

**MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA AT 2.30PM ON TUESDAY 1 SEPTEMBER 2009**

**PRESENT**

Mayor R D Keating, Deputy Mayor E H B Cole, Councillors N T Atkinson, D L Ayers, R R Blair, R J Brine, N D Cruickshank, P G Farrant, K Felstead, D B Gordon and S L Stewart.

**IN ATTENDANCE**

Messrs J Palmer (Chief Executive) and K A Lamb (Administration Manager).

For part of meeting – G Cleary (Manager Utilities and Roading), B Thompson (Manager Resource Planning and Regulation), S Markham (Manager Policy and Customer Service), K Stevenson (Roading Manager), S Kirolous (Roading Graduate Engineer), M Sparrow (Senior Policy Analyst), V Caseley (District Plan Manager), R Christie (Communications Advisor) and J Ralph (Policy Analyst).

**1. APOLOGIES**

Nil

**2. CONFLICTS OF INTEREST**

The following conflicts were declared:

Cr Brine item 5.1 – Waimakariri District Speed Limits Bylaw  
Councillor Cruickshank item 13.4 – Prime Building Compliance Ltd  
Councillor Felstead 5.4 – Southbrook Outline Development Plan

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 August 2009**

Moved Mayor Keating seconded Councillor Cole

**THAT** the Council:

- (a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 4 August 2009.

**CARRIED**

**3.2 Minutes of the In Committee portion of a meeting of the Waimakariri District Council held on Tuesday 4 August 2009**

See in committee minutes.

**4. MATTERS ARISING FROM THE MINUTES**

Mr Palmer advised the report on a Register of Interests for Elected Members would be on the October agenda.

**5. REPORTS**

**5.1 Ken Stevenson (Roading Manager) and Salwa Kirolous (Roading Graduate Engineer): Recommendations from the Speed Limits Hearings Panel on the Waimakariri District Speed Limits Bylaw – 2009 Review (BYL-42 GOV-01-11)**

Cr Brine left the table during consideration of this item.

Mr Stevenson and Mrs Kirolous presented the report. Mr Stevenson outlined the process undertaken through the bylaw consultation. Changes to the bylaw will now be able to be made by Council resolution.

In reply to a question from Cr Blair, Mr Stevenson advised that the report to the Kaiapoi Community Board on Old North Road would be made before the end of the calendar year.

Cr Ayers suggested the following changes - C(ii) West Belt and C (xi) Queen Street and C(vii) "on main access road". Mr Stevenson advised this latter road is defined in the register.

In reply to a question from Cr Gordon, Mr Stevenson advised that at Swannanoa School improvements have been made on Tram Road and the school has plans for the bus drop-off area and other parking. There are two options for speed limits outside schools, one being the speed limit set at the time the school opens and closes with signage. The second is an option for flashing warning signs to be turned on during when schools open and close. This will not change the speed limit. Funding is assisted through central government under the current arrangements.

Moved Councillor Cole seconded Mayor Keating

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090715021070.
- (b) **Adopts** the Waimakariri District Council Speed Limits Bylaw 2009 (Doc 090813024142) to come into force on 1 September 2009.
- (c) **Approves** the following speed limit changes as recommended by the Speed Limits Hearing Panel to come into force on the 15 September 2009.
  - i. **Approves** a 70km/h speed limit in Oxford Road from a point generally 50m west of Brick Kiln Road to a point generally 155m west of Lehmans Road.
  - ii. **Approves** a 50km/h speed limit in Johns Road from a point generally 50m west of West Belt to a point generally 50m west of Acacia Ave.
  - iii. **Approves** a 70km/h speed limit in Johns Road from a point generally 50m west of Acacia Ave to 550m west of Acacia Ave.
  - iv. **Approves** a 80km/h speed limit in Townsend Road from a point generally 150m south of South Belt to a point generally 20m north of Fernside Road.
  - v. **Approves** a 50km/h speed limit in Rangiora Woodend Road from a point generally 50m from State Highway 1 (SH1) to a point generally 20m north west of School Road.
  - vi. **Approves** a 50km/h speed limit in Chinnerys Road from a point generally 50m west of State Highway 1 (SH1) to a point generally 20m north of Rangiora Woodend Road.
  - vii. **Approves** 70 km/h on main access road and 50km/h on all other roads in Pegasus.
  - viii. ~~**Approves** a 80km/h speed limit in Tram Road from a point generally 150m east of Two Chain Road to a point generally 50m east of Tupelo Place.~~

