Woodend-Sefton Community Board

Agenda

Monday 13 February 2017

7.00pm

Woodend Community Centre
School Road
Woodend

Members:

John Meyer (Chair)
Andrew Thompson (Deputy Chair)
John Archer
Al Blackie
Rhonda Mather
Shona Powell

Board Members
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE **WOODEND-SEFTON COMMUNITY BOARD** TO BE HELD IN **MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND** ON **MONDAY 13 FEBRUARY** AT **7PM.**

Karyn Ward
Community Board Advocate

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 ACKNOWLEDGEMENTS

Acknowledgement of the passing of Karen Eastwood, Woodend-Sefton Community Board Member.

New Year's Honours List

Dr David Mitchell, Pegasus, Officer of the New Zealand Order of Merit (ONZM), recognised for his work in education for children with special needs.

4 CONFIRMATION MINUTES

4.1 **Minutes of the Woodend-Sefton Community Board – 12 December 2016** *8-13*

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Confirms** the circulated minutes of the Woodend-Sefton Community Board meeting, held 12 December 2016, as a true and accurate record.

5 DEPUTATIONS FROM THE COMMUNITY

5.1 Shannon Boorer, John Yin, Claire Nicholls (Environment Canterbury) and Kathy Graham (Waimakariri District Council) will provide an update on planned improvements for Waimakariri Metro bus services, and benefits for local residents.

5.2 A joint Waimakariri District Council and New Zealand Transport Authority (NZTA) presentation on the business case NZTA are currently preparing for improvements to the State Highway through Woodend.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Ashley Rural Water Advisory Group – S Collin (Infrastructure Strategy Manager)

14-21

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 161206125681.

(b) **Approves** the appointment of Rangiora-Ashley Community Board Member Chris Prickett as its representative on the Ashley Rural Water Advisory Group, to represent the interests of water supply customers in both the Rangiora-Ashley, and Woodend-Sefton Communities.

7.2 Appointment of Chairperson – K Ward (Community Board Advocate)

22-27

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170202009512.

(b) **Resolves** to call for nominations of Chairperson, and uses system (A) for voting in the event of more than one member being nominated.

AND

(c) **Appoints** Board Member…….. as Chairperson of the Woodend-Sefton Community Board to take effect from 14 February 2017 until the end of the 2016-19 triennial term.

OR

(d) **Resolves** to defer the chairperson appointment until the 10 April 2017 meeting due to the current by-election for the vacancy on the Woodend-Sefton Community Board and that newly elected member being sworn in on 13 March 2017 meeting.

AND

(e) **Notes** the current Chair, Councillor John Meyer, will remain Chairperson until midnight 10 April 2017.

7.3 Meeting venue options within the Woodend-Sefton Community area – K Ward (Community Board Advocate)

28-48

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 161201124356.

(b) **Resolves** to alternate meetings of the Woodend-Sefton Community Board between the venues of the Woodend Community Centre and Pegasus Community Centre, starting with the 13 March 2017 at Woodend Community Centre. The subsequent meeting dates are

10 April, 8 May, 12 June, 10 July, 14 August, 11 September, 9 October, 13 November and 11 December 2017.

7.4 **Application to the Woodend-Sefton Community Board Discretionary Grants 2016-2017 – K Ward (Community Board Advocate)**

49-67

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170118003970.

(b) **Approves** a grant of $..... to Woodend Bowling Club Inc. towards the cost to core and solid spike the outdoor bowling green.

OR

(c) **Declines** the application from Woodend Bowling Club Inc.

7.5 **Summary of Discretionary Grant accountability to 31 December 2016 – K Ward (Community Board Advocate)**

68-106

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170202009658.

(b) **Circulates** a copy of this report to all of the Community Boards.

7.6 **Property Lease/Licence Renewals 01 January 2017 to 31 December 2017 – M Ball (Property Officer)**

107-110

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** attached report number 170106000676.

(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

8 REFERRED FROM COUNCIL

8.1 **Northern Pegasus Bay Bylaw 2016 Implementation – V Spittal (Senior Policy Analyst)**

(refer to attached copy of report no. 161116117879 to the Council meeting of 6 December 2016)

111-119

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(e) **Appoints** Board member …… as its representative to the Northern Pegasus Bay Bylaw 2016 Implementation Working Party.

9 CORRESPONDENCE

9.1 Letter requesting representation from the Board on the Northern Pegasus Bay Bylaw Implementation Working Party.

120-122

9.2 Letter of thanks from the Pegasus Residents' Group Inc. for grant towards their 'Christmas on the Lake 2016'.

123-125

10 CHAIRPERSON'S REPORT

11 MATTERS FOR INFORMATION

11.1 **Promotion of Waimakariri District – 2015/16 Annual Report (S Markham, Manager Strategy and Engagement)** – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161201124351)

11.2 **Annual Report of Te Kōhaka o Tuhaitara Trust for the year ended 30 June 2016 (J Millward, Manager Finance and Business Support)** – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121596)

11.3 **Annual Report for Enterprise North Canterbury for the year ended 30 June 2016 (J Millward, Manager Finance and Business Support)** – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161125121846)

11.4 **Capital Projects Report for the period ended 30 September 2016 (P Christensen, Finance Manager)** – Report to Audit and Risk Committee – 13 December 2016 (Trim No. 161114116589)

11.5 **Oxford-Ohoka Community Board meeting minutes – 8 December 2016** (Trim No. 161215129634)

11.6 **Rangiora-Ashley Community Board meeting minutes – 14 December 2016** (Trim No. 161214129383)

11.7 **Kaiapoi-Tuahiwi Community Board meeting minutes – 19 December 2016** (Trim No. 161214129405)

11.8 **Draft submission to the Health Select Committee on the *Health (Fluoridation of Drinking Water) Amendment Bill* (G Meadows, Policy Manager)** – Report to Council – 7 February 2017 (Trim No. 161220131266)

RECOMMENDATION

THAT the Woodend-Sefton Community Board receives the information in items 11.1-11.8

Note: Items were circulated to members separately 8 February 2017.

12 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

13 CONSULTATION PROJECTS

13.1 Draft Annual Plan

Submissions open between Friday 10 March to Tuesday 11 April.

14 FOSTERING COMMUNITIES

15 REGENERATION PROJECTS

15.1 Town Centres

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development

15.2 New Arterial Road

Regular updates on the progress of the new Arterial Road will be posted on the Council's website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

http://www.waimakariri.govt.nz/services/roads-and-transport/roading-projects/construction-of-a-new-arterial-road

16 BOARD FUNDING UPDATE

16.1 Board Discretionary Grant

Balance as at 8 February 2017: $1,620

16.2 General Landscaping Budget

Balance as at 8 February 2017: $15,278.71

17 MEDIA ITEMS

18 QUESTIONS UNDER STANDING ORDERS

19 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 March 2017 at a venue yet to be advised.

