MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 13 FEBRUARY AT 7PM.

PRESENT

J Meyer (Chairperson), J Archer, A Blackie, R Mather, S Powell, and A Thompson.

IN ATTENDANCE

C Sargison (Manager, Community and Recreation), K Stevenson (Roading Manager),
S Collin (Infrastructure Strategy Manager), K Ward (Community Board Advocate) and
L Courtney (Governance Secretary).

1 APOLOGIES

Nil.

2 CONFLICTS OF INTEREST

Nil.

3 ACKNOWLEDGEMENTS

Acknowledgement of the passing of Karen Eastwood, Woodend-Sefton Community
Board Member.

A minute's silence was observed.

New Year's Honours List

Dr David Mitchell, Pegasus, Officer of the New Zealand Order of Merit (ONZM),
recognised for his work in education for children with special needs.

The Board recognised Dr Mitchell’s achievement.

4 CONFIRMATION MINUTES

4.1 Minutes of the Woodend-Sefton Community Board – 12 December 2016

Regarding item 13: R Mather raised the facility, although bigger than the
portacom, was approximately 150m² not the 250m² recorded in the minutes.

Regarding workshop item 4: A Thompson would the third bullet point to have
“walking and cycling” removed so it reads “Waikuku to Pegasus
connections.”

Moved S Powell  seconded J Meyer

THAT the Woodend-Sefton Community Board:

(a) Amends item 13 to reflect that the facility, although bigger than the
portacom, was approximately 150m² not the 250m² recorded in the
minutes and workshop item 4, bullet point 3 to read “Waikuku to
Pegasus connections.”
(b) **Confirms** the circulated minutes of the Woodend-Sefton Community Board meeting, held 12 December 2016, as a true and accurate record.

CARRIED

5 **MATTERS ARISING FROM THE MINUTES**

Nil.

6 **DEPUTATIONS FROM THE COMMUNITY**

6.1 Shannon Boorer, John Yin, Claire Nicholls of Environment Canterbury (ECan) provided an update on planned improvements for Waimakariri Metro bus services, and benefits for local residents.

S Boorer spoke to a PowerPoint presentation (Trim No. 170214013535) She outlined the current bus services available to Waimakariri residents including buses for school students and the North Canterbury Community Vehicle Trust; then outlined the Northern Access Package (Package). The Package was developed in consultation with the New Zealand Transport Authority (NZTA).

A Thompson asked whether the Package had been well advertised. S Boorer replied it had been advertised, especially when it was first implemented, but more would occur when the upgrades were completed. C Nicholls added that commuters and businesses around the Christchurch airport were targeted initially to advise possible work commuters of the service.

S Boorer added that a single fare zone was introduced within the Waimakariri District and that the proposed changes to bus routes would require public consultation. It would also be an opportunity to re-advertise bus routes within the district, as well as between the Waimakariri district and Christchurch.

R Mather asked what would be required to get a bus service from Rangiora to Woodend-Pegasus area. S Boorer replied the reason the service was discontinued was due to a lack of patronage. R Mather commented the population in Pegasus had increased significantly. S Boorer advised the Blue Line service would soon be up for review and this would be a good opportunity to discuss future options.

J Archer questioned whether the aim of bus charges was to cover operating costs or to reduce traffic on roads; he believed lower charges would encourage greater patronage. S Boorer replied the aim was to achieve a balance between the two but currently bus charges only covered up to 40% of operating costs, so it was not a profitable venture. The rest of the operating costs were covered through rates and other avenues. She commented that the introduction of free rides for SuperGold card holders did not result in a significant rise in patronage, so other factors may be affecting a low patronage of bus services. S Boorer added there is a cap on charges for MetroCard holders, therefore the more it is used in a day, the greater the savings.

