38 Rangiora Airfield 219 Merton Road Rangiora - Stephen Noad</td>
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<td>Lot 39 Rangiora Airfield 219 Merton Road - Arnold Gallagher</td>
<td>1/05/2019</td>
<td>29/04/2023</td>
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<tr>
<td>Lot 40 Rangiora Airfield 219 Merton Road - Malcolm Price</td>
<td>1/05/2019</td>
<td>29/04/2023</td>
<td>20Yr</td>
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<tr>
<td>1 Blackett Street Rangiora - Rangiora Toy Library</td>
<td>community</td>
<td>no</td>
<td>30/06/2020</td>
<td>10Yr</td>
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<tr>
<td>Lot 88 Rangiora Airfield 219 Merton Road - Colin Ashby (also has lot 87)</td>
<td>9/03/2018</td>
<td>30/07/2024</td>
<td>30Yr</td>
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<tr>
<td>Lot 89 Rangiora Airfield - 219 Merton Road, Bruce Burdekin</td>
<td>1/10/2017</td>
<td>30/09/2041</td>
<td>30Yr</td>
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<tr>
<td>Lot 68 Rangiora Airfield 219 Merton Road - Dataphile Limited Tracey Traylen</td>
<td>1/05/2018</td>
<td>30/04/2030</td>
<td>30Yr</td>
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<td>Lot 69 Rangiora Airfield 219 Merton Road - Kiwi Fly Enterprises Ltd (John Harvey)</td>
<td>1/05/2018</td>
<td>30/04/2040</td>
<td>30Yr</td>
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<tr>
<td>Lot 53 Rangiora Airfield 219 Merton Road - Jon Ludgater</td>
<td>1/05/2019</td>
<td>30/04/2024</td>
<td>30Yr</td>
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<tr>
<td>Lot 52 Rangiora Airfield 219 Merton Road - D L Small</td>
<td>1/09/2019</td>
<td>31/08/2019</td>
<td>20Yr</td>
<td></td>
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<tr>
<td>Lot 50 Rangiora Airfield 219 Merton Road - D Sale &amp; L Tovey</td>
<td>1/07/2019</td>
<td>31/10/2024</td>
<td>33Yr</td>
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<tr>
<td>Lot 109 Rangiora Airfield 219 Merton Road - Kevin Slattery</td>
<td>1/01/2018</td>
<td>31/12/2033</td>
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<tr>
<td>Lot 59 Rangiora Airfield 219 Merton Road - Douglas Anderson</td>
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<td>Lot 60 &amp; 60A Rangiora Airfield 219 Merton Road - Canterbury Recreational Aircraft Club</td>
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<td>31/10/2044</td>
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<tr>
<td>Lot 70 Rangiora Airfield 219 Merton Rd - John McCaul</td>
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<td>31/01/2041</td>
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</tr>
<tr>
<td>Lot 72 Rangiora Airfield 219 Merton Road - Stewart Buffon</td>
<td>1/07/2018</td>
<td>30/06/2040</td>
<td>30Yr</td>
<td></td>
</tr>
<tr>
<td>Lot 63 Rangiora Airfield 219 Merton Road - Graeme Main</td>
<td>1/01/2018</td>
<td>1/01/2040</td>
<td>30Yr</td>
<td></td>
</tr>
<tr>
<td>Lot</td>
<td>Address</td>
<td>Description</td>
<td>Owner(s)</td>
<td>Start Date</td>
</tr>
<tr>
<td>-----</td>
<td>---------</td>
<td>-------------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>62</td>
<td>Rangiora Airfield 219 Merton Road - Muir-Leefe Partnership</td>
<td>Sporting</td>
<td>1/01/2018</td>
<td>1/01/2040</td>
</tr>
<tr>
<td>111</td>
<td>Mill Road Cust, Part Cust Domain - Cust Equestrian Group</td>
<td>Community</td>
<td>yes</td>
<td>30/06/2020</td>
</tr>
<tr>
<td>90</td>
<td>Rangiora Airfield 219 Merton Road - ATB Properties Ltd</td>
<td>Sporting</td>
<td>1/01/2019</td>
<td>30/06/2041</td>
</tr>
<tr>
<td>95-98</td>
<td>Rangiora Airfield 219 Merton Road - The Zero Seven Trust Stephen Witte</td>
<td>Community</td>
<td>no</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>24</td>
<td>High Street Rangiora War Memorial Building - Big Brothers Big Sisters</td>
<td>Community</td>
<td>no</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>71</td>
<td>Rangiora Airfield 219 Merton Road - Dave Mitchell</td>
<td>Sporting</td>
<td>yes</td>
<td>30/01/2041</td>
</tr>
<tr>
<td>66/67</td>
<td>Rangiora Airfield 219 Merton Road - Peter Collins, &amp;P Collins Trustee Ltd</td>
<td>Sporting</td>
<td>yes</td>
<td>30/12/2041</td>
</tr>
<tr>
<td>65</td>
<td>Rangiora Airfield 219 Merton Road - John Byers</td>
<td>Sporting</td>
<td>yes</td>
<td>30/09/2041</td>
</tr>
<tr>
<td>64</td>
<td>Rangiora Airfield 219 Merton Road - Mike Spruce</td>
<td>Sporting</td>
<td>yes</td>
<td>30/09/2041</td>
</tr>
<tr>
<td>26</td>
<td>Rangiora Airfield 219 Merton Road - Pat SCOTTER</td>
<td>Sporting</td>
<td>yes</td>
<td>30/06/2020</td>
</tr>
<tr>
<td>56 &amp; 58</td>
<td>Rangiora Airfield - 219 Merton Road - Kestrel Holdings Ltd</td>
<td>Community</td>
<td>no</td>
<td>31/05/1939</td>
</tr>
<tr>
<td>10B</td>
<td>Rangiora - 219 Merton Road - Phil KENNEDY</td>
<td>Community</td>
<td>no</td>
<td>31/12/2043</td>
</tr>
<tr>
<td>300 Coldstream Road - Lease - Club Rooms / Car Parking - Maria Andrews Reserve - Waimakariri United Football Club</td>
<td>Sporting</td>
<td>yes</td>
<td>30/04/1931</td>
<td>30/04/2021</td>
</tr>
<tr>
<td>358 Ashley Street - Lease Recreational Ground Northern A &amp; P Association - WDC Community &amp; Reserves Team</td>
<td>Sporting</td>
<td>yes</td>
<td>31/12/2022</td>
<td>20Yr</td>
</tr>
<tr>
<td>Deed of Grant for WDC - SW/Water/Sewer pipes from Warehouse/Mainpower site over Railway line to SW Main</td>
<td>Utility</td>
<td>no</td>
<td>Indefinite</td>
<td></td>
</tr>
<tr>
<td>77</td>
<td>Rangiora Airfield, 219 Merton Road - Brian Fitzgeral and Lynley Robertson</td>
<td>Sporting</td>
<td>yes</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>35</td>
<td>Millton Avenue - Ecan Land Leased to WDC</td>
<td>Community</td>
<td>no</td>
<td>31/03/2023</td>
</tr>
<tr>
<td>35</td>
<td>Millton Avenue and 4b Millton Avenue - North Canterbury Equestrian Trust</td>
<td>Community/Sporting</td>
<td>yes</td>
<td>31/03/2023</td>
</tr>
<tr>
<td>303 High Street, part Rangiora Town Hall - North Canterbury Academy of Music</td>
<td>Community</td>
<td>no</td>
<td>Indefinite</td>
<td></td>
</tr>
<tr>
<td>87</td>
<td>Rangiora Airfield - Colin Ashley (also has lot 88)</td>
<td>Sporting</td>
<td>yes</td>
<td>30/05/2046</td>
</tr>
<tr>
<td>73</td>
<td>Rangiora Airfield - 219 Merton Road - Margaret and John Dugdale 219</td>
<td>Community</td>
<td>yes</td>
<td>30/05/2046</td>
</tr>
<tr>
<td>74</td>
<td>Rangiora Airfield 219 Merton Road - Margaret and John Dugdale</td>
<td>Community</td>
<td>yes</td>
<td>30/05/2046</td>
</tr>
<tr>
<td>93</td>
<td>Rangiora Airfield - 219 Merton Road - C &amp; D Burton Ltd</td>
<td>Community</td>
<td>no</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>94</td>
<td>Rangiora Airfield 219 Merton Road - C &amp; B Burton Ltd</td>
<td>Community</td>
<td>no</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>29</td>
<td>Good Street Rangiora - Rangiora Bowling Club, Parking and Access lane</td>
<td>Sporting</td>
<td>yes</td>
<td>1/04/2024</td>
</tr>
<tr>
<td>91</td>
<td>Rangiora Airfield - Ayden Crequer</td>
<td>Sporting</td>
<td>yes</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>95</td>
<td>Rangiora Airfield 219 Merton Road - Ayden Crequer</td>
<td>Sporting</td>
<td>yes</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>78</td>
<td>Rangiora Airfield 219 Merton Road - Brian Fitzgerald</td>
<td>Community</td>
<td>no</td>
<td>30/06/2046</td>
</tr>
<tr>
<td>83-86</td>
<td>Rangiora Airfield 219 Merton Road - David Stewart</td>
<td>Community</td>
<td>no</td>
<td>31/08/2046</td>
</tr>
<tr>
<td>81</td>
<td>Rangiora Airfield - 219 Merton Road - Peter Turvey</td>
<td>Community</td>
<td>no</td>
<td>31/08/2046</td>
</tr>
<tr>
<td>82</td>
<td>Rangiora Airfield 219 Merton Road - Grant Goodland</td>
<td>Community</td>
<td>no</td>
<td>31/08/2046</td>
</tr>
<tr>
<td>75</td>
<td>Rangiora Airfield 219 Merton Rd - Southlink International Chris Johnson</td>
<td>Community</td>
<td>no</td>
<td>31/07/2047</td>
</tr>
<tr>
<td>76</td>
<td>Rangiora Airfield 219 Merton Road - Southlink International Chris Johnson</td>
<td>Community</td>
<td>no</td>
<td>31/07/2047</td>
</tr>
<tr>
<td>13 Blake Street Rangiora - NC Model Railway Club</td>
<td>Sporting</td>
<td>no</td>
<td>1/03/2018</td>
<td></td>
</tr>
<tr>
<td>133 High Street FARMERS Building, Council as Lessee</td>
<td>Commercial</td>
<td>no</td>
<td>1/08/2019</td>
<td>31/07/2029</td>
</tr>
</tbody>
</table>
1. **SUMMARY**

1.1. The purpose of this report is twofold:

1.1.1. To seek the Rangiora Ashley Community Board’s endorsement of the preferred option to upgrade the Poyntzs Road water supply scheme in order to achieve compliance with the Drinking Water Standards for New Zealand (DWSNZ).

