

# ANNUAL REPORT SUMMARY

FOR THE YEAR ENDED 30 JUNE

09

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## 1. FROM THE MAYOR

I have pleasure presenting our Council's Annual Report for the year ended 30 June 2009. The Annual Report provides an opportunity for you to judge the Council's performance in achieving the objectives set out in its 2008/09 Annual Plan.

As the current Council moves towards completion of its second year in office, we continue to work through a number of issues to ensure our community is well positioned to meet current and future challenges.

The Council maintains its focus on minimising future rates increases, as evidenced by ongoing revisions to the operational and capital works programme following the 2007 election.

### Long Term Council Community Plan

A significant amount of work over the year has gone into producing the Long Term Council Community Plan (Ten Year Plan) for 2009-19. This plan identifies the Council's work programmes over the next ten years. During the first three years of the Ten Year Plan a number of significant works are necessary and have been requested by the community, including upgrades to the various Water, Sewer and Drainage systems and a new indoor Aquatic Centre at Dudley Park. Given the future price movements that are expected and the level of infrastructure investment that is necessary, the challenge for this Council is to contain rates increases to a minimum, which it is determined to do.

### Governance

The preparation and consultation with our community to adopt a Ten Year Plan for 2009-19 has been one of the key focus areas over the year and has provided the long term

framework within which Council plans to deliver services.

Council has also undertaken planning in preparation for the required consultation on the Representation Review. This will determine future representation arrangements for the District, including determining any changes to the location of ward boundaries and the number of elected representatives. The Review that will be concluded in late 2009, takes into account population growth and changes in the distribution of population within the District in considering appropriate representation for each community of interest.

### District Development

The Council continues to work with Christchurch City Council, Environment Canterbury and Selwyn District Council to implement the Greater Christchurch Urban Development Strategy, which will assist the Council to cater for growth in the eastern part of our district over the next 35 years. It has however, adjusted its growth projections within the 2009-19 Ten Year Plan to take account of the slower rate of population growth and home construction that is occurring during the current economic climate.

It is assumed that an economic recovery will begin over the next two to three years and Council has used the reduced demand for some of its consent processing services in the interim to enable reallocation of resources to the development of growth options and associated planning work for Kaiapoi and Woodend. For instance, draft structure plans are being prepared for consultation with the community, and related District Plan changes are underway. The Council is also supporting proposed changes to the Canterbury Regional Policy Statement

that will help give effect to the new urban limits identified for each town.

Development at Pegasus is ongoing, with a further 40 new dwelling consents for the town issued in the 2008/09 year. The Council has planned for the provision of various community facilities within Pegasus including a library and improvements to sporting and recreational facilities at Gladstone Park through the Ten Year Plan, in conjunction with the developer, Pegasus Town Limited.

### Capital works

Capital expenditure on new infrastructure for the District during the 2008/09 year totalled \$34.47m. Of the 229 projects included in the capital works programme, 155 (or 68%) were completed on time. Some of the larger works included:

- **Roading** – The multi year improvements to Tram Road were completed in April 2009 (\$6.76m), providing for a much improved and safer roadway between South Eyre Road and Jacksons Road.
- **Roading** – In total \$12.6m was spent on maintaining and improving the quality of roadways in the district. Other significant works included \$2.7m on area wide treatment and road resealing, \$1.0m on traffic facilities and streetlights and \$1.1m on drainage and footpaths.
- **Drainage** – South Kaiapoi Storm water drainage improvements. Stage 5 is underway, with development of a pump station on the corner of Ohoka Rd and Stone Street (\$1.49m). This is a multi-stage project which will help resolve potential drainage issues in the area. The project will need to be continued in the 2009/10 year.
- **Sewerage** – (\$0.20m) completion of a new pump station and rising main to meet the existing main on

Gladstone Road. This will provide for additional capacity for the network.

- Water – A number of upgrades to water supplies are underway; the most significant being the commencement of the Rangiora Water Supply upgrade, including drilling a second well and undertaking detailed design (\$1.35m), and drilling and testing of the new well for the Oxford Urban Water Supply and completion of the preliminary design work (\$0.33m).
- Recreation – A number of parks and reserve projects were completed, including landscaping work (\$0.17m) and playground development (\$0.16m), at Pearson Park in Oxford. Mandeville Sports Domain (\$0.25m), continuing with the Tuahiwi Reserve development (\$0.26m) and the Moorcroft Reserve development in Kaiapoi (\$0.14m).
- Recreation – Various improvements to the Rangiora Town Hall were made, including a heating and electrical upgrade (\$0.24m) and foyer alteration and repainting (\$0.15m).
- The commencement of construction of the new Dudley Park Aquatic Centre with \$4.29m in 2008/09, intended for completion by February 2010.

#### Other Achievements

In the 2008/09 year the Council consulted on and adopted its Waste Management Plan for the District. The Council consulted the community on various options to achieve waste minimisation and extend waste management services in the District. Through the significant public response to this consultation, the Council has confirmed the development of a Resource Recovery Park at the Southbrook Transfer Station, and will introduce an improved recycling system to the District in 2010. These steps should

assist the District to reduce the waste it is disposing of to the Regional Landfill.

I would like to acknowledge the fantastic work of the Waimakariri Covered Pool Committee which is working hard at fundraising for the Dudley Park Aquatic Centre. So far the Committee has fundraised over \$1.2m, which is a superb and pleasing effort, particularly so given the current economic climate.

