



## APPLICATION for LAND INFORMATION MEMORANDUM

### TO BE COMPLETED BY THE PERSON SEEKING INFORMATION

Date of Request: \_\_\_\_\_

**PLEASE SUPPLY TO:**

Person/Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone N<sup>o</sup>: \_\_\_\_\_

Fax N<sup>o</sup>: \_\_\_\_\_

Client's Reference: \_\_\_\_\_

Confirmation Date: \_\_\_\_\_

### INFORMATION ON THE FOLLOWING PROPERTY

Current Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_

**LEGAL DESCRIPTION:**

Lot N<sup>o</sup>: \_\_\_\_\_

DP N<sup>o</sup>: \_\_\_\_\_

Area: \_\_\_\_\_

Certificate of Title: \_\_\_\_\_

Is there a swimming pool on site?  Yes  No      Is there a spa pool on site?  Yes  No

Note: The statutory timeframe for issuing a LIM is 10 working days, as specified in Section 44A of the Local Government Official Information and Meetings Act 1987. Please be sure that all the information requested is included to enable us to return the memorandum to you as quickly as possible. **Note:** Refunds may be given for cancelled LIM reports – special conditions apply.

A certificate of title must be attached.

Cost:  Standard Fee \$170.00 (includes GST).

Commercial/Industrial property \$255.00 \*  
(up to 4 hours processing)  
\* hourly rate in excess of 4 hours \$56.25

**Please forward payment with paper copy of application and Certificate of Title.**

**Method of Issue** (please circle choice):    **Post**      **Email** (subject to size of LIM)      **Fax**      **Collection**

Where prior arrangements have been made for payment of account, I/We understand that as the applicant I am/we are responsible for payment. The Council's terms of trade are payment by the 20<sup>th</sup> of the month following the month in which the invoice is issued.

I/We agree to pay according to those terms for any goods or services you supply to us. Should failure to meet the terms of trade result in debt recovery and /or legal proceedings, any costs incurred in the collection of the debt will be payable by me/us.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_