MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 8 FEBRUARY 2017 AT 7PM.

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, R Brine, M Clarke, J Hoult, K Galloway, D Gordon, S Lewis, G Miller, C Prickett, and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager), G Barnard (Parks Community Assets Officer), M McIlraith (Communications and Engagement Manager), S Morrow (Land Information Officer), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

The meeting adjourned 8.13pm for two workshops from staff, resuming again at 9.08pm.

The meeting adjourned at 9.10pm, for a brief workshop to discuss the applications to the Rangiora-Ashley Community Board 2016-2017 Discretionary Grants, resuming again at 9.15pm.

1 APOLOGIES

Nil.

2 CONFLICTS OF INTEREST

M Clarke – item 6.8 (d), a current Justice of the Peace
K Galloway – item 6.8 (c), involved in museum’s application

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 14 December 2016

Moved C Prickett seconded P Williams

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held 14 December 2016, as a true and accurate record.

CARRIED

J Gerard proposed the Board representative to the Cust Domain Advisory Group be changed from C Prickett to D Lundy to equalise workloads. There was no opposition from Board members. Staff would bring a report to the Board’s March meeting to formalise the change.
4 DEPUTATIONS AND PRESENTATIONS

4.1 Alistair and Heather Cameron, developers of 90 East Belt, outlined to the Board their proposed road names. (Refer 6.2)

A Cameron read a prepared statement thanking the Board for taking the time to consider the road names being presented. He emphasised the names presented were in order of preference.

H Cameron added the reason for proposing Grey View was because the subdivision took in views of Mount Grey and referenced a significant figure in Rangiora’s history. She stated that Arcadian was chosen because its meaning of “countrified and peaceful” reflected the area of the subdivision. H Cameron highlighted that the Council’s Road Naming Policy was referenced when deciding on the type of road being named. She advised members there was a grove at the end of the cul de sac which the property owner plans to retain, and this is why ‘grove’ was used in the proposed road name.

D Gordon, to the Chair, understood the former Rangiora Community Board had a committee to consider road names and asked if further discussion could be had regarding the committee.

D Gordon, to A and H Cameron, asked whether there were any time pressures on the naming of the roads, especially if a committee were to be established, which could take some weeks. A Cameron replied there was no immediate urgency in naming the roads but would appreciate a decision in the next couple of months.

K Ward responded to the query regarding the establishment of a committee. At the beginning of the current electoral term, staff discussed the matter of road naming committees for the Community Boards. Due to the low volume of requests for road names in the previous year coupled with a decrease in new residential development in the Rangiora-Ashley ward, it was deemed that a committee may not be required for the Rangiora-Ashley Community Board in the immediate future. However, the situation would be monitored and if necessary, a committee could be created in the future. D Gordon sought clarification that the decision was made by staff, and not the Board. K Ward confirmed that it was made in conjunction with the Board, following discussion.

J Hoult commented on a desire to use the Māori names for areas in the district, for example Rakahuri for the Ashley River, and asked whether A and H Cameron had considered using Maungatere, the Māori name for Mount Grey. H Cameron replied that spelling and pronunciation of Maungatere could be an issue for people using the name and had decided against using it. A Cameron added that many Māori names had been used in the Pegasus Town development and that the reference to Sir George Grey would help educate residents on historical figures in the Rangiora-Ashley ward.

K Galloway queried the use of Mews in the proposed names. H Cameron replied that they used the Council’s Naming of Roads and Streets (including Private Roads) Policy as guide: Mews is a term which can be used for a cul de sac.

The Chair thanked A and H Cameron for their time.

Item 6.2 was taken at this time. Note that the minutes have been recorded in accordance with the order of the agenda as circulated.
5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 **Proposal that the Rangiora-Kaiapoi cycle/walkway be made a centennial memorial to the Battle of Passchendaele – K Stevenson (Roading Manager)**

K Stevenson took the report as read.

P Allen asked when the project would begin. K Stevenson replied that a report outlining the final details of the project, including timeframes and costings, would be presented to the Council at its March meeting.

P Allen queried whether the project would be completed by the time of the 100 year commemorations of the Battle of Passchendaele, in October 2017. K Stevenson replied it would not. The start date for the project was scheduled for spring 2017, with planned completion in early 2018.