1.1.2. To seek the Rangiora Ashley Community Board’s comments on proposed consultation material and endorsement to consult with the residents to connect the supplies and the rating impacts of the available options.

1.2. The Council approved strategy to upgrade the Poyntzs Road water supply source is to connect the scheme with the West Eyreton and Summerhill water supply schemes (refer Trim 170816088611). Alternative upgrade options of drilling a new well source, treating the existing source or connecting with Oxford Urban were ruled out due to the options not being physically or financially viable.

1.3. The West Eyerton headworks currently supplies both the West Eyreton and Summerhill water supply schemes, which are represented by the Oxford-Ohoka and Rangiora-Ashley Community Boards respectively. Given that this proposal involves joining to these two schemes, this report is being presented to both boards as part of this process.

1.4. The total cost of the works required to join the Poyntzs Road and West Eyreton water supply schemes is estimated to be between $780,000 and $860,000 depending upon the pipe route selected (Main Race Road or South Eyre Road) and assuming predominantly trenchless construction techniques for the pipework installation (mole ploughing). Either pipe route would involve the installation of approximately 8km to 9km of pipe and the construction of a booster pump station with storage.

1.5. The recommended upgrade option for connecting Poyntzs Road to the West Eyreton and Summerhill water supply is the Main Race Road pipe route, because:

1.5.1. It provides the opportunity to supply water to the greatest number of properties as a by-product of the project.

1.5.2. It has a marginally lower rating impact, despite the higher capital cost, due to the additional properties that would likely connect. This option assumes that a five-
lot sub-division will occur within the first two years of construction based on
feedback received.

1.5.3. An initial phone conversation with the owner of land through which a short section
of the pipe would be required to be installed suggests that they would not be
averse to the extension of the existing pipeline along their western boundary
(subject to discussions regarding regarding easements).

1.6. Although four funding Options were investigated for connecting Poyntzs Road to the West
Eyreton and Summerhill water supply via the Main Race Road pipe route, only Options A
and B below are proposed for consultation:

1.6.1. **Funding Option A** - Schemes remain financially separate, no capital contribution
by Poyntzs Road scheme to West Eyreton and Summerhill scheme for recent
back-up well project; *Poyntzs Road customers would pay all the capital costs and a
contribution to operational costs associated with the upgrade. The existing
source would be retained as the emergency back-up source. The capital cost of
the new back-up well at West Eyreton would be funded from rates from the West
Eyreton and Summerhill schemes (as per the current budget) with no contribution
from Poyntzs Road scheme members.*

1.6.2. **Funding Option B** - Schemes remain financially separate, backup well to be
funded from rates from the Poyntzs Road, West Eyreton and Summerhill; *Poyntzs
Road customers would pay all the capital costs and a contribution to operational
costs associated with the upgrade. The capital cost of the recent back-up well at
West Eyreton would be funded proportionally by Poyntzs Road, West Eyreton and
Summerhill Schemes.*

1.7. Council Staff recommend that **Funding Option B** is presented as the preferred funding
option during consultation. This is because it is believed to be more equitable, given that
Poyntzs Road will be benefiting from the back-up well in the same manner that the other
schemes are, therefore they should contribute proportionally towards its cost.

1.8. Alternative funding Options (C and D), physically and financially joining schemes, have
not been proposed for consultation due to the limited benefit to, and significant increase
in rates that would be incurred by, West Eyreton scheme members. The following options
are not proposed for consultation:

1.8.1. **Funding Option C** - West Eyreton and Poyntzs Road schemes are financially and
physically joined; *The capital costs and operational costs for the West Eyreton
and Poyntzs Road schemes would be shared between all properties connected to
the West Eyreton and Poyntzs Road schemes. The capital cost of the recent back-
up well at West Eyreton would be funded proportionally by Poyntzs Road, West
Eyreton and Summerhill Schemes.*

1.8.2. **Funding Option D** - All three schemes are financially and physically joined; *The
capital costs and operational costs for the three schemes would be shared
between all properties connected to the West Eyreton, Summerhill and Poyntzs
Road schemes.*

1.9. It is proposed to consult with the Poyntzs Road, West Eyreton and Summerhill
communities on the funding and rating options. The proposed 1 month consultation period
would begin 12 March 2018 with submissions closing 06 April 2018.

1.10. Approval from the Utilities & Roading Committee to proceed with community consultation
regarding funding options will be sought at their meeting on 20 February 2018.

**Attachments:**

i. Draft Consultation Documentation (TRIM ref: 171201130760).
ii. Draft Communications Plan (TRIM ref: 180130008332)

2. **RECOMMENDATION**

**THAT** the Rangiora Ashley Community Board:

(a) **Receives** report No. 180126006867.

(b) **Recommends** to the Utilities & Roading Committee that it endorses the option to upgrade the Poyntzs Road water supply by connecting with the West Eyreton scheme via the Main Race Road pipe route.

(c) **Recommends** to the Utilities & Roading Committee that staff consult with the residents of the Poyntzs Road, Summerhill and West Eyreton Communities to inform residents of the preferred upgrade option, the preferred funding option (Option B) and to seek feedback on this recommendation and an alternative funding Option (Option A).

(d) **Notes** that alternative funding options C and D, which involved financially joining schemes, were considered but discounted due to likely opposition from the communities based on historical consultations.

(e) **Notes** that an identical report has been submitted to the Oxford Ohoka Community Board for discussion at the meeting on 08 February 2018.

(f) **Notes** that recommendations from the Board will be included in a report to the Utilities & Roading Committee at its meeting of 20 February 2018, seeking approval to consult the community.

3. **ISSUES AND OPTIONS**

**Background**

3.1 As per the Waimakariri District Council Long Term Plan 2015-2025, the Poyntzs Road water supply scheme (Poyntzs Road scheme) is to be upgraded to achieve compliance with the Drinking Water Standards for New Zealand (DWSNZ). There is currently $50,000 of budget allocated for the 2017/18 financial year and $450,000 for the 2018/19 financial year to complete this upgrade.

3.2 The Poyntzs Road scheme currently serves approximately 80 properties with water. The source is a 30m (approximately) deep well that is treated with chlorine. The chlorine treatment achieves compliance with the bacterial requirements of the DWSNZ, but not the protozoal requirements.

3.3 The existing source also has nitrate at levels at approximately 80% of the maximum acceptable value (MAV) for this parameter in the DWSNZ. While this is within the limit in the DWSNZ at present, there is a risk that this value will continue to increase over time meaning that chemical compliance with the DWSNZ may not be achieved in the future if this source is retained.

**Source Upgrade Strategy**

3.4 The following options were considered and reported to Council, the Oxford Ohoka Community Board, the Rangiora Ashley Community Board and the West Eyreton and Summerhill Water Advisory Groups to upgrade the Poyntzs Road scheme to achieve compliance with the DWSNZ:

3.4.1 Connect the scheme with the West Eyreton scheme through the installation of approximately 8km of new pipework and the construction of a booster pump station.
3.4.2 Drilling a new deep well. This is not considered viable based on investigation of surrounding deep wells in the area which are shown to have insufficient yield for the scheme. It is also noted that the likely cost of a deep well, if it were successful, would be in the order of $730,000 which is similar to the option of joining with West Eyreton but carries a much higher level of risk (as there is no certainty in regards to the success of the well).

3.4.3 Treatment of the existing source. This is not considered to be viable due to the presence of nitrate in the current water supply at close to (approximately 80%) the maximum acceptable value (MAV) under the DWSNZ. The removal of nitrate is not considered to be economically viable in addition to the cost of treatment for protozoa.

3.4.4 Connect to the Oxford Urban scheme. This option is not viable due to the significant length of pipe that would be required to connect the schemes, making this option cost prohibitive.

3.5 The recommended strategy to upgrade the Poyntzs Road water supply source is to connect with the West Eyreton water supply scheme. This is due to the drilling of a new source, treatment of the existing source and connection with Oxford Urban all excluded as alternative options due to not being physically or financially viable.

3.6 The existing Poyntzs Road source could be retained as an emergency back-up source and may improve resilience to the West Eyreton and Poyntzs Road schemes. However, the consented source capacity (11 l/s), existing surface pump capacity (in the order of 7 l/s) and water quality of the Poyntzs Road source may limit the extent of any emergency back-up potential afforded by the Poyntzs Road source.

3.7 The total cost of the works required to join the Poyntzs Road and West Eyreton water supply schemes is estimated to be between $780,000 and $860,000 depending upon the route selected and assuming no dig construction techniques for the pipework (mole ploughing). This would involve the installation of approximately 8km of pipe and the construction of a booster pump station.

3.8 At its September 2017 meeting Council endorsed the following consultation strategy:

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Council endorse recommended strategy to upgrade Poyntzs Road source by joining with the West Eyreton scheme</td>
<td>Complete</td>
</tr>
<tr>
<td>2</td>
<td>Council endorse staff consulting with residents along the potential pipe routes to gauge their level of interest in joining, in order to help identify preferred route.</td>
<td>Complete</td>
</tr>
<tr>
<td>3</td>
<td>Initial letter delivered to residents on both West Eyreton and Poyntzs Road schemes, and along both possible pipe routes. <em>(Copy of letter and distribution list available on TRIM: 170804083087 and 171011109985)</em></td>
<td>Complete</td>
</tr>
<tr>
<td>4</td>
<td>Staff carry out rating assessment of recommended option based on preferred route (identified in step 3 above), and based on likely number of new connections to partially fund upgrade.</td>
<td>Complete. Refer to Sections 3.15 to 3.18</td>
</tr>
<tr>
<td>5</td>
<td>Prepare a consultation plan for engaging with Poyntzs Road, West Eyreton and Summerhill Communities outlining funding and rating options.</td>
<td>Draft consultation plan prepared and included within this document for comment / endorsement</td>
</tr>
</tbody>
</table>
3.9 As previously identified, in investigating the preferred option to join the Poyntzs Road scheme with West Eyreton the two potential routes to achieve this that are similar in terms of expected cost. These are depicted on Figure 1 below.