The Council also continued to deliver a large number of programmes across the District intended to reduce injury, crime and coordinate social service delivery. These include a cycle safety campaign, "Who's Watching the Kids Campaign", and Active Ageing day, which help promote active and safe communities.

#### Finances

The Operating surplus for the Council parent totalled \$4.3m. The Council sets its budget and rates required to achieve a break-even result and the surplus result reflects development contributions of \$2.5m and New Zealand Transport Agency subsidies of \$4.2m that fund capital works. In addition Council holds interest rate hedges that were required to be written down in value by \$2.5m. After allowing for these amounts the result is in line with the balanced budget approach that Council used when adopting its Annual Plan.

The Council has external debt of \$17.6m against a budget of \$34.7m. Debt has been able to be managed at a lower level due to a lower capital program than originally intended.

#### Acknowledgement

I would like to express my appreciation to Councillors, the

Chief Executive and all the staff for their contributions and commitment, during a particularly busy year. I also want to acknowledge the work carried out by the Kaiapoi Community Board, and the Rangiora, Woodend-Ashley and Oxford-Eyre Ward Advisory Boards. My sincere thanks go to all the groups and volunteers who have made such a significant contribution to our community over the past year.



Ron Keating  
MAYOR



## 2. COUNCIL'S FINANCIAL RESULTS

The following information was taken from the financial statements for the year ended 30 June 2009, which were adopted by Council on 6 October 2009. This summary was authorised for release by Council on the same date. The financial statements and the summary financial statements have been audited by Audit New Zealand, who have provided an unqualified audit opinion.

Statement of Comprehensive Income for the year ended 30 June 2009					
	Group 2009 Actual \$'000	Parent 2009 Actual \$'000	Parent 2009 Budget \$'000	Group 2008 Actual \$'000	Parent 2008 Actual \$'000
<b>Net Surplus</b>	<b>25,143</b>	<b>25,211</b>	<b>20,553</b>	<b>49,774</b>	<b>49,512</b>
Increase in asset revaluation reserves	9,553	9,553	15,000	57,371	56,276
Financial assets at fair value through equity	148	148	-	47	47
<b>Total Comprehensive Income</b>	<b>34,844</b>	<b>34,912</b>	<b>35,553</b>	<b>107,192</b>	<b>105,835</b>
Statement of Changes in Equity for the year ended 30 June 2009					
Equity at the beginning	928,036	925,119	836,556	820,836	819,284
Prior year adjustment	-	-	-	8	-
Total Comprehensive Income	34,844	34,912	35,553	107,192	105,835
<b>Equity at the end of year</b>	<b>962,880</b>	<b>960,031</b>	<b>872,109</b>	<b>928,036</b>	<b>925,119</b>

### MORE INFO >>

More information can be found in the Council's financial statements on page 107 of the Annual Report. The Annual Report is available from Council's Service Centres, website [www.waimakariri.govt.nz](http://www.waimakariri.govt.nz) or by phoning (03) 311 8900 or (03) 327 6834.

### Consolidated Income Statement for the year ended 30 June 2009

	Group 2009 Actual \$'000	Parent 2009 Actual \$'000	Parent 2009 Budget \$'000	Group 2008 Actual \$'000	Parent 2008 Actual \$'000
<b>Income</b>					
Rates	29,732	29,732	29,414	27,960	27,960
Interest	1,349	1,314	750	1,801	1,758
Subsidies	8,197	8,197	7,054	7,569	7,569
Other revenue	11,091	11,019	11,031	13,426	13,537
Development and other contributions	2,542	2,542	7,548	10,212	10,212
Other gains/losses	1,099	1,099	-	1,889	1,889
<b>Total Income</b>	<b>54,010</b>	<b>53,903</b>	<b>55,797</b>	<b>62,857</b>	<b>62,925</b>
<b>Operating Expenditure</b>					
Governance	1,217	1,217	1,222	1,223	1,223
District Development	3,034	3,034	2,912	2,955	2,955
Roading	12,035	12,035	11,087	10,591	10,591
Water and Stockwater	3,297	3,297	2,884	2,896	2,896
Sewerage	5,359	5,359	6,632	5,278	5,278
Drainage	1,522	1,522	1,757	1,461	1,461
Solid Waste	4,504	4,504	4,780	4,366	4,366
Recreation	6,791	6,791	5,873	5,977	5,977
Libraries and Museums	2,280	2,280	2,199	2,085	2,085
Health and Wellbeing	5,910	5,711	5,837	5,882	5,962
Property & Investments	874	874	538	406	406
Non-Significant Activities	2,959	2,959	910	1,993	1,993
<b>Total Expenditure</b>	<b>49,782</b>	<b>49,583</b>	<b>46,631</b>	<b>45,113</b>	<b>45,193</b>
<b>Operating Surplus before Taxation</b>	<b>4,228</b>	<b>4,320</b>	<b>9,166</b>	<b>17,744</b>	<b>17,732</b>
Plus Share of Associates	69	-	-	263	-
Plus Assets Vested	20,948	20,948	11,456	31,902	31,902
<b>Net Surplus / (Deficit) before Taxation</b>	<b>25,245</b>	<b>25,268</b>	<b>20,622</b>	<b>49,909</b>	<b>49,634</b>
Less Taxation Expense	(102)	(57)	(69)	(135)	(122)
<b>Net Surplus / (Deficit)</b>	<b>25,143</b>	<b>25,211</b>	<b>20,553</b>	<b>49,774</b>	<b>49,512</b>
Total expenditure includes Interest	1,687	1,687	1,314	1,792	1,792

### Explanation of Surplus

The 2009 surplus includes subsidies (\$4.2m) and development contributions (\$2.5m) that have been applied towards capital projects and \$21m of assets vested to the Council resulting from development.