P Allen enquired whether the project had been budgeted into the coming financial year. K Stevenson replied the project had been budgeted over the current and coming financial years.

K Galloway believed the proposed name was too long and queried whether there was a term that covered both cycle and walkways to reduce the length of the proposed name. K Stevenson replied the Waimakariri Passchendaele Trust had also recommended Way instead of cycle/walkway.

D Gordon queried what would happen if the Kaiapoi-Tuahiwi Community Board recommended a different name to what the Rangiora-Ashley Community Board recommended. J Gerard replied the Council would receive both recommendations and make the final decision.

Moved G Miller seconded K Galloway

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Council:

(a) **Receives** report N° 170124006312.

(b) **Approves** the Rangiora - Kaiapoi cycle/walkway being made a centennial memorial to the Battle of Passchendaele.

(c) **Approves** the Rangiora - Kaiapoi cycle/walkway being formally named the “Passchendaele Way”.

(d) **Notes** that Paisley Road will remain a legal road with no name change.

(e) **Circulates** this report to the Utilities and Roading Committee.

(f) **Notes** the Kaiapoi-Tuahiwi Community will be discussing the matter at its meeting of 20 February 2017.

G Miller believed the cycle/walkway would be an asset to the community and an appropriate memorial to the Battle of Passchendaele.
K Galloway believed the proposed name was too long and that users would shorten the name anyway. The name, as moved, enabled the battle to be commemorated as well as being an access between Kaiapoi and Rangiora.

J Hoult raised that the Council’s Naming of Roads and Streets (Including Private Roads) Policy states that a Way is a short, enclosed passage and was concerned the term could create confusion.

D Lundy spoke against the motion. He believed the term Memorial was an important aspect of the name and the commemorative aspect of the name could be lost if Memorial was removed from the name.

Amendment

Moved D Gordon  seconded R Brine

(c) Approves the Rangiora - Kaiapoi cycle/walkway being formally named the “Passchendaele Memorial Cycle/Walkway”.

CARRIED

G Miller and K Galloway against

D Gordon acknowledged the reasons given for shortening the proposed name but due to the importance of the memorial the full name, as proposed in the amendment, should be used. He added that as the recommendation had come from the Returned and Services Association (RSA), then it could be perceived as discourteous to change it. D Gordon felt the full name should be retained. It was a fitting tribute for local families who lost relatives in the Battle, including his own family, and a significant historic link between Rangiora and Kaiapoi.

R Brine concurred with D Gordon’s comments.

C Prickett agreed the track name would probably be shortened by users but supported keeping the full name.

G Miller spoke against the amendment. He believed ‘Memorial’ was not necessary as part of the name because the information boards along the track would display the story of the Battle of Passchendaele; the commemoration would not be lessened by excluding the word memorial from the name of the track. He also agreed the name would be shortened anyway.

K Galloway sought clarification the RSA requested cycle/walkway be in the name. D Ayers replied the proposed name came from the Waimakariri Passchendaele Trust of which representatives from the Rangiora and Kaiapoi RSAs are members. The Trust requested that Passchendaele be used in the name.

The amendment then became the substantive motion.

THAT the Rangiora-Ashley Community Board recommends:

THAT the Council:

(a) Receives report No 170124006312.

(b) Approves the Rangiora - Kaiapoi cycle/walkway being made a centennial memorial to the Battle of Passchendaele.

(c) Approves the Rangiora - Kaiapoi cycle/walkway being formally named the “Passchendaele Memorial Cycle/Walkway”.

[Correction: Move segment 1225-1248 to paragraph 1225-1248]
(d) **Notes** that Paisley Road will remain a legal road with no name change.

(e) **Circulates** this report to the Utilities and Roading Committee.

(f) **Notes** the Kaiapoi-Tuahiwi Community will be discussing the issue at its February 2017 meeting.

CARRIED

K Galloway against

6.2 **Road Naming – Subdivision Alastair J Cameron – S Morrow (Land Information Officer)**

S Morrow took the report as read.

Moved D Gordon seconded P Allen

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report no 170125006841.

(b) **Approves** the following road names for the subdivision of Pt Lot 1 DP 16615 under Resource Consent RC165199 for Roads 1 and 2 as shown on the plan (Trim No. 170125006841[v02]).

