# ANNEX E - SITUATION REPORT (SITREP)

**MR#**

**WAIMAKARIRI CIVIL DEFENCE**

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| LOCATION:  REPORT NO:  DATE:  PREPARED BY:  TIME:  CONTACT DETAILS:  VALID UNTIL: | SITUATION SUMMARY:  (Note any critical issues and assumptions made) |
| ACTION TAKEN: | |
| RESOURCES (in place): | RESOURCES (that may be required): |
| FACTORS (weather and other factors or limitations should be noted): | |
| PREDICTED EMERGENCY/INCIDENT DEVELOPMENT (actions to be taken next): | |
| OPTIONS (what options are open to you): | |