- ix. **Approves** a 70km/h speed limit in Heywards Road from a point generally 20m south west of Tram Road to a point generally 20m north of Mabers Road.
  - x. **Approves** 50km/h in MacDonalds Lane from a point generally 50m west of State Highway 1 (SH1) to the end of the road.
  - xi. **Approves** a 30km/h speed limit in Queen St (Oxford) from a point generally 20m west of High Street to a point generally 20m east of Wilsons Road.
  - xii. **Approves** the addition of urban traffic areas as outlined on Rangiora map 3, Kaiapoi map 9, Woodend map 1 and Pegasus map 21 contained in plan number 1184.
- (d) **Adopts** the Waimakariri District Council Register of Speed Limits (Doc 090813024146) to come into force on 15 September 2009 noting the Register includes the speed limit changes approved in (c) above.
- (e) **Approves** the following recommendations from the Speed Limits Hearing Panel
- i. **Declines** changing the current speed limit in Kippenberger Avenue until development justifies any change.
  - ii. **Instructs** staff to investigate extending the 50km/h speed limit along Rangiora Woodend Road to west of Chinnerys Road and instructs Staff to bring back to Council a report on this option, including feedback from the NZ Police and NZTA.
  - iii. **Requests** staff to bring a report to the Utilities and Roading Committee on the option of using Active Warning Signs at rural schools together with a recommended priority list.
  - iv. **Acknowledges** the safety issues associated with the high traffic volumes and speeds on Tram Road and undertakes to continue to work with the school to make the area as safe as possible.
  - v. **Requests** Staff to work with Swannanoa School to agree on off road car and school bus drop off areas to further improve safety, and for the Road Safety Coordinator to assist the school to develop procedures for safe practices when pupils cross Tram Road to the Hall.
- (f) **Notes** the following recommendations from the Speed Limits Hearing Panel
- i. **Notes** that a rural threshold (signage and road marking) will be constructed at the change between the 100km/h and 70km/h in Oxford Road 155m west of Lehmans Road.
  - ii. **Notes** that new kerb and channel will be installed along the school frontage in Rangiora Woodend Road to reinforce the lower speed environment.
  - iii. **Notes** that pedestrian warning signs will be installed in Rangiora Woodend Road in the vicinity of Bloomfield Retirement Home.
  - iv. **Notes** that the proposed kerb work at the High Street/Queen Street intersection in Oxford will not proceed.

- v. **Notes** that pedestrian warning signs will be installed in High Street near the Queen Street intersection in Oxford.

- (g) **Approves** the following in relation to submissions on speed limit changes not included in the Proposal.

Gladstone Road

- (i) **Declines** the request to reduce the speed limit to 50km/h in Gladstone Road as part of this process.
- (ii) **Notes** that the reason for this is that Gladstone Road was not included in the proposal.
- (iii) **Agrees** that it is more appropriate to consider changes to the speed limit in Gladstone Road when further development of Gladstone Park and the East Woodend ODP takes place and when the proposed improvements are undertaken in Gladstone Road.

North Loburn School

- (i) **Declines** the request to reduce the speed limit to 80km/h in Loburn Whiterock Road at North Loburn School as part of this process.
- (ii) **Notes** that the reason for this is that Loburn Whiterock Road at North Loburn School was not included in the proposal.
- (iii) **Requests** Staff to bring a report to Council on the option of using Active Warning Signs at rural Schools together with a recommended priority list which will include North Loburn School.

Old North Road

- (i) **Declines** the request to reduce the speed limit to 50km/h in Old North Road as part of this process.
- (ii) **Notes** that the reason for this is that Old North Road was not included in the proposal.
- (iii) **Notes** that the Hearing Panel supports a lower speed but acknowledges further assessment work and consultation is required before a decision can be made.
- (iv) **Requests** Staff to investigate the issues raised by the submitters and to report the issues and options, including a lower speed limit, to the Kaiapoi Community Board.

**CARRIED**

The meeting agreed c(viii) be voted separately.

- xiii. **Approves** a 80km/h speed limit in Tram Road from a point generally 150m east of Two Chain Road to a point generally 50m east of Tupelo Place.