A Thompson enquired what the overall bus passenger numbers were for North Canterbury. S Boorer could not provide that information but replied the Blue Line bus had the highest patronage in the Waimakariri district and was the second highest across the entire Canterbury network. She stated it had been ten years since the current bus services were introduced to the Waimakariri and the growth in patronage had been pleasing. She added the 2010 Canterbury earthquakes did affect bus patronage at that time.
Regarding a Rangiora to east Waimakariri bus service: A Thompson queried whether a shuttle bus could be considered rather than a large bus. S Boorner referred to small buses in the Metro fleet would be a good option. She referenced that the North Canterbury Community Bus Trust as an option too but commented the volunteer service was more suited to older residents who required transport to libraries and medical appointments etc.

A Blackie enquired what the bus passenger numbers were for the 960 Rangiora to Hornby via Airport link. S Boorner replied the service was not being used as well as hoped, with approximately 10-15 users per day. Staff would undertake further promotion work during the next consultation process, but a smaller bus may be required to keep the service viable. Most users are work commuters with a few high school students.

S Powell asked whether the buses have bike racks. S Boorner confirmed Metro’s entire fleet have bike racks.

C Sargison advised that Metro information could be promoted through the Waimakariri libraries.

6.2 Ken Stevenson (Roading Manager) and Michael Blyleven (Transport Planning Manager (NZTA) presented the business case (Trim No. 170214013537) relating to improvements to the State Highway through Woodend.

M Blyleven stated NZTA were engaging with stakeholders on the project, noting the affect the 2016 Kaikoura earthquakes had had on progress at the northern end of the bypass. NZTA have had discussions with residents of Woodend who raised issues with trying to cross the motorway. NZTA will work on ways to improve the issues raised to allow people easier access onto, and across the motorway.

A Thompson queried NZTA’s approach to the project. M Blyleven outlined the ‘Woodend Customer Insights’ part of the business case which highlighted frustrations at the delay in delivering the bypass. He referred to a previous presentation to the Woodend Community Board, adding that NZTA were actively encouraging people to use public transport. Recent surveys for commuters between Christchurch and Waimakariri revealed single occupancy was at 85%. ECAn aim to provide targeted infrastructure to address this but commuters need to be encouraged to car pool or ride share as well. NZTA are exploring a range of longer term solutions in relation to reliability, accessibility and safety, to try to determine which options or approach will work best and be effective, while trying to address immediate issues. A key aspect is buy-in from commuters and local communities.

There was discussion regarding a pedestrian tunnel or overpass but safety concerns were raised with both options. A tunnel could be perceived as unsafe due to its darker, confined nature and an overpass would have issues of access for the elderly and disabled.

K Stevenson added the work being carried out was not in isolation, as NZTA was working with ECAn and community stakeholders.

C Sargison commented that a new building was being constructed at Woodend School due to the projected growth in the area. M Blyleven responded land use forecast was being accounted for in planning discussions.

J Meyer enquired what the reactions of the business community were. He commented that similar issues were raised in Kaiapoi when the roading routes were changed and it had not been detrimental to the town; the nature of people who stopped changed from commuters to leisure seekers.
M Blyleven replied NZTA was conscious of building connections between the Woodend, Pegasus and Ravenswood towns including giving thought to where the centre of those towns will be and how a by-pass would affect them.

S Powell queried the timeframe for the by-pass. M Blyleven replied there was currently no timeframe for the by-pass but acknowledged that some immediate issues may need to be addressed.

J Meyer queried whether the changing nature of private vehicles in the future, including the advent of electric vehicles, had been considered. M Blyleven replied NZTA had discussed the advance of technology in vehicles including, electric and driverless cars, and how those advancements may not result in a reduction in traffic congestion.

There was discussion regarding safety matters around the state highway. It was advised that NZTA would utilise the Safe Roads Alliance to roll out safety messages.

7 ADJOURNED BUSINESS

Nil.

8 REPORTS

8.1 Ashley Rural Water Advisory Group – S Collin (Infrastructure Strategy Manager)

S Collin spoke to the report.

A Thompson asked where the water supply zone was. S Collin replied it was a rural water supply sourced from the Rakahuri/Ashely River. A Thompson sought clarification that the Waimakariri District Council did not provide any water services to that area. S Collin confirmed that it did not.