![Figure 1: Potential Pipe Routes for Connection of Poyntzs Road to West Eyreton (exact point at which schemes will join is subject to hydraulic modelling being finalised)](image)

3.10 Following Council approval and Community Board and Water Supply Advisory Group discussion, letters were dispatched to residents along both potential pipeline routes. Table 1 summarises the results of the initial stage of consultation:

<table>
<thead>
<tr>
<th>Table 1: Results of pipeline route consultation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of letters dispatched to properties along potential alignments</td>
</tr>
<tr>
<td>Number of responses to letters</td>
</tr>
<tr>
<td><strong>South Eyre Road Route:</strong></td>
</tr>
<tr>
<td>Number of properties wishing to connect immediately</td>
</tr>
<tr>
<td>Number of Properties considering connecting within 10 years</td>
</tr>
<tr>
<td><strong>Main Race Road Route:</strong></td>
</tr>
<tr>
<td>Number of properties wishing to connect immediately (including potential five lot sub-division)</td>
</tr>
<tr>
<td>Number of Properties considering connecting within 10 years</td>
</tr>
</tbody>
</table>

3.11 Two properties in close proximity to the existing West Eyreton reticulation network identified that they might be interested in connecting within the next 10 years. These properties have been included within the West Eyreton rating assessment, but excluded from route analysis in Table 1, because the ability of these properties to connect is not dependent upon the new pipeline being installed.

3.12 The Main Race Road route has a greater number of immediate connections, with fewer interested in connecting within the next 10 years. The immediate benefit of this option is significantly greater than the South Eyre Road route because the projected number of new connections would provide more properties to share the cost of the project.
3.13 The South Eyre Road route has fewer total connections within 10 years and a significant proportion of these are not immediate connections, which potentially may not connect. Two of the nine properties considering connecting within 10 years are relatively close to either the Poyntzs Road or West Eyreton Schemes. Therefore, it might be viable to connect these properties by laying rider mains in the berm at a later date regardless of which pipe route is selected.

3.14 One of the immediate connections reported within the South Eyre Road route is roughly midway between the two routes and would require additional pipe or alterations to alignments. Subject to cost, this might be accommodated by either option.

Rating Impact Assessment

3.15 High level cost estimates (assuming 30% contingency due to the high level nature of the design to date) for the two potential pipeline routes have been prepared (Refer to Trim 170809085150). The following results were incorporated into the rating impact assessment:

- Main Race Road Option: $860,000
- South Eyre Road Option: $780,000

3.16 During consultation with the Community Boards and Water Supply Advisory Groups, members expressed that:

3.16.1 The new back-up well at West Eyreton (due to be drilled in early 2018) will potentially benefit the Poyntzs Road, Summerhill and West Eyreton schemes, therefore the capital cost of this new well should be shared between the schemes. It was agreed that this would be included as a potential funding option for consideration during consultation.

3.17 Rating impact assessments of the two routes and shared backup well costs were prepared and are summarised in Table 2. The following assumptions were included for the additional connections identified as part of the route selection consultation and West Eyreton Back-up well cost apportionment:

3.17.1 New connections will be 2 unit connections
3.17.2 Connections are extra over to current growth projections.
3.17.3 Where immediate connections are identified these are distributed evenly across the first two years.
3.17.4 Where potential connections within the next 10 years are identified these are distributed evenly across years 7 to 10.
3.17.5 For the funding option where it is proposed that Poyntzs Road would make a capital contribution to the recent back-up well at West Eyreton (Table 2 Options B and C), the estimated capital cost of West Eyreton back-up well was apportioned based on the number of connections projected in 2018/19 financial year (25.6% Poyntzs Road Scheme, 21.4% West Eyreton Scheme, 53% Summerhill Scheme).

3.17.6 Table 2 below shows the current 2017/18 and projected average rate for properties of each scheme with varying unit allocation over the ten year period 2018/19 to 2027/28, the four funding options A, B, C and D.
Table 2: High Level Rating Impact Assessment for Main Race Road Option:

<table>
<thead>
<tr>
<th>Rate Impact based on different allocations of units currently on scheme</th>
<th>Option</th>
<th>A – Poyntzs Road covers all costs of upgrade</th>
<th>B – Poyntzs Road covers all costs of the Upgrade and contributes to back-up well</th>
<th>C - Physical and financial joining of the West Eyreton and Poyntzs Road water supply schemes</th>
<th>D - Physical and financial joining of the three water supply schemes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing Rates (2017/18)</td>
<td></td>
<td>10 year average rate</td>
<td>10 year average rate</td>
<td>10 year average rate</td>
<td>10 year average rate</td>
</tr>
</tbody>
</table>

**West Eyreton Water Supply Scheme**

<table>
<thead>
<tr>
<th>1 Unit (1 Property)</th>
<th>2 Unit (25 Properties)</th>
<th>4 Unit (37 Properties)</th>
<th>5 Unit (4 Properties)</th>
<th>6 Unit (3 Properties)</th>
<th>8 Unit (2 Properties)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$802</td>
<td>$870</td>
<td>$1,006</td>
<td>$1,074</td>
<td>$1,142</td>
<td>$1,278</td>
</tr>
<tr>
<td>$845</td>
<td>$920</td>
<td>$1,069</td>
<td>$1,144</td>
<td>$1,219</td>
<td>$1,369</td>
</tr>
<tr>
<td>$818</td>
<td>$891</td>
<td>$1,037</td>
<td>$1,110</td>
<td>$1,182</td>
<td>$1,328</td>
</tr>
<tr>
<td>$1,110</td>
<td>$1,188</td>
<td>$1,345</td>
<td>$1,423</td>
<td>$1,502</td>
<td>$1,659</td>
</tr>
<tr>
<td>$1,178</td>
<td>$1,276</td>
<td>$1,473</td>
<td>$1,572</td>
<td>$1,670</td>
<td>$1,868</td>
</tr>
</tbody>
</table>

**Summerhill Water Supply Scheme**

<table>
<thead>
<tr>
<th>2 Unit (123 Properties)</th>
<th>3 Unit (15 Properties)</th>
<th>4 Unit (16 Properties)</th>
<th>5 Unit (5 Properties)</th>
<th>6 Unit (5 Properties)</th>
<th>7 Unit (3 Properties)</th>
<th>8 Unit (4 Properties)</th>
<th>10 Unit (1 Properties)</th>
<th>12 Unit (1 Properties)</th>
<th>14 Unit (3 Properties)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,145</td>
<td>$1,249</td>
<td>$1,353</td>
<td>$1,458</td>
<td>$1,563</td>
<td>$1,668</td>
<td>$1,772</td>
<td>$1,981</td>
<td>$2,190</td>
<td>$2,400</td>
</tr>
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</tr>
</tbody>
</table>

**Poyntzs Road Water Supply Scheme**

<table>
<thead>
<tr>
<th>2 Unit (49 Properties)</th>
<th>4 Unit (16 Properties)</th>
<th>5 Unit (1 Property)</th>
<th>6 Unit (1 Property)</th>
<th>8 Unit (2 Properties)</th>
<th>12 Unit (1 Property)</th>
<th>19 Unit * (14 Properties)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$573</td>
<td>$633</td>
<td>$663</td>
<td>$693</td>
<td>$753</td>
<td>$873</td>
<td>$1,083</td>
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<tr>
<td>$1,412</td>
<td>$1,575</td>
<td>$1,657</td>
<td>$1,738</td>
<td>$1,901</td>
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<td>$2,798</td>
</tr>
<tr>
<td>$1,478</td>
<td>$1,649</td>
<td>$1,734</td>
<td>$1,819</td>
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<td>$1,423</td>
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<td>$1,276</td>
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<td>$1,670</td>
<td>$1,868</td>
<td>$2,262</td>
<td>$2,952</td>
</tr>
</tbody>
</table>

Notes:
* 19 unit connections are standard connections for the original Poyntzs Road scheme members
The South Eyre Road route would increase the Poyntzs Road Average Rates by approx. $50 per connection when compared to the Main Race Road route.
3.18 The rating impact assessment identifies that:

3.18.1 Poyntzs Road scheme water rates increase from $573 for a two unit connection to a projected peak in water rates in 2021/21 between approximately $1,631 and $1,693 (excluding GST) depending upon the route identified and including a contribution to the West Eyreton backup well.

3.18.2 The Main Race Road route has a marginally lower rating impact, despite the higher capital cost, due to the additional properties that would likely connect immediately. This assumes that a five-lot sub-division will occur within the first two years of construction.

3.18.3 If the capital cost of the backup well at West Eyreton water supply headworks is shared equally between schemes (based on the number of connections), West Eyreton and Summerhill rates increases would be slightly less than would otherwise occur (in the order of $12 to $20 less per typical two or four unit connection). However, Poyntzs Road rates increase by approximately $66 per two-unit connection.

3.18.4 If the West Eyreton and Poyntzs Road schemes were financially and physically joined the water rates for Poyntzs Road schemes would be less than if not financially joined, however the West Eyreton Scheme rates would increase significantly if financially joined (increase in the order of $300 per typical 4 unit connection).

3.18.5 If the three schemes were financially and physically joined the water rates for Summerhill and Poyntzs Road schemes would be less than if not financially joined, however the West Eyreton Scheme rates would increase significantly if financially joined (increase in the order of $400 per typical 4 unit connection).

3.18.6 Options C and D add limited benefit to existing West Eyreton water supply scheme members and have significant rating impacts. It is considered that there would be significant opposition to options involving the financial joining of schemes, as it would effectively mean that West Eyreton would be subsidising the other schemes. This would likely distract the consultation process from the key issue being the need to upgrade the Poyntzs Road water supply, which would not be beneficial to the consultation process. Therefore Options C and D are not recommended to progress to the community consultation stage and have been excluded from draft consultation material.

