



APPLICATION FOR A BUILDING CONSENT TO ERECT A MARQUEE

Exemptions – Schedule 1 of the Building Act 2004 - A building consent is not required for the following building work:

- (f) the construction, alteration or removal of any tent or marquee that has a floor area not exceeding 50 square metres if that tent or marquee is to be, or has been, used for **public assembly** for not more than one month.
- (fa) the construction, alteration or removal of any tent or marquee that has a floor area not exceeding 100 square metres if that tent or marquee is, or has been, for **private use** for a period of not more than one month.

1. OWNER

2. CONTACT (IF NOT OWNER)

Name:		Contact Name:	
Postal Address:		Postal Address:	
Phone N ^o :	Fax N ^o :	Phone N ^o :	Fax N ^o :

3. PROJECT LOCATION

Street Address: _____

4. LEGAL DESCRIPTION OF PROPERTY

Valuation N ^o :	Lot:	DP:
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5. PROJECT

Marquee Area: _____ N^o of People: _____ Hours of Operation: _____

Date of Function: _____ Date of Dismantling: _____

Tick if available: Fire Extinguishers Exit Signs Emergency Lighting Peg Protection

Marquee to be erected by:

Address: _____ Phone N^o: _____ Fax N^o: _____

Signature: _____
Owner / Contact (please delete one)

Date: _____

ON THE BACK OF THIS APPLICATION PLEASE DRAW:

1. A site plan – indicating proximity to other buildings on site.
2. A floor plan layout – (a) seating & tables; (b) bar; (c) exit points

BUILDING CONSENT FEES -
The Building Consent Fee, payable at the time of application is \$90.00 (GST inclusive).

FOR COUNCIL USE

Date Received: _____ Receipt No: _____

Receiving Officer: _____

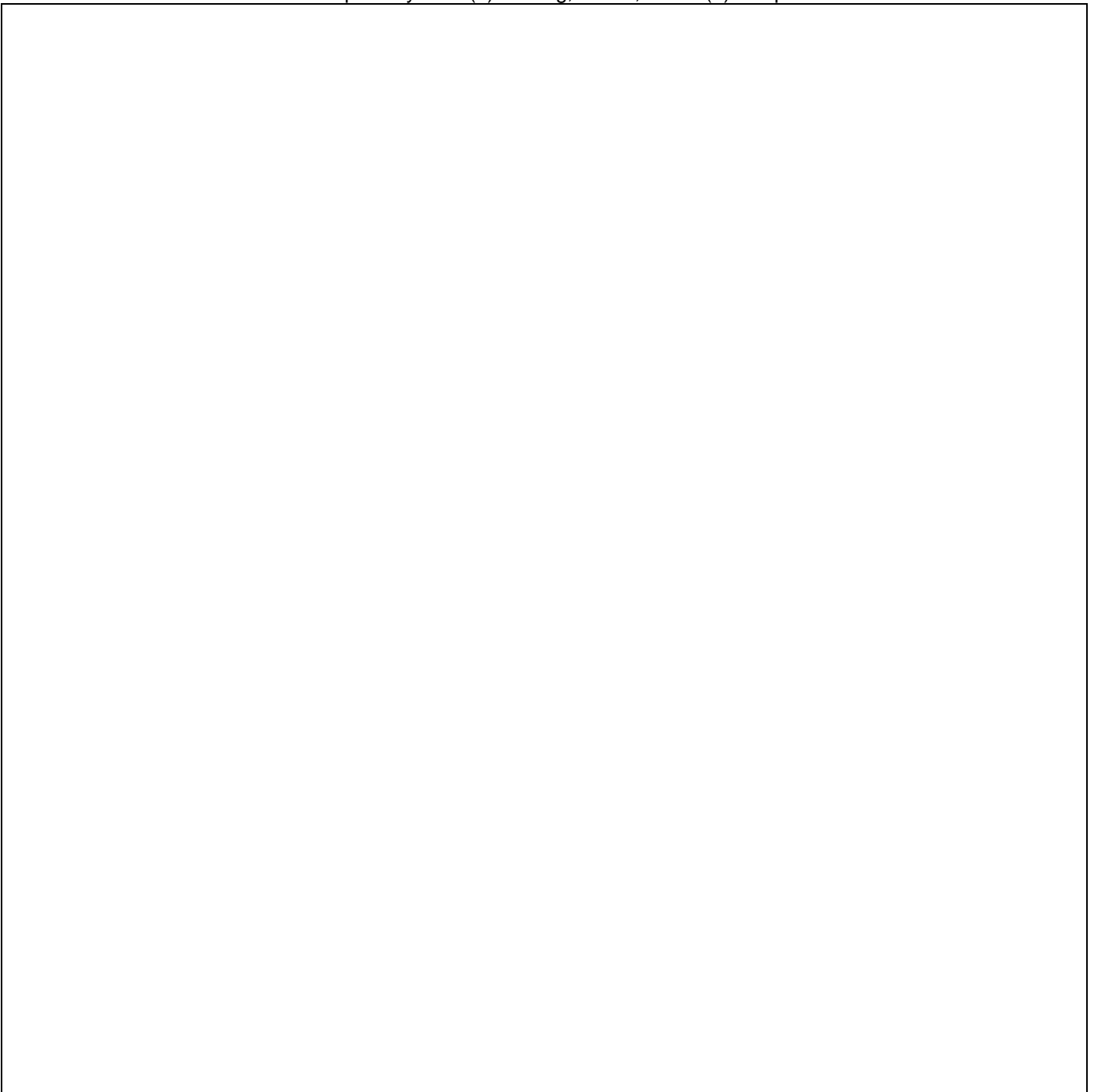
Fees which are payable at time of application are: \$90.00

