Woodend-Sefton Community Board

Agenda

Monday 9 October 2017

7.00pm

Pegasus Community Centre
Main Street
Pegasus

Members:

Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer

Board Members
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE **WOODEND-SEFTON COMMUNITY BOARD** TO BE HELD IN **PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS** ON **MONDAY 9 OCTOBER 2017** AT **7PM.**

Karyn Ward
Community Board Advocate

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES

3.1 **Minutes of the Woodend-Sefton Community Board – 11 September 2017** *7-15*

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Confirms** the circulated minutes of the Woodend-Sefton Community Board meeting, held 11 September 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

5.1 Jenny Lake, Sales Manager Ravenswood will speak to road names for Ravenswood, and Report Item 7.1.

5.2 Chris Brown, Green Space Manager will speak to the Parks and Playground Management Plan.

6 ADJOURNED BUSINESS

7 REPORTS

7.1 Road Naming – Ravenswood Developments Limited, Woodend – S Morrow (Land Information Officer).

16-24

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 170926103729.

(b) **Approves** the alteration to the existing road name number 6 from Shipton Avenue to Shrimpton Avenue.

(c) **Approves** the alteration of existing road name number 3 to Clegg Drive.

Or

(d) **Retains** the existing name of Lilburne Street.

7.2 Draft Public Domain Policy Reference Group – G Meadows (Policy Manager)

25-28

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 170926103974.

(b) **Approves** Board member …….. to represent the Woodend-Sefton Community Board on the Draft Public Domain Policy Review Reference Group.

8 CORRESPONDENCE

29-35

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** the letter regarding Decisions by Council on the Draft Annual Plan 2017/18 (pg 138-143 of Trim 170703068122).

(b) **Receives** the invitation from the Kaiapoi RSA to attend the Memorial Service to commemorate the centennial of the Battle of Passchendaele (Trim 170922102696).

9 CHAIRPERSON'S REPORT

9.1 Chairperson's Report for September-October 2017

36

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 171002106157.

10 MATTERS FOR INFORMATION

10.1 **Oxford-Ohoka Community Board meeting minutes – 7 September 2017** (Trim No. 170926103789).

10.2 **Rangiora-Ashley Community Board meeting minutes – 13 September 2017** (Trim No. 170919101095).

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 18 September 2017** (Trim No. 170918100755)

10.4 **Capital Projects Report for the period ended 30 June 2017** – Report to Audit and Risk Committee 19 September 2017 (Trim No. 17090609337).

RECOMMENDATION

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.4.

Note: Matters for Information were circulated to members separately.

11 MEMBERS' INFORMATION EXCHANGE

11.1 **September-October Diary for A Allen and R Mather (Trim No. 171002105935)**

37-38

12 CONSULTATION PROJECTS

12.1 **District Plan Review**

Consultation closes 5pm, 27 October 2017.

http://www.waimakariri.govt.nz/your-council/council-documents/district-plan/district-plan-review

RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) **Resolves** that they wish to submit on the District Plan Review Consultation.

13 FOSTERING COMMUNITIES

14 REGENERATION PROJECTS

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development

14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council's website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

http://www.waimakariri.govt.nz/services/roads-and-transport/roading-projects/construction-of-a-new-arterial-road

15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant

Balance as at 9 October 2017: $1,935.97.

16 MEDIA ITEMS

17 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item Nº	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17.1	Minutes of the public excluded portion of a meeting of the Woodend-Seton Community Board Meeting 11 Septermber 2017	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
17.1	Protection of privacy of natural persons	A2(a)

CLOSE MEETING

See Public Excluded Agenda (blue papers)

OPEN MEETING

18 QUESTIONS UNDER STANDING ORDERS

19 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 November 2017 at the Woodend Community Centre.

Workshop

1. *Members' Forum.*
   Opportunity for members to share potential new ideas and initiatives.
2. *Workshop Discussion on District Plan Draft Submission (circulated separately).*
   Additional discussion on member's first draft.

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 SEPTEMBER AT 7PM.

PRESENT

S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie, R Mather and J Meyer.

IN ATTENDANCE

C Sargison (Manager, Community and Recreation), S Nichols (Governance Manager) and E Stubbs (Minutes Secretary).

1 APOLOGIES

Nil.

2 CONFLICTS OF INTEREST

R Mather Item 7.2 as an executive member of the Pegasus Residents Group.

3 ACKNOWLEDGEMENTS

The Chair acknowledged the recent passing of Councillor Peter Allen, reflecting on the loss to the district of a committed advocate.

4 CONFIRMATION MINUTES

4.1 **Minutes of the Woodend-Sefton Community Board – 14 August 2017**

Moved J Meyer Seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) **Confirms** the circulated minutes of the Woodend-Sefton Community Board meeting, held 14 August 2017, as a true and accurate record.

CARRIED

5 MATTERS ARISING

Nil.

6 DEPUTATIONS FROM THE COMMUNITY

Nil.

7 ADJOURNED BUSINESS

7.1 **Memorial Seat: Alison Swain – Additional Information – C Brown (Community Greenspace Manager)**

Report 170721076337 was left to lay on the table from the September Board meeting, pending further information. That additional information and revised staff recommendations were provided by way of Memo no. 170830094153.

unconfirmed minutes

C Sargison spoke briefly to the report. Staff had spoken to the family who supported a standard seat due to concerns around vandalism with the original submitted design; in addition it would allow installation in time for a family anniversary. The outcome of the staff discussions with the family resulted in a change of recommendation to a standard seat design. The family would take the opportunity to place handprints in the concrete pad.

S Powell asked if the plan needed to go to ECan, being on the stop bank. C Sargison advised all that was required was for the Board to pass the resolution and staff would manage the details.

A Allen asked if the seat could be differentiated by staining. C Sargison advised that it was not generally done that close to the sea. The natural weathering of the seat visually suited that environment and had been part of the discussion with the family.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** memo No. 170830094153.

(b) **Notes** the change in wishes of the family to support the installation of a standard seat as opposed to the originally proposed unique design.

(c) **Supports** staff installing a standard seat with plaque in the chosen location, along the Waikuku stop banks (near the end of Park Terrace) with opportunity for the family to place hand prints into the concrete pad.