Pipeline route discussion

3.19 Main Race Road Route:

3.19.1 The Main Race Road pipeline route concept requires connections to the existing Poyntzs Road reticulation network at two points to provide sufficient hydraulic capacity without additional pipeline or upgrades. These connections are at the intersection of Poyntzs Road and Main Race Road and to the existing 50mm PVC reticulation pipework at the western boundary of 663 Poyntzs Road. Connection to the 50mm PVC at 663 Poyntzs Road would require laying approximately 300m of pipework in private land which will require easements to be created or modified. Laying pipework through private land is not the preferred location of pipework for Council due to the requirement for easements, associated costs and risks. However, an initial phone conversation with the owner suggests that they would not be averse to a pipeline along their western boundary (subject to discussions regarding easements). It is noted that there is already a 230m section of pipe within this property. Allowance has been made in the cost estimate for this option to obtain an easement for this section of pipe.
3.19.2 The Main Race Road pipeline requires approximately 9km of pipeline to be laid. This is approximately 1km more pipe than the South Eyre Road option, which accounts for a significant proportion of the additional estimated capital cost.

3.19.3 As identified in item 3.12 and 3.13 it may be possible to extend the existing reticulation to connect properties in relatively close proximity to either the Poyntzs Road or West Eyreton schemes at a later date (subject to discussions regarding funding). Similarly, one of the immediate connections reported within the South Eyre Road route is roughly midway between the two routes and would require additional pipe or alterations to alignments. Subject to cost, this could be accommodated by either option.

3.20 South Eyre Road Route:

3.20.1 The South Eyre Road pipeline route concept requires connection to the existing Poyntzs Road reticulation network at two locations to provide sufficient hydraulic capacity without additional pipeline or upgrades. These connections are at the intersection of Poyntzs Road and Worlingham Road and outside 89 Poyntzs Road. The new pipeline would be laid entirely within the road reserve for the South Eyre Road pipeline option.

3.20.2 There is potential for approximately two immediate connections to the South Eyre Road Route option, however one would require a long rider main and connection funded solely by the property owner. The South Eyre Route has potential to attract fewer connections within 10 years than the Main Race Road option. This accounts for the elevated rating impact when compared to the Main Race Road option, despite the lower estimated capital cost of the South Eyre Road route option.

3.21 Both routes require a new pumping station, associated tanks, West Eyreton well pump upgrade and a new short length of pipework outside West Eyreton Headworks to be constructed.

3.22 It is envisaged that land acquisition for the pumping station would be required for either option, however the Main Race Road route would also require an easement through private land (which is anticipated to contribute to the marginally increased capital cost of the Main Race Road Route option).

3.23 Pumping station land acquisition:

3.23.1 Both pipe route options require a new pumping station, the position of which has some flexibility. This means that the design does not rely on a specific section of land to be acquired, resulting in a relatively large number of land owners who might be approached prior to options being exhausted.

3.23.2 In the unlikely event that land could not be acquired for the Main Race Road pipe route, the pumping station could be constructed within the road reserve with a similar configuration to the Davis Road pumping station (within the Summerhill scheme).

3.23.3 Construction of a pumping station within the road reserve of South Eyre Road is unlikely to be a viable option due to the higher traffic loading and narrower berms.

**Recommended Route**

3.24 It is recommended that consultation is undertaken assuming that the Main Race Road route as the preferred option. This is because the Main Race Road route has the greatest potential benefit to the greatest number of properties (currently not supplied by a Council
operated water supply scheme) and also offers the lowest estimated rating impact of either potential route.

**Draft Consultation Plan**

3.25 A draft consultation plan and draft consultation material has been prepared with a view to asking the West Eyreton, Summerhill and Poyntzs Road Scheme members, and those who expressed an interest in joining the schemes to comment on the preferred funding option (Option B) and the alternative (Option A) for the project:

3.25.1 Funding Options for consultation to be:

- **Funding Option A** - Schemes remain financially separate, backup well to be funded by West Eyreton and Summerhill; **Poyntzs Road customers would pay all the capital costs and a contribution to operational costs associated with the upgrade, the existing source would be retained as the emergency back-up source. The cost of the new back-up well at West Eyreton would be funded from rates from the West Eyreton and Summerhill schemes.**

- **Funding Option B** - Schemes remain financially separate, backup well to be funded from rates from the Poyntzs Road, West Eyreton and Summerhill; **Poyntzs Road customers would pay all the capital costs and a contribution to operational costs associated with the upgrade. The cost of the new back-up well at West Eyreton would be funded proportionally by Poyntzs Road, West Eyreton and Summerhill schemes.**

3.26 Council Staff recommend that Funding Option B is presented as the preferred funding option during consultation. This is because it is believed to be more equitable, given that Poyntzs Road will be benefiting from the back-up well in the same manner that the other schemes are, therefore they should contribute proportionally towards its cost.

3.27 Draft consultation material has been prepared for the West Eyreton Water Supply Advisory Group, Summerhill Water Supply Advisory Group, Oxford Ohoka Community Board, Rangiora Ashley Community Board comment (refer to TRIM: 171201130760). Subject to Utilities & Roading Committee approval consultation documentation could be issued for consultation for a 4 week period during 12 March 2018 and 06 April.

**Proposed Way Forward**

3.28 It is proposed that the project be progressed according to the following timetable:
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Status / Revised Timeframe</th>
<th>Agendas Close</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Council endorse recommended strategy to upgrade Poyntzs Road source by joining with the West Eyreton scheme</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Council endorse staff consulting with residents along the potential pipe routes to gauge their level of interest in joining, in order to help identify preferred route (subject to consultation with Water Supply Advisory Groups)</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>4</td>
<td>Initial letter delivered to residents on both West Eyreton and Poyntzs Road schemes, and along both possible pipe routes.</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>5</td>
<td>Staff carry out rating assessment of recommended option based on preferred route (identified in step 3 above), and based on likely number of new connections to partially fund upgrade.</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>6</td>
<td>Staff prepare draft consultation material to engage with and consult the Poyntzs Road, West Eyreton and Summerhill communities about the recommendation for project and rating impacts.</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>7</td>
<td>Draft consultation material workshop with West Eyreton Water Supply Advisory Group and Summerhill Water Supply Advisory Group at Rangiora Service Centre</td>
<td>Complete</td>
<td>-</td>
</tr>
<tr>
<td>8</td>
<td>Staff report to OOCB to inform of rating impact, seek feedback on consultation material and request endorsement to U&amp;R committee to proceed with community consultation.</td>
<td>08 February 2018 - 26 January 2018</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Staff report to RACB to inform of rating impact, seek feedback on consultation material and request endorsement to U&amp;R committee to proceed with community consultation.</td>
<td>14 February 2018 - 02 February 2018</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Staff report back to U&amp;R to inform of rating impact, seek feedback on consultation material and request authorisation to proceed with community consultation.</td>
<td>20 February 2018 - 09 February 2018</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Community Consultation Commences (4 weeks)</td>
<td>12 March 2018</td>
<td>-</td>
</tr>
<tr>
<td>12</td>
<td>Public Meeting (19:00, 20 March), Drop in session (15:00 to 19:00, 27 March). Both to be held at West Eyreton Community Hall.</td>
<td>Provisionally: 20 and 27 March 2018</td>
<td>-</td>
</tr>
<tr>
<td>13</td>
<td>Submissions Close</td>
<td>06 April 2018</td>
<td>-</td>
</tr>
<tr>
<td>15</td>
<td>Staff collate submissions and prepare recommendation report for Council review</td>
<td>09 April 2018</td>
<td>-</td>
</tr>
<tr>
<td>16</td>
<td>Council consider recommendations and budget alterations associated with these recommendations.</td>
<td>01 May 2018 - 20 April 2018</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Detailed Design</td>
<td>May - August 2018</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Construction</td>
<td>August – December 2018</td>
<td></td>
</tr>
</tbody>
</table>

3.29 The above programme is provisional and is dependent on the RACB, OOCB and Utilities & Roading Committee agreeing to consult the community on the upgrade and funding options at the meetings identified.

3.30 The Management Team has reviewed this report and supports the recommendations.
4 COMMUNITY VIEWS

4.1 Staff have sought and received community feedback on pipeline route options to connect the Poyntzs Road Water Supply scheme to the West Eyreton and Summerhill Water Supply schemes. This feedback was from residents along these routes to gauge interest in joining the scheme, if the ability to do so was made available as a by-product of the project.

4.2 The proposal for further community consultation for this project is covered in the Issues and Options section of this report.

4.3 The West Eyreton Water Supply Advisory Group and the Summerhill Water Supply Advisory Group were initially consulted regarding options to upgrade the Poyntzs Road source in October 2017. They have also been invited to a workshop at the Rangiora Service Centre on 07 February 2018 to discuss route and funding options available. The Water Advisory Group recommendations from the workshop shall be presented at the Community Board meetings.

4.4 It is noted that three residents have been in contact with Council staff along one of the possible pipe routes regarding joining the schemes prior to the initial phase of consultation. Staff will keep these residents informed of the progress of the project.

5 FINANCIAL IMPLICATIONS AND RISKS

5.1 The current budget for this project is $500,000. This budget was set when it was thought that treatment may be a viable option (based on treatment for protozoa but not nitrate). Given that the scope of the recommended solution has changed since the budget was initially set, the cost estimate has been revised.

5.2 The preliminary cost estimate for the Poyntzs Road Source Upgrade (through the joining the West Eyreton, Summerhill and Poyntzs Road schemes) is $860,000.

5.3 It is noted that there are $100,000 worth of upgrades at the Poyntzs Road water supply headworks that are currently budgeted and programmed to be carried out in 2018/19 that will no longer be required if this site is relegated to a back-up site (when the scheme joins with West Eyreton). This may partially offset any budget increase, but would still leave a budget shortfall.

5.4 The revised budget for the recommended option for the Poyntzs Road Source Upgrade (physical joining of the West Eyreton, Summerhill and Poyntzs Road schemes) has been included in the Draft Long Term Plan.

5.5 A rating impact assessment has been carried out based on the results of the proposed pipeline routes resident survey. Refer to Section 3.15 to 3.18 for the rating impact assessment


Alternative Funding Option

5.6 It is noted that all options to achieve the required upgrade for the Poyntzs Road water supply scheme would result in a significant rate increase for the Poyntzs Road scheme members. Given the significant cost of all feasible options, and the relatively low number of residents to fund this upgrade the significant rating impact is unavoidable with the current rating structure in which each scheme recovers all costs associated with that scheme.