The fees are to be paid directly to the Waimakariri District Council.

The information contained in this application may be made available to other units of the Council

PLEASE DRAW

1. A site plan – indicating proximity to other buildings on site
2. A floor plan layout – (a) seating, tables, bar (b) exit points



PRODUCER STATEMENT

MARQUEE INSPECTIONS

I _____ of _____

issue this Statement to Waimakariri District Council, in respect of a marquee

Marquee N° (if available) _____

erected at _____ (site address)

on _____ (date)

I have sighted the Building Consent Application for the erection and dismantling of a marquee and will accept the conditions set by the Council relating to the Building Consent. As a suitably qualified expert, I or persons under my control will supervise the erection of the marquee mentioned above. The marquee will be erected in accordance with the requirements of the Building Regulations 1992 and will be completed and maintained to the extent required by the Building Consent before the marquee is occupied. I also confirm that any safety feature and systems as detailed on the Building consent will be installed and maintained in accordance with the Building Code.

Signoff by suitably qualified expert:

Signature: _____

Name: _____

Company: _____

Address: _____

Telephone No: _____

Fax Number: _____

Date: _____

For office use only

BC N° _____

PRODUCER STATEMENT

MARQUEE INSPECTIONS

NOTES FOR GUIDANCE

Acceptable solutions can be calculated using the information below:

Total floor area of the marquee: _____ sq m.

Calculate the Occupancy Density:

TABLE ONE	PERSONS PER SQ METRE
Bar standing area	2.0
Loose seating	1.3
Loose seating plus tables	0.9
Dining tables and chairs	0.9
Fixed seating	Number of seats provided

Total number of persons

$area(m^2) \times occupancy\ density\ (see\ Table\ 1\ re\ calculation) = total\ number\ of\ persons$

_____ x _____ = _____

Total metres of exit width

$number\ of\ persons \times 7\ mm\ of\ width\ per\ person = total\ metres\ of\ exit\ width$

Notes: See Table 3 and, Table 4 (eg 850 mm is the minimum exit width per exit).

Where two escape routes are required each escape route shall be sized for the required total width ie: where a total of x metres of exit width is required, two exits of x metres shall be provided. Where more than one means of escape is required the minimum distance between the two routes shall be 8 metres. Exitways must be evenly distributed around the perimeter of the marquee to avoid excess travel distances.

Exit / Lighting Requirements:

* *Exit signs must be illuminated when marquee is used during the hours of darkness*

TABLE TWO TOTAL OCCUPANT LOAD	PROTECTION REQUIRED
Up to 50	Exit signage
51 – 100	Exit signage
101 – 250	* Illuminated exit signage
251 – 500	* Illuminated exit signage
510 – 1,000	* Emergency lighting throughout
1,001 – 2,000	* Emergency lighting throughout
over 2,000	* Emergency lighting throughout

* *For night time venues*

TABLE THREE

Up to 500 persons 2 means of escape
501 – 1,000 persons 3 means of escape
1001 – 2,000 persons 4 means of escape

- No exitway shall be less than 850 mm. In width.

TABLE FOUR

Number of Sanitary Fixtures Required:

Up to 50 – 1 fixture

Up to 80 – 2 fixtures

Plus 1 for every additional 50 or part thereof.

Number of Accessible (Disabled) Fixtures Required:

Up to 300 – 1 fixture

Up to 600 – 2 fixtures

Up to 1,000 – 3 fixtures