CARRIED

R Mather commented that it was a good outcome after Council discussion with the family.

7.2 **Applications for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)**

S Nichols spoke briefly to the report, noting a memo answering some of the questions raised had been circulated to the Board. Both Rangiora-Ashley and Oxford-Ohoka Community Boards had declined a similar application. Reasoning for declining the applications included costs associated with the project, target audience benefits, contents and the belief the concept was tired and needed a revamp. It was also noted that Council provided standard material to new ratepayers. While the bags had some value initially as a neighbourhood connection tool, particularly after the earthquakes they were not used in that way so much now. It was the discretion of the Board to grant funding.

S Powell asked if the project would proceed without board funding. S Nichols advised that the project would likely wind down. There were still a number of bags in stock. C Sargison explained that it was a post-earthquake initiative with development of new subdivisions. A muffin recipe had been included with the idea that neighbours could introduce themselves over a plate of muffins.

A Blackie commented that the idea in Kaiapoi was that the project would go back to local community groups to take over and fund themselves and 'pay it forward'. J Meyer explained that years ago when the idea started Kaiapoi Promotions and businesses helped fund the project. He suggested that when Ravenswood progressed it would be worth considering for that area.

unconfirmed minutes

A Allen queried whether the question of viability had been raised before. Staff indicated that viability was raised during the grant application consideration by other Community Boards.

R Mather commented that she had had first-hand experience with the bags. They had been a success in Pegasus as a tool to welcome people who were delighted to receive a bag. The bags had been personalised to Pegasus. It was important not to be sponsored by businesses so that it maintained community information. S Powell asked if the information provided in the Pegasus bags was relevant, which R Mather confirmed was the case.

A Allen enquired who received the bags in Pegasus. R Mather replied it was for newcomers and the elderly, especially those on their own, were most appreciative of the information. To help identify and ensure newcomers received a bag The Main Street Store, real estate agents, Facebook and the Pegasus Community Centre were all used.

A Thompson commented that he was uncomfortable supporting the whole of the district's bags when two community boards had turned it down and one had not been approached. C Sargison advised that the resolution could be amended for a smaller area.

A Allen asked if bags were being handed out in other parts of the ward. It was advised that the Woodend Community Association distributed bags. It was uncertain if that happened in Sefton however that area had not been of focus as it did not experience the growth of other areas.

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170718074699.

(b) Approves a grant of $500 to Social Inclusion Initiatives Group towards the costs of Welcome Bags for newcomers to the Woodend-Sefton Ward.

CARRIED

R Mather remarked that she was uncomfortable supporting bags for outside the ward. Pegasus had been proactive in distributing bags to newcomers.

7.3 **General Landscaping Budget – C Sargison: (Community and Recreation Manager)**

To be considered at Item 17 -matters to be considered with the public excluded.

8 REPORTS

8.1 **Woodend Beach Road Walkway/Cycleway Naming, Planting and Seat Installation – G Reburn (Parks and Recreation Operations Team Leader)**

C Sargison noted that the Walkway/Cycleway had been well discussed and the report was self-explanatory.

S Powell asked if anyone else do the planting. C Sargison advised that the location required traffic management and the protocols complex with the Health & Safety standards required by the Council. S Powell also asked whether it was usual for a Community Board to pay for installation of, as in this instance, a seat. C Sargison advised that the fundraising for the seat had been driven by the Lions and it was normal use for the landscaping budget to provide assistance with a community project.

unconfirmed minutes

J Archer commented that the Council assisted with a lot of community planting days however coordinating traffic management and volunteers created issues. The proposal was for the Board to fund the plants and the Council would plant and maintain them.

A Blackie enquired on the rationale for the seat being in that location. J Archer noted it looked back toward the town, was a sunny corner and it was where there was the most space, elsewhere down the track it was more confined.

Moved A Blackie seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 170901094692.

(b) **Approves** the new cycleway/walkway along Woodend Beach Road being named Jill Creamer Walkway.

(c) **Approves** that the $800 cost of the concrete seat pad construction and seat installation on the corner of Sandhill and Woodend Beach Roads be covered by the Woodend – Sefton General Landscape Development Budget.

(d) **Approves** that the $2471 cost for supply of plants and planting above the path and gabion wall on Woodend Beach Road be covered by the Woodend – Sefton General Landscape Development Budget.

(e) **Thanks** the Woodend Community Association for their work and major contribution to the development and implementation of the Woodend Beach Road Walkway/Cycleway

CARRIED

A Blackie thanked the Woodend Community Association for their ongoing commitment to the walkway.

S Powell reflected on the community involvement of Jill Creamer. The community had had an opportunity to put forward names for the walkway as in the May 2017 Woodpecker there had been a request for suggestions.

8.2 **Application for Woodend-Sefton Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)**

Having declared a conflict of interest, R Mather sat back from the table and did not participate in the discussion.

S Nichols took the report as read.

S Powell asked how much had been approved for the event last year. S Nichols replied $400, was funded towards the popular event.

A Allen asked where the event was promoted. S Nichols advised that it was within Pegasus however visitors from elsewhere would not be turned away.

Moved A Thompson seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170823091211.

(b) **Approves** a grant of $500 to Pegasus Residents' Group towards the costs of the Pegasus 'Christmas on the Lake' event.

CARRIED
R Mather abstained

unconfirmed minutes

A Allen supported the event, particularly if it was widely advertised.

8.3 **Ratification of the Woodend-Sefton Community Board's Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan - E Cordwell (Governance Adviser)**

S Nichols advised that the submission had been circulated for comment and required formal ratification.

Moved A Blackie seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 170824091404.

(b) **Ratifies** the Board's Submission to the Waimakariri District Council regarding the Northern Pegasus Bay Bylaw 2016 Implementation Plan. (Trim 170825092113).

CARRIED

8.4 **Ratification of the Woodend-Sefton Community Board's Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: "Towards an Inclusive Environment – E Cordwell (Governance Adviser)**

S Nichols advised that the submission had been circulated for comment and required formal ratification.

Moved J Meyer seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 170824091452.