<b>Consolidated Balance Sheet as at 30 June 2009</b>					
	<b>Group</b>	<b>Parent</b>	<b>Parent</b>	<b>Group</b>	<b>Parent</b>
	<b>2009</b>	<b>2009</b>	<b>2009</b>	<b>2008</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Current Assets</b>	<b>14,066</b>	<b>13,407</b>	<b>12,078</b>	<b>21,159</b>	<b>20,370</b>
Non Current Assets:					
Investments and Forestry	12,478	10,292	14,464	11,710	9,593
Property Plant and Equipment	31,648	31,451	31,573	29,584	29,387
Infrastructural Assets	933,258	933,258	862,245	893,665	893,665
Other Non-Current Assets	-	-	-	45	-
<b>Total Non Current Assets</b>	<b>977,384</b>	<b>975,001</b>	<b>908,282</b>	<b>935,004</b>	<b>932,645</b>
<b>Total Assets</b>	<b>991,450</b>	<b>988,408</b>	<b>920,359</b>	<b>956,163</b>	<b>953,015</b>
<b>Current Liabilities</b>	<b>15,197</b>	<b>15,004</b>	<b>16,045</b>	<b>18,524</b>	<b>18,293</b>
<b>Non Current Liabilities</b>	<b>13,373</b>	<b>13,373</b>	<b>32,205</b>	<b>9,603</b>	<b>9,603</b>
<b>Total Liabilities</b>	<b>28,570</b>	<b>28,377</b>	<b>48,250</b>	<b>28,127</b>	<b>27,896</b>
<b>Ratepayer Equity</b>	<b>962,880</b>	<b>960,031</b>	<b>872,109</b>	<b>928,036</b>	<b>925,119</b>

<b>Consolidated Statement of Cash flows For the Year Ended 30 June 2009</b>					
	<b>Group</b>	<b>Parent</b>	<b>Parent</b>	<b>Group</b>	<b>Parent</b>
	<b>2009</b>	<b>2009</b>	<b>2009</b>	<b>2008</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Net Cash from Operating Activities	17,909	17,949	20,462	20,703	20,614
Net Cash from Investing Activities	(29,226)	(29,071)	(35,779)	(10,973)	(11,047)
Net Cash Flows from Financing Activities	(17)	(17)	12,399	(5,989)	(5,989)
<b>Net Increase/(Decrease) in Cash Held</b>	<b>(11,334)</b>	<b>(11,139)</b>	<b>(2,919)</b>	<b>3,741</b>	<b>3,578</b>

### Accounting Polices and Disclosures

The group column within the summary financial statements consists of the Waimakariri District Council (WDC) and its wholly owned subsidiary Prime Building Compliance Limited (Council Controlled Trading Organisation). Investments in associate entities are accounted for in the group financial statements using the equity method. WDC holds equity shares in the following of its associates, 50% equity share in Te Kohaka o Tuhaitara Trust, 50% equity share in the Waimakariri District Libraries Trust, 50% in Enterprise North Canterbury and 33% equity share in the Waimakariri Arts Collection Trust. The transactions between these entities have been eliminated on consolidation.

The financial statements on which this summary has been based on were prepared in accordance with New Zealand Generally Accepted Accounting Practice (NZ GAAP) for public benefit entities and relevant New Zealand equivalents to International Financial Reporting Standards. These summary accounts comply with standards FRS 43, Summary Financial Statements.

This summary report cannot be expected to provide a complete understanding as provided by the full financial statements.

The financial statements are presented in New Zealand Dollars (NZD) and all values are rounded to the nearest thousand dollars (\$000) unless stated.

There have been no changes in accounting policies. All policies have been applied on a consistent basis.

### Accounting Standards

Council has chosen to early adopt the amendments to NZIAS1 – Presentation of Financial Statements. The revised standard introduces the Statement of Comprehensive Income and has changed the format and content of the Statement of Changes in Equity. It has only a presentational impact on the financial statements.

### Contingent Liabilities

Other than the guarantee of the loan for Waimakariri Irrigation Limited of \$0.7m, there are no other significant guarantees. Group contractual commitments remaining as at 30 June 2009 totalled \$16.8m.

### Post Balance Date Events

On 1st September 2009, Council resolved to return the building services activity undertaken by Prime Building Compliance Limited to within the Council. A working party has been formed to decide the timetable and process for transition of Prime's function into the Council's structure.

### Council Controlled Trading Organisation

The Council has one Council controlled trading organisation, Prime Building Compliance Limited.