**LOST**

A division was called and resulted:

For Mayor Keating, Councillors Cole, Blair and Cruickshank

Against Councillors Atkinson, Ayers, Farrant, Felstead, Gordon and Stewart.

For 4 Against 6

Cr Cole noted the bylaw has been subject to a very robust process.

Mayor Keating noted there was time spent talking with representatives from the schools who had very justifiable concerns.

In reply to a question from Cr Farrant, Mr Stevenson noted on the map 21 on page 66 the road should be extended for the length of Mapleham Drive.

Cr Felstead in opposing the proposal to reduce the limit outside Tram Road to 80kmh advised that vehicles will not remember to change speed outside the Swannanoa Road.

Cr Gordon also opposed the proposed reduction in the Swannanoa School area. An early active warning sign may be the answer.

Cr Ayers noted that the work done around rural schools does provide some notice to motorists. The speed of traffic around the Southbrook schools is well below the 50kmh limit.

**5.2 Ken Stevenson (Roading Manager) : Greater Christchurch Travel Demand Management Strategy and Action Plan – Council Adoption (GOV-01-11, POL-08-22)**

Mayor Keating noted that the report had not been fully copied in the agenda.

Moved Mayor Keating seconded Councillor Atkinson

**THAT** the report lie on the table until the October meeting.

**CARRIED**

**5.3 Jim Palmer (Chief Executive Officer) : Rangiora Town Centre Strategy (GOV-01-11 DDS-02-01-02)**

Mr Palmer noted the report back to the Council is planned for August 2010.

In reply to a question from Cr Stewart on the extent of the strategy, Mr Palmer advised that there needs to be awareness of the Southbrook business zone development when compiling the report.

Moved Councillor Blair seconded Councillor Gordon

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090819024812
- (b) **Approves** the programme for the development of the Rangiora Town Centre Strategy as set out in the summary section of report N<sup>o</sup> 090819024812
- (c) **Adopts** the Proposed Rangiora Town Centre Strategy Steering Group Terms of Reference (Doc No. 090826025679)
- (d) **Appoints** the Mayor and Councillors Stewart, Coles, Ayers, Brine and Farrant to the Rangiora Town Centre Strategy Steering Group
- (e) **Refers** this report to the Rangiora Ward Advisory Board and invites the Board to nominate a representative to the Rangiora Town Centre Strategy Steering Group
- (f) **Notes** that the Rangiora Town Centre Strategy Steering Group will bring to Council's November meeting a report on the scope of the project, names of the three community representatives for the Steering Group, composition of the two stakeholder reference groups and the proposed budget for the project (and in light of this information any changes as may be required to the Steering Group's terms of reference).

**CARRIED**

Cr Cole noted that this is an outcome from Alfred Street and the bollards are still there.

Cr Ayers noted this process has been going on for a good thirty years and the working party will be addressing the same issues which will look at the town in depth.

**5.4 Victoria Caseley (District Plan Manager) : Adopt Plan Change 28 – Southbrook Outline Development Plan (GOV-01-07 RMA-03)**

Cr Felstead left the table during consideration of this matter.

Ms Caseley advised the plan change has been through the public consultation process and is proposed to be operative on 21 September.

Moved Councillor Gordon seconded Councillor Cole

**THAT** the Council

- (a) **Receives** report no. 090824025165
- (b) **Adopts** Plan Change 28 for inclusion in the Waimakariri District Plan
- (c) **Determines** that the operative date shall be 21 September 2009

**CARRIED**

**5.5 Simon Markham (Manager Policy and Customer Service) : Waimakariri Districts Promotion 2008/09 Annual Report (ECD-03 GOV0-01-11)**

Mr Markham noted a correction on page 124 where the new fishing and bike hire project is to be introduced in 2009, not 2008. Visitor numbers are down 26% through the Visitor Centre and the new fishing and bike hire spring venture could help to return numbers to the centre.

In reply to a question from Cr Atkinson, Mr Markham advised that there is a consistent trend in guest nights in the district. There is some research being made on the reasons how visitors make bookings.

In reply to a question from Cr Cruickshank on the best place to list events in the district, Mr Markham advised that events information should be on the Visit Waimakariri web site where there is an events calendar.