(b) **Ratifies** the Board's Submission to the Waimakariri District Council regarding **the** Draft Waimakariri Accessibility Strategy: "Towards an Inclusive Environment". (Trim 170828092672)

CARRIED

8.5 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017– E Cordwell (Governance Adviser)**

S Nichols advised the report is presented to the Board every six months to provide an update. Staff would continue to request accountability forms. If a group had made an application but had not competed a prior accountability form staff would work to ensure the paperwork was up to date.

Moved A Allen seconded J Meyer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 170830093802.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

unconfirmed minutes

9 CORRESPONDENCE

Nil.

10 CHAIRPERSON'S REPORT

10.1 **Chairperson's Report for August-September 2017**

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(c) **Receives** report No. 170904095269.

CARRIED

11 MATTERS FOR INFORMATION

11.1 **Oxford-Ohoka Community Board meeting minutes – 3 August 2017** (Trim No. 170808084495)

11.2 **Rangiora-Ashley Community Board meeting minutes – 9 August 2017 (**Trim No. 170808084508)

11.3 **Annual Report: Dog Control 2016/2017** – M Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)

11.4 **Water Conservation Strategy Implementation Summary for 2016/17 – Colin Roxburgh (Water Asset Manager) –** Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082745

11.5 **Changes to Kaiapoi (West) Speed Limits** – K Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No. 170822090290)

11.6 **Update on Cam River Enhancement Project** - J Fraser, (Utilities Planner) and O Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)

11.7 **Request for Funding to be Brought Forward for Bramleys Road Well Consent to take Water** – C Roxburgh (Water Asset Manager) – Report to Council 5 September 2017 (Trim No. 170811086311)

Moved A Blackie seconded J Archer

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.7.

CARRIED

12 MEMBERS' INFORMATION EXCHANGE

12.1 **August-September Diary for A Thompson, J Archer, R Mather and** (Trim No. 170904095226)

12.2 **A Blackie**

- Commented on the September Council meeting;
  - Bramley Road Well, the only implication was there would be mixing of water on occasion when the pressures and demands affected it.
  - Mark Inglis, the coordinator of the Hurunui Trails Trust spoke to the Council regarding the proposed cycle trail from Picton to Christchurch and was working with staff.

unconfirmed minutes

12.3 **A Allen**

- Attended Neighbourhood Support Meeting.
- WHAG – the late P Allen's contribution was acknowledged.
  Mental health was still a big issue and they were attempting to get youth support. There had been 80 suicides in Canterbury in the year to date, with feedback that people were anxious about approaching their GP. The message was that no-one was to be turned away.
  Presbyterian Support was in need of volunteer drivers.

12.4 **J Meyer**

- Attended the Community Service Awards where a large number of talented people were recognised.
- The Kaiapoi Food Forest was open.
- Roading, including the Kaiapoi Bypass was going well.

S Powell thanked A Thompson for attending the Community Awards in her absence. A Thompson commented they were brilliant.

12.5 **J Archer**

- Attended Woodend Community Association AGM and stood down as president. The new President was Mark Patterson.

12.6 **A Thompson**

- Had assisted a beach resident having issues with water ponding. Council had done a good job responding to complaints however there was not an easy fix. He flagged that in the future this could increasingly become an issue for beach community's to address.

13 CONSULTATION PROJECTS

Nil.

14 FOSTERING COMMUNITIES

Nil.

15 REGENERATION PROJECTS

15.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development

15.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council's website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

http://www.waimakariri.govt.nz/services/roads-and-transport/roading-projects/construction-of-a-new-arterial-road

unconfirmed minutes

16 BOARD FUNDING UPDATE

16.1 Board Discretionary Grant

Balance as at 11 August 2017: $2,955.

The Board noted the balance.

17 MEDIA ITEMS

A Allen acknowledged A Thompson's YouTube video.

S Nichols advised that each Community Board would have a media liaison person for communications and the initiative would be underway next month. Karen Lindsay-Lees was the media liaison for the Woodend-Sefton Community Board.

A photo of the full community board would be taken in the New Year, following the appointment of a new member to the Rangiora-Ashley Community Board.

18 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved S Powell seconded A Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item Nº	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17.1	C Sargison (Manager Community and Recreation)	General Landscaping Budget	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
17.1	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

The public excluded portion of the meeting occurred from 7.58pm to 8.09pm

unconfirmed minutes

Resolution to resume in Open Meeting

Moved J Meyer seconded R Mather

THAT open meeting resumes and the business discussed with the public excluded remains public excluded until staff have informed family, after which time the resolution may be made public.

CARRIED

19 QUESTIONS UNDER STANDING ORDERS

Nil.

20 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 9 October 2017 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.10pm.

CONFIRMED

_____

Chairperson

_____

Date

unconfirmed minutes

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO:	RDG-26 / GOV-26-09-06 / 170926103729
REPORT TO:	Woodend Sefton Community Board
DATE OF MEETING:	9 October 2017
FROM:	Scott Morrow, Land Information Officer
SUBJECT:	Road Naming – Ravenswood Developments Limited, Woodend
SIGNED BY: **(for Reports to Council or Committees)**	Department Manager / Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider altering the names two existing roads which have been created as part of the Ravenswood subdivision in Woodend.

1.3 The proposed alteration to the existing road names was supplied by the developer Ravenswood Developments Limited

Attachments:

i. Plan of the Ravenswood subdivision outlining the existing street location.
ii. Correspondence from Joanne Gumbrell.
iii. Original Name suggestions as supplied by the developer.
iv. Waimakariri District Council policy for road naming (S-CP4505).

2. RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) **Receives** report No 170926103729.

(b) **Approves** the alteration to the existing road name number 6 from Shipton Avenue to Shrimpton Avenue.

(c) **Approves** the alteration of existing road name number 3 to Clegg Drive.

Or

Retains the existing name of Lilburne Street.

3. ISSUES AND OPTIONS

3.1. The current spelling of the name Shipton Avenue was supplied by the developer Ravenswood Developments Limited and was approved by the Woodend Ashley Community Board on 14 March 2016. However the developer has now advised us that this name is incorrect and that it should be named after Ingram Shrimpton who was the first person to farm land in Waikuku. This information has also been confirmed by Joanne Gumbrell who is the great granddaughter of Ingram Shrimpton.