Workshop

1. *Members' Forum.*
   Opportunity for members to share potential new ideas and initiatives.

MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 DECEMBER 2016 COMMENCING AT 7.00PM

PRESENT

J Meyer (Chairperson), J Archer, A Blackie, R Mather, S Powell, and A Thompson.

IN ATTENDANCE

C Sargison (Manager, Community and Recreation), K Stevenson (Roading Manager), K Graham (Journey Planner/Road Safety Coordinator), D Lewis (Construction Management Engineer), H Downie (Principal Planning Analyst), M McIlraith (Communications and Engagement Manager), K Ward (Community Board Advocate) and A Smith (Committee Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 15 November 2016

Moved J Archer seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Ashley Community Board meeting held 15 November 2016, with the following amendments:

Item 6.2: first paragraph, second line to read "*He highlighted that the current toilet…..*"
Item 6.2: second paragraph remove sentence *"C Sargison replied the new facility would be built around the current toilet, so there would be no loss of facilities*".
Item 6.3: fourth paragraph, last sentence to read: "*R Mather commented that the some of the rumble strips were removed due to complaints regarding noise and jarring to vehicles. The strips have been replaced with asphalt strips that have been reduced in height to mitigate the noise and jarring. There is more of this work to be done as budget allows."*
Item 6.5: Recommendation to include *(i) Approves the appointment of Board member S Powell as a Board representative and liaison person to Grey Power North Canterbury".*

CARRIED

unconfirmed

4 DEPUTATIONS FROM THE COMMUNITY

4.1 Kathy Graham (Journey Planner/Road Safety Coordinator) and Dan Lewis (Construction Management Engineer) were present to speak on the Urban Cycleways project. (this item was duly considered as part of the Workshop following the meeting).

5 ADJOURNED BUSINESS

There was no adjourned business.

6 REPORTS

There were no reports.

7 CORRESPONDENCE

There was no correspondence.

8 CHAIRPERSON'S REPORT

The Chairperson apologised for not having a report, but advised there would be one provided at future meetings.

9 MATTERS FOR INFORMATION

9.1 **Oxford-Ohoka Community Board meeting minutes – 3 November 2016** (Trim No. 161028111115)

9.2 **Rangiora-Ashley Community Board meeting minutes – 9 November 2016** (Trim No. 161018107108)

9.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 21 November 2016** (Trim No. 161118118922)

9.4 **Request for Increases to Water Source Upgrade Budgets for Waikuku Beach, Garrymere and Poyntzs Road Water Supply Schemes – C Roxburgh (Water Asset Manager)** – Utilities and Roading Committee, 22 November 2016 (Trim No. 161108115095)

9.5 **Report on expenditure due to reactive maintenance work carried out on Rangiora, Kaiapoi and Pegasus Water Supply Wells – S de Roo (Utilities Engineering Officer)** – Utilities and Roading Committee,

9.6 **West Kaiapoi New Arterial Road Update – K Stevenson (Roading Manager) and J McBride (Civil Projects Team Leader)** – Public Excluded Utilities and Roading Committee, 22 November 2016

Moved R Mather seconded A Blackie

THAT the Woodend-Sefton Community Board receives the information in items 9.1-9.6

CARRIED

S Powell noted concern at the Pegasus water supply well failing (Item 9.5).

Unconfirmed

10 MEMBERS' INFORMATION EXCHANGE

10.1 J Archer

- The Woodend Community Association held its final meeting for the year on 6 December. The Association has $39,000 in the funds for the walkway connecting Woodend and Woodend Beach, with another $30,000 pending. This will enable further progress for the walkway to get around the S- bend and towards the beach end. The contractor can start on this work after January.

10.2 R Mather

- As a fundraiser, the Pegasus Residents Group recently distributed nearly 4,000 promotional scratch cards in Christchurch, for the Pegasus Golf and Sports Club.

- 'Christmas on the Lake' event was held on Saturday afternoon, with about 650 people attending; there has been good feedback from the event. The last gathering of the Residents Group for the year is to be held tomorrow evening at Flat White Café.

- Discussions have been held with the Council's Community Greenspace Manager about enabling access for cyclists to the track at Gladstone Park and at the ends of various Pegasus Streets. This will mean cyclists no longer need to lift their bikes over the barriers.

- Pegasus community members have been observed picking up rubbish along the streets and parks in the town whilst out walking. This is to be congratulated.

10.3 S Powell

- Also commented on the successful Pegasus 'Christmas on the Lake', which was a fun event.

- The Woodend Lions' current project is to have a War Memorial established in Woodend, as there is currently not one in the town. C Sargison noted this project is gaining public interest and it is understood the group will be approaching the Council for assistance.

11 CONSULTATION PROJECTS

Nil

12 FOSTERING COMMUNITIES

C Sargison noted that the Woodend Toy Library has dissolved, but the operating of it has been taken over by the Rangiora Toy Library Group. It is unlikely that members will notice any change, though there could be the benefit of having more toys available.

unconfirmed

13 REGENERATION PROJECTS

Regular updates on the Woodend-Pegasus area projects are emailed to Board members. These updates can be located at the link below:

http://www.waimakariri.govt.nz/your-council/district-development/woodend-pegasus-development

C Sargison advised there has been progress in securing a venue for a community facility in Pegasus. There had been discussions held with Todd Property Group. The Council has made an offer to lease what was the original pharmacy, beside the Flat White Café. The alternative option that had been considered was to relocate the Council Green Space staff portacom from Rangiora, which would have a cost of around $50,000. Rental for the former pharmacy space would be approximately $12,-12,500 per annum, with the initial proposed term of lease being two years. There is good outside lighting at the site. C Sargison sought the approval of the Board to take this proposal direct to the Council. The facility is bigger than the portacom, at approximately 250m^2, and includes toilet facilities, tea making facilities and a storage area at the back. The budget would include signage. The Board members agreed with the proposal of this matter going to Council in February 2017.

Moved R Mather seconded S Powell

THAT the Board supports Council staff progressing the proposal to lease the former pharmacy facility at Pegasus as a Community facility.

CARRIED

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 6 December 2016: $1,620

14.2 General Landscaping Budget

Balance as at 6 December 2016: $15,278.71

15 MEDIA ITEMS

Nil

16 QUESTIONS UNDER STANDING ORDERS

Members asked if staff could provide information to the Board on drinking water sources and whether they meet the current New Zealand Drinking Water Standards. C Sargison agreed to arrange a staff member to come to speak to the Board to provide this information at a subsequent meeting.