5.7 In accordance with the options identified in the Garrymere Source Upgrade Request to Consult on Option report (TRIM 171128128873), the Utilities and Roading Committee
opted to consider the option to cap rates for consideration as part of the Draft Long Term Plan.

5.8 This option is not a proposal to create a district wide water rate. It is an option that Council could consider to help fund the final two water supply upgrades in the district to achieve compliance with the DWSNZ (Garrymere and Poyntzs Road).

3 CONTEXT

3.1 Policy
This matter is not a matter of significance in terms of the Council’s Significance Policy.

3.2 Legislation
The Health (Drinking Water) Amendment Act is relevant in this matter.

3.3 Community Outcomes
This project is related to the following community outcomes:
- There is sufficient clean water to meet the needs of communities and ecosystems.
- Core utility services are provided in a timely, sustainable and affordable manner.
Front Page:

Poyntzs Road, West Eyreton and Summerhill

Funding options for the connection of water supplies

The Waimakariri District Council is proposing to upgrade the Poyntzs Road Water Supply to meet the Drinking Water Standards for New Zealand.

Our investigation indicates that the optimum way to meet the standards and allow for future population growth is to join the Poyntzs Road Water Supply with the West Eyreton and Summerhill supplies.

Council is considering the funding options and would like your feedback as it will affect your water rates.

This information will help you in completing and returning the enclosed feedback form. More detailed information is available from [waimakariri.govt.nz](http://waimakariri.govt.nz).

Background

The Poyntzs Road community currently sources its water from a shallow well near Worlingham Road. Treatment, including chlorination, is provided at the Poyntzs Road headworks before water is distributed to customers.

The Poyntzs Road source and treatment does not meet the requirements of the Drinking Water Standards for New Zealand. Additionally, the source has nitrate concentrations in the order of 80% of the maximum allowable value, the existing headworks has limited storage capacity and there is no back-up water supply source if there is a failure of the existing well. Therefore, an upgrade is needed to ensure water supply is reliable and meets the required national standards.

The West Eyreton and Summerhill communities source their water from a 100m deep well at the West Eyreton headworks and construction of a back-up well is due to commence in January 2018. The water is currently treated with chlorine and complies with the Drinking Water Standards for New Zealand. The back-up well at West Eyreton is required regardless of the connection of the Poyntzs Road scheme. This is required to maintain the current level of service, to improve resilience to the schemes (reduce the risk of loss of service) and allow for operational flexibility and well maintenance.

There is sufficient capacity with the current West Eyreton source to accommodate the addition of the Poyntzs Road scheme as well as the projected 50 year growth of the schemes.

Upgrading Options

Various upgrade options have been assessed for upgrading the Poyntzs Road Water Supply. These include:

- Drilling a new deep well for the Poyntzs Road scheme to find a secure groundwater source.
  - Discounted due to high capital cost and risk associated with potential yield and water quality.
- Additional treatment of the existing Poyntzs Road well and potentially drilling of a back-up well.
  - Discounted as removal of nitrate is not considered to be economically viable in addition to the cost of treatment for protozoa.
• Connect to the Oxford Urban scheme.
  o Discounted due to high capital cost associated with length of pipework required.
• Connect to the West Eyreton and Summerhill schemes.
  o Good quality water and source capacity exceeds 50 year growth projections of the three schemes combined.

Identifying Preferred Upgrade Option

Joining Poyntzs Road to the West Eyreton and Summerhill schemes has been assessed as the optimum long-term upgrading option in terms of both cost and risk.

A source upgrade was identified in the Annual Plan 2016-17, and the upgrade strategy of physically joining the Poyntzs Road scheme to the West Eyreton and Summerhill schemes was endorsed by Council at their September 2017 meeting.

How?

The West Eyreton and Summerhill schemes currently has source capacity to accommodate Poyntzs Road, meaning that the schemes can be joined by upgrading the well pump at West Eyreton, constructing a short length of pipework in West Eyreton, constructing a pumping station and storage on the south side of the Eyre River and installing a watermain along the berm of Downs Road and Main Race Road (a length of approximately 9km). The estimated capital cost for this work is $860,000 (excluding GST).

The existing West Eyreton headworks and wells will be used as the primary source for the Poyntzs Road scheme.

Benefits

Poyntzs Road

• The Poyntzs Road Water Supply will be compliant with Drinking Water Standards for New Zealand.

West Eyreton and Summerhill

• Any additional future capital works that may be required at the headworks will also be contributed to by the Poyntzs Road scheme members which will lower costs to the West Eyreton and Summerhill members.

Funding Options

Recognizing that Poyntzs Road is the primary beneficiary of joining the supplies, two funding options to join the schemes have been identified for consideration.

A. Poyntzs Road covers all costs of the upgrade:
  • Poyntzs Road scheme members would pay the capital and operational costs associated with the Poyntzs Road source upgrade.
  • No capital contribution from Poyntzs Road scheme members to the existing back-up well at West Eyreton.
  • This would mean that West Eyreton and Summerhill rates would be the same as if Poyntzs Road didn’t connect

B. Poyntzs Road covers all costs of the upgrade and contributes to back-up well:
• As per Option A, but Poyntzs Road scheme members also contribute to the capital cost of the new West Eyreton backup well.
• This would mean that West Eyreton and Summerhill rates would be marginally less than if Poyntzs Road didn’t connect.

Council Staff recommend funding option B because it is believed to be more equitable, given that Poyntzs Road will be benefiting from the back-up well in the same manner that the other schemes are, therefore they should contribute proportionally towards its cost. Comment is sought regarding this recommendation and the alternative option identified.

Rates Impact

<table>
<thead>
<tr>
<th>Rate Impact based on different allocations of units currently on scheme</th>
<th>Option</th>
<th>A – Poyntzs Road covers all costs of upgrade</th>
<th>B – Poyntzs Road covers all costs of the Upgrade and contributes to back-up well</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Impact based on different allocations of units currently on scheme</td>
<td></td>
<td>10 year average rate</td>
<td>10 year average rate</td>
</tr>
<tr>
<td>West Eyreton Water Supply Scheme</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Unit (25 Properties)</td>
<td>$870</td>
<td>$920</td>
<td>$891</td>
</tr>
<tr>
<td>4 Unit (37 Properties)</td>
<td>$1,006</td>
<td>$1,069</td>
<td>$1,037</td>
</tr>
<tr>
<td>Summerhill Water Supply Scheme</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Unit (123 Properties)</td>
<td>$1,145</td>
<td>$1,401</td>
<td>$1,389</td>
</tr>
<tr>
<td>4 Unit (16 Properties)</td>
<td>$1,354</td>
<td>$1,667</td>
<td>$1,653</td>
</tr>
<tr>
<td>Poyntzs Road Water Supply Scheme</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Unit (49 Properties)</td>
<td>$573</td>
<td>$1,412</td>
<td>$1,478</td>
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<td>$633</td>
<td>$1,575</td>
<td>$1,649</td>
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<td>19 Unit * (14 Properties)</td>
<td>$1,083</td>
<td>$2,798</td>
<td>$2,928</td>
</tr>
</tbody>
</table>

*The units identified in the above table are typical of connections units within the schemes. Please visit waimakariri.govt.nz and use the on-line calculator to determine rating impacts for unit allocations outside of those identified in the above table.

Where to next?

We’ll be holding a community meeting and a drop in session to discuss issues and options. The Community meeting will be on 20 March 2018 from 7pm to 9pm at the West Eyreton Community Hall and the drop in session will be on 27 March 2018 between 3pm and 7pm at the West Eyreton Community Hall.

Please complete and return the attached form in the reply paid envelope by 06 April 2018 allowing at least 3 days for postage.

After review and collation of submissions, Council staff will make a submission to Council.

The Council’s decision will take into account the views expressed by you, the Oxford-Ohoka Community Board, Rangiora Ashely Community Board and the West Eyreton and Summerhill Water Supply Advisory Groups.
For more information

Please visit waimakariri.govt.nz or call Mark Andrews, Civil Engineer, Ph 03 311 8900, email mark.andrews@wmk.govt.nz
Poyntzs Road Water Source Upgrade

Communications Plan

Purpose

This communication plan outlines consultation and communication activities for the Poyntzs Road water source upgrade, which will be carried out over a four week period from Monday 12 March until 6 April 2018.

Background

The Poyntzs Road water source and treatment does not meet the requirements of the Drinking Water Standards for New Zealand (DWSNZ). The chlorine treatment the water supply receives achieves compliance with the bacterial requirements of the DWSNZ, but not the protozoal requirements. Protozoa are organisms such as giardia that can be harmful to humans.

Additionally, the following issues have been identified with the Poyntzs Road water source:

- The source contains nitrate concentrations in the order of 80% of the maximum allowable value.
- The existing headworks has limited storage capacity and there is no back-up water supply source if there is failure of the existing well.

An upgrade is needed to ensure water supply is reliable and meets the required national standards.

Communication Strategy

The objective of this plan is to outline and support engagement with residents on the Poyntzs Road water supply scheme, as well as West Eyreton and Summerhill residents who may be impacted depending upon the preferred option chosen for funding the upgrade. Strategies include:

- Create an awareness of the proposal to upgrade the water supply and associated rating increases to affected residents with information that is clear and easy to follow.
- Feedback channels are identified.
- The background to the source upgrade is clearly outlined. (Outline how the option being proposed came about - history of the process)
- Provide an understanding of the requirements of the DWSNZ and other issues facing the current water supply so that residents understand the need for the upgrade
- Provide information that is clear and outlines opportunities to face to face engagement
- Ensure funding options are clear and easy to understand and include pro’s and con’s for each
- Promote Council’s commitment to improving drinking water quality for its residents.