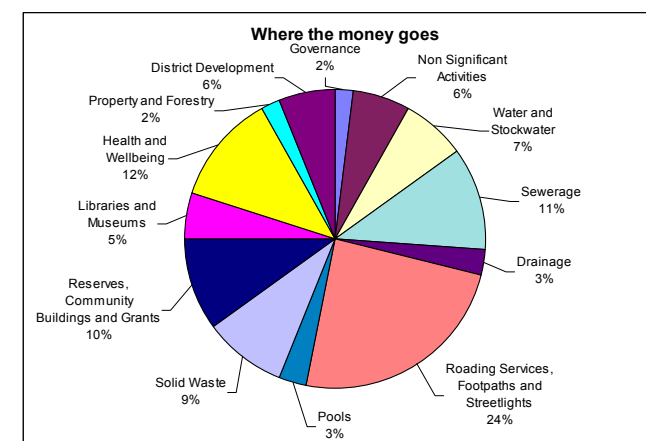
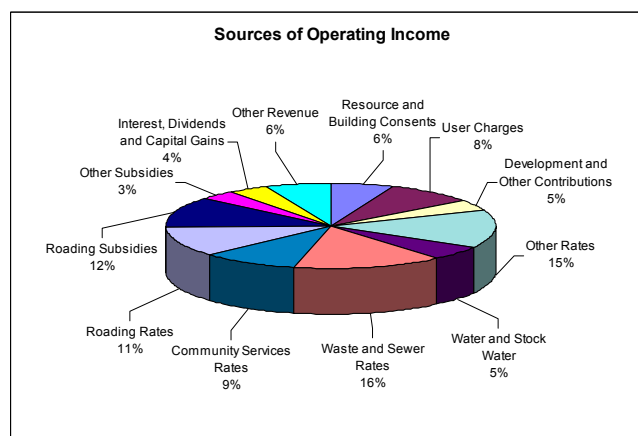
<b>Prime Building Compliance Limited</b>		
	<b>2009</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$'000</b>	<b>\$'000</b>
Income	1,956	2,428
Operating costs	2,048	2,207
Net Surplus/(Deficit) before taxation	(92)	221
Taxation	45	82
Net Surplus/(Deficit) after taxation	(137)	139

### Funding Policy

The funding policy determines how Council funds its activities (e.g. rates, fees and charges, development contributions). There were no major variations from the funding policy adopted by Council.

### Borrowing Management – Key Measures

As at 30 June 2009, the Council held \$17.6m in bank debt (\$17.6m as at 30 June 2008). This was significantly less than the projected level of bank debt of \$34.7m.



## 3. COUNCIL'S CONTRIBUTION TO COMMUNITY OUTCOMES

The Waimakariri District Council identified through its Long Term Council Community Plan (LTCCP) how each of its activities contributes to the community outcomes of the Waimakariri District. Each of these community outcomes contributes generally toward community sustainability. More specifically each outcome contributes to one or more of community social, economic, environmental and cultural wellbeing.

The following tables provides a sample of outcomes from those provided in the Annual Report.

Governance		
Outcome	How the Activity Contributes to the Outcome	Governance Activity Contribution to / Effect on Community Wellbeing
Public organisations give effect to the Spirit of the Treaty of Waitangi	The Council and Te Ngai Tuahuriri Runanga through the Memorandum of Understanding continue to build their relationship.	The Council improves the cultural wellbeing of the District by holding a hui with Tuahuriri Runanga, held this year on 3 March 2009, and holding monthly forum liaison meetings with the Runanga Executive, where the interests and concerns of participants are incorporated into Council decision making on an ongoing basis. Please see the Section on "Other Disclosures" at the back of the Annual Report, for further information on how the Council involves Maori in its decision making.

District Development		
Outcome	How the Activity Contributes to the Outcome	District Development Activity Contribution to / Effect on Community Wellbeing
Businesses in the District are diverse, adaptable and growing	Enables activities that offer the potential for employment, economic growth and District promotion	Enterprise North Canterbury, on behalf of the Council, promotes a range of economic development initiatives in the District, including business training courses that help businesses to recognise opportunities and encouraging their development and expansion. These activities improve the economic wellbeing of the community through improved services to consumers and employment opportunities. The District promotions function also identifies opportunities to bring people into the District, for example through circulation of walking and cycling, and arts trail brochures and publicity arranged around events occurring within the District. The Council supports planning for events such as the Kaiapoi Small Town Conference, and supported the Ellerslie Flower Show held in Christchurch, giving the District a profile at these events.

<b>Roading</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Roading Activity Contribution to / Effect on Community Wellbeing</b>
Transport is accessible, convenient, reliable, affordable and sustainable.	Maintains and develops the District's roading network.	Contribution to community social, economic and environmental wellbeing, is as indicated by the following measures of performance. Public satisfaction with roading services, road safety figures, road condition indicators, road network development programmes and other factors affecting roads, bridges, street lighting, footpaths, cyclists and pedestrians are examined. The implementation of these projects is ongoing.

<b>Sewer Systems</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Sewerage Activity Contribution to/ Effect on Community Wellbeing</b>
Core utility services are provided in a timely, sustainable and affordable manner.	Council's sewerage infrastructure is developed so as to be effective and efficient.	The Council finalised its three yearly review of the Sewerage Activity Management Plans in order to help identify where scheme improvements are required, and budgets scheme upgrades accordingly, promoting community wellbeing by ensuring the effectiveness of the services. The Council has prepared a Draft Wastewater Bylaw that will enable it to better protect the public assets by establishing responsibilities and requirements of private properties and Council.