Moved Councillor Gordon seconded Councillor Felstead

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090820025010.
- (b) **Notes** that highlights for 2008-09, financial result and performance against objectives set out in the Annual Report.
- (c) **Notes** the 66% increase in recorded visitor guest nights in the District over the last three years

**CARRIED**

**5.6 Mary Sparrow (Senior Policy Analyst) : Waimakariri River Regional Plan: Proposed Plan Change 1 (GOV-01-11 EXT-01-15)**

Mr Markham and Mrs Sparrow presented the report. Mr Markham advised discussions have been held with MainPower on the recognition of non-consumptive activities and the use of the Browns Rock intake for electricity generation. However, they would like to support a change with the deletion of the word "micro" and this should be dealt with at the hearing stage. This could be added to submission 5. In respect to Waimakariri Irrigation, the Chair if

the company has advised that, while the matter has yet to be formally considered by the Board, there is general support for the change and the tenor of the Council submission.

Moved Councillor Cole seconded Councillor Stewart

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090814024388
- (b) **Approves** the draft Council submission to Proposed Plan Change 1 of the Waimakariri River Regional Plan, together with an additional submission to 5 requesting the deletion of the word "micro".
- (c) **Notes** that the timing of this Proposed Plan Change means the submission process for this change will not be completed before the commissioners make decisions on the Central Plains Water Trust application to take water from the Waimakariri River, but that it remains important for the Council to champion the important values vested in the Waimakariri River.

**CARRIED**

**5.7 Mary Sparrow (Senior Policy Analyst) : 2009 progress Towards Community Outcomes Report (GOV-01-11 LTC-05-06)**

Mr Markham and Mrs Sparrow presented the report. A copy of the full document was tabled for information. Mrs Sparrow noted there needs to be another round to key organisations to correct any errors and suggest possible additions. The document will also be available on the web in its various segments.

Moved Mayor Keating seconded Councillor Atkinson

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090814024328
- (b) **Receives** the draft Waimakariri District: 2009 Progress Towards Community Outcomes Report as the Council's report on progress towards community outcomes as required by the Local Government Act 2002 Section 92 (1)
- (c) **Notes** that this report contributes to meeting the Council's monitoring obligations under the Resource Management Act 1991 Section 35
- (d) **Refers** this report to Standing Committees, Kaiapoi Community Board and Ward Advisory Boards and key organisations highlighting sections and issues relevant to their sphere of activity, seeking comments on the draft report.
- (e) **Notes** that the final report will be adopted by the Council at a later meeting.

**CARRIED**

Mayor Keating congratulated staff on the production of the document and the effort which has gone into it.

**5.8 Janet Fraser (Policy Analyst) : Maori Capacity Building Report 2008/09 (LTC-03-02)**

Mr Markham and Mrs Fraser presented the report. The report reviews the process undertaken during the year to build Maori Capacity to contribute to the decision making of the Council.

In reply to a question from Cr Gordon, Mr Markham advised there is provision of \$30,000 in the budget to implement the agreement with Mahaanui Kurataiao.

Moved Councillor Ayers seconded Councillor Stewart

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090805023257.
- (b) **Notes** that a summary based on this report will be included in the Council's Draft Annual Report 2008/09.
- (c) **Acknowledges** and thanks the participation of Te Ngai Tuahuriri Runanga in Council's decision-making processes particularly through the voluntary time committed through the Monthly Forum meetings and Annual Hui, and the advice it receives in relation to all relevant decisions.

**CARRIED**

Mayor Keating noted the Council has made significant steps with the relationship between the Council and Te Ngai Tuahuriri Runanga.

Cr Gordon opposed the funding for Mahaanui Kurataiao in this difficult economic climate.

Cr Atkinson noted that it has probably cost the Council money in the past. This will ensure the correct process is followed which will be advantageous to all parties.

The meeting was adjourned at 4.22pm and reconvened at 4.35pm.