It was confirmed that a card and flowers had been sent to former Board member Karen Eastwood, to acknowledge her contribution as a member of the Board.

unconfirmed

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 February 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.26PM.

CONFIRMED

_____
Chairperson

_____
Date

unconfirmed

Workshop - 7.30pm-9.15pm (Item 2: 6.30-6.58pm)

1. Members' Forum.
Opportunity for members to share potential new ideas and initiatives.

2. *Media and Community Board Communications.*
Matt McIlraith (Communications and Engagement Manager)

Spoke to modern communication media and how the Board could consider utilising it.

3. *Out District, Our Future Waimakariri 2048: Waimakariri District Development Strategy.* H Downie (Principal Planning Analyst).

Presented the Strategy with particular reference to the Board's community area.

4. Woodend-Sefton Roading Matters. K Stevenson (Roading Manager)
The purpose of this workshop was to update the Board and discuss the following roading projects/issues:

- Woodend Beach speed issues
- Woodend Beach Road cycle/walkway
- Waikuku to Pegasus walking and cycling connections
- Pegasus road connection to Gladstone Road
- Gladstone Road walkway/cycleway
- State Highway 1/NZTA business case
- Map showing current and possible future walking, cycling and mobility scooter connections.

5. *Community Board Plan.* K Ward (Community Board Advocate).
Deferred until January 2017.

unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	161206125681
REPORT TO:	Woodend-Sefton Community Board
DATE OF MEETING:	13 Feb 2017
FROM:	Simon Collin, Infrastructure Strategy Manager
SUBJECT:	Ashley Rural Water Advisory Group
SIGNED BY: **(for Reports to Council or Committees)**	Department Manager / Chief Executive

1. SUMMARY

1.1. The purpose of this report is to seek approval from the Woodend-Sefton Community Board of the appointment of a representative from the Rangiora-Ashley Community Board (Chris Prickett) onto the Ashley Rural Water Supply Advisory Group, to represent both Communities.

1.2. In July 2016 Hurunui District Council (HDC) reviewed some of its governance arrangements, and existing water committees were reformed as Local Water Advisory Groups. At the same time HDC established a new Water Liaison Committee, to which the Local Water Advisory Groups provide advice and recommendations regarding individual water supply schemes from a local perspective. The Water Liaison Committee considers water issues from a district wide perspective and in turn makes recommendations to the (also) newly established Infrastructure Committee.

1.3. The Ashley Rural Water Advisory Group has a maximum membership of nine, made up of one Amberley Ward Councillor, one WDC Ward Councillor appointed by the Waimakariri District Council, and seven members elected at a Triennial General Meeting.

Attachments:

i. Draft Charter for the Ashley Rural Water Advisory Group.
ii. Map of the water supply zone and Community Board boundaries .
iii. Diagram of Hurunui District water supplies representation structure.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 161206125681.

(b) **Approves** the appointment of Rangiora-Ashley Community Board Member Chris Prickett as its representative on the Ashley Rural Water Advisory Group, to represent the interests of water supply customers in both the Rangiora-Ashley, and Woodend-Sefton Communities.

3. ISSUES AND OPTIONS

3.1. Background

3.1.1. A recent HDC review of its governance arrangement resulted, in July 2016, in the replacement of its water committees with Local Water Advisory Groups (LWAGS). At the same time a new Water Liaison Committee (WLC), and an Infrastructure Committee was constituted.

3.1.2. As set out in the draft Charter (Attachment i) the Ashley Water Advisory Group membership is made up of one Amberley Ward Councillor, one "Ashley-Eyre" Ward Councillor appointed by the Waimakariri District Council, and 7 members elected at the triennial General Meeting of the Advisory group.

3.1.3. The new WDC Community Board boundaries result in the majority of the water scheme customers being in the Rangiora-Ashley Community Board area, and the remainder in the Woodend-Sefton Community Board area, as shown on the attached map (Attachment ii). The representative on the Water Advisory Group therefore needs to represent the interests of all of the water scheme customers in both Communities.

3.1.4. On 14th December 2016 the Rangiora-Ashley Community Board considered a report seeking a recommendation from the Board to the Council for a representative to be on the Ashley Water Advisory Group. Chris Prickett was recommended, subject to ratification by the Woodend-Sefton Community Board. Chris previously represented Waimakariri District on the former Ashley Rural Water Supply Water Committee.

3.1.5. The Water Liaison Committee is constituted of representatives from the LWAG's and relevant Ward or Community Board Committees, where LWAG's do not exist. There are 10 representatives in total. The LWAGs appoint one of their members to be their representative on the WLC. The structure is shown on the attached diagram (Attachment iii).

3.1.6. The WLC makes recommendations, generally at the strategic level to the HDC Infrastructure Committee. The Infrastructure Committee has delegated decision making powers within the envelope of the LTP budget.

3.1.7. When reconstituting its committees following the recent local body elections HDC helpfully also chose to provide a place for an elected WDC representative on the Water Liaison Committee. A report seeking to fill that position was considered by Council on 6th December 2016, and Councillor Williams has been selected. The report also sought approval for staff to request that HDC permit the WDC elected representative on the Water Liaison Committee, to also be a member of the Local Water Advisory Group for the Ashley Rural Water Scheme.

3.1.8. Local Water Advisory Groups are expected to give consideration to scheme operations, and to provide liaison between scheme users and the Utilities Department of the Hurunui District Council.

3.1.9. They also are to meet prior to the development of the Council's Long Term Plan or Annual Plan to consider projects for the scheme, and associated costs, for the period associated with the relevant Plan. The Advisory group forwards its recommendations to the Water Liaison Committee via its representative on that committee.

3.1.10. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. The purpose of the Water Advisory Group is to provide local community input into the development and servicing of the scheme.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. There are no financial implications arising from the Woodend-Sefton Community Board approval of a representative for the Ashley Rural Water Advisory Group, from the Rangiora-Ashley Community Board, nor any appreciable risks.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

6.2. Legislation

N/A

6.3. Community Outcomes

This report relates to the following community outcomes:

- There is sufficient clean water to meet the needs of communities and ecosystems.

Attachment i

ASHLEY RURAL WATER ADVISORY GROUP DRAFT CHARTER

1. FUNCTIONS

1.1. The Ashley Rural Water Advisory Group is established for the purpose of providing local input into the development and servicing of the Ashley Rural Water Scheme.

1.2 The Ashley Rural Water Advisory Group may represent local concerns and recommend to the Water Liaison Committee priorities for services and development within the water supply scheme.