1. Grey View Grove
2. Mount View Mews

CARRIED

D Gordon commented that with the process in determining names outlined by A and H Cameron and the lack of objections from staff, there was no reason not to support the proposed names.

P Allen was pleased to see the progress made with the subdivision and supported D Gordon's comments. However, in bringing the reports to the Board, he was not convinced it was an efficient use of Board time and would support the re-establishment of a committee to consider future road naming requests.

J Gerard endorsed P Allen’s comments.

G Miller also spoke in support of P Allen’s comments regarding the re-establishment of a road naming committee.

D Gordon, as right of reply, supported P Allen’s comments regarding the re-establishment of a road naming committee.

6.3 **Road Naming – Freeman Homes Limited – S Morrow (Land Information Officer)**

S Morrow took the report as read.

P Allen queried the timeline for the development. S Morrow was not certain but queries have been received regarding sections, with titles for land likely to be requested soon. He was also aware the road has been formed.

P Allen asked where the name Hickmott Street came from. S Morrow stated the developers selected the name from the Board’s pre-approved road naming list.
J Gerard asked whether Avenue was the appropriate term to use. According to the Council’s road naming policy, an Avenue has trees on both sides of the road and there was no indication of trees on both sides of the road in the information provided. S Morrow was uncertain about the landscaping plans for the road but added that it may form part of the Eastern Arterial in the future.

P Allen asked if there was any urgency in the naming of the roads in relation to developer’s timeframes. S Morrow replied that this was a staff initiated request. Staff were aware of sections being advertised and sold. Although no titles had been issued to date, staff were certain they would be requested shortly; roads had to be named in order for titles to be issued. S Morrow did not believe the matter could be left until the Board’s next meeting.

J Hoult queried the use of a name related to the developer of a subdivision, as it had been an issue in the past. S Morrow replied the developers put forward names they wished to be considered but noted there was an alternative in the recommendation before the Board.

Moved P Allen seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Lays report 170125006814 on the table, to be referred to a Rangiora-Ashley Road and Reserves Naming Committee when it is established.

CARRIED

J Gerard reiterated the need for a committee to consider the naming of roads and discuss the issues raised. The Board requested staff bring a report to the March meeting regarding re-establishing a Roads and Reserves Naming Committee.

6.4 Road Naming – Private Right of Way, Rangiora – S Morrow (Land Information Officer)

S Morrow took the report as read.

D Gordon queried the timeframe of the development. S Morrow replied the matter required an immediate decision as plans and requests for titles had been received by staff. There were also four dwellings in the right of way which require numbering. The application for naming the road was received late.

P Allen noted the proposed name was that of a relative of the developer and queried whether that went against the Council’s road naming policy. S Morrow acknowledged P Allen’s comment adding that private roads undergo less scrutiny than public roads.

Moved J Gerard seconded D Gordon

THAT the Rangiora-Ashley Community Board:

(a) Lays report 170127007379 on the table, to be referred to a Rangiora-Ashley Road and Reserves Naming Committee when it is established.

CARRIED
6.5 **Proposed Street Tree removal 14 Watson Place, Rangiora – G Barnard (Parks Community Assets Officer)**

G Barnard spoke to the report. There have been several requests from the resident to have the tree removed. The requests have been declined on the basis of the Council’s Standard Operating Procedure for the removal of trees that are dead, diseased or dangerous. The tree does not meet these criteria and have been recommended to be retained. G Barnard acknowledged the tree is large and drops pine needles which can block drains. The main issue with the tree is its location to the north of the property which creates issues of shading. The issue is compounded by a large eucalypt tree next to the She Oak which means the property is shaded till noon each day for approximately five months in a year.

G Barnard stated the property was purchased approximately two and a half years previous and a number of requests from other residents have been received by staff for the removal of both trees. The staff recommend the trees be retained believing them to be an asset to the community.

J Gerard queried the boundaries between the road, property and green space. G Barnard replied there were no records explaining the irregular configuration.

J Gerard sought clarification as to who was responsible for maintaining the green space in front of the property. G Barnard replied the green space was the responsibility of the Council to maintain.

C Prickett sought clarification that over half of the tree canopy went over the resident’s property. G Barnard confirmed that it did.

C Prickett sought clarification that the green space was a grassed area. G Barnard clarified it was a grass berm.