3.2. The developer has also advised that it was their original intention to have a road named after the Clegg family who owned some of land prior to the development. This name was previously on the options for suggested road names for the development but was not used in the first stage. Their wish is to have this name replace the previously named Lilburne Street.

3.3. Options Considered

3.3.1. Approve the alteration to the existing road name as proposed

3.3.2. Retain the current spelling of the existing road name.

3.4. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

4.1. The Ravenswood subdivision is at the early stages of development and therefore any change to the existing road names would have little impact on the community.

4.2. The Council's Policy for the Naming of Roads item 4.2 states that Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.

5. FINANCIAL

5.1. The developer will meet the cost of the road name blades and any other associated costs required with altering the name.

6. CONTEXT

6.1. A strong sense of community.

6.2. Statute - Local Government Act 1974 section 319(j).

6.3. Policy/Delegation Reference - Authority to approve the naming of roads and streets.

Scott Morrow
LAND INFORMATION OFFICER

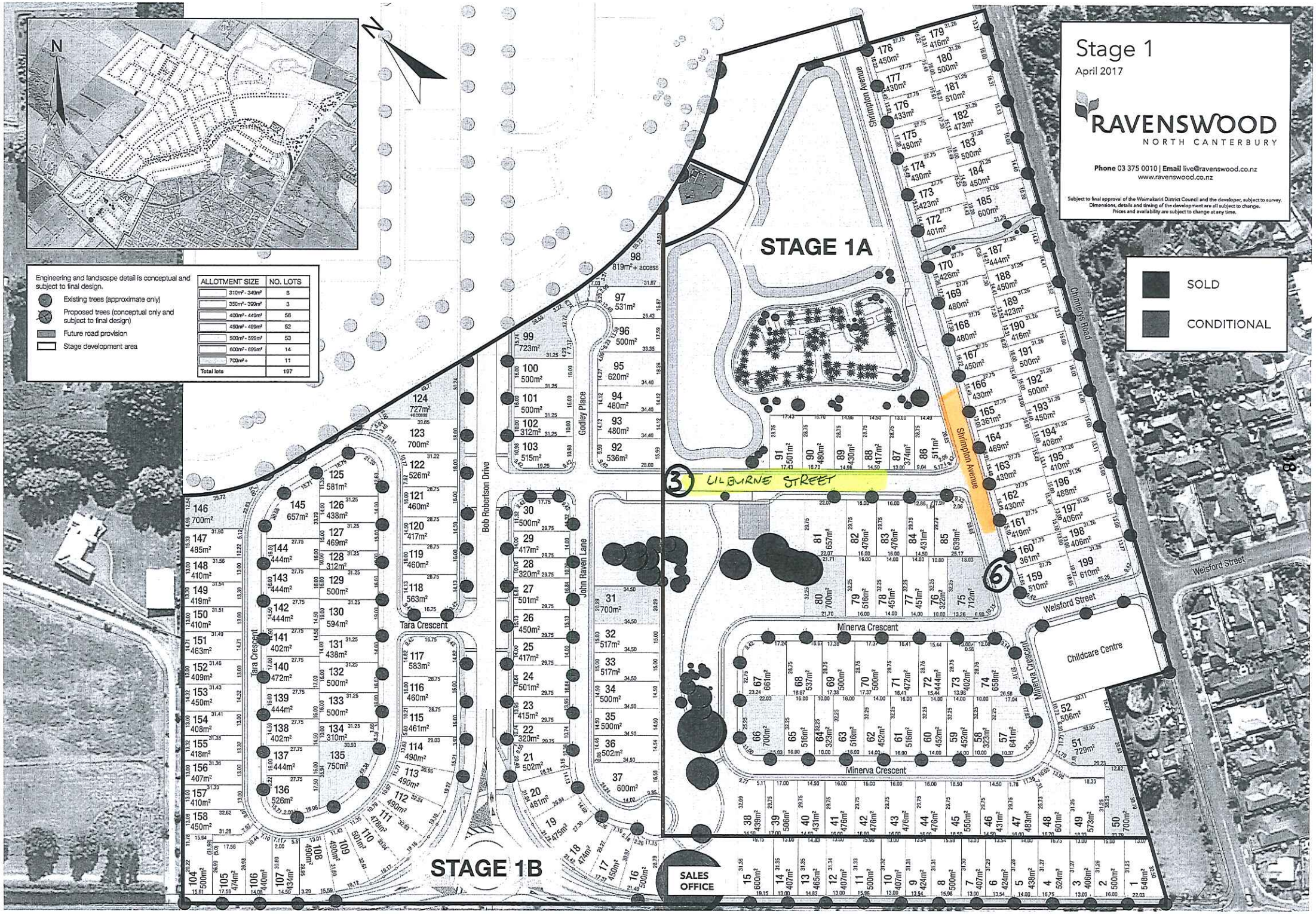
Stage 1

April 2017

RAVENSWOOD
NORTH CANTERBURY

Phone 03 375 0010 | **Email** live@ravenswood.co.nz
www.ravenswood.co.nz

Subject to final approval of the Waimakariri District Council and the developer, subject to survey. Dimensions, details and timing of the development are all subject to change. Prices and availability are subject to change at any time.



Engineering and landscape detail is conceptual and subject to final design.

- Existing trees (approximate only)
- Proposed trees (conceptual only and subject to final design)
- Future road provision
- Stage development area

ALLOTMENT SIZE	NO. LOTS
310m² - 349m²	8
350m² - 399m²	3
400m² - 449m²	56
450m² - 499m²	52
500m² - 599m²	53
600m² - 699m²	14
700m² +	11
Total lots	197

Ravenswood Village

I write in regard to names within the new village development at Ravenswood and ask that another early settler, who jointly owned land with John Raven (see map legend on your history link http://www.ravenswood.co.nz/history.html) be considered during the naming process in this area.

My great great grandfather was Ingram Shrimpton who was invited by the Canterbury Association to set up the first newspaper in Canterbury. Staff and plant from his printing business in Oxford, England arrived on the *Charlotte Jane* and the first copy of the *Lyttelton Times* was produced two weeks later.