Communications Objectives

- 80% of all affected residents provide their views and tell us their preferred options during the four week consultation period.
- Affected residents feel that they have been provided with clear information enabling them to make an informed decision.
### Risks and Mitigation

<table>
<thead>
<tr>
<th>Communication issue or risk</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residents disapprove of rating increase or cannot understand the proposals for funding</td>
<td>Clearly outline the reasons for the need to upgrade the water supply and the benefits to them following the upgrade. Explain how the funding options have come about and provide pro’s and con’s for each to show transparency. Provide options so that residents feel that they can select a choice that makes them feel like they aren’t being forced into something they do not agree with.</td>
</tr>
<tr>
<td>Limited number of submissions received</td>
<td>As the number of residents on the Poyntzs Road scheme are relative low (80), and it is targeted communication, there is the option of phoning affected residents to follow up and encourage them to make a submission.</td>
</tr>
<tr>
<td>People cannot attend the public meeting date</td>
<td>Provide a second ‘drop in’ session to catch residents who could not make the first meeting. To be held in the locality of the scheme so that people do not have to go far out of their way.</td>
</tr>
<tr>
<td>Community feels that they haven’t been consulted adequately about the proposals</td>
<td>Include background information in the consultation material that clearly outlines how Council came to the decision to join schemes and ensure each ratepayer in the scheme receives the material when consultation opens to allow the full 4 week timeframe. Provide information about public information sessions and drop in sessions in the document, and also the cover letter to give prominence to these opportunities. In the cover letter, ask residents to provide Council with their email address so that we can keep them informed of progress, outcomes and then we can send reminders about the public meeting/drop in’s during the lead up, or ask them if they have any questions.</td>
</tr>
</tbody>
</table>

### Audiences and Stakeholders

<table>
<thead>
<tr>
<th>Directly affected</th>
<th>Poyntzs Road Water Supply Scheme members (x 80) Summerhill Scheme and West Eyreton Scheme members (approx. 300)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal</td>
<td>Oxford-Ohoka Community Board Rangiora-Ashley Community Board Councillors Webmaster Utilities and Roading Management Team Water Asset Manager – Colin Roxburgh Civil Engineer – Mark Andrews 3 Waters Manager - Kalley Simpson</td>
</tr>
<tr>
<td>Interest Groups</td>
<td>Poyntzs Road Water Advisory Group</td>
</tr>
</tbody>
</table>
Key Messages

Key messages during the consultation to join the Poyntzs Road scheme to the West Eyreton Scheme and Summerhill Scheme are:

- Presenting the chosen option as the optimum long term upgrade option for both cost and risk
- The current water supply is at risk of protozoa contamination and does not meet the Drinking Water Standards of New Zealand. This is a critical upgrade that is not negotiable.
- The water source contains nitrate concentrations in the order of 80% of the maximum allowable value. The upgrade will mitigate this issue.

Communications Approach

The affected residents are a small number of ratepayers in a specific water supply scheme. Therefore the communications approach will be directly targeted towards the 80 members of the Poyntzs Road scheme. Communications will also be directed to those on the West Eyreton and Summerhill scheme, because depending on which funding option is chosen, these ratepayers may also be impacted. They are also impacted because of the physical joining of Poyntzs Road to both of these schemes.

Newspaper advertising will not be utilised for this project as the impacts are relevant to a small number of residents in the district.

<table>
<thead>
<tr>
<th>Direct ratepayer engagement</th>
<th>Development of an explanatory brochure about the need to join the schemes and the funding options being presented. This will include a freepost feedback form.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A cover letter will be sent accompanying the brochure with a brief introduction to the proposal, urging people to have their say about their preferred funding option. The letter to West Eyreton and Summerhill members will differ from the one that is directed to Poyntzs Road as they are not being asked to fund the proposal.</td>
</tr>
<tr>
<td></td>
<td>A community meeting will be held at the West Eyreton Community Hall which is in close proximity to those affected by the proposal. Community Board member attendance will be encouraged.</td>
</tr>
<tr>
<td></td>
<td>Following the community meeting a drop in session will be held between 3.30-5.30 pm to allow a further opportunity for residents to talk to Council about the scheme upgrade. It will be held following school finishing for the day as it is near Fernside School and may catch some residents as they collect children from school. Community Board member attendance will be encouraged.</td>
</tr>
</tbody>
</table>
An online calculator tool will be developed and will be located on the consultation page of the website. This will enable residents to enter the number of units they receive, select an option and the tool will calculate what their rate increase will be. This information will be provided in table format on a consultation brochure, however the online version will cater to those who prefer this method of communication, and will simplify the information considerably.

**Action Plan**

Consultation with affected ratepayers will be carried out over a one month period starting Monday 12 March and closing on Friday 6 April 2018.

As this consultation affects a specific group of ratepayers, direct communication tools will be used. Social media and newspaper advertising will not be utilised during this consultation due to the targeted nature of the scheme upgrade.

<table>
<thead>
<tr>
<th>Tactic</th>
<th>Stakeholder</th>
<th>Timing</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Website – Let’s Talk consultation page</strong></td>
<td>All affected ratepayers</td>
<td>Live at 8am on Monday 12 March and ongoing until consultation closes.</td>
<td></td>
</tr>
<tr>
<td><strong>Online calculator tool</strong></td>
<td>All affected ratepayers</td>
<td>Posted to residents on Wednesday 7 March to make letterboxes by Monday 12 March</td>
<td></td>
</tr>
<tr>
<td><strong>Introductory letter and detailed consultation brochure</strong></td>
<td>All affected ratepayers</td>
<td>Tuesday 20 March 7.00pm – 8.00pm</td>
<td></td>
</tr>
<tr>
<td><strong>Public information meeting – West Eyreton Hall</strong></td>
<td>All affected ratepayers</td>
<td>Tuesday 27 March 3.00pm – 7.00pm</td>
<td></td>
</tr>
<tr>
<td><strong>Drop-in session – West Eyreton Hall</strong></td>
<td>All affected ratepayers</td>
<td>Provided at public meeting</td>
<td></td>
</tr>
<tr>
<td><strong>Information posters and maps – maps showing the location of scheme</strong></td>
<td>All affected ratepayers</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
members and proposed new infrastructure. Also a poster showing the table of options and proposed rate increases.

<table>
<thead>
<tr>
<th>Tablets – provision of two tablets for residents to use at information sessions to calculate their rate increases and provide their submission online. TBC – budget dependent.</th>
<th>All affected ratepayers</th>
<th>Provided at public meeting and drop-in session.</th>
</tr>
</thead>
</table>

| Internal stakeholder updates – Mark to keep interested parties up to date | • Mayor  
• Councillors  
• Oxford-Ohoka Community Board  
• Rangiora-Ashley Community Board  
• Utilities and Roading  
• Management Team  
• Gerard Cleary  
• Kalley Simpson  
• Colin Roxburgh  
• Sean de Roo | |
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-11-06 / 180129008126
REPORT TO: Rangiora-Ashley Community Board
DATE OF MEETING: 14 February 2018
FROM: Edwina Cordwell, Governance Adviser
SUBJECT: Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018

SIGNED BY: (for Reports to Council or Committees)

Department Manager
Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider one application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cust Bowling Club Inc.</td>
<td>Towards the cost of purchasing a second hand mower</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$500</td>
</tr>
</tbody>
</table>

Current balance is $7,264.04

Attachments:
i. Application from Cust Bowling Club Inc. (Trim No. 171215136383).
ii. Spreadsheet showing previous two years grants.
iii. Board funding criteria 2017/2018 (Trim No. 170627066273).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 180129008126.

(b) Approves a grant of $__________ to the Cust Bowling Club towards the cost of purchasing a second hand mower

OR

(c) Declines the application from the Cust Bowling Club.

3. ISSUES AND OPTIONS

3.1. Cust Bowling Club is seeking funds towards the purchase of a second hand (three years old) green mower from the Kirwee Bowling Club.
3.2. The current Cust mower is very old, is not cutting the bowling green satisfactorily and beyond repair. Kirwee Bowling Club has kindly loaned its mower until the Cust Bowling Club can raise sufficient funds to purchase it. The replacement mower costs $2,300.

3.3. The Bowling Club has 32 active members and hosts weekly social and other events which attract up to 30 people at any one time. The green is used for tournaments organised by the Club and involving outside teams. Around 90% of those benefitting from the club’s facilities are from the Rangiora-Ashley community area.

3.4. The mower will still be required even if funds are declined but the Club will take longer to raise the funds. All financial information has been received.

3.5. The Club received a grant of $500 in June 2017 from the Board’s 2016/2017 Discretionary Grant fund towards the costs of turf spraying, re-levelling, plinth renewal, re-seeding and other work to maintain the quality of the Cust Bowling Green. Accountability Forms have been received.

3.6. The Community Board may approve or decline grants to the applicant in accordance with the grant guidelines.

4. COMMUNITY VIEWS

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. The Annual Plan for 2017/18 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $12,264.04.

5.2. The current balance of the grant fund is $7,264.04.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. CONTEXT

6.1. Policy
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. Legislation
Not applicable.

6.3. Community Outcomes
6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: Cust Bowling Club Inc.
Address: P.O. Box 52, 7444, Cust
Contact Person within Organisation: Bernard Kingsbury
Position within Organisation: Fund Raiser Max.
Contact phone number: 03-3125839
Email: ingleside-cust@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

To purchase a second hand green mower from the Kirwee Bowling Club. This mower is only 3 years old. The club's present mower is not doing a satisfactory job of mowing the green and due to its age is not able to be fixed. The mower is on loan from the Kirwee Club until we raise enough money to pay for it.

What is the timeframe of the project? 3 months

Overall Cost of Project: $2,300.00

Amount Requesting: $500.00

How many people will directly benefit from this project? 32 members - Social events 30 people

Who is the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:

- Rangiora-Ashley 95%
- Woodend-Sefton %
- Kaiapoi-Tuahwi %
- Oxford-Ohoka 5%

Other (please specify): 

If this application is declined will this event/project still occur? Yes [ ] No [ ]

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

A better playing surface for bowls

What is the benefit(s) to your organisation?

Provides a suitable green for tournaments etc run by the Club for outside teams

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The Cast Bowling Club provides a green which is used by other organisations in our community and for New Year's Social Bowls Nights

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes □ No □

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project

The club has to fund raise for the balance of the money.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes □ No □

If yes, please supply details:

Received $500 for replacing dead leveling the green this year.