1.3. The Ashley Rural Water Advisory Group may recommend to the Water Liaison Committee the level for fees and charges for the Ashley Rural Water Scheme.

1.4. The range of functions to be addressed by the Ashley Rural Water Advisory Group will be determined by the extent of delegation from the Council and will be appended to this document.

1.5 The Ashley Rural Water Advisory Group will appoint one of its members to be its representative on the Water Liaison Committee.

2. ESTABLISHMENT

2.1. The Ashley Rural Water Advisory Group is established as a Local Water Advisory Group with delegated authority as may be determined from time to time by the Hurunui District Council.

2.2. The Ashley Rural Water Advisory Group is not established as a committee or subcommittee of the Hurunui District Council under the Local Government Act 2002.

3. MEMBERSHIP

3.1 The Ashley Rural Water Advisory Group shall have a maximum of nine (9) members made up of:

- One Amberley Ward Councillor
- One Ashley - Eyre Ward Councillor appointed by the Waimakariri District Council
- The remaining seven members will be elected at the triennial meeting

3.2. Those nominated to fill the vacancies shall consent to stand for election to the Ashley Rural Water Advisory Group either orally at the public meeting or by giving consent in writing if they are absent from the public meeting.

3.3 Only registered users of the water supply scheme shall be eligible to vote for those nominated for membership of the Advisory Group. Those nominated are not required to be registered users of the water supply scheme to be elected to the Advisory Group.

4. MEETINGS

Triennial General Meetings

4.1. Public notice shall be given of the Triennial General Meeting. This will be arranged by Council officers.

4.2. At each Triennial General Meeting an Advisory Group will be elected based on the membership criteria outlined in 3.1 to 3.3 above.

4.3. Members of the Advisory Group shall appoint one of their members as a Chairperson. Any ties in the election shall be decided by lot. The newly elected committee shall be presided over by a Ward Councillor until the Advisory Group elects its own Chairperson.

4.4. The Ashley Rural Water Advisory Group will appoint one of its members to be its representative on the Council's Water Liaison Committee.

Advisory Group Meetings

4.5. The Advisory Group shall determine the regularity of its meetings.

4.6. The quorum at meetings shall be not less than 50% of the members (at least 3 members).

4.7. Minutes of all meetings shall be kept. Such minutes to record those in attendance, any apologies tendered and the proceedings of the meeting. The minutes for every meeting shall be considered at the following meeting and approved, subject to amendments. A copy of the minutes will be made available to the Infrastructure Committee secretary for record keeping and accountability.

Secretarial Services

4.8. Secretarial services will be provided only at the discretion of the Hurunui District Council with the costs for this service allocated to the scheme budget. If no secretarial service is provided, a member of the Advisory Group shall be nominated as minutes secretary.

5. ROLE OF ADVISORY GROUP

5.1. The Advisory Group Will give consideration to scheme operations and relay such information to the Utilities Department of Council.

5.2. The Advisory Group will provide liaison between the scheme users and the Utilities Department of the Council and immediately pass on information necessary for the effective operations of the scheme.

5.3. The Advisory Group will prior to the development of the Council's Long Term Plan or Annual Plan, the Advisory Group will meet to consider its projects and associated costs for the next period. The Advisory Group will forward its recommendations to the Water Liaison Committee via its representative on that committee.

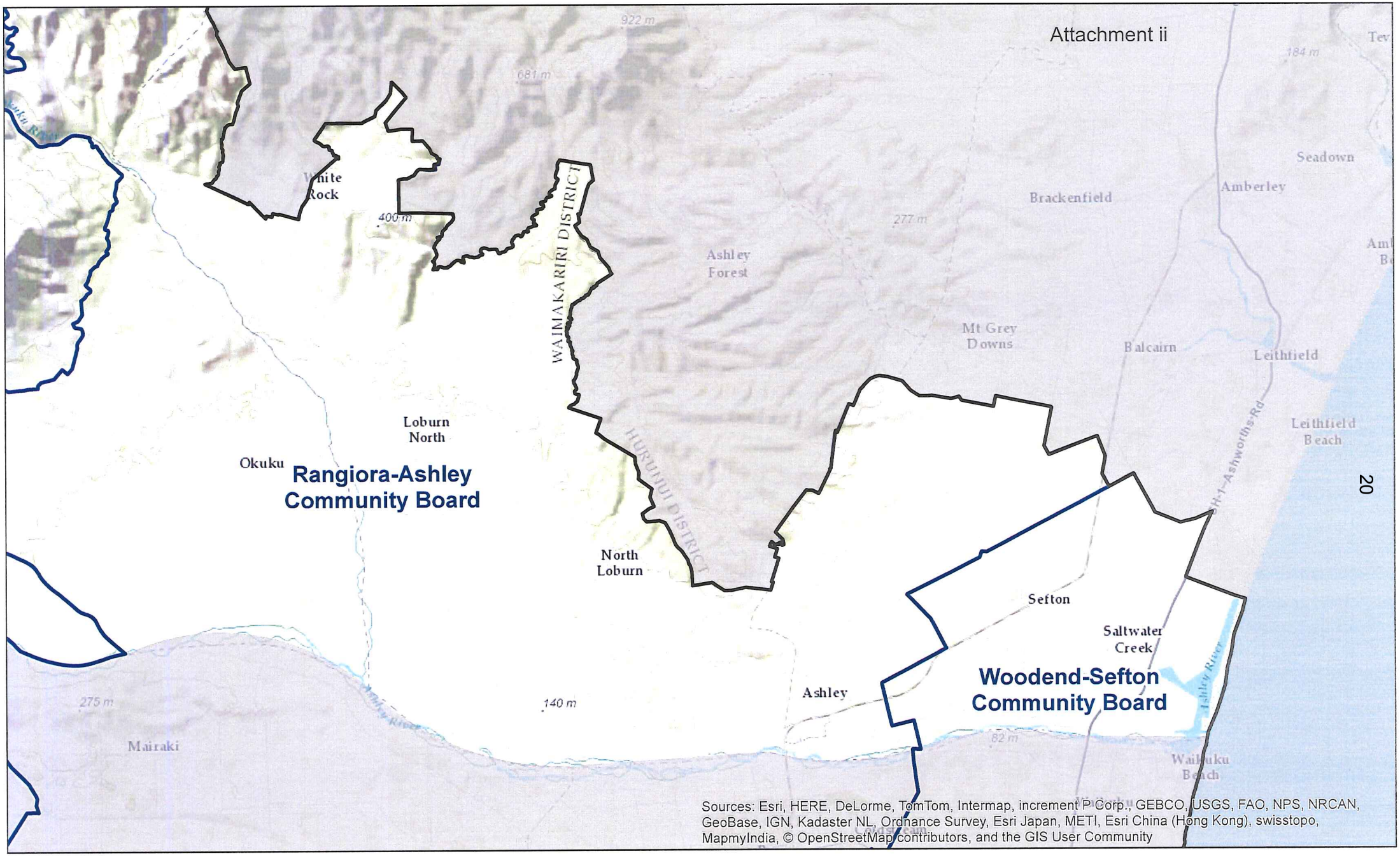
6. ROLE OF THE COUNCIL

6.1. The Hurunui District Council will provide delegations to the Advisory Group as deemed appropriate for the Advisory Group to carry out its agreed role and function.

