

S-DM 1000 Issue: 38

Updated: 12 April 2021

Page: 1 of 3

DELEGATIONS

Table of Contents

GENEI	RAL AN	D PROCEDURES	<u>S-DM 1016</u>	
	1.	The Role of the Delegations Manual		
	2.	Philosophy of the Council Regarding Delegations		
	3.	Characteristics of Delegations		
	4.	Delegation to Officers		
	5.	Delegations to be in Writing		
	6.	Sub-delegation		
	7.	Reporting Decisions		
	8.	Term of Delegation		
	9.	Policy and Delegated Decision Making		
	10.	Amendments to this Manual		
Part 2				
DELEC	SATION	TO COMMITTEES		
	1.	Standing Committees}		
	2.	Delegation to Standing Committees}	<u>S-DM 1020</u>	
	3.	Other Committees}		
	4.	Variations of Estimates}		
	Standing Committees			
		ction of the Audit and Risk Committee		
		ction of the Community and Recreation Committee		
	Jurisdio	ction of the Utilities and Roading Committee	<u>S-DM 1024</u>	
	Jurisdio	ction of the District Planning and Regulation Committee	<u>S-DM 1026</u>	
	Jurisdio	ction of the Mahi Tahi Joint Development Committee	<u>S-DM 1027</u>	
	04			
		Committees/Subcommittees	0.004.4000	
		ction of the Hearings Committee		
		ction of the Community Plan Committee		
		ction of the CEO Review Committee		
		ction of the Code of Conduct Committee		
		ction of the Prosecutions Subcommittee		
	Jurisdio	ction of the District Licensing Committee	S-DM 1036	
		Standing Committees		
		ction of the Canterbury Waste Joint Committee		
		ction of the Canterbury Regional Landfill Committee	<u>S-DM 1038</u>	
		ction of the Canterbury Civil Defence Emergency Management Group	0.011.155	
		pint Standing Committee)		
	Jurisdio	ction of the Urban Development Strategy Implementation Committee	<u>S-DM 1040</u>	



S-DM 1000 Issue: 38

Updated: 12 April 2021

Page: 2 of 3

DELEGATIONS

Table of Contents

Part 3 DELEGATION TO COMMUNITY BOARDS

	Jurisdiction of the Community Boards	<u>S-DM 1041</u>
Part 4		
4.1	DELEGATION TO HIS/HER WORSHIP THE MAYOR	
	Jurisdiction of His/Her Worship the Mayor	<u>S-DM 1043</u>
4.2	DELEGATION TO STAFF	
	Contractual Authority and Financial Management of Activities	<u>S-DM 1044</u>
	Contractual Authorities – Staff Schedule	<u>S-DM 1046</u>
	Staff Delegations:	
	Management Team	<u>S-DM 1047</u>
	Chief Executive	<u>S-DM 1048</u>
	Manager: Planning and Regulation	<u>S-DM 1049</u>
	Development Planning Manager, Plan Implementation Manager,	
	Policy Manager and Team Leader – Resource Consents	
	Delegations to Departmental Managers	
	Manager Finance and Business Support (Rating)	<u>S-DM 1051</u>
	Manager Finance and Business Support sub-delegation to Customer	
	Service and Rating Staff	<u>S-DM 1051A</u>
	Chief Executive Sub-delegation to Human Resources Manager,	
	Human Resources Coordinator and Line Managers	<u>S-DM 1054B</u>
	Chief Executive Sub-delegation to Environmental Services Manager/	
	Secretary District Licensing Committee	
	Chief Executive Sub-delegation to Manager Community and Recreation	
	And Community Green Space Manager	
	Property Manager	<u>S-DM 1055</u>
	Manager Regulation Sub-delegation to Officers in the	
	Building Unit	<u>S-DM-1056</u>
	Manager Regulation Sub-delegation to Environmental Services Mgr,	
	Environmental Health Officers, General Insp. and Food Safety Officers.	<u>S-DM 1058</u>
	Manager Community and Recreation sub-delegation to Community	
	Green Space Mgr, Aquatic Facilities Mgr and Libraries Mgr	
	Governance Manager	<u>S-DM 1062</u>
	Manager Finance and Business Support sub-delegation to Customer	0.014.400.4
	Services Mgr, Property Information Team Leader and Officers	<u>S-DM 1064</u>
	Authority for use of Credit Cards	<u>S-DM 1066</u>



S-DM 1000 Issue: 38

Updated: 12 April 2021

Page: 3 of 3

DELEGATIONS

Table of Contents

Part 5 WARRANTS OF APPOINTMENT

Chief Executive	<u>S-DM 1074</u>
3 Waters	S-DM 1076
Recreation Services	
Project Delivery Unit	
Roading	
Council Property	
Emergency Management and Civil Defence	
Environmental Services	
Contract Staff Armourguard Services	
Water Unit	
Planning Unit	
District Planning and Regulation Unit	
Information and Technology Services	
Utilities and Roading	
Solid Waste	
Sicon Limited employees	
Waimakariri Irrigation Limited	
Building Unit	
Te Kohaka o Tuhaitara Trust	
Delta	
Food and Health Standards - Contractors	