<b>Solid and Hazardous Waste Management</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Solid Waste and Hazardous Waste Management Activity Contribution to / Effect on Community Wellbeing</b>
There is a safe environment for all.	The Solid and Hazardous Waste disposal service minimises the risks of waste being inappropriately or dangerously disposed of.	The Council's service contributes to social wellbeing by ensuring the safe disposal of all types of waste in the waste stream. This includes the operation of two hazardous waste disposal days each year, and rehabilitation of closed landfill sites so that they do not contaminate the surrounding environment or watercourses. These services protect public health and safety.

<b>Water Supply</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Water and Stockwater Activity Contribution to / Effect on Community Wellbeing</b>
There is sufficient clean water to meet the needs of communities and ecosystems.	Council water supplies provide a quantity of water to enable community health and through sustainable growth (including water infrastructure development) contributes to the maintenance of a high quality natural environment. Stock water provision minimises potential harmful effects to the District's waterways from rural use.	The planning for a new water supply for Rangiora promotes social and economic wellbeing for the town, as it supports future development and will provide sufficient quantity for the needs of this community. The capacity and reliance of the Cust Water Supply has been improved by the purchase of an additional water source.  The activity promotes environmental wellbeing by limiting quantities that can be abstracted from certain areas through consent conditions, and maintaining stockwater races provides a water source for the use of native wildlife (i.e. birds and bees).  The Council has put in place a programme to meet the water quality standards.

<b>Drainage</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Drainage Activity Contribution to / Effect on Community Wellbeing</b>
There is a safe environment for all .	Drainage systems manage flood hazard risks minimising harm to individuals and thus contributing to public safety.	The Council contributes to community safety, and therefore, social wellbeing, by managing flood hazards. It has, for example, undertaken some planning that has introduced a new method for undertaking rapid flood hazard mapping. This will enable the mapping of flood risks in the most populated areas of the District, and will model localised rainfall flood events that have a probability of occurring once every 200 years. This process will help to inform the Council's future subdivision planning and enable it to set appropriate rules in relation to building in flood risk areas.

<b>Recreation</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Recreation Activity Contribution to / Effect on Community Wellbeing</b>
Public spaces and facilities are plentiful, accessible and high quality.	Council provides reserves networks, maintains the amenity of business areas and other facilities for public use.	The Council's recreation facilities and areas provide for community economic wellbeing by enhancing the appeal and appearance of these areas to the public through development of attractively landscaped street frontages, parks and reserves, and providing facilities that enhance the general lifestyle of those living in the District (for example, community halls and swimming pools). These attractive features encourage people to invest, work in or operate their businesses within the District. An example is the recent enhancement of the Lillybrook Reserve, highly visible to vehicles entering Rangiora. The town centre upgrades in Rangiora and Oxford, and some improvements in Kaiapoi, will improve the townscape and will invite shoppers and potential new businesses to come into these areas.

<b>Libraries and Museums</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Library and Museums Activity Contribution to / Effect on Community Wellbeing</b>
People have wide ranging opportunities for learning and being informed.	Libraries connect people with information and ideas to create knowledge, facilitate lifelong learning and enable people to make their own decisions.	Libraries and museums promote community social and economic wellbeing through providing access to information that improves people's knowledge in relation to their community and business activities. An example is the provision of education programmes to schools, which ensures the schools are aware of the range of information available that may be useful in supporting their curriculum, and that students are aware of how to identify sources of information that may be needed to complete their studies or homework. Libraries also run pre-school learning programmes to support younger families.

<b>Health and Wellbeing</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the Outcome</b>	<b>Health and Wellbeing Activity Contribution to / Effect on Community Wellbeing</b>
The community's needs for health and social services are met.	Council provides suitable low cost accommodation for the elderly, advice to community organisations on safety and injury prevention, and conveniences and cemeteries for community health.	These activities further promote social wellbeing by ensuring high levels of occupancy of the Housing for the Elderly units that provides affordable accommodation to vulnerable older residents within the District. The Council is in the process of making seven new affordable houses available that are intended to enable qualifying tenants to save their own house deposits.  Other examples are the ongoing management of cemeteries which provides the appropriate service to families in a way that meets all Government health requirements. In addition, Social Services Waimakariri advises the Council on issues relating to social service provision for the community.

<b>Property and Forestry</b>		
<b>Outcome</b>	<b>How the Activity Contributes to the outcome</b>	<b>Property and Forestry Activity Contribution to / Effect on Community Wellbeing</b>
The land is healthy.	Protection forestry functions to protect soils from wind erosion by maintaining forest cover, and protects land against inappropriate farming practices. Provides protection of coastal land through forestry reserve planting. Forestry encourages the sustainable management of land.	The contribution of protection forestry to environment wellbeing occurs through maintaining the condition of the land and protecting it from wind erosion and inappropriate land management practices. The forestry also helps support the viability and function of the active dunes.

#### 4. KEY PERFORMANCE MEASURES

The Annual Report 2008/9 outlines progress in respect of a large number of performance measures. Progress on some of the key measures is outlined below.

##### GOVERNANCE

###### **Adopt the Long Term Council Community Plan (Ten Year Plan) for 2009/2019 by 30 June 2008**

The Draft 2009-2019 Ten Year Plan, with a clear Audit opinion, was released for public Submissions on 21 February and attracted 292 responses when submissions closed on 27 March 2009. The Annual Plan was adopted on 11 June 2009 with a clear Audit opinion.