6.2 The Council will provide regular financial statements of all appropriate accounts.

6.3. The Council will provide progress reports on works programmes and reports on any proposed un-budgeted expenditure.

6.4. Council Officers shall be available to attend meetings at the request of the Advisory Group, and when agenda items require an Officer's expertise.



0 1400 2800 4200 5600
Meters

Scale 1:120000
Original Size - A4

Ashley Rural Water Supply - WDC Zone

Date: 6/12/2016 Author: HKB

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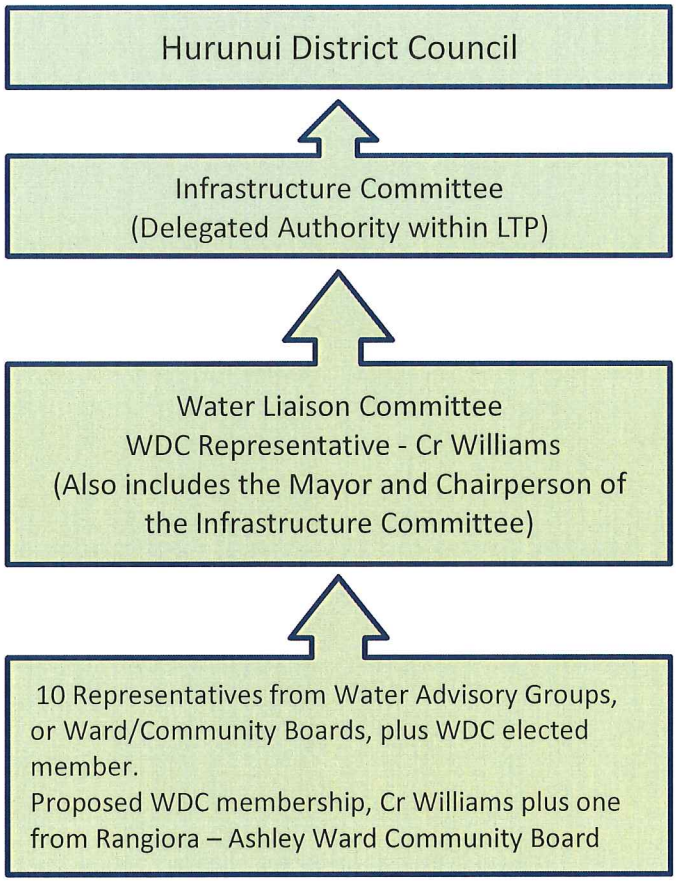
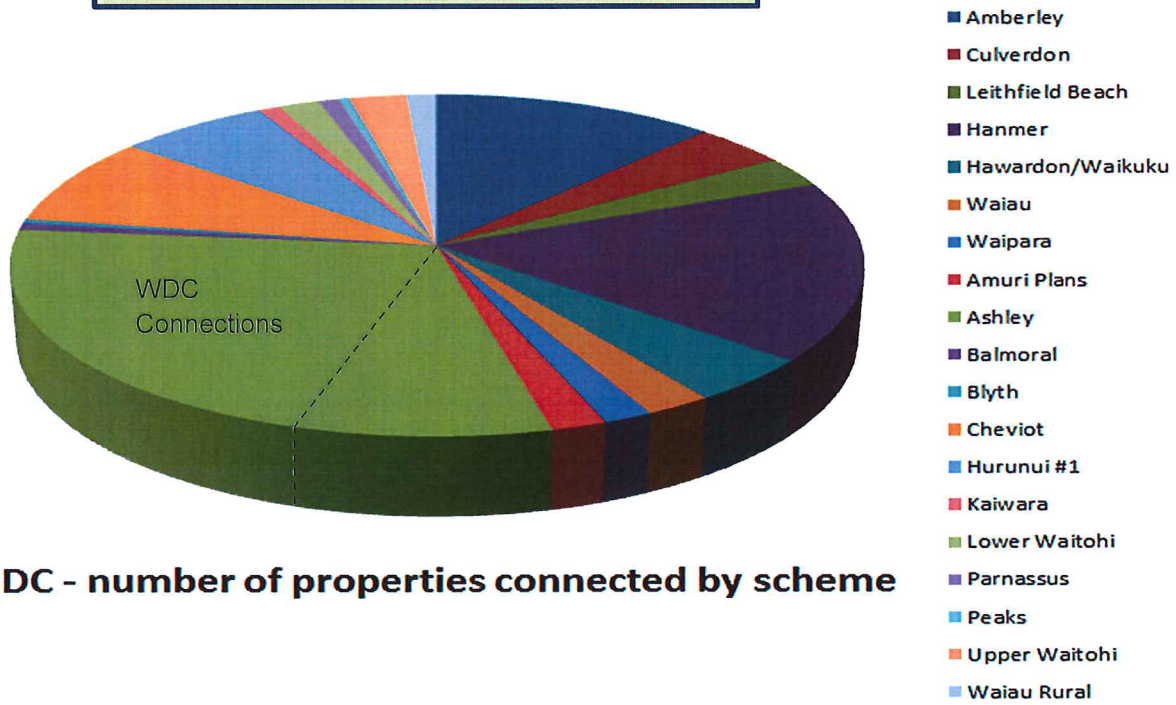
WAIMAKARIRI DISTRICT COUNCIL

Attachment (iii)





HDC - number of properties connected by scheme

(WDC connections represent approx. 60% of Ashley scheme connections and 18% of the total Hurunui water connections)

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06 / 170202009512

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 13 February 2017

FROM: Karyn Ward, Community Board Advocate

SUBJECT: Appointment of Chairperson

SIGNED BY:
(for Reports to Council or Committees)

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to facilitate the appointment of the permanent Chairperson of the Board for the remainder of the 2016-19 term. The Board is required to appoint a Chairperson in accordance with clause 37 of schedule 7, part 2 of the Local Government Act.

1.2. At the Inaugural meeting of the Board in 26 October 2016, the Board chose to elect Councillor John Meyer as temporary Chairperson, effective until the end of the February 2017 meeting.