After selling the paper Ingram bought a coastal strip of land, north of the Waimakariri River and was also awarded more in return for draining some of the swamp in the area. He built a house, thought to be near where the Brick Kiln Cafe stands, and became the first farmer at Waikuku. D N Hawkins has a detailed account of his land ownership in his book *Rangiora.*

This strip of land joined that of John Raven's property and they jointly owned some of the land. Ingram also gave the land for St John the Baptist's Church in Rangiora and was one of the first wardens there. His brother John and his family came to NZ with them and settled in this area. John and Amelia's grave and other Shrimpton graves are in the Anglican Cemetery at Rangiora and at Balcairn.

Descendents of this early settler family still live in North Canterbury. They have asked me to write to you asking that you consider this family, who have played a significant role in the area, when choosing names in Ravenswood.

Please contact me if you require further information.

Yours sincerely

Joanne Gumbrell

Suggested road names for Stage 1 Ravenswood

	Road	Option 1	Option 2	Options 3	Reason
1.	**Spine road**	Bob Robertson Memorial Drive	Bob Robertson Drive	* ~~Infinity Drive~~	Named after the developer (deceased)
2.	**1st road to left off spine road**	Tara Crescent	* ~~Fernside Crescent~~	* ~~Springbank Crescent~~	Tara, Fernside and Springbank were early Waimakariri-Waipara Sheep Stations near John Raven's station.
3.	**1st road to right off spine road**	Woodford Street	Lilburne Street	Kesteven Street	Woodford was the pioneer of flour milling in North Canterbury; Lilburne and Kesteven were early settlers in the area
4.	**1st left off Woodford Street**	Godley Place	Clegg Place	* ~~Lewis Place~~	Named after early settler - Robert Godley was the agent for the Canterbury Association; Clegg and Lewis were landowners who sold land to Infinity to create the Ravenswood block
5.	**1st right off Woodford Street**	Priests Lane	* ~~John Raven Lane~~	Croydon Lane	Named after one of the first land purchasers in the area and the first Anglican priest in Nth Canterbury - Rev. John Raven; Croydon was the name of the town John Raven was born in
6.	**Road at end of Woodford Street**	Shipton Avenue	Wilkin Avenue	Rhodes Avenue	Ingram Shipton took over one of the nearby pastoral runs with John Raven; Wilkin and Rhodes owned the sheep station next to John Raven
7.	**Circular road at end of Shipton Avenue**	Minerva Crescent	* ~~Waiora Crescent~~	Oakleigh Crescent	Minerva was the name of the ship that John Raven came out from England on in 1852; Waiora was the name of the stream on which the Ravenswood flour mill was built; Oakleigh was the name of a pastoral run John Raven acquired on the Rakaia

* - Names already exist in District.

WAIMAKARIRI
DISTRICT COUNCIL

POLICY

S-CP	S-CP 4505
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Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.

4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.

4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.

4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.

4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated *"Private Road"*.

All private roads that are to be named, are to have a minimum of four lots with access from the private road.

4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.

4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

(a) The proposed name has local historical, cultural , environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
(b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
(c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
(d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbre-viation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbre-viation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

5.1 *Local Government Act 1974 s319(j).*

5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.

5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	GOV-26-09-06/ 170926103974
REPORT TO:	Woodend-Sefton Community Board
DATE OF MEETING:	9 October 2017
FROM:	Geoff Meadows – Policy Manager
SUBJECT:	Draft Public Domain Policy Reference Group
SIGNED BY: **(for Reports to Council or Committees)**	Department Manager / Chief Executive

1. SUMMARY

1.1. The purpose of this report is to seek the nomination of one member of the Woodend-Sefton Community Board as the Board's representative on the Draft Public Domain Policy Reference Group.

Attachments:

i. Terms of Reference: Draft Public Domain Policy Reference Group (Trim No. 170920101752)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 170926103974.

(b) **Approves** Board member …….. to represent the Woodend-Sefton Community Board on the Draft Public Domain Policy Review Reference Group.

3. ISSUES AND OPTIONS

3.1. The Policy and Strategy Unit is intending to develop a Draft Public Domain Policy for formal consultation in 2018 and needs a Reference Group to assist with formulating this initial draft.

3.2. The Reference Group will comprise representatives of selected external agencies and other groups together with a representative from each Community Board.

3.3. The Term of Reference are described in attachment i.

3.4. A staff Working Group will provide technical and professional input to the Draft Policy given the breadth of its remit.

3.5. The Public Domain for this context is identified as the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District.

3.6. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District's business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

3.7. The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District's business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy and the accessibility strategy.

3.8. Areas for consideration within the Policy will include outdoor dining areas, busking and charitable collections, display of goods, mobile vendors, and amenity lighting.

3.9. The Board is now invited to consider and formally nominate a representative.

3.10. Minutes of Reference Group meetings will be circulated to the Board for information.

3.11. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. This report seeks to establish the Board's representative on the Reference Group.

4.2. Further extensive consultation will be undertaken via a formal hearings process in 2018.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. None

6. CONTEXT

6.1. The distinctive character of our towns, villages and rural areas is maintained

6.2. Businesses in the District are diverse, adaptable and growing

Geoff Meadows
Policy Manager

WAIMAKARIRI DISTRICT COUNCIL

Issue:	**Draft**
Date	**20 September**
Page:	**Page 1 of 2**

TERMS OF REFERENCE

DRAFT PUBLIC DOMAIN POLICY REFERENCE GROUP

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1. PURPOSE

The purpose of the Draft Public Domain Policy Reference Group is to act as an early sounding board, from an external stakeholder/community perspective during the development of draft policy ideas and options. This resulting Draft Policy will then be subject to formal community consultation, submissions and a hearing process.

2. WHAT IS THE PUBLIC DOMAIN POLICY

The public domain is the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District's business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

2.1 Policy Context

The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District's business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy, waste minimisation and management strategy and the accessibilty strategy.

2.2 Policy Objective

This policy seeks to:

- Promote vibrancy in the public domain adjacent to business areas;
- Protect the public from nuisance;
- Protect, promote and maintain public health and safety;
- Ensure public spaces are used in ways that positively contribute to the District's identity and people's enjoyment of public spaces.