###### **Report on progress toward community outcomes by 30 June 2009**

A draft report was substantially completed by 30 June 2009 and is being edited for publication. It will be presented to the Council at its meeting on 1 September 2009.

###### **Review the Council's service delivery function, current levels of service and further commercial activities by 30 June 2009**

The Council established a Financial Review Working Party in July 2008 and it presented a Review Report to the December 2008 Council meeting. A number of actions were identified in this review. These actions extend out a number of years and are being reported through the Audit Committee commencing from August 2009 and provide for improved customer service, finding savings and enhancing effectiveness and efficiencies in the services provided by Council.

##### DISTRICT DEVELOPMENT

###### **Growth options for Woodend investigated and related District Plan changes underway**

Evidence was presented to the Hearing Panel hearing submissions to Plan Change 1 to the Canterbury Regional

Policy Statement and Variation 3 on 22 April and 2 July, to explain and support the Woodend Urban Limits. Draft Structure Plans have been prepared and discussed with Woodend Ashley Ward Advisory Board, and were approved for public consultation by the Resource Management Committee (RMR) on 21 July. Plan Change 16 (East Woodend Outline Development Plan) was approved by RMR committee on 21 July, operative 17 August. Private Plan Changes 5 and 7 (Ravenswood) submissions closed, likely hearing in September.

###### **Growth options for Kaiapoi investigated and related District Plan changes underway**

Evidence was presented to the Hearing Panel hearing submissions to Plan Change 1 to the Canterbury Regional Policy Statement and Variation 2 on 22 April and 2 July, to explain and support the Kaiapoi Urban Limits, and to support the submissions by WDC and the Kaiapoi Community Board (KCB) relating to the proposed 50 dBA aircraft noise contour as a constraint on Kaiapoi growth. Appeals on Plan Changes 17 and 19 settled. Work on structure plans is proceeding and negotiations continuing with potential developers at north, west and east Kaiapoi on servicing issues. Kaiapoi Town Centre strategy has proceeded with the working party appointed by KCB meeting regularly and reporting to KCB monthly.

###### **Growth and servicing strategies investigated with Waikuku community and implemented**

Investigations completed, no further work is planned unless requests for private plan changes are received. Subject to Change 1 Regional Policy Statement statutory process. Waikuku identified as a possible location for future rural-residential development, to be further investigated and public consultation during 2009/10.

###### **Growth and servicing strategies investigated with Tuahiwi community and implemented**

A Working Party for Tuahiwi Water has been established and will assist the Council to select appropriate options for the water source and funding for future consultation. Tuahiwi identified as a possible rural-residential location. Public

consultation and servicing investigations to proceed in 2009/10. Other progress depends on Plan Change 1 to the Canterbury Regional Policy Statement statutory process.

###### **Issue LIM's (Land information Memoranda) within statutory timeframes**

1459 LIMS have been issued with an average processing time of 5.5 days for the year ended June 2009. All LIMS were issued within the 10 day statutory processing time.

###### **Issue PIM's (Project Information Memoranda) within statutory timeframes**

Total PIMS issued this financial year is 859. Only 4 PIMS (0.5%) during this financial year were not issued within the ten day statutory processing time.

##### ROADING

###### **To implement an annual Community Road Safety Programme as approved by Land Transport New Zealand**

The Community Road Safety Programme was submitted and approved in November 2008 by the New Zealand Transport Agency (NZTA). A six monthly action plan meeting with Police, NZTA, Transit and ACC was held in September and March with the main focus being on drink driving, driving too fast for the conditions, and intersections. Speed and alcohol issues in the District are still an ongoing problem. The Annual Safety Programme has been implemented.

###### **To continue to work with Transit NZ (now New Zealand Transport Agency) to determine an alignment for the Woodend State Highway corridor**

Council has resolved to support a short eastern option and advised the New Zealand Transport Agency (NZTA). At this stage the NZTA Board has not considered the options for the bypass. The NZTA is reviewing its methodology for evaluating and prioritising all projects in response to the new Governments recently announced Government Policy Statement on Land Transport Funding 2009/10 - 2018/19 and the options for Woodend will be required to be tested under the new criteria and processes.

## WATER

### **Performance against level of service targets shall be measured and reported every three years as part of the Activity Management Plan review**

The Levels of Service for all water schemes have been reviewed, with only minor changes. The performance against these levels of service has been measured and reported in the Activity Management Plan.

### **Target 100% compliance with Drinking Water Standards NZ (2005) by upgrading the necessary supplies and/or preparation and adoption of Public Health Risk Management Plans**

Preparation of Public Health Risk Management Plans is underway. Plans have been prepared and approved for Summerhill and Oxford Urban. Plans have been completed for Garrymere and Fernside water supplies, but have not yet been approved. The Plan for Rangiora is currently underway in order to demonstrate compliance with the Drinking Water Standards New Zealand (2005). Compliance with the standards by physically upgrading the water supplies is underway for Rangiora, Oxford Urban, and Summerhill. The 2009/19 Long Term Council Community Plan includes a plan showing the proposed upgrades for all schemes.