Attachments:

i. Appendix from the Remuneration Authority on Elected Members Job Descriptions (Trim 161010104138)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170202009512.

(b) **Resolves** to call for nominations of Chairperson, and uses system (A) for voting in the event of more than one member being nominated.

AND

(c) **Appoints** Board Member…….. as Chairperson of the Woodend-Sefton Community Board to take effect from 14 February 2017 until the end of the 2016-19 triennial term.

OR

(d) **Resolves** to defer the chairperson appointment until the 10 April 2017 meeting due to the current by-election for the vacancy on the Board and that newly elected member being sworn in on 13 March 2017 meeting.

AND

(e) **Notes** the current Chair, Councillor John Meyer, will remain Chairperson until midnight 10 April 2017.

3. ISSUES AND OPTIONS

3.1. At the Inaugural meeting of the Woodend-Sefton Community Board on 26 October 2016, the Board chose to elect Councillor John Meyer as temporary Chairperson, effective until the end of the February 2017 meeting. This was to allow time for the Board members to learn processes and each other's strengths.

3.2. The Board had an unexpected vacancy to fill after the resignation of elected member Karen Eastwood from the Board in November 2017 due to health issues. Voting for the Woodend-Sefton By-election closes noon 17 February 2017, with the new member being sworn in at the Board's 13 March 2017 meeting.

3.3. The Board may not wish to elect a permanent Chair until the vacancy is filled and that new elected member has been sworn in and has had a chance to learn what each member would potentially bring to the role or demonstrated what they may be able to offer in that role themselves. If the Board resolved to defer the new chairperson decision until its 10 April 2017 meeting, the current appointed Chair, Councillor John Meyer, could remain Chair until midnight 10 April 2017.

3.4. During the 2010-13 and 2013-16 terms a Community Board operated an annual rotation of Chairperson, whereby the Deputy Chairperson became the Chairperson and a new Deputy Chairperson was appointed every twelve months. However this system showed itself to be less effective in strengthening the Community Board when compared to those who chose to elect one Chairperson for the entirety of the triennial term. Consequently staff would not recommend this option to the current Board.

3.5. If the Deputy Chair is elected as the new Chair then a new Deputy Chair will need to be appointed for the remainder of the 2016-19 term at the same meeting.

3.6. **Appointment Process**

Section 37 (schedule 7, part 2) of the Local Government Act 2002 states:

37. Chairpersons of community boards—

(1) A community board must have a chairperson.

(2) Clause 25 applies to the election of chairpersons of community boards.

Should there be more than one nomination for the position of Chairperson or Deputy Chairperson, the procedure to be followed is outlined in Section 25 (schedule 7, part 1) as follows:

25. Voting systems for certain appointments—

(1) This clause applies to—

(a) the election or appointment of the chairperson and deputy chairperson of a regional council; and

(b) the election or appointment of the deputy mayor; and

(c) the election or appointment of the chairperson and deputy chairperson of a committee; and

(d) the election or appointment of a representative of a local authority.

[(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:—

(a) the voting system in sub clause (3) (system **A**):

(b) the voting system in sub clause (4) (system **B**).

[(3) System A—

(a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

(b) has the following characteristics:—

(i) there is a first round of voting for all candidates; and

(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

[(4) System B—

(a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

(b) has the following characteristics:

(i) there is only 1 round of voting; and

(ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

3.7. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. Not sought.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. **Remuneration**
Elected members payments are set by the Remuneration Authority. The annual remuneration for the Woodend-Sefton Community Board Chairperson is $13,716. The annual remuneration for the Woodend-Sefton Community Board Deputy Chairperson is that of an elected member for that ward, being $6,858. Remuneration and

communications allowance will be adjusted accordingly if any change in chairmanship results. When a councillor is appointed Chair, the member is only paid the Councillor remuneration and no additional Board remuneration.

5.2. **Computer, Internet and Associated Consumables Expenses** (Communications Allowance)
Reimbursement for the costs of an Internet connection to their residential address to provide computer access to the Council and related consumables, as follows:
The Mayor and Councillors to receive an allowance of $33 per month
Community Board Chairpersons to receive an allowance of $33 per month
Community Board members to receive an allowance of $25 per month.
In lieu of the Council providing consumables such as paper, a monthly payment of $10 per month is claimable by the Mayor, Councillors and Community Board Chairs.

5.3. **Telephone** (Communications Allowance continued)
Reimbursement for the costs of their telephones (including cell phones), as follows:
Mayor and Councillors to receive an allowance of $33 per month.
Community Board Chairpersons to receive an allowance of $30 per month.
Community Board members to receive $20 per month.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance Policy.

6.2. Legislation

Local Government Act 2002 – schedule 7 part 1 clause 17 and 25 (2004 amendment); part 2 clause 25. Clause 54 of the Act provides the application of provisions to community boards, with all the necessary modifications, as if they were local authorities.

Local Government Elected Members (2016/17) (Certain Local Authorities) Determination 2016

6.3. Community Outcomes

6.3.1. There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District.

6.3.2. There are wide ranging opportunities for people to contribute to the decision making and people are friendly and caring, creating a strong sense of community in our District.

Karyn Ward
Community Board Advocate

Attachment

WAIMAKARIRI DISTRICT COUNCIL

ROLE DESCRIPTION

ROLE: **COMMUNITY BOARD CHAIRPERSON**

DATE: **October 2016**

PURPOSE

The purpose of the Chair of a Board is to co-ordinate, lead and direct the business of the Board in a manner consistent with the powers delegated by Council.

KEY TASKS

- Chairing meetings of the community board.
- Representing the community board to a high standard in the areas of activity and business delegated.
- Promoting and supporting good governance by the community board.
- Developing a clear understanding of the terms of reference of their community board, and of the scope and range of delegations in order to carry out the role of community board Chair.
- Ensuring sufficient familiarity with parent council's Standing Orders and procedures that they can chair community board meetings and any other sessions for which they have responsibility.
- Undertaking sufficient preparation before the meetings they are chairing to allow them to effectively carry out the role of chair.
- Ensuring meetings they chair operate within the powers delegated by the parent council as set out in the parent council's Delegation Manual.
- Managing the progress of business during meetings, including ensuring adherence to the parent council's Standing Orders and to other statutory obligations and requirements.
- Ensuring that all participants in meetings have an opportunity to make an appropriate contribution within the bounds of Standing Orders and due process.
- Maintaining and ensuring due order and decorum throughout meetings they chair.
- Commenting to the media (or other agencies) as the community board spokesperson, where delegated/ authorised to do so, on issues that pertain to the community board.
- Liaising with appropriate council staff in respect of the areas of delegated council business for which the community board has responsibility.
- Providing leadership to the community board in helping form a consensus that is representative of the community.
- Working closely with other members of the community board to ensure smooth community board decision-making.
- Keeping abreast of all issues facing the community board.