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
Supporting costs/quotes (not compulsory)
Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [Signature]
Date: 12th December 2017
# CUST BOWLING CLUB
## FINANCIAL STATEMENT FOR THE PERIOD 1 MAY 2015 - 30 APRIL 2016

### INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subscriptions</td>
<td>2,300.00</td>
</tr>
<tr>
<td><strong>Tournament Entries:</strong></td>
<td></td>
</tr>
<tr>
<td>House of Travel</td>
<td>240.00</td>
</tr>
<tr>
<td>Geoffrey Hall</td>
<td>240.00</td>
</tr>
<tr>
<td>Quirky Style</td>
<td>240.00</td>
</tr>
<tr>
<td><strong>Raffles:</strong></td>
<td></td>
</tr>
<tr>
<td>House of Travel</td>
<td>64.00</td>
</tr>
<tr>
<td>Geoffrey Hall</td>
<td>79.00</td>
</tr>
<tr>
<td>Quirky Style</td>
<td>58.00</td>
</tr>
<tr>
<td><strong>Sponsorship:</strong></td>
<td></td>
</tr>
<tr>
<td>House of Travel</td>
<td>100.00</td>
</tr>
<tr>
<td>Geoffrey Hall</td>
<td>150.00</td>
</tr>
<tr>
<td><strong>Night Bowls:</strong></td>
<td></td>
</tr>
<tr>
<td>Bowls Canterbury Rowntree Cup Win Fee</td>
<td>100.00</td>
</tr>
<tr>
<td>Area Trustees Waimakariri D.C. Grant</td>
<td>1,474.40</td>
</tr>
<tr>
<td>Purchase of Bowls</td>
<td>-</td>
</tr>
<tr>
<td>Green Hire</td>
<td>-</td>
</tr>
<tr>
<td>Donations</td>
<td>-</td>
</tr>
<tr>
<td>Interest BNZ</td>
<td>5.68</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>5,109.08</td>
</tr>
<tr>
<td>BNZ Current Account Balance as at 30 April 2015</td>
<td>3,191.09</td>
</tr>
<tr>
<td><strong>Plus Transfer of Funds from Term Deposit</strong></td>
<td>8,300.17</td>
</tr>
<tr>
<td><strong>Plus Unpresented Cheques</strong></td>
<td>737.20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 9,037.37</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURE

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Energy</td>
<td>657.83</td>
</tr>
<tr>
<td>Stores</td>
<td>120.00</td>
</tr>
<tr>
<td>Maintenance</td>
<td>692.80</td>
</tr>
<tr>
<td><strong>Tournament Prizes:</strong></td>
<td></td>
</tr>
<tr>
<td>House of Travel</td>
<td>162.90</td>
</tr>
<tr>
<td>Geoffrey Hall</td>
<td>162.00</td>
</tr>
<tr>
<td>Quirky Style</td>
<td>36.00</td>
</tr>
<tr>
<td><strong>Half Share Rates WDC</strong></td>
<td></td>
</tr>
<tr>
<td>Bowls Canterbury Entry Fees</td>
<td>504.13</td>
</tr>
<tr>
<td>Bowls Canterbury Membership Fees</td>
<td>1,051.48</td>
</tr>
<tr>
<td>Bowls Canterbury NZ Levy</td>
<td>652.05</td>
</tr>
<tr>
<td>Cust Swimming Club (Half Share WDC Grant)</td>
<td>737.20</td>
</tr>
<tr>
<td>Tower Insurance</td>
<td>852.75</td>
</tr>
<tr>
<td>Bowls Canterbury Handbook</td>
<td>23.00</td>
</tr>
<tr>
<td>Cards</td>
<td>139.85</td>
</tr>
<tr>
<td>Engraving</td>
<td>91.20</td>
</tr>
<tr>
<td>Auditor Voucher</td>
<td>20.00</td>
</tr>
<tr>
<td>Programmes</td>
<td>42.00</td>
</tr>
<tr>
<td>Interest BNZ</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$ 9,037.37</strong></td>
</tr>
<tr>
<td>BNZ Current Account Balance as at 30 April 2016</td>
<td>2,972.18</td>
</tr>
</tbody>
</table>
### CUST BOWLING CLUB

**FINANCIAL STATEMENT FOR THE PERIOD 1 MAY 2015 - 30 APRIL 2016**

<table>
<thead>
<tr>
<th>CURRENT ACCOUNT</th>
<th>ACHEIVER SAVING ACCOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td><strong>Balance as at 30 April 2015</strong></td>
</tr>
<tr>
<td>5,109.08</td>
<td>3,191.09</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
</tr>
<tr>
<td>6,085.19</td>
<td></td>
</tr>
<tr>
<td><strong>Balance as at 30 April 2015</strong></td>
<td>3,191.09</td>
</tr>
<tr>
<td><strong>Transfer from Term Investment Account</strong></td>
<td>3,191.09</td>
</tr>
<tr>
<td><strong>Plus Unpresented Cheques</strong></td>
<td>737.20</td>
</tr>
<tr>
<td><strong>Balance as at 30 April 2016</strong></td>
<td>2,972.18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TERM DEPOSIT</th>
<th><strong>Summary Bank Position</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance as at 30 April 2015</strong></td>
<td>6,510.79</td>
</tr>
<tr>
<td><strong>Transfer to Current Account</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Interest to 30 April 2016</strong></td>
<td>248.29</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,757.08</td>
</tr>
</tbody>
</table>

I have examined the books and associated records as presented and find them to give a true and fair record of the transactions of the Cust Bowling Club (Inc.) for the year ending 30 April 2016.

KESL
10/06/16
Chartered Accountant
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Pegasus Residents group Inc.</td>
<td>Towards costs for activities at a Christmas event, &quot;Christmas on the Lake&quot;.</td>
<td>$500</td>
<td>$400.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event</td>
<td>$390</td>
<td>$390.00</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>February</td>
<td>Woodend Bowling Club</td>
<td>towards the cost to core and solid spike the outdoor bowling green</td>
<td>$449</td>
<td>$ -</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards purchase of a TV &amp; Apple TV box</td>
<td>$500</td>
<td>$500.00</td>
<td>$820.00</td>
</tr>
<tr>
<td>June</td>
<td>The Woodpecker Community Trust</td>
<td>Towards the costs of hiring Ethel &amp; Bethel to run a bingo fundraiser event</td>
<td>$500</td>
<td>$600.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>September</td>
<td>Southbrook School PTA</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Vision West Community Trust</td>
<td>Towards the part funding of a second set of Quadway Hoops</td>
<td>$500</td>
<td>$500.00</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Rangiora Croquet Club Inc.</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>towards the cost of a dog agility display for the Waimakariri Light Party 2016</td>
<td>$350.00</td>
<td>$200.00</td>
<td>$8,310.00</td>
</tr>
<tr>
<td>November</td>
<td>Presbyterian Support Upper South Island</td>
<td>Towards the costs of establishing an outdoor garden area for the Totara Club.</td>
<td>$1,000.00</td>
<td>$500.00</td>
<td>$7,810.00</td>
</tr>
<tr>
<td>Month</td>
<td>Location</td>
<td>Description</td>
<td>Amounts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00 $500.00 $7,310.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00 $500.00 $6,810.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21 $456.21 $6,353.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21 $456.21 $6,353.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the purchase of one LikeaBike Jumper balance bike</td>
<td>$380.00 $380.00 $5,973.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of conservation framing of a sale map for the Red Lion Hotel</td>
<td>$500.00 $500.00 $5,473.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canty Riding for the Disabled Inc</td>
<td>Equipment and mounting block for less able riders</td>
<td>$389.00 $389.00 $4,849.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards running costs - in particular advertising - applied to all boards</td>
<td>$500.00 $500.00 $4,349.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park</td>
<td>$295.00 $295.00 $4,054.04</td>
<td></td>
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</tr>
<tr>
<td>April</td>
<td>North Canterbury Model Railway Club Inc.</td>
<td>Towards the cost of advertising an 'open day' event 18-19 March 2017.</td>
<td>$250.00</td>
<td>$4,054.04</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Cust Bowling Club</td>
<td></td>
<td>$500.00 $500.00 $3,554.04</td>
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<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450 $390 $4,460.00</td>
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<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500 $500</td>
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</tr>
<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500 $250 $4,210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Purpose</td>
<td>Amounts</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springton Trophy event</td>
<td>$500.00 $500.00 $3,710.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276.00 $276.00 $3,434.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500.00 $500.00 $2,934.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Reflections Community Trust</td>
<td>Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children’s day for future promotional purposes and archival records</td>
<td>$75.00 $75.00 $2,859.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Community Wellbeing North Canterbury Trust / Kaiapoi Community Support</td>
<td>Towards the cost of purchasing a commercial chest freezer</td>
<td>$327.43 $327.43 $2,531.57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 $235.75 $2,295.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the cost of a new couch for breast-feeding mothers to nurse their babies</td>
<td>$500.00 $500.00 $1,795.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Toy Library</td>
<td>Towards the purchase of board games</td>
<td>$500.00 $100 $1,695.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>R13 Youth Development Trust</td>
<td>To enable Chair/Manager to attend a 5 day child protection programme</td>
<td>$700.00 $250 $1,445.82</td>
<td></td>
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</tr>
<tr>
<td>April</td>
<td>Tuahiwi Community Preschool</td>
<td>towards the creation of a bicultural themed entranceway feature</td>
<td>$500.00 $200 $1,245.82</td>
<td></td>
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</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Amount</td>
<td>Supporting Amount</td>
<td>Total Amount</td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------------------</td>
<td>----------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs associated with the kaiapoi Art Expo and Schools' Art Expo, in particular advertising in the Kaiapoi Advocate and venue clearing costs</td>
<td>$500.00</td>
<td>$300</td>
<td>$945.82</td>
</tr>
<tr>
<td>June</td>
<td>KHS CACTUS Programme</td>
<td></td>
<td>$500.00</td>
<td>$945.82</td>
<td>$-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$4,310.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Area School-Senior Netball team</td>
<td>Towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$4,060.00</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>Towards costs associated with a new community initiative</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,810.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>Towards purchase of a lawn mower</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,560.00</td>
</tr>
<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
<td>$-</td>
<td>$3,560.00</td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$3,310.00</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,060.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,810.00</td>
</tr>
<tr>
<td>September</td>
<td>Eyreton Pony Club</td>
<td>Towards the cost of fencing a learner's area</td>
<td>$450.00</td>
<td>$450.00</td>
<td>$2,360.00</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
<td>$235.75</td>
<td>$2,124.25</td>
</tr>
<tr>
<td>April</td>
<td>Oxford Community Trust-Waimak Kids Oscar</td>
<td>Towards purchase of play equipment from the Big Game Company</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$1,624.25</td>
</tr>
<tr>
<td>April</td>
<td>Arts in Oxford Printmaking Group</td>
<td>Towards the purchase of reusable equipment to make paper and sculptures</td>
<td>$491.00</td>
<td>$491.00</td>
<td>$1,133.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Oxford Observer</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$633.25</td>
</tr>
<tr>
<td>Month considered</td>
<td>Group</td>
<td>Project</td>
<td>Amount Requested</td>
<td>Amount Granted</td>
<td>Running Balance</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3,610.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$700.00</td>
<td>$500.00</td>
<td>$3,110.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,860.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$500.00</td>
<td>$350.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>To purchase name badges for the committee members</td>
<td>$300.00</td>
<td>$300.00</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$500.00</td>
<td>$350.00</td>
<td>$1,860.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$1,360.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$860.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>For three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$498.00</td>
<td>$498.00</td>
<td>$362.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$335.80</td>
<td>$335.80</td>
<td>$26.20</td>
</tr>
</tbody>
</table>