### **Prepare and adopt a District Water Supply Strategy by June 2009 for inclusion in the 2009-2019 Long Term Council Community Plan**

The programme for the District Water Supply Strategy (DWSS) has been revised so it traverses the three years of the 2009-19 Long Term Council Community Plan. The first stages of the DWSS considered the supply of water to Woodend Beach and cluster options for Cust, Summerhill and West Eyreton supplies. The Council has now adopted a pathway forward for these schemes, which will be implemented during the 2009-12 period. The remainder of the strategy will be completed over the next two years.

### **Complete the revision of the Activity Management Plan and adopt by November 2008**

The Activity Management Plan was completed internally in January 2009 in readiness for inclusion in the Draft Ten Year Plan. There were no material changes as a result of adopting the Ten Year Plan in June.

## SEWER

### **Performance against Level of Service targets shall be measured and reported every three years as part of the Activity Management Plan review**

The Levels of Service for all wastewater schemes have been reviewed, with only minor changes. The performance against these levels of service has been measured and reported in the Activity Management Plans.

### **Investigate and trial alternative methods for reducing infiltration into the sewer system**

Two rounds of manhole grouting in Oxford are now complete. We are now waiting for a sufficiently wet period to test the effectiveness of the grouting and this is dependant on the Oxford groundwater level increasing to a level above the top of the sewer pipes.

### **Complete house to house surveys to continue the programme of inflow and infiltration reduction in Rangiora, Kaiapoi and Woodend by June 2009**

The house to house surveys were complete by June 2009, with follow up visits currently underway. The Closed Circuit Television survey for the 2008/09 year has been delayed until the 2009/10 year so a more cost effective contract with a larger volume of work can be let.

## DRAINAGE

### **Annually record water quality issues, by undertaking at least 5 drain/stream samples a year**

A total of seventy two water quality samples were taken during the year ending 30 June 2009. Of these, forty related

to ongoing water analysis at the proposed East Rangiora stormwater retention and treatment project by Spark Lane. The others related to various stream sites throughout the District. Some were required to meet resource consent conditions and some to provide background analysis of water quality in various District low land streams.

### **Ensure all subdivisions have appropriate stormwater treatment**

Appropriate stormwater treatment has been a primary consideration for subdivision work throughout the year. Treatment facilities vary according to the size of the subdivision with large subdivisions such as Oxford Park and The Oaks having large storage and treatment areas. With the current economic climate there has been a slow down in subdivision activity however there have been a number of plan changes being proposed by developers and these have all been subject to appropriate stormwater treatment requirements.

## SOLID WASTE

### **There shall be fewer than 15 complaints per 1000 households per year in relation to transfer station operation, as recorded on the Council service request system**

Two complaints recorded to date in the service request system, plus another 6 verbal and 1 written complaint (all about charges), not put through the service request system) out of 97,043 customer visits.

### **Operate an information and education programme to businesses, households and schools about waste minimisation and recycling opportunities**

TerraNova Contractors & EnviroSchools facilitators regularly visited schools and businesses in the district throughout the year, advertisements about recycling tips were regularly placed in local papers, pamphlets were updated as required with changes in services.

### **Progress the review of the Solid and Hazardous Waste Management Plan to be adopted by December 2008**

The Draft Waste Management Plan was consulted on in August/September 2008, hearings were held in October 2008. The Hearing Panel made recommendations to Council, and these were adopted in principle. Activity Management Plans in the Draft Waste Management Plan (DWMP) were finalised and their costs were included in the Solid Waste budgets for inclusion in the draft Long Term Council Community Plan (LTCCP) in early 2009. LTCCP was adopted in June 2009 with no changes to DWMP.

### **RECREATION**

#### **All complaints regarding sports grounds, and parks and reserves, responded to within the timeframes specified in the service level agreements**

One hundred and sixty-six service requests have been received, with 93 being completed on time.

#### **Meet the water quality standards for public pools 100% of the time**

Water quality standards complied 100% of the time for monthly Microbiological tests at the Kaiapoi Aquatic Centre for the April - June period. Aquatic facilities collectively complied with New Zealand Water Quality Standards for almost 97% of tests. This exceeds the 85% required by the facilities PoolSafe accreditation.

#### **Build an aquatic facility at Dudley Park to be completed by March 2010, for a cost of up to \$9 million**

The contract for the construction of Dudley Park Aquatic Centre was let to Naylor Love Construction in December 2008 with construction estimated to be completed by December 2009 and ready for opening in February 2010. As at 30 June 2009 the project was on time and with no changes to the projected opening date.

### **LIBRARIES AND MUSEUMS**

#### **Maintain 92% customer satisfaction with the Library service. This information will be sourced from the Library's Annual Customer Survey**

The libraries Annual Customer Survey was undertaken during June 2009 and achieved a 98% satisfaction rate. There were a total of 722 respondents which equals a 36% return.

#### **Average of 29,000 visitors per month across all libraries**

Year end average of 35,048 visitors per month and a total of 420,573. Compares with 2007/2008 figures of 32,594 and 391,126 respectively.

#### **Maintain 5% growth in usage of online and automated services each year**

- Online accounts being checked has increased by 14%. An online account is a personal account tied to a membership where a member will dial in from home or elsewhere, which allows for viewing items on loan, renewing items, viewing any money owed, etc.
- Self renewals online has increased by 8%;
- Browse searching has increased by 1030%;
- Self-issues decrease by 8% due to the machinery being past its useful life.