3. MEMBERSHIP

- 1 member from the Waimakariri Accessibility Group
- 1 or more Business representatives
- 4 Community Board members being one from each of the Waimakariri Community Boards: Oxford-Ohoka, Rangiora-Ashley, Kaiapoi-Tuahiwi and Woodend-Sefton.

TERMS OF REFERENCE
DRAFT PUBLIC DOMAIN POLICY REFERENCE GROUP

- Any other appropriate stakeholder as identified and agreed by the Reference Group.

Quorum

The quorum at a meeting of the Reference Group consists of a minimum of 4 members.

4. ROLE

The members of the Draft Public Domain Policy Reference Group will act as an early sounding board during the development of draft plan ideas and options.

This includes (but is not limited to) the following roles:

- Act as advocates for the wider community, businesses and other stakeholders
- Provide feedback and advice on aspects of the proposed policy as regards appropriateness and relevance.
- To act as the conduit for information to and from the body which the member represents.
- Provide feedback on aspects including but not limited to:
  - Outdoor dining areas
  - Busking and Charitable Collections
  - Display of Goods in Public Spaces
  - Mobile Vendors
  - Signage
  - Amenity Lighting
  - Enforcement

5. MEETING FREQUENCY

The Draft Public Domain Policy Reference Group shall meet as per the project schedule, and otherwise as required.

6. DURATION

Reference Group will continue until a Draft Policy for wider consultation has been completed.

Ref: 170703068122

03 July 2017

Ms Powell
Woodend-Sefton Community Board
215 High Street
Rangiora 7400

Draft Annual Plan 2017/18 Decisions by Council

Dear Members of the Woodend-Sefton Community Board,

Thank you for taking the time to prepare your submission on the Draft Annual Plan 2017/18.

The third year of our Long Term Plan is about making sure we continue to deliver on our commitment to maintain existing services, invest in required infrastructure renewal, and spend wisely on new infrastructure needed to support the anticipated further growth of the district.

The Council appreciates your contribution to the annual plan decision-making process and values the opportunity it had to hear submissions from those who attended the Hearings.

This letter is to advise you of the Council's decision in relation to your submission.

Summary of Submission

Easter Sunday Trading

Relief Sought: The Board supports the status quo.

Council decision: Eighty-three submissions were received to the Draft Annual Plan 2017/18, attracting 31 submissions specifically relating to Easter Sunday trading. A further 206 comments were received via social media and 242 preferences through a 'tick box' survey run at the Oxford A & P Show.

In total 579 people expressed their views on Easter Sunday trading in the District. Of these 274 want the Council to develop a policy to allow Easter Sunday trading and 305 supported the status quo.

In response to the feedback received, the Council has decided to maintain the status quo and will not develop an Easter Sunday Trading Policy at this time. This decision could be reconsidered on request from the community or as part of a sub-regional approach with Christchurch City Council and the Hurunui District Council.

The Council will also undertake further discussions with Members of Parliament advocating for a national decision regarding Easter Sunday trading.

Environmental Landscape - Riparian Planting

Relief Sought: The Board supports continuing and extending riparian planting to improve the health of all waterways.

Council decision: The Council thanks you for your support.

LTP 2018-2028 - 4 Court Facility

Relief Sought: The Board is uncomfortable about the scale of the proposed cost - $100,000 to develop a concept design for this facility at this time. The Board respectfully suggests that there may be higher priority areas for such funding including the Regeneration Areas and provision of community facilities in Pegasus-Woodend-Ravenswood.

The Board would also wish the Council to consider a more Eastern location for any such facility in due course due to:

- Growth in population in this area and the lack of community facilities

- The location is central to the biggest populations in the District

- Such a facility would attract residents of Hurunui to visit the district.

Council decision: The Council has spent considerable time considering the size of the proposed new facility. Concept design work undertaken in the next few months for consultation with the community will be further consulted with the community during the Long Term Plan 2018-2028 process. Feedback will also be sought on the timing of the facility.

The location of the facility on Coldstream Road was the outcome of deliberations after considering a detailed location analysis which was undertaken on four sites:

- Regeneration Areas in Kaiapoi

- Mandeville Domain

- Gladstone Park, Woodend

- Coldstream Road, Rangiora.

Part of the analysis included discussions with key user groups as well as consideration of the following criteria:

- Demographic considerations

- Integration with wider Sports Hub

- Suitability of land

- Adjacent land uses

- Land ownership

- Wider infrastructure considerations

- Whole of life costs.

The Coldstream site achieved a score of 94.73 per cent and following consideration of that analysis, in February the Council agreed to Coldstream Road being the location for the development of an indoor facility for the District.

LTP 2018-2028 - Kerbside Collection Options (Waste Management & Minimisation)

Relief Sought: The Board supports the proposed consultation with the community regarding kerbside collection and a possible three-bin system. The Board also advocates for the development of clear, concise consultation material and that a variety of consultation mechanisms are adopted to ensure as many people as possible in our communities gain a clear understanding and consideration of these very important and extremely relevant household and strategic issues. This is to include the costs of all options.

The Board would also advocate for the recycling of Waimakariri Council furniture etc. by it being offered

to the district's community groups rather than being immediately sent to landfill.

Council decision: The Waste Management & Minimisation Plan 2017 is currently out for a two month consultation period with stakeholders and the wider community. Your feedback and comments will be taken into consideration in finalising the Waste Management & Minimisation Plan, which will then inform proposals going forward into the Long Term Plan 2018-2028 Consultation Document.

District Plan - Review

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to undertaking the District Plan review.

Council decision: The Council thanks you for your support.

Major Capital Projects - Walking & Cycling

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to the Rangiora-Woodend cycleway/walkway. The Board is extremely supportive of the development of local cycleway/walkway connections and wishes to acknowledge the Council's contribution to the Woodend Beach cycleway/walkway.

Council decision: The Council thanks you for your support.

Major Capital Projects - Kaiapoi Wharf Development

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to the Kaiapoi Wharf development project. The Board thanks the Council for its commitment to this major project and welcomes, together with the wider community, the emerging outcomes of this project, as it moves through to completion.

Council decision: The Council thanks you for your support. The Riverbanks projects are now being overseen by the Regeneration Steering Group and completion of the Wharf development is a priority.