S Powell queried whether updates would be provided to the Woodend-Sefton Community Board by the representative. C Sargison replied he would follow it up with Rangiora-Ashley Community Board member, C Prickett, but was confident that a report would be provided to the Board on a regular basis.

Moved J Archer    seconded R Mather

THAT the Woodend-Sefton Community Board:
(a) **Receives** report No. 161206125681.
(b) **Approves** the appointment of Rangiora-Ashley Community Board Member Chris Prickett as its representative on the Ashley Rural Water Advisory Group, to represent the interests of water supply customers in both the Rangiora-Ashley, and Woodend-Sefton Communities.

CARRIED
8.2 **Appointment of Chairperson – K Ward (Community Board Advocate)**

K Ward spoke briefly to the report.

R Mather nominated S Powell for the role of Chair, which S Powell accepted.

There no other nominations put forward.

Moved R Mather    seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a)   **Receives** report No.170202009512.

(b)   **Appoints** Board Member S Powell as Chairperson of the Woodend-Sefton Community Board to take effect from 14 February 2017 until the end of the 2016-19 triennial term.

**CARRIED**

R Mather commented that considerable thought had been given to the matter and concluded that a decision made at this meeting was appropriate. She believed there was someone on the Board capable of the role and it was time to get on with it.

A Blackie disagreed with R Mather’s comments. He believed it was courteous to wait for the incoming member from the by-election, so they could have a say on the matter as well. He did not believe a few months would make a lot of difference.

J Archer supported the Board moving forward in electing a Chair at this meeting.

A Thompson supported previous comments to elect a Chair at this meeting.

8.3 **Meeting venue options within the Woodend-Sefton Community area – K Ward (Community Board Advocate)**

K Ward took the report as read.

S Powell queried whether the Pegasus Community Centre would have an accessible toilet. C Sargison confirmed there was one available.

S Powell asked whether the Waikuku Beach Hall could be used as a venue if required. K Ward replied that it could, but issues were raised regarding acoustics. C Sargison added that, if required, a sound system could be utilised for public meetings.

R Mather asked whether at least one meeting a year could be held in Sefton. C Sargison replied it would be possible, adding that upgrades were planned for the Sefton Public Hall with discussions required with the Council regarding what those upgrades could include. He added it was possible to change meeting venues if required and that meeting venues are reviewed annually by the Board.

Moved A Blackie    seconded S Powell

**THAT** the Woodend-Sefton Community Board:

(a)   **Receives** report No. 161201124356.
(b) **Resolves** to alternate meetings of the Woodend-Sefton Community Board between the venues of the Woodend Community Centre and Pegasus Community Centre, starting with the 13 March 2017 at Woodend Community Centre. The subsequent meeting dates are 10 April, 8 May, 12 June, 10 July, 14 August, 11 September, 9 October, 13 November and 11 December 2017.

**CARRIED**

S Powell commented if the Board held drop-in sessions, then they could be held in the venues less suitable for holding Board meetings.

A Thompson commented the issue of venues should not be about the Board but about being available to the people the Board serves. He acknowledged the issue with acoustics in some venues but believed comfortable surrounds could be perceived as a barrier between the Board and the community. A Thompson would like to see a review of meeting venues each year because the purpose of the Board is to be visible in the community.

J Archer supported holding informal public meetings to discuss community issues which could then be fed back through the community board.

J Meyer commented that initiatives raised had been tried in the past and in his experience, eventually lost momentum after some time; however he encouraged members to continue with the proposals.

C Sargison suggested the Board have a presence at the upcoming Sefton Fair, which had worked well in the past and was an opportunity for people to talk to Board members directly.

### 8.4 Application to the Woodend-Sefton Community Board Discretionary Grants 2016-2017 – K Ward (Community Board Advocate)

K Ward took the report as read.

A Blackie commented that some past community boards had decided that grants not be approved to organisations that have an alcohol bar as it could be perceived as a source of income.

Moved A Blackie    seconded R Mather

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No.170118003970.