**5.9 Simon Markham (Manager Policy and Customer Service) : Annual Plan Timetable 2010/2011**

Moved Councillor Cole seconded Councillor Blair

**THAT** the Council

- (a) **Receives** report N<sup>o</sup> 090826025671.
- (b) **Approves** the proposed Council and Committee meeting dates:

13 October 2009	Staff Briefing to Council on context for and issues to be dealt with in Annual Plan preparation
10, 11, 14 December 2009	Community Plan Committee reviews draft budgets
26, 27, 28 January 2010	Council reviews budgets
9 February 2010	Council adopts draft Annual Plan for consultation
27, 28, 29 April 2010	Council hears submissions
12, 13, 14 May 2009	Council considers/approves recommendations regarding submissions, carryovers and rating methodology.
10 June 2010	Council adopts final Annual Plan
- (c) **Notes** the proposed timetable for the preparation of the 2010-11 Annual Plan.

**CARRIED**

**6. COMMITTEE/COMMUNITY/WARD ADVISORY BOARD/WORKING PARTY MINUTES**

**6.1 Minutes of a meeting of the Canterbury Waste Joint Committee held on Monday 20 April 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.2 Minutes of a meeting of the Canterbury Mayoral Forum held on Monday 22 June 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.3 Minutes of a meeting of the Woodend Ashley Ward Advisory Board held on Monday 3 August 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.4 Minutes of a meeting of the Kaiapoi Community Board held on Monday 20 July 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.5 Minutes of a meeting of the Kaiapoi Community Board held on Monday 17 August 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.6 Minutes of a meeting of the Rangiora Ward Advisory Board held on Wednesday 12 August 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.7 Minutes of a meeting of the Community and Recreation Committee meeting held on Tuesday 18 August 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**6.8 Minutes of a meeting of the Utilities and Roading Committee meeting held on Tuesday 18 August 2009**

Moved Councillor Atkinson seconded Councillor Felstead

**THAT** the information be received.

**CARRIED**

**7. MATTERS REFERRED FROM COMMITTEES/ADVISORY BOARDS**

**7.1 Gary Boot (Utilities Manager) : Coopers Creek Reservoir Renewal**

Mr Cleary presented the report and advised the tank at Coopers Creek is leaking and is at the end of its economic life. There is insufficient funding in the Oxford Rural No 2 account for its share of the cost.

Moved Councillor Atkinson seconded Councillor Farrant

**THAT** the Council

- (a) **Approves** an additional \$17,000 be included in the Oxford Rural No. 2 budget to fund the renewal of the Coopers Creek reservoir.

**CARRIED**

**7.2 Kaiapoi Tourism Sub-Group of Kaiapoi Development Group – Kaiapoi Tourism Development Plan**

Mr Palmer advised of a report considered by the Kaiapoi Community Board to produce a Kaiapoi Tourism Development Plan.

In reply to a question from Cr Gordon, Mr Palmer advised the estimate is taken on an individual to spend around three months to complete the project.

In reply to a question from Cr Brine, Mr Palmer advised the work would be over and above the current work programme of Enterprise North Canterbury and discussions would need to be held in respect to the capacity of undertaking the project.

Moved Councillor Stewart seconded Mayor Keating

**THAT** the Council

- (a) **Authorises** up to \$20,000 as unbudgeted expenditure within the District Promotions budget for the preparation of a Kaiapoi Tourism Development Plan, to be prepared in accordance with the brief contained in Attachment 1 of report (Trim 090810023740)

Cr Stewart noted that the amount is up to \$20,000. There is \$40,000 unallocated in the Enterprise North Canterbury (ENC) events budget and the group would look at this being used. It does need expertise to take it forward and ENC does not have the time or expertise to undertake the project. The funding which does go to ENC from rates which comes from the business communities. The same sorts of questions are likely to come through for the Rangiora study.

The motion was amended:

Moved Councillor Brine seconded Councillor Farrant

**THAT** the Community Plan Committee considers \$20,000 for the preparation of the Kaiapoi Tourism Development Plan.

**CARRIED**

The amendment then became the motion:

**THAT** the Community Plan Committee considers \$20,000 for the preparation of the Kaiapoi Tourism Development Plan.

**CARRIED**

Cr Brine noted concern that all the boxes do not seem to have been ticked and the decision should not be made today.

Cr Cole in supporting the amendment noted concern for the precedent which may be set and it needs to follow the correct process.

Cr Ayers in supporting the amendment noted the Council knows little about the Kaiapoi town centre development.

Cr Atkinson in supporting the amendment noted the funding is unbudgeted. This work should have been done already by ENC.

Cr Farrant noted there is a process to go through and there is a need to be consistent.