C Prickett asked whether staff had considered immediate replacement planting on the grass berm, then removing the She Oak once the replacement plants were established. G Barnard replied staff had not had any discussions regarding the area, as they were awaiting the Board’s decision on the current matter. The timeframe for replacement trees to be of a suitable size would be 5 to 10 years.

C Prickett asked whether staff considered Eucalypt to be an appropriate street tree. G Barnard replied that current practice is to plant Eucalypt trees in reserves and although it is not the type of tree commonly planted along berms, the area in which the Eucalypt is currently has plenty of space for it to grow.

C Prickett questioned why the neighbours’ views were sought when those views did not seem to be adhered to. G Barnard replied that residents’ views were sought to get a broader understanding of the situation, but believed that most residents supported the removal of the She Oak. He believed the benefits of retaining the tree outweighed the negatives.

J Hoult sought clarification that five of the six respondents supporting the removal of the tree were surrounding neighbours. G Barnard confirmed they were.

P Allen believed there was a precedent set referring to a similar situation at the corner of Kingsbury Avenue and Goodwood Close. G Barnard replied that tree was a Himalayan Cedar that dropped cones as opposed to needles. The issue then was related to noise and damage to the roof; the
matter before the Board was one of irritation and inconvenience to the resident.

J Hoult queried whether leaf fall from the Eucalypt tree was an issue. G Barnard replied it was an issue to the neighbour but not the resident affected by the She Oak.

K Galloway asked how long it would be before the trees would need to be removed. G Barnard replied both trees were healthy and could live for another 40 years. K Galloway commented on Eucalypt trees' propensity to drop branches and asked whether there were any issues regarding safety. G Barnard replied the Eucalypt was checked annually for this reason and if there was a chance that it would drop branches, it would be removed. He highlighted the trees are maintained for optimum health and to gauge any possible issues with safety.

Moved G Miller seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170117003132.
(b) Approves the retention of the council owned She Oak tree situated in the berm adjacent to 14 Watson Place, Rangiora.
(c) Notes that the retention of the She Oak is consistent with section 3.3 of the Council's standard operating procedure for the removal of trees.

CARRIED

C Prickett against

G Miller commented that having seen the area, the trees were appropriate and that some property buyers did not take enough consideration of trees surrounding a new property when considering purchase. He believed it was important to retain the ward’s trees and in the current situation saw no reason for them to be removed.

R Brine agreed with G Miller’s sentiments. He acknowledged that if the safety or health of the tree was an issue, it would need to be removed. The tree had been in the area for a number of years and was in good health. He referenced historic and recurring issues with trees in Queen Street, Rangiora with residents requesting the removal of those trees. Even though it may be an unpopular decision, it was a matter of principle.

C Prickett believed the issue of leaf fall to be an unconvincing reason to remove a tree. Removal should only be considered in clearly defined circumstances including shading. He believed everyone had the right to sunlight from the North including the affected resident.

S Lewis believed the size of the tree would have been obvious when the resident purchased the property two years previous.

6.6 Proposed Street Tree removal 270 Kingsbury Avenue, Rangiora – G Barnard (Parks Community Assets Officer)

G Barnard spoke to the report. He commented the tree in question had grown 20-25% more than other trees in the area and had also grown buttress roots which was unusual, especially in an urban environment. The issues have meant that residents have had trouble maintaining their berms.
Staff have suggested that a street garden be developed around the base of the tree to mitigate the issue, but this suggestion has been rejected by residents.

J Gerard queried whether there was a precedent for street gardens to be established around trees. G Barnard replied there were no examples to date, referencing residents’ issues with cherry trees in the Mansfield subdivision in Kaiapoi. Staff, to date, have been unable to get support from the community to trial the initiative.

J Hoult asked whether root mitigation could be carried out, like that carried out in Queen Street, Rangiora. G Barnard replied that staff would investigate the roots and carry out mitigation as necessary.

J Hoult enquired whether consideration had been given to replacing some of the less attractive trees in the street. G Barnard replied that staff were developing a tree replacement programme but had to be considerate of areas with special characters to make sure the replacement trees suited the character and style already in place.

K Galloway noted that cherry trees had been removed on either side of the tree in question and asked whether the issues could be mitigated through root pruning. G Barnard replied that if the buttress roots were removed the stability of the tree could not be guaranteed.