### **HEALTH AND WELLBEING**

#### **Evaluation of community programmes through the Injury Prevention Waimakariri and Safer Communities Councils and the Social Services Waimakariri Group**

A number of programmes have taken place to reduce injuries, reduce crime and coordinate social service delivery in the Waimakariri District. Outcomes have shown an increase in awareness and behaviour change as well as having better informed agencies and organisations within our District, resulting in better services and outcomes for the Waimakariri residents. A list of programmes is detailed within the Annual Report.

### **Maintain accreditation as a Safe Community with the World Health Organisation**

International Safe Community Status continues to be monitored and maintained on an ongoing basis. Successful International Safe Community Travelling Seminar hosted in October 2008. The Community Team Leader was acknowledged internationally for her contribution to the Safe Community Network.

#### **Develop and implement injury prevention strategies in the areas of Older Persons, Farm, Sport, Children and Maori by the Injury Prevention Waimakariri Advisory Group and the wider community**

Projects completed are:

Launch of older persons help book, All Terrain Vehicles programme, Down the Back Paddock, Water Safety Promotion, Children's Safety, Boating Safety, Horse Safety, DIY Safety, Active Ageing Day, Toy Safety, Fire Safety, Stock Handling brochure, Priority Planning Forum, Sports Awards, Cycle Safety, The Paracetamol Project evaluation is currently underway.

#### **Conduct monthly Civil Defence training programmes with Sector Volunteer Groups and introduce NZQA Unit Standards**

To date 50 sector training nights, one Welfare Centre Activation exercise involving welfare, partner agencies and sector post representatives and on 7th April a combined Hurunui District and Waimakariri District Welfare volunteers joint training was conducted to NZQA standard, have been held. On the 5th March a course on NZQA 7334 "Introduction to Civil Defence Emergency Management" was run for 20 Sector Volunteers, and on the 7th May a course on NZQA 528 "Personal Preparedness" was run for 26 sector volunteers. On 7-8th March four Response Team members from our Rescue team NZRT12 attended a two-day course in Timaru on aircraft safety, triage and basic rescue - all obtained the NZQA Unit standards.

### **Review the Dog Control Bylaw by May 2009**

Council has authorised the Special Consultative Procedure. Submissions were sought from 30 May to 3 July and 13 submissions were received. Hearings were held on the 6 August 2009.

### **Develop Pandemic plans in conjunction with other emergency providers, tested through exercise or Pandemic, and practice regional Pandemic cooperation**

The Waimakariri Community Pandemic Plan was prepared to respond to a pandemic event relating to the H1N1 influenza virus. A Waimakariri District Council Business Continuity Plan that covers staff, readiness, and response roles has been reviewed. A Pandemic Planning Committee was newly established to manage the pandemic that was declared. Community Based Assessment Centres were established where close working relationships were established with General Practitioners, Nursing groups, District Health Board and the Ministry of Health. This has led to a more coordinated health response during an epidemic or pandemic and resulted in successfully mitigating and managing the possible adverse effects of the virus to the community.

### **For rural fire activities, response times to complaints are all within agreed service level timeframes each year**

Complaints received with regard to fire hazards have principally involved sections within residential zones and Clean Air 2 Zone. Environment Canterbury Plan rules control outdoor burning in residential areas and Clean Air 2 Zone. A Fire Prevention Bylaw is in progress to give Council additional ability to manage this issue. Depending on the results of consultation on the new bylaw, the bylaw is programmed to be ready for the next fire season commencing October 2009.

## 5. AUDIT REPORT



### Audit Report

**To the readers of Waimakariri District Council and  
group's summary annual financial statements,  
performance information and the other  
requirements for the year ended  
30 June 2009**

We have audited the summary financial statements, performance information and the other requirements as set out in pages 4 to 12.

#### Unqualified Opinion

In our opinion:

- the summary financial statements, performance information and the other requirements represent, fairly and consistently, the information regarding the major matters dealt with in the annual report; and
- the information reported in the summary financial statements, performance information and the other requirements complies with FRS-43: Summary Financial Statements and is consistent with the full financial statements from which it is derived.

We expressed an unqualified audit opinion, in our report dated 6 October 2009, on:

- the full financial statements; and
- the performance information; and
- the Council and group's compliance with the other requirements of Schedule 10 of the Local Government Act 2002 that apply to the annual report.

#### Basis of Opinion

Our audit was conducted in accordance with the Auditor General's Auditing Standards, which incorporate the New Zealand Auditing Standards. Other than in our capacity as auditor, we have no relationship with or interests in Waimakariri District Council or any of its subsidiaries.

#### Responsibilities of the Council and the Auditor

The Council is responsible for preparing the summary annual report and we are responsible for expressing an opinion on those summary financial statements, performance information and the other requirements. These responsibilities arise from the Local Government Act 2002.

A handwritten signature in blue ink, appearing to read "A.P. Burns".

A.P. Burns, Audit New Zealand

On behalf of the Auditor General  
Christchurch, New Zealand  
6 October 2009

## The Waimakariri District Council Annual Report Summary for the year 1 July 2008 - 30 June 2009

For more information check the Council website:

**[www.waimakariri.govt.nz](http://www.waimakariri.govt.nz)**

or call Customer Services:

**Phone: (03) 311 8900, or (03) 327 6834**

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