**Woodend-Ashley Community Board 10.138.100.2410**

**Running Balance**

<table>
<thead>
<tr>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$500.00</td>
<td>$500.00</td>
<td>$3,610.00</td>
</tr>
<tr>
<td>$700.00</td>
<td>$500.00</td>
<td>$3,110.00</td>
</tr>
<tr>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,860.00</td>
</tr>
<tr>
<td>$500.00</td>
<td>$350.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>$300.00</td>
<td>$300.00</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>$500.00</td>
<td>$350.00</td>
<td>$1,860.00</td>
</tr>
<tr>
<td>$500.00</td>
<td>$500.00</td>
<td>$1,360.00</td>
</tr>
<tr>
<td>$500.00</td>
<td>$500.00</td>
<td>$860.00</td>
</tr>
<tr>
<td>$498.00</td>
<td>$498.00</td>
<td>$362.00</td>
</tr>
<tr>
<td>$335.80</td>
<td>$335.80</td>
<td>$26.20</td>
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</table>

**Total Running Balance**

$6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Group/Trust</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$ 250.00</td>
</tr>
<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$ 375.00</td>
</tr>
<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$ 482.00</td>
</tr>
<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$ 388.00</td>
</tr>
<tr>
<td>October</td>
<td>Fall Prevention Exercise Group</td>
<td>Towards costs associated with establishing an exercise programme for seniors</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA - ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa’s Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa's Grotto</td>
<td>$379.50</td>
</tr>
<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>Towards new kilts for band members</td>
<td>$500.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00</td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>Towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>Towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>To purchase a new pull up banner</td>
<td>$379.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Description</td>
<td>Grant Amount</td>
</tr>
<tr>
<td>----------</td>
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</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>towards costs associated with relocating to the Millton Memorial Reserve</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards costs of a Safety and Respect presentation and follow-up barbeque for Rangiora High School and/or Rangiora New Life School secondary students</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo resubmission</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00</td>
</tr>
<tr>
<td>July</td>
<td>You Me We Us</td>
<td>Towards advertising of the September 4th Observance Day</td>
<td>$496.80</td>
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</tbody>
</table>

**Total:** $6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$500.00 $500.00 $5,123.20</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$500.00 $500.00 $4,623.20</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$500.00 $250.00 $4,373.20</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of <em>PastPerfect</em> (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$500.00 $500.00 $3,873.20</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi’s 2016 Waitangi Day celebrations</td>
<td>$500.00 $500.00 $3,373.20</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$300.00 $350.00 $3,023.20</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$500.00 $500.00 $2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>To purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$350.00 $ - $2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00 $500.00 $2,023.20</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a 'Pop Up cinema' event</td>
<td>$500.00 $500.00 $1,523.20</td>
</tr>
<tr>
<td>Date</td>
<td>Organisation</td>
<td>Description</td>
<td>Amounts</td>
</tr>
<tr>
<td>----------</td>
<td>---------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>Towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children’s Team for the community</td>
<td>$200.00 $200.00 $1,323.20</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>Towards the costs associated with a presentation to Kaiapoi High School about family violence and a BBQ to follow</td>
<td>$500.00 $198.44 $1,124.76</td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for the 2016 Kaiapoi Art Expo.</td>
<td>$300.00 $250.00 $3,860.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables</td>
<td>$250.00 $250.00 $3,610.00</td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>For a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00 $250.00 $3,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>Towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00 $250.00 $3,110.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Pony Club</td>
<td>Towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00 $250.00 $2,860.00</td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>Towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$250.00 $250.00 $2,610.00</td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>Purchase of a banner-stand</td>
<td>$345.00 $250.00 $2,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>Towards two weather shelters for the new courts</td>
<td>$500.00 $250.00 $2,110.00</td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$477.00 $250.00 $1,860.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00 $250.00 $1,610.00</td>
</tr>
<tr>
<td>Period</td>
<td>Organisation</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
<tr>
<td>----------</td>
<td>---------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$560.03</td>
</tr>
<tr>
<td></td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen blinds for patients rooms</td>
<td>$250.00</td>
</tr>
<tr>
<td></td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$199.90</td>
</tr>
<tr>
<td></td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$175.00</td>
</tr>
<tr>
<td>April/May</td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$295.00</td>
</tr>
<tr>
<td></td>
<td>Social Services Waimakariri</td>
<td>towards costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250.00</td>
</tr>
<tr>
<td></td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket Rooms</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable childrens’ participation</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:
- Wages
- Debt servicing
- Payment for volunteers (including arrangements in kind eg petrol vouchers)
- Stock or capital market investment
- Gambling or prize money
- Funding of individuals (only non-profit organisations)
- Payment of any legal expenditure or associated costs
- Purchase of land and buildings
- Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
- Payment of fines, court costs or mediation costs, IRD penalties

Examples (but not limited to) of what the Board can fund:
- New equipment
- Toys/educational aids
- Sporting equipment
- Safety equipment
- Costs associated with events
- Community training
Criteria for application

- Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Advisor
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
Groups Applying for Board Discretionary Grants 2017/2018

Name of Group: 

Address: 

Contact Person within Organisation: 

Position within Organisation: 

Contact phone number: Email: 

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed) 

What is the timeframe of the project? 

Overall Cost of Project: $ Amount Requesting: $ 

How many people will directly benefit from this project? 

Who is the range of people benefitting from this project? (You can tick more than one box) 

- People with disabilities (mental or physical) 
- Cultural/ethnic minorities 
- District 
- Preschool 
- School/youth 
- Older adults 
- Whole community/ward 

Provide estimated percentage of participants by Ward: 

- Rangiora-Ashley % 
- Woodend-Sefton % 
- Kaiapoi-Tuahiwi % 
- Oxford-Ohoka % 

Other (please specify): 

If this application is declined will this event/project still occur? Yes No 

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

If yes, please supply details:

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes (not compulsory)

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: ____________________________ Date: ____________________________
To: The Waimakariri District Council
Submission: Draft Stormwater Drainage Bylaw

From: The Rangiora-Ashley Community Board
Contact: Edwina Cordwell - Governance Advisor
Email: Edwina.cordwell@wmk.govt.nz
Phone: 03 311 8900

The Rangiora-Ashley Community Board (the Board) supports the Draft Stormwater Drainage Bylaw and thanks staff for the very informative presentation and briefing on 30 November 2017.

The Board believes that the Bylaw proposals are clear and well thought through. Vigilance and the ability to rectify problems quickly will be important if the intent of the Bylaw is to be achieved. The need for appropriate and responsive enforcement action will be a key factor.

The Board would also wish to reiterate the importance of ongoing communication and the provision of public information particularly for those properties that may be affected by the proposed bylaw.

The Board also notes the engagement of staff with the Drainage Advisory Boards and that this is also extremely important so as to alleviate any concerns or queries going forward and also achieve compliance.

Thankyou,

Jim Gerard QSO
Chair: Rangiora-Ashley Community Board
Monday 22\textsuperscript{nd} January 2018

The Rangiora-Ashley Community Board

Dear Edwina Cordwell,

\textbf{Waimakariri District Council Storm water Drainage Bylaw 2018}

Thank you for your submission on the Storm water Drainage Bylaw. It has been received and processed by the Council.

You have indicated that you do not wish to present your submission in person. If you would like to change your mind, please contact Gina Maxwell at the Council (03) 311 8900 extension 8657, by \textbf{Friday 23\textsuperscript{rd} February 2018} at the latest, to arrange a time to come and speak to the Hearing Panel regarding your submission.

The public hearing, which you are most welcome to attend, will be held on: Tuesday 27\textsuperscript{th} February 2018, 9.00 am - 1.00 pm in the Rangiora Service Centre, Council Chambers.

Yours sincerely

\begin{center}
\textit{GL Maxwell}
\end{center}

Gina Maxwell
Policy Technician
**Chair's Report**

**Chair's Diary for December 2017 and January 2018**

1. **SUMMARY**

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT / MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 December</td>
<td>Volunteers’ Morning Tea and Meeting re High Street Feature lighting</td>
</tr>
<tr>
<td>8 December</td>
<td>Meeting with Keith Galloway</td>
</tr>
<tr>
<td>10 December</td>
<td>Christmas Parade</td>
</tr>
<tr>
<td>11 December</td>
<td>Rangiora-Ashley Community Board Christmas Dinner</td>
</tr>
<tr>
<td>13 December</td>
<td>Rangiora Ashley Community Board meeting</td>
</tr>
<tr>
<td>15 December</td>
<td>Oxford Service Centre Official Opening</td>
</tr>
<tr>
<td>20 December</td>
<td>Passchendaele Trust meeting</td>
</tr>
<tr>
<td>22 December</td>
<td>Mainpower Oval Cricket</td>
</tr>
<tr>
<td>21 January</td>
<td>Neighbourhood Connections : BBQ Goodwin Reserve</td>
</tr>
<tr>
<td>25 January</td>
<td>Meeting re Rangiora Issues Cr Gordon, Cr Williams and WDC staff Muscle Car Madness</td>
</tr>
<tr>
<td>26 January</td>
<td>District Licensing Committee</td>
</tr>
<tr>
<td>30 January</td>
<td>Friends of Rangiora Town Hall</td>
</tr>
</tbody>
</table>

2. **RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) Receives report No. 180205010918

Jim Gerard QSO
CHAIRPERSON