(b) **Declines** the application from Woodend Bowling Club Inc.

**CARRIED**

J Archer commented the Club did a lot of work in the community and would like a letter sent to them advising them of the Board’s decision.

### 8.5 Summary of Discretionary Grant accountability to 31 December 2016 – K Ward (Community Board Advocate)

K Ward took the report as read.

Moved R Mather    seconded J Archer

**THAT** the Woodend-Sefton Community Board:
(a) **Receives** report No.170202009658.
(b) **Circulates** a copy of this report to all of the Community Boards.

**CARRIED**

8.6 **Property Lease/Licence Renewals 01 January 2017 to 31 December 2017 – M Ball (Property Officer)**

K Ward took the report as read.

There was general discussion regarding several properties.

Moved S Powell seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** attached report number 170106000676.
(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

**CARRIED**

9 **REFERRED FROM COUNCIL**

9.1 **Northern Pegasus Bay Bylaw 2016 Implementation – V Spittal (Senior Policy Analyst)**

(Refer to attached copy of report no. 161116117879 to the Council meeting of 6 December 2016)

The report was taken as read.

Moved R Mather seconded S Powell

**THAT** the Woodend-Sefton Community Board:

(e) **Appoints** Woodend-Sefton Community Board member A Thompson as its representative to the Northern Pegasus Bay Bylaw 2016 Implementation Working Party.

**CARRIED**

10 **CORRESPONDENCE**

10.1 Letter requesting representation from the Board on the Northern Pegasus Bay Bylaw Implementation Working Party.

10.2 Letter of thanks from the Pegasus Residents' Group Inc. for grant towards their ‘Christmas on the Lake 2016’.

The Board received the correspondence.

11 **CHAIRPERSON’S REPORT**

Nil.
12 **MATTERS FOR INFORMATION**

12.1 **Promotion of Waimakariri District – 2015/16 Annual Report** (S Markham, Manager Strategy and Engagement) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161201124351)

12.2 **Annual Report of Te Kōhaka o Tuhaitara Trust for the year ended 30 June 2016** (J Millward, Manager Finance and Business Support) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121596)

12.3 **Annual Report for Enterprise North Canterbury for the year ended 30 June 2016** (J Millward, Manager Finance and Business Support) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121846)

12.4 **Capital Projects Report for the period ended 30 September 2016** (P Christensen, Finance Manager) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161114116589)

12.5 **Oxford-Ohoka Community Board meeting minutes – 8 December 2016** (Trim No. 161215129634)

12.6 **Rangiora-Ashley Community Board meeting minutes – 14 December 2016** (Trim No. 161214129383)

12.7 **Kaiapoi-Tuahiwi Community Board meeting minutes – 19 December 2016** (Trim No. 161214129405)

12.8 **Draft submission to the Health Select Committee on the Health (Fluoridation of Drinking Water) Amendment Bill** (G Meadows, Policy Manager) – Report to Council – 7 February 2017 (Trim No. 161220131266)

Moved A Blackie seconded J Archer

THAT the Woodend-Sefton Community Board receives the information in items 12.1-12.8

CARRIED

13 **MEMBERS’ INFORMATION EXCHANGE**

13.1 **J Archer**

- Woodend Community Association meeting:
  - Discussion on speed limits on local roads. The Association will be submitting on the matter to the Council’s Annual Plan. J Meyer advised that the Roading Manager would provide an update to the Board at its March meeting.
  - Issues were raised regarding the safety of pedestrians/cyclists. There was a discussion regarding a centre for the area. Ravenswood was seen as a possibility. The possibility was raised of the Council purchasing land and reserving areas for a micro service centre and library.
  - Work with the Woodend to Woodend Beach walkway was progressing well.

13.2 **R Mather**

- Pegasus Residents’ Group Incorporated:
  - List created of equipment required for Pegasus Community Centre. C Sargison will organise an on-site meeting to discuss the list.
Met with Council’s Roading Manager regarding a road connection from Pegasus to Gladstone Road. Pegasus Residents Group were adamant that Infinity Drive was not suitable. They believed it did not provide a viable alternate emergency entry/exit from Pegasus as all traffic would feed through the Pegasus Boulevard/Infinity Drive roundabout.

