

Things you need to know about

Compliance Schedules

Compliance Schedules

Refer also to Building Warrant of Fitness fact sheet.

What is it?

It is a document prepared by the Waimakariri District Council which details specified systems contained in a building and any inspection, maintenance and reporting procedures they require (it also now includes cable cars attached to/serving a private residence).



11. Laboratory fume cupboards.
12. Audio loops or other assistive listening systems.
13. Smoke control systems.
14. Emergency power systems for, or signs relating to, a system or feature specified in any of clauses 1 to 13.

Specified Systems are:

1. Automatic systems for fire suppression (for example, sprinkler systems).
2. Automatic or manual emergency warning systems for fire or other dangers (fire alarms) (other than a warning system for fire that is entirely within a household unit and serves only that unit).
3. Electromagnetic or automatic doors or windows (for example, ones that close on fire alarm activation).
4. Emergency lighting systems.
5. Escape route pressurisation systems.
6. Riser mains for use by fire services.
7. Automatic back-flow preventers connected to a potable water supply.
8. Lifts, escalators, travelators, or other systems for moving people or goods within buildings.
9. Mechanical ventilation or air conditioning systems.
10. Building maintenance units providing access to exterior and interior walls of buildings.
11. Laboratory fume cupboards.
12. Audio loops or other assistive listening systems.
13. Smoke control systems.
14. Emergency power systems for, or signs relating to, a system or feature specified in any of clauses 1 to 13.
15. Any or all of the following systems and features, so long as they form part of a building's means of escape from fire, and so long as those means also contain any or all of the systems or features specified in clauses 1 to 6, 9 and 13:
 - (a) systems for communicating spoken information intended to facilitate evacuation; and
 - (b) final exits (as defined by clause A2 of the building code); and
 - (c) fire separations (as so defined); and
 - (d) signs for communicating information intended to facilitate evacuation; and
 - (e) smoke separations (as so defined).
- n. safety barrier
- o. means of access and facilities by people with disabilities
- p. hand-held hose reels for fire fighting
- q. signs required by Building Code or by section 120 of Building Act 2004

and new

for residential buildings, cable cars that are attached to a residential building or service a residential building.



How does it come about?

A building consent application will contain information relating to identification of systems which are necessary to show compliance with the New Zealand Building Code requirements. This may include a fire report which may identify that because of the number of people using the building or that the escape route lengths are too great, sprinklers or fire alarms may have to be installed. Another example is a backflow prevention device to protect drinking water may be necessary.

What information has to be provided by the consent applicant/agent?

This information is submitted at building consent stage, and types of specified systems installed, e.g. Type 4 fire alarm to NZS 4512:2003.

1. Inspection frequency; e.g. monthly inspection by Independent Qualified Person(s).
2. Reporting procedures, which allows collation of individual IQP(s) used and may include daily/monthly logbook recording inspection dates.

So then what happens?

Once the building work is finished, the building owner applies for a Code Compliance Certificate (CCC).

The Code Compliance Certificate must be accompanied by a completed Compliance Schedule, and is issued by the Waimakariri District Council.



What happens for the first year?

A Compliance Schedule Statement covers the specified systems contained in the building for the first year of its life. It is important to arrange for the IQP company to start the inspection programme straight away.

Regular checks of the specified systems need to be made in accordance with the specified inspection regime listed in the Compliance Schedule and carried out by an Independent Qualified Person (IQP). (See Building Warrant of Fitness fact sheet.)

Further information/all too difficult?

Please contact the Environmental Services Unit at the Waimakariri District Council, should you require any additional information, as this process can seem somewhat daunting.

For additional information please contact the Waimakariri District Council on 03 311 8900