

MINUTES OF A MEETING OF THE RANGIORA AIRFIELD ADVISORY GROUP HELD IN PAT SCOTTER'S ROOM, RANGIORA AIRFIELD ON TUESDAY 22 SEPTEMBER 2009 AT 5.30PM

PRESENT

Keith Vallance (Chair), Pat Scotter, John Dugdale, Colin Marshall, Bruce Drake, Craig Sargison.

1. APOLOGIES

Ron Keating, Mike Sheffield.

2. CONFIRMATION OF MINUTES

Moved B Drake Seconded P Scotter

THAT the minutes of the meeting of the 26 August 2009, were confirmed as a true and accurate record.

CARRIED

3. MATTERS ARISING

3.1 Item 6 - Mandatory Broadcast Zone (MBZ)

This has been discussed by the Canterbury User Group and supported by them. Letter also received from CAA. Form to be completed which includes evidence of consultation with affected users. Will discuss at safety meeting (see below). Craig Sargison to acknowledge letter from CAA and the fact that we do intend to pursue establishing Rangiora Airfield as a MBZ.

Action: Craig Sargison

4. AIRFIELD ADVISORY GROUP

A draft revised terms of reference for the Airfield Advisory Group was tabled and briefly discussed. Agreed to amend the minimum numbers required and the quorum requirement. Also some discussion re the night of the meeting – agreed that continuing with Wednesday night meetings at the Airfield would suit most people. Also need to amend the legal responsibilities section to include the Civil Aviation Act. Craig Sargison to finalise and then action representation of operators as specified in the Terms of Reference.

Action: Craig Sargison

5. AIRFIELD SAFETY

It was agreed to hold the next safety meeting for operators and users of the Airfield on Wednesday 28 October at 7.30pm. This will be preceded by an Airfield Advisory Group meeting. Meeting will be held at the Canterbury Aero Club rooms. Pat Scotter to prepare presentation; Keith Vallance to arrange for chairs; Craig Sargison to organise speaker system and projector.

One of the key topics will be a Mandatory Broadcast Zone for Rangiora. Key components of the zone are proposed to be:

- Mandatory broadcast zone
- 1.5 nautical mile radius
- Operate from February 2010

Advertise meeting through a mail drop to all of the hangars, plus an advertisement on the Website as well as members of the Advisory Group promoting it through their airfield contacts.

Action: Pat Scotter; Keith Vallance; Craig Sargison

6. **GENERAL**

6.1 Concern about stock from neighbouring farm on field

Gate not being locked properly – been both cattle and sheep. Dangerous from a safety perspective, also the fact that cattle can do considerable damage to parked aircraft. Craig Sargison to follow up with the farmer. Gates shouldn't exist on fence as we own the land and it is an operational risk for them to be opened.

Action: Craig Sargison

7. **NEXT MEETING**

Wednesday 28 October at 6.00pm.

There being no further business the meeting closed at 6.30pm.

Confirmed

Chairman

Date