Met with Council’s Green Space team and Delta regarding access for pedestrians and cyclists to Kaiapoi Pa Road. Motor cyclists have been using the new access created at the end of Pegasus Main Street. Additional work is to be done to slow them down.

- Working with Civil Defence staff to run community meetings.
- Submitted article to the Woodpecker. Would like to see the Council utilise it more for notices etc.
- Attended Carols in Sefton.
- Observed sand sculpture competition.
- Attended NZTA meeting, which had a strong focus on Woodend.
- Attended local Guinea Pig Club Show. Advised it could become a national event.
- Attending Council Te Reo Maori classes.
- The establishment of youth facilities was raised, such as a skate park etc. Will meet with the Council’s Youth Coordinators at the Waimakariri and Hurunui District Councils.
- Working with staff in relation to Gladstone Park. C Sargison suggested reserving an area that could be developed into a skate park provided it is a public area allowing passive surveillance. Worth community conversations so priorities can be adjusted. Also having community participation creates ownership.

13.3 **S Powell**

- Youth facilities at Pegasus for all including Waikuku, Woodend and Ravenswood. Will follow up the matter with R Mather. C Sargison will bring an update to the Board on planned recreation areas.
- Attended Carols in Sefton.
- Surf Lifesavers at Waikuku Beach were well received and members of the community would like to see the patrol extended. C Sargison suggested it is included in the Board’s submission to the Council’s Annual Plan.
- Sefton Community News will be regularly distributed to the Board for their information.
- Ultra-Fast Broadband: working with Waimakariri MP, Matt Docecy, on a way forward.

13.4 **A Thompson**

- Currently no community group in Waikuku Beach. Will be encouraging the establishment.
- Discussion regarding burglaries in the area which seem to be high. It was noted burglaries in the Waikuku area are four times higher than in Pegasus. J Meyer commented on policing issues. A Thompson suggested inviting a representative from the Police but only if there were specific issues/matters to discuss. R Mather stated she would prefer to work through North Canterbury Neighbourhood Support as a means of encouraging the community to look out for one another.
- Community Board Facebook page: work in progress.

13.5 **A Blackie**

- Participated in Councillors’ bus tour of the District’s camp grounds. Issue raised regarding harvesting the forestry blocks currently
providing shelter from the easterly wind, and lack of funding for camps’ maintenance.


13.6 **J Meyer**


14 **CONSULTATION PROJECTS**

14.1 **Draft Annual Plan**

Submissions open between Friday 10 March to Tuesday 11 April.

A Thompson raised the issue regarding proposed rates rises and would like to be proactive in providing good information to the community regarding the information that may be circulating in the community. Staff advised of an upcoming briefing for Community Board members regarding the Council’s Annual Plan.

15 **FOSTERING COMMUNITIES**

Nil.

16 **REGENERATION PROJECTS**

16.1 **Town Centres**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below: [http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development](http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development)

16.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below: [http://www.waimakariri.govt.nz/services/roads-and-transport/roading-projects/construction-of-a-new-arterial-road](http://www.waimakariri.govt.nz/services/roads-and-transport/roading-projects/construction-of-a-new-arterial-road)

The Board noted the projects.

17 **BOARD FUNDING UPDATE**

17.1 **Board Discretionary Grant**

Balance as at 8 February 2017: $1,620

17.2 **General Landscaping Budget**

Balance as at 8 February 2017: $15,278.71

The Board noted the balances.
18 MEDIA ITEMS

New Chair of Woodend-Sefton Community Board.

19 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

20 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 March 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.30PM.

CONFIRMED

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Chairperson

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Date
Workshop – 9.30-9.38

1. **Members’ Forum.**

   There was agreement from the Board to support the development of a memorial for Karen Eastwood in collaboration with her family and close friends.

   A Thompson thanked J Meyer for acting as Chair while the new Board settled into its role.