Other Water Supply Scheme Upgrades

Relief Sought: The Board supports the water supply upgrade projects but is concerned about the increase in rates that would then be incurred by Waikuku Beach residents to attain drinking water standards. The Board advocate for the Council to explore ways to 'soften the blow' by spreading the costs over a longer time.

Council decision: The Council thanks you for your support. The costs to upgrade water supply schemes and the impact it has on rates will be considered as part of the 3 Waters rating review.

Request for Funding - Pegasus Beach Lifeguards

Relief Sought: The Board requests the Council consider making provision for extending the funding to ensure there are surf lifesavers on duty at Waikuku, Woodend and Pegasus beaches until at least the end of the school holidays or Waitangi Day, which would provide a safer beach environment for more of the summer. We request additional funding to ensure that all three beaches can be enjoyed safely for that key period of pre-Christmas to the end of the school holidays.

Council decision: TheWaimakariri district beaches are a significant recreational resource. The Council will review the provision of paid lifeguards at our beaches for the Long Term Plan 2018-2028 but will not make any changes for the forthcoming summer period.

Currently Waikuku Beach has a regional patrol until the end of the school holidays, which is supplemented by the patrols from the Waikuku Surf Club.

Environmental Landscape - Riparian Planting

Relief Sought: The Board supports wetland planting but has noted that some species, such as some planted at the Woodend sewerage ponds, did not tolerate the coastal conditions of Woodend-Pegasus and had to be replaced thus incurring additional cost to the Council. The Board suggests plantings that are more appropriate may need to be considered for such areas.

The Board supports continuining and extending riparian planting to improve the health of all waterways.

Council decision: The Council thanks you for your support. Establishing plants can be challenging. Plants in the sewerage treatment ponds function as part of the treatment process. Trial planting has been undertaken to establish the suitability of the plants and preference will be given to plants proven to thrive under local conditions.

Rates - Pegasus Lake Upkeep/Maintenance

Relief Sought: The Draft Annual Plan states that 75% of the lake's maintenance costs are to be charged to Pegasus ratepayers, as a component of the drainage rate. This is of concern to the Board, going forward if the water quality issues are not resolved as we see Pegasus Lake as a valuable recreational asset for the district and wider Canterbury and not just part of the drainage for Pegasus. It does, and will hopefully continue to potentially attract large water sport events into the district (such as triathlons), and bring enjoyment to residents and visitors alike if the water issues can be resolved appropriately.

Council decision: The primary purpose of the lake is for stormwater discharge and flood attenuation for the Pegasus area. The main beneficiaries of Pegasus Lake are the Pegasus residents. The lake, however, is a community asset that attracts users from across the District and as such maintenance of the Lake is funded through both targeted and general rates.

The Council is currently working with the developer to gain a better understanding of the operation and water quality maintenance requirements. Once that is determined funding options will be considered as part of the Long Term Plan 2018-2028 process.

Environmental Landscape - Swimmable Water

Relief Sought: The Board is concerned to ensure that as many waterways as possible are safe for swimming and general recreational enjoyment. The Board requests that the Council allocating some funds to support the investigation of solutions to ensure waterways are of swimmable standard for humans.

The Board notes that water quality research is being undertaken but the consequent resourcing in response to that research, if any, remains unknown to date.

Pegasus Lake is of particular concern to the Board given the algae, stagnation and sediment issues. Please refer to the full submission for further detail.

Council decision: Declining water quality is recognised as a significant problem at a local, regional and national level. The Council is working with Environment Canterbury through the Water Zone Committee on improving water quality in our district. We are also working with the developer and Environment Canterbury to improve and manage water quality in Pegasus Lake before it is vested in Council.

LTP 2018-2028 - Draft District Development Strategy 2048

Relief Sought: Our Centres - The Board advocates strongly for the need to forward plan and allocate 'future proofing' funding and provision for an evaluative programme relating to the consequences of urban growth, especially in the Woodend-Ravenswood-Pegasus area.

The Board strongly suggests a need for a wide ranging plan to identify not just recreation and general reserves/green spaces but also the future location(s) of a community centre in Pegasus, service centre,

a library/information centre, sorts facilities, playgrounds, swimming pool etc.

The Board also recognises that further schools, particularly a secondary may be required in the future and would support the Council in any engagement it would wish to have with the Ministry and Government on this matter including identifying potential locations. Please refer to the full submission for further detail.

Council decision: Your comments have been referred for consideration as part of the Councillors process of confirming a forward looking development strategy for the District out to 2048.

Request for Funding - Sefton Community Facilities

Relief Sought: The Board requests that an amount should be included in the budget for hall improvements as the Board is aware that the Sefton Public Hall, which although not a Council facility, is an important community focal point, and as such will require some commitment from the Council to assist in earthquake repairs.

Council decision: Council staff will work with the Sefton Hall Committee to determine the scope of work and report back to the Council on funding options and possible contributions.

LTP 2018-2028 - Other Proposals: Youth Facilities

Relief Sought: With changes in Developers at Pegasus, youth facilities that were originally planned have not proceeded. There are playgrounds etc. for young and primary school aged children but little recreational activities available to teenagers. The Board requests the Council consider the provision, in partnership with the community, for the development in suitable areas around the Woodend-Pegasus-Ravenswood area of facilities such as basketball courts, a skate park, youth centre etc. Please refer to the full submission for further detail.

Council decision: The Board will be involved in an assessment of all the green spaces within its area, and developing recommendations for improvement as part of the preparation for the Long Term Plan 2018-2028.

LTP 2018-2028 - Other Proposals: Reserves and Recreation

Relief Sought: The Board requests a complete audit and review of plans for reserves in their community area. This review would include the layout of Stalker Park, the reserve by Pegasus Lake, Hurunui Reserve, and the Maunga Tere Reserve to identify areas not being utilised optimally, and those that could undergo development to meet future community needs.

Council decision: The Board will be involved in an assessment of all the green spaces within its area, and developing recommendations for improvement as part of the preparation for the Long Term Plan 2018-2028.

Waikuku Beach Hall

Relief Sought: The Board advocates that provision is required to address poor acoustics in the Waikuku Beach Hall. Direct experience, as well as anecdotal feedback from the community, has highlighted the issue of a resonant echo affecting audibility when the hall is utilised for concerts and meetings.