In reply, Cr Stewart noted that the need for this project is now and the door remained open for ENC to tender for the work. The study would be a blue print for other towns. There is no intention for further funding to be provided by the Council.

## 8. **SEALED AND SIGNED DOCUMENTS**

<b>s.223 RMA Certificate – Survey Plans</b>	
RC045551	T & J O’Loughlin, 2097 North Eyre Road
RC095110	R D Miller, 131 Birch Hill Road, Okuku
<b>Contracts</b>	
Contract 09/14	Woodend Beach Holiday Park Earthworks, J G Cameron Contractors Ltd
Contract 09/31	Smith St/Williams St Intersection, Kaiapoi, City Care Ltd
Contract 09/20	Street light maintenance, Mainpower Contracting
<b>Agreement</b>	
CMS-09-03	Ministry of Justice, Funding agreement Restorative Justice services
<b>Land Transfer</b>	
CPR-05-08	Transfer land New World Rangiora carpark to/from Turner Rangiora Partnership

Moved Councillor Gordon seconded Councillor Atkinson

**THAT** the Council:

- a) **Receives** the schedule of signed and sealed documents.

**CARRIED**

9. **MAYORS DIARY FOR AUGUST 2009**

Moved Mayor Keating seconded Councillor Gordon

**THAT** the Council:

- (a) **Receives** report no. 090825025572

**CARRIED**

10. **REPORTS BACK ON CONFERENCES/SEMINARS**

10.1 **Councillor Elaine Cole : Report of Local Government Conference, Christchurch July 27 – 29 2009)**

Moved Councillor Cole seconded Councillor Farrant

**THAT** the information be received.

**CARRIED**

10.2 **Councillor Elaine Cole : Report on the Local Government Know How Training Course - Financial Governance 101, Christchurch August 7, 2009**

Moved Councillor Cole seconded Councillor Farrant

**THAT** the information be received.

**CARRIED**

11. **QUESTIONS**

Nil

12. **URGENT GENERAL BUSINESS**

Nil

13. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved Mayor Keating seconded Councillor Cole

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
13.1	Minutes of the In Committee portion of a Council meeting of 4 August 2009	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
13.2	Minutes of the In Committee portion of a meeting of the Utilities and Roding Committee on 18 August 2009	Receipt of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
13.3	Minutes of the In Committee portion of a meeting of the Kaiapoi Community Board on 17 August 2009	Receipt of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
13.4	Prime Building Compliance Limited	Service delivery options	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
13.1, 13.2 13.3 and 13.4	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

**CARRIED**

**CLOSED MEETING**

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded and the resolution in respect to Prime Building Compliance Ltd (13.4) remains public excluded until the Chief Executive advises Prime and Council staff of the decision.

**CARRIED**

**13.4 NOTICE OF MOTION – PRIME BUILDING COMPLIANCE LTD**

Moved Mayor Keating seconded Councillor Stewart

**THAT** the Council:

- (a) **Resolves** that it gives notice to Prime Building Compliance Limited that:

- i. The Waimakariri District Council wishes to undertake all building control related activities currently provided by Prime as agent of the Council.
  - ii. The Council is willing to have assigned to it any contractual arrangements that Prime has with other parties, should those other parties wish the Council to continue to provide those services.
  - iii. The reason for bringing the BCA functions within the Council entity are that the Council holds a principle-based view that it wants BCA services to be provided by the core Council rather than its CCTO
- (b) **Recommends** to Prime Building Compliance Limited that the Statement of Intent be modified to reflect the Councils decision.
  - (c) **Requires** Council staff to prepare a transition plan, as soon as possible, to enable the effective and orderly transfer of functions to the Council, and in so doing uses their best endeavours to offer all existing Prime staff positions within the Council.
  - (d) **Notes** that the BCA activities would be undertaken by a Business Unit within the Planning and Regulation Department.
  - (e) **Thanks** the directors and staff of Prime for their significant contribution to the Company and the constructive manner that they have participated in this review process.

**CARRIED**

A division was called and resulted:  
For Mayor Keating, Councillors Cole, Atkinson, Blair, Farrant, Stewart  
Against Councillors Ayers, Brine, Felstead and Gordon  
For 6 Against 4

**OPEN MEETING**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.14 pm

Confirmed

\_\_\_\_\_  
Chairman

6 October 2009