Moved G Miller seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives report No.170117003448.

(b) Approves the retention of the Cherry tree situated in the berm adjacent to 270 Kingsbury Avenue, the installation of root guard and the establishment of a street garden around the tree.

(c) Notes that the retention of the Cherry tree is consistent with section 3.3 of the Council's standard operating procedure for the removal of trees.

CARRIED

G Miller commented that it may not be a popular decision but the tree was healthy and the remediation proposed appropriate.

C Prickett supported retention of cherry trees.

6.7 Proposed Reserve Tree removal 124 Church Street, Rangiora – G Barnard (Parks Community Assets Officer)

G Barnard spoke to the report. The trees appeared to be self-seeded and the roots have encroached on stormwater drains. Although the issue with the storm drains have been resolved, staff advise it is likely to reoccur. The tree is also causing damage to a boundary fence which will continue as the tree grows. Residents are supportive of the tree removal.

C Prickett sought clarification that the trees could be considered weeds. G Barnard replied the trees were healthy, self-seeded trees that were causing damage to property hence the recommendation for removal.
THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170123005525.

(b) Approves the removal of the two Silver Birch trees situated in the Drama Club Reserve (124 Church Street) planted on the northern boundary directly adjacent to 126 Church Street.

(c) Notes that the removal of the Silver Birch trees is not consistent with section 3.3 of the Council's standard operating procedure for the removal of trees.

CARRIED

G Miller stated the action was appropriate, and the tree removal would not affect the overall streetscape of the neighbourhood.

J Hoult reiterated comments, supporting the removal of the Silver Birch trees.

The meeting adjourned at 8.13pm for two workshops from staff, resuming again at 9.08pm.

6.8 Applications to the Rangiora-Ashley Community Board Discretionary Grants 2016-2017 – K Ward (Community Board Advocate)

Having declared an interest M Clarke and K Galloway sat back from the table and took no part in discussions.

K Ward spoke to the report.

D Gordon sought clarification on the frequency with which the Board considered grant applications. K Ward advised the Rangiora-Ashley Community Board considered applications bi-monthly.

The meeting adjourned at 9.10pm, for a brief workshop to discuss the applications, resuming again at 9.15pm.

THAT the Rangiora-Ashley Community Board:

(a) Receives report No.170118003793.

(b) Approves a grant of $380 to Rangiora Toy Library Inc. towards the purchase costs of one LikeaBike Jumper balance bike.

(c) Approves a grant of $500 to Rangiora and Districts Early Records Society Inc. towards the cost of conservation framing of a sale map for the Red Lion Hotel.

(d) Approves a grant of $235.75 to Canterbury Justices of the Peace Association Inc. towards the cost of a pull-up banner.

CARRIED
6.9 **Summary of Discretionary Grant accountability to 31 December 2016 – K Ward (Community Board Advocate)**

K Ward took the report as read.

C Prickett queried what happened to applicants who did not return Accountability Forms. K Ward advised that future applications from those groups/organisations would not be progressed until all the documents had been returned from any previous grants.

Moved C Prickett seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170126006940.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

6.10 **Property Lease/Licence Renewals 1 January 2017 to 31 December 2017 – M Ball (Property Officer)**

K Ward took the report as read.

Moved P Allen seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the attached report number 170106000673.

(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON’S REPORT**

8.1 **Chair’s Diary for December 2016 - January 2017**

J Gerard spoke briefly to his report. He added the Muscle Car Madness event on High Street was a success but could have been improved if more retailers had been open.

P Allen commented that advertising of cricket matches at the Mainpower Oval could be improved.

Moved J Gerard seconded D Gordon

**THAT** Rangiora-Ashley Community Board:

(a) **Receives** report No. 170130007775.