WAIMAKARIRI DISTRICT COUNCIL

ROLE DESCRIPTION

ROLE: **COMMUNITY BOARD MEMBER**

DATE: **October 2016**

PURPOSE

A key element of the Board member role is the function it performs as a conduit between the community and the Board.

The purpose of the role of Board member is to represent local community interests, contributing to its ongoing community and economic development, the effective stewardship of existing assets, sustainable management of the environment, and the prudent management of the community's financial resources.

REPRESENTATION AND ADVOCACY

- Representing and acting as an advocate for the interests of their community.
- Considering and reporting on all matters referred to them by the council, or any matters of interest or concern to the community board.
- Communicating with community organisations and special-interest groups in the community.
- Bringing the views of their community to the attention of council.
- Listening to the concerns of their community on issues pertaining to the community board.
- Maintaining an overview of services provided by the council in the community, and commenting on any services delivered by the parent council.
- Maintaining contact with various community representatives and other local stakeholders.
- Championing causes which best relate to the interests of their community and campaigning for the improvement of the quality of life in their community.

GOVERNANCE

- Participating constructively and effectively in the good governance of the community board as a whole.
- Understanding and ensuring that basic principles of good governance are a part of the approach of the community board.
- Understanding and respecting the differing roles of community board chair and community board members; the roles of the parent council's Mayor, Deputy Mayor, committee chairs / portfolio holders and Councillors; and the very different roles of the managers and staff of the parent council with whom the community board might work.
- Recognising that the governance role does not extend to operational matters or to the management of any implementation.
- Having a good understanding of the community board processes set out in the Standing Orders that determine how community board meetings are run and how decisions are made.
- Developing and maintaining a working knowledge of council services, management processes, powers, duties and constraints.
- Ensuring familiarity with agendas and other community board reports before meetings of the community board.
- Being familiar with and complying with the statutory requirements of a community board member.
- Identifying, being aware of and declaring any potential personal conflicts of interest, whether these are pecuniary or non-pecuniary.

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	GOV-26-09-06/ 161201124356
REPORT TO:	Woodend-Sefton Community Board
DATE OF MEETING:	13 February 2016
FROM:	Karyn Ward, Community Board Advocate
SUBJECT:	Meeting venue options within the Woodend-Sefton Community Area

SIGNED BY: **(for Reports to Council or Committees)**	Department Manager	Chief Executive

1. SUMMARY

1.1. The purpose of this report is to advise the Board of meeting venue options within the Board's community area and their various pros and cons, and to decide future meeting locations within the community area.

Attachments:

i. Report: Meeting and Workshop dates for 2016/17 (Trim 161005102535)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 161201124356.

(b) **Resolves** to alternate meetings of the Woodend-Sefton Community Board between the venues of the Woodend Community Centre and Pegasus Community Centre, starting with the 13 March 2017 at Woodend Community Centre. The subsequent meeting dates are 10 April, 8 May, 12 June, 10 July, 14 August, 11 September, 9 October, 13 November and 11 December 2017.

3. ISSUES AND OPTIONS

3.1. Within the report 'Meeting and Workshop dates for 2016/17' (Trim 161005102535) presented to the Board in the 26 October 2016 Inaugural Meeting agenda, the recommendation of venues was made alongside the proposed dates and start time of meetings through to December 2017.

3.2. At that meeting the Woodend-Sefton Community Board expressed concern with holding meetings predominantly in Woodend, and requested staff review the venue options and present a subsequent report.

3.3. In the interim the Board did resolve venues for meetings through until February 2017 to enable the advertising requirements for the Local Government and Official Information Act 1987 and booking schedules to be met by Governance staff.

3.4. The March meeting details will need to be submitted to meet advertising deadlines before the Board meets for the 13 February 2017 meeting so the Woodend Community Centre, Meeting Room A has been booked for March. The Board may choose to hold an extra meeting at an alternate venue to balance the booking of this meeting in Woodend.

3.5. Within the community area of the Woodend-Sefton Community Board there are a number of halls and meeting venues:

- Sefton Domain Pavilion
- Sefton Public Hall
- Woodend Community Centre, Meeting Rooms A and B
- Woodend School Hall
- Woodend Beach Christian Camp
- Gladstone Park Pavilion
- Pegasus Community Centre
- Pegasus Bay School Hall/ Gym
- Pegasus Bay School Student Common/ breakout space/ library
- Waikuku Beach Hall

3.6. Each venue needs to be a suitable size to hold seated Board members and staff around tables set up in a 'horseshoe'. Numbers present at meetings can vary but there also needs to be space to accommodate a seated public gallery for visitors, presenters, deputations and staff; usually up to 25 people is the average catered for. As a guide a space approximate to that of the Rangiora Council Chambers is used as a measure when choosing venues.

3.7. Criteria taken into consideration for each venue were:

- Ownership
- Location
- Health and safety
- Layout
- Size
- Kitchen facilities
- Interior presentation
- Exterior presentation
- Parking
- Acoustics

- Proximate noise
- Toilets
- Accessibility for disabled
- Other accessibility issues
- Furniture
- Heating
- Interior lighting
- Exterior lighting
- Bookings
- Hire charges (if any)
- Availability of AV facilities, including plugs

The following tables set out the pros and cons of each facility:

3.7.1. Sefton Domain Pavilion

Criteria	Pros	Cons
Ownership	Council owned but bookings coordinated by outside organisation	
Location	Located in Sefton township overlooking Sefton Domain	
Health and safety	At least 67% Building code	
Layout	One main room	
Size	Listed on Council website as being suitable for 45 people.	
Kitchen facilities	Basic kitchen facilities, cleaned on an as-required basis.	Would need to take everything required to make tea and coffee.
Interior presentation		Presentation and 'tidiness' level poor, full of pre-loved 'club' furniture.
Exterior presentation	Tidy exterior	

Parking	Parking close to building if can secure key to access gate regularly (not same key as master building one).	
Acoustics	Acoustics acceptable	
Proximate noise	Unlikely to be an issue as no adjoining spaces and adjacent domain is a huge open space	
Toilets		Outside access toilets only; 'football club room type' with cinder block construction exposed to outside so very cold in winter.
Accessibility for disabled		Not accessible; main entries and toilets involve steps.
Other accessibility concerns	N/A	
Furniture		No space to set up board tables with current furniture/ room use.
Heating		Heating is one wall heater and a portable gas heater has been added by someone using the space; probably not suitable during cold weather.
Interior lighting		Basic and poor lighting
Exterior lighting		No exterior lighting identified.
Bookings		Has regular community group bookings
Hire charges (if any)	Council facility so no charge	
AV facilities/ plugs		No AV facilities, possibly limited plugs