Council decision: Council staff will investigate options for improving the acoustics at Waikuku Beach Hall and report back to the Council with a way forward.

Joint Water Supply Scheme

Relief Sought: The Board has concerns regarding the proposed merging of the Pegasus, Woodend,

and Tuahiwi water supply schemes, which will have a more significant impact on Pegasus rates than that forecast in the consultation carried out in August 2016 by $83. In the consultation documents the forecast water rate for Pegasus for 2017/18 was $334, increasing to $352 in 2018/19 together with the statement - '*Initially the joining of the schemes would result in an increase in the Pegasus water rate of approximately $50 per year.'*

The Board would wish to understand the reason for this apparent change and additional rate increase.

Council decision: The Council acknowledge that the rates presented in the Draft Annual Plan 2017/18 are different to those contained in the original report presented to the Board regarding the scheme merger. Following community consultation the Pegasus rate has increased by $83. This is partially due to the staged financial amalgamation with Woodend commencing in the 2017/18 financial year instead of 2018/19 and in part due to less growth occurring in Pegasus than previously anticipated.

Copies of the adopted Annual Plan 2017/18 are available at the Rangiora, Kaiapoi and Oxford service centres and libraries and on our website waimakariri.govt.nz

Once again, thank you for your interest and contribution to the decision-making that affects our District.

Yours sincerely

David Ayers
Mayor

RSA

As President of the Kaiapoi RSA I am honoured to extend an invitation to

The Chairman and Members of the Woodend-Sefton Community Board.

To a Memorial Service to commemorate the 100 years of New Zealand's involvement in the Battle of Passchendaele. (New Zealand's darkest hour in Military History)

The service will be held at the Cenotaph Raven Quay Kaiapoi on Thursday 12th October commencing at 1100 hours.

A short parade of Veterans, Service personal, Dignitaries, Local Organisations, Flag Bearers and Wreath Bearers will be held.

There will also be an opportunity to lay a wreath during the service.

RSVP please by the 1st October and where possible advise numbers attending.

Yours Sincerely

L Neill Price QFSM JP

President

Kaiapoi RSA

Kaiapoi Returned And Services Association
Kaiapoi WM Club, Raven St, Kaiapoi 7630
PO Box 49, Kaiapoi 7644
Email: rsakaiapoi@gmail.com

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06/ 171002106157

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 9 October 2017

FROM: Shona Powell, Chair, Woodend-Sefton Community Board

SUBJECT: Chair's Report for 4 September 2017 to 12 October 2017

1. SUMMARY

4th September	Woodend Community Association AGM	John Archer, a WSCB Community Board member, stood down as President of the Community Association. Presentation by Greg Byrnes, Tūhaitara Coastal Park was informative.
25th September	Chair's meeting	Regular meeting for Chairs of the Community Boards to get together for discussions.
25th September	All Boards Briefing	Interesting presentations.
26th September	Catch-up with Chair of Kaiapoi-Tuahiwi Community Board	Met with Jackie Watson to keep up-to-date on common issues with Kaiapoi-Tuahiwi.

Planned events for coming month:

3rd October – District Plan workshop – Pegasus Community Centre

12th October – Memorial Service for Battle of Passchendaele – Cenotaph, Kaiapoi

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 171002106157.

Shona Powell
Chair
Woodend-Sefton Community Board

WAIMAKARIRI DISTRICT COUNCIL

MEMO

FILE NO AND TRIM NO:	GOV-26-09-06 / 171002105935
DATE:	9 October 2017
MEMO TO:	Woodend-Sefton Community Board
FROM:	Board members Rhonda Mather and Andrea Allen
SUBJECT:	Information Exchange

RHONDA MATHER: DIARY SEPTEMBER 2017

- **Pegasus Residents Group** (PRG)

  Attended PRG committee meeting 12 September:

  - Planning for Christmas event well underway.
  - Work on Pegasus, Woodend & Waikuku Community Directory well underway with a delivery date expected of early November.

- **Pegasus Community Centre** (PCC)

  Attended Ronel's community morning tea at PCC on 13 September with around 30 residents present.

  - Have been advised a similar morning held at Waikuku Beach Hall was well attended and well received.
  - Residents' concerns:
    - Received comments from residents concerned about the single entry/exit for Pegasus town. The recent works on Pegasus Blvd involving a traffic light and single lane has demonstrated how quickly traffic can build up.

- **Other**:
  - 18 September – Attended sod turning for Woodend – Rangiora walk/cycleway, followed by morning tea.
  - 25 September – Attended All Boards meeting.
    - The meeting was very informative, with important issues and topics discussed.
    - Allowance of additional time at All Boards meetings for topics to be fully discussed would be beneficial.
  - 29 September – Submitted 2 articles for The Woodpecker newsletter:
    - one for PRG
    - one for Woodend-Sefton Community Board (WSCB)
  - 2 October – attend the Woodend Community Association (WCA) meeting
  - 3 October – WSCB workshop at PCC

ANDREA ALLEN: DIARY SEPTEMBER 2017

- **Waimakariri Health Advisory Group (WHAG)**
  Attended WHAG meeting 5 September 2017:

  - Older Persons' Health
    - Looking for more drivers, they must have a full license and a good level of fitness.
    - The person they pick up pays the driver $35 return from Rangiora to Christchurch.
    - Please view the volunteer directory on: https://www.waimakariri.govt.nz/__data/assets/pdf_file/0015/10194/2017_WaimakaririVolunteerDirectory.pdf

  - Rural Canterbury Primary Health Organisation
    - Mental Health is a continued concern.
    - A GP's referral is required to access mental health services. This problematic for those who are experiencing financial hardship.

  - Chair Tenure
    - John Buckingham to step down from his role – he will help with interviews.

- **North Canterbury Neighbourhood Support (NCNS)**

  Attended NCNS meeting 18 September 2017:

  - Gets Ready signing up three people a week
    - Police trained on the process
  - Received a lottery grant for $10,000
  - AGM coming up in October
  - 2 sessions of Down the Back Paddock

- **All Boards Meeting**
  Attended the Community Boards' All Boards Briefing 25 September 2017.