CARRIED
MATTERS FOR INFORMATION

9.1 **Promotion of Waimakariri District – 2015/16 Annual Report** (S Markham, Manager Strategy and Engagement) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161201124351)

9.2 **Annual Report of Te Kōhaka o Tuhaitara Trust for the year ended 30 June 2016** (J Millward, Manager Finance and Business Support) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121596)

9.3 **Annual Report for Enterprise North Canterbury for the year ended 30 June 2016** (J Millward, Manager Finance and Business Support) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121846)

9.4 **Capital Projects Report for the period ended 30 September 2016** (P Christensen, Finance Manager) – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161114116589)

9.5 **Oxford-Ohoka Community Board meeting minutes – 8 December 2016** (Trim No. 161215129634)

9.6 **Woodend-Sefton Community Board meeting minutes – 12 December 2016** (Trim No. 161212127949)

9.7 **Kaiapoi-Tuahiwi Community Board meeting minutes – 19 December 2016** (Trim No. 161214129405)

Moved C Prickett seconded G Miller

THAT the Rangiora-Ashley Community Board receives the information in items 9.1-9.7.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

10.1 **R Brine**
- Indoor Court Facility will be discussed during upcoming Annual Plan process.

10.2 **K Galloway**
- Elephant Park: contact has been made with eight of the original makers who have agreed to repair the elephant.
- Millton Memorial Reserve: continues to be well used.
- Historic photo boards on the corner of High Street and Ashley Road were well received and encouraged people to visit the Rangiora Museum.
- Good Street/High Street tenants concerned with the demolition of shops.

10.3 **D Lundy**
- Acknowledged passing of Karen Eastwood, Woodend-Sefton Community Board member. Commented on her contribution to and engagement with the community.
10.4 **D Gordon**
- Council meeting, 7 February 2017.
- Easterbrook Road. Regular communications regarding the issue and developing a process for future engagement.
- Provided an update on Town Centres.
- Muscle Car Madness: noted disappointment in lack of support from some local businesses.
- Planned to attend International Food Festival, noting event was not advertised correctly.
- Rangiora Promotions Association: starting a new event “Eats and Beats”. Trying to establish a series of sustainable events.
- Friends of Rangiora Town Hall: meeting upcoming Thursday 16 February.

10.5 **G Miller**
- Easterbrook Road: factory is now operational. Issues relating to compliance. Wider district issue regarding commercial enterprise encroaching on life style block owners living expectations.
- Will attend Oxford-Ohoka Community Board meeting on 9 February 2017, to observe a presentation from local residents opposing a proposed commercial quarry to be established in close proximity to the rural residential properties.

10.6 **P Williams**
- Expressed concern regarding proposed development of the Cones Road walking/cycleway track. Encouraged members to walk the track for themselves.

10.7 **C Prickett**
- Attended the Matawai Park Reserve Committee meeting. Raised issue of toxic weed in neighbouring property.
- Participated in elected members’ bus trip to west part of the district.
- Acknowledged the passing of Karen Eastwood.

10.8 **S Lewis**
- Involved in video promoting the Rakahuri Rage event.

10.9 **J Hoult**
- Community Board Conference 2017: sought approval from Board to enter the development of Hegan Reserve into the Community Board Executive Committee Best Practice Awards. She outlined the engagement and participation with the Council, community and local schools. The Board were supportive of J Hoult coordinating the Board’s entry.
- Cust Historical Group: has made contact.
- Participated in elected members’ bus trip to west part of the district.
- Attended District Licensing Committee hearing of new Rangiora premises.
- Chamber Gallery in Trevor Inch Memorial Library is celebrating 20 years. It is currently showing works bought by the Waimakariri Art Collection Trust for public view. The exhibition will run until 23 February 2017.
10.10 **M Clarke**

- Attended Waimakariri Health Advisory Group meeting.
- Noted press release regarding surgical bus which will make regular visits to Rangiora.

10.11 **P Allen**

- Timebank Revival: meeting planned for 22 February at the Rangiora Town Hall.

11 **CONSULTATION PROJECTS**

11.1 **Draft Annual Plan**

Submissions open between Friday 10 March to Tuesday 11 April.

12 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board noted the projects.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Balance as at 1 February 2017: $6,353.79

13.2 **General Landscaping Budget**

Balance as at 1 February 2017: $35,619

The Board noted the balances.

14 **MEDIA ITEMS**

There were no media items.

15 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.
NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 March 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.46PM.

CONFIRMED

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Chairperson

__________________________
Date
Workshop – 8.13pm – 9.08pm.

1. Members’ Forum

2. Roading Workshop: K Stevenson (Roading Manager)
   - Rangiora Town Centres
   - Southbrook Road school crossing
   - General roading update and questions

3. Media, Communications and the Community Board. M McIlraith (Communications and Engagement Manager)