



**APPLICATION FOR A PERMIT TO KEEP  
THREE OR MORE DOGS  
IN AN URBAN AREA  
(CLAUSE 5, WAIMAKARIRI DOG CONTROL BYLAW 2004)**

**To: Waimakariri District Council  
Private Bag 1005  
RANGIORA 7440**

I (full name of property occupier/owner): \_\_\_\_\_

Address: \_\_\_\_\_

Owner Number: \_\_\_\_\_

hereby make application to keep \_\_\_\_\_ dogs (the details of which are set out below) at the above address. I will continue to meet all the conditions listed below:

**CONDITIONS RELATING TO THE ISSUE OF A PERMIT**

The keeping of three or more dogs by the occupier of any property is subject to the following conditions:

1. The number of dogs on the premises shall NOT exceed the number shown on my permit.
2. All dogs kept on the premises must be housed and managed in such a manner as not to cause nuisance to neighbours.
3. Kennels, runs and other areas on the property used by the dogs must be kept clean and free from nuisance conditions.
4. All requirements of the Dog Control Act 1996, the Building Act 1991 (where applicable) and the Waimakariri District Dog Control Bylaw must be met.
5. The permit specifically precludes housing or breeding of dogs as a commercial enterprise unless it complies with the Waimakariri District Plan.
6. All deaths, sales or transfers of dogs, (including pups born on the property) are to be notified to the Council within 14 days.
7. Prior application shall be made to Council before any changes are undertaken that affect the terms and conditions under which my permit is issued. (eg No change of dog breed is permitted without prior Council approval.)
8. A permit may be subject to such terms, conditions and restrictions as Council may from time to time consider necessary to impose.
9. Permits are not transferable between occupiers or between properties.
10. The signing of this application form authorises the Council's Animal Control Section to inspect the conditions on my property as required.
11. A permit fee is due on application and when the permit is renewed each year.
12. I am aware that any breach of these conditions may lead to the immediate cancellation of my permit.

The Council retains the right to:

1. Refuse the granting of a permit for the keeping of three or more dogs; or
2. Revoke a permit where conditions governing the issue of the licence are breached and not rectified within a prescribed period of time set by the Council after the issue of a written notice to the dog owner/occupier.
3. Refuse the granting of a permit where the District Plan requires consent for the breeding, boarding or fostering of dogs and such consent has not been granted.
4. Reasons for any refusal must be given in writing to the applicant within 14 days.

**STATEMENT FOR THE PURPOSE OF PRINCIPLE 3 OF THE PRIVACY ACT**

1. The information is being collected to enable the Council to maintain its dog register and records.
2. The intended user of the information is the Council's Environmental Services Unit.
3. You have the right of access to and correction of any personal information held about you by the Council.
4. This information is held on the Council's dog register.
5. Supply of information from the dog register is strictly limited by Section 35 of the Dog Control Act 1996.

**Dog Details**

Dogs Name	Breed / Description / Colour	Sex	Age	Desexed	Tag No.	Owner No.

**Names of Adjoining Neighbours**

Please list below details of ALL neighbours with sections adjoining yours. (Copy of the adjoining neighbours consent form "page 3" is to be given to each adjoining neighbour so that they can make their views known to the Council.)

Name	Address

Attachments  Application fee \$55 for initial application fee  
 : \$15 for subsequent annual fees - same owner & same property  
 A new application is required if you move  
 Completed adjoining neighbour consent forms (neighbours may choose to forward separately)

I hereby certify to the accuracy of this information.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**EXTRACT FROM DOG CONTROL BYLAW 2004**

- 5. LIMITATION ON OWNERSHIP IN RESIDENTIAL AREAS
- 5.1 No occupier of any property in any Residential Zone within the Waimakariri District shall allow or cause to remain or be kept on such premises for any period exceeding fourteen days, three or more dogs, over the age of three months (whether or not such dogs are registered) unless they have a permit from the Council to keep 3 or more dogs.
- 5.2 Application for a permit to keep 3 or more dogs in a Residential Zone shall be made in writing. Before the application can proceed, the written permission of immediate neighbours should be sought. Animal Control staff will inspect the property.
- 5.3 The Council, in receiving an application for three or more dogs on a property, has the discretion to alter or decline an application on the following grounds:
  - . That the property under application in the Council's view is of insufficient size to keep the breed of dogs and / or the number being applied for.
  - . That the granting of the permit may compromise neighbourhood amenity.
- 5.4 The permit may be issued upon or subject to such terms, conditions and restrictions as the Council may consider necessary and any breach of such terms, conditions or restrictions shall be a breach of this by-law.
- 5.5 An annual fee will be paid for each permit. The permit shall remain in force until the 30th June following the date of issue. The Council will decide the fee by resolution.
- 5.6 The fee for the permit shall be payable on application and is in addition to and separate from the dog control fees payable under the Dog Control Act 1996.

**FOR OFFICE USE ONLY**

Application received: \_\_\_\_\_ Application fee received: Amount: \_\_\_\_\_ GL Code: 80120007

Neighbours consent forms received: \_\_\_\_\_

Property inspected on: \_\_\_\_\_ By: \_\_\_\_\_

Recommendation:  Issue  Do not issue Re-consider on: \_\_\_\_\_

Remarks: \_\_\_\_\_

# ADJOINING NEIGHBOURS CONSENT FORM

(Re application for a permit to keep three or more dogs)

To: **Waimakariri District Council**  
**Private Bag 1005**  
**RANGIORA 7440**

**Applicant details** (applicant to provide these)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact phone number: \_\_\_\_\_ I apply to keep \_\_\_\_\_ dogs at the above address.

**Details of dogs kept at above property**

Dogs Name	Breed	Age	Tag No.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Adjoining neighbour details** (adjoining neighbour is to fill in this section)

Full name(s): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

I/we the undersigned being the owner(s) of the above property **OBJECT / DO NOT OBJECT** (cross out one) to there being three or more dogs kept at the above property.

If you object please provide reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_