3.7.2. Sefton Public Hall (also used as the school hall)

Criteria	Pros	Cons
Ownership		Community Trust
Location	Located in Sefton township	
Health and safety		Needs earthquake strengthening and remediation, awaiting insurance sign-off then this work will be undertaken. Time-frame and duration of this work is unknown. Custodian says engineers have said building is suitable to use in interim.
Layout	One large main hall with open plan supper room-kitchen to side of main hall. Toilets near formal entrance end of main hall.	
Size	Main hall is too large for Community Board meetings. Supper room is suitable for Board meetings except is open plan to large kitchen.	
Kitchen facilities	Fully equipped large kitchen available but adjoins open plan supper room.	Kitchen adjoins open plan supper room.
Interior presentation	Tired but tidy. Clean.	
Exterior presentation	Tired but tidy exterior	
Parking	Lots of off-street parking close to building.	Parking surface would be wet and muddy in winter
Acoustics		High stud so some echo with acoustics, degree of problem unknown until meeting trialled in venue.

Proximate noise	Unlikely to be an issue as adjoining spaces are not hired concurrently, and school is adjacent but at a distance.	
Toilets	Basic but clean and tidy.	Currently no disabled toilet.
Accessibility for disabled	Accessible with ramp to supper room	Currently no disabled toilet until planned one installed during remediation work
Other accessibility concern	N/A	
Furniture	Mixture of trestles, forms and chairs available including lighter weight options.	
Heating		Overhead (and wall) heaters that take time to warm the spaces. Main room warms quicker than supper room, which is unlined.
Interior lighting		Overhead pendant lights in supper room
Exterior lighting		Limited exterior lighting
Bookings		Is regularly booked every Monday night year-around (main hall) for bowls which clashes with scheduled Board meeting nights; facilities not booked in sections so concurrent hire of adjoining spaces not an option.
Hire charges (if any)		Supper room is $33 per booking, main room $72 per hire.
AV facilities/ plugs		No AV system and limited plug access.

3.7.3. Woodend Community Centre Meeting rooms A and B

Criteria	Pros	Cons
Location	Located in Woodend township	
Ownership	Council facility	
Health and safety	Wheeled trestle tables and good chairs with chair trolleys	
Layout	One large hall/ gym and two moderate sized meeting rooms which can be opened into one for larger numbers. Separate commercial kitchen. Sizeable foyer. Separate toilets.	
Size	Meeting rooms good size for Board meetings, each holding up to 75 people. When the dividing wall is removed the adjoining spaces can hold 150 people.	Main hall too large for Board meetings
Kitchen facilities	Separate commercial kitchen, fully equipped	
Interior presentation	Excellent	
Exterior presentation	Excellent	
Parking	Off-street marked parking	
Acoustics	Good.	
Proximate noise	Wheeled trestle tables and good chairs with chair trolleys	Potentially noisy if someone is in adjacent room (depending on activity involved) with only the sliding wall to separate the smaller rooms but distanced from large hall which doubles as indoor sports hall.
Toilets	Large, multiple cubicles with shower facilities. Accessible cubicles for disabled.	

Accessibility for disabled	Fully accessible and has hearing aid interface available.	
Other accessibility concerns	N/A	
Furniture	Wheeled trestle tables and good chairs with chair trolleys	
Heating	Heat pumps	
Interior lighting	Excellent	
Exterior lighting	Excellent	
Bookings		Regularly booked by multiple users but there are some Board bookings already pencilled in for 2017.
Hire charges (if any)	N/A	
AV facilities / plugs	AV equipment available. Lots of plugs. Wi-Fi available.	

3.7.4. Woodend School Hall

3.6.4.1 Not considered due to proximity of Woodend Community Centre which is a Council owned facility.

3.7.5. Woodend Beach Christian Camp

3.8.5.1 Not considered as within 3kms of Woodend Community Centre.

3.8.5.2 The Board needs to ensure they prevent unintended exclusion through utilising 'labelled' locations. The religious association makes the venue inappropriate or potentially uncomfortable to access for some demographics.

3.7.6. Gladstone Park Pavilion (Rugby rooms)

3.8.6.1. Not considered as within 1 Km of Pegasus Community Centre and within 5kms of Woodend Community Centre, both of which are Council facilities.

3.7.7. Pegasus Community Centre

3.7.7.1. This new facility is being leased by the Council from Todd Property. It is expected to be available from April 2017 and has been identified by the Manager of Community and Recreation as being suitable for community and Board meetings. No site visit has been possible at the time of writing this report.

3.7.7.2. This facility is the venue previously tenanted by the Pharmacy. It is in the same commercial block as the Flat White Café so is located in the centre of Pegasus township. It has good shared, marked parking and exterior lighting. The Manager of Community and Recreation reports there are toilets, tea and coffee facilities and the space will be suitably furnished and modified to meet the standards of an urban Council-managed community facility.

3.7.8. Pegasus Bay School Hall/Gym and Student Common/break out area/ library

Criteria	Pros	Cons
Location	Located in Pegasus	
Ownership	Property of Pegasus Bay School	
Health and safety	No issues.	
Layout	Large main hall/gym connected to a foyer/corridor through sliding sound proofed doors. Student common/ break out area/library on opposite side of foyer. Kitchen part of common area.	Break out/library space is open space with kitchen. If other hires accessing kitchen could lead to potential interruptions during meetings, a particular problem for public excluded items.
Size	Main hall huge, comfortably seats 100. Student common area similar size to Meeting rooms of Woodend Community Centre but does hold permanent furnishings	
Kitchen facilities	Kitchen available but possibly shared with other concurrent hirers. Would need to take own cups and supplies	
Interior presentation	Excellent	
Exterior presentation	Excellent	

Parking	Good amount of off-street parking but could be competed for if other school spaces hired concurrently. Alternative is parking on streets.	
Acoustics	Good acoustics, doors and walls sound proofed as much as possible.	
Proximate noise		Could potentially be noisy with coming and going of hirers of adjacent spaces and their activities; it is not possible to get exclusive hire.
Toilets	Toilets reached by walking outside as in adjoining building.	
Accessibility for disabled	Fully accessible	
Other accessibility concerns	N/A	
Furniture	Main hall has plastic seats but no tables.	Student common/break out area /library has few suitable chairs or tables for a meeting of adults
Heating	Excellent. Heat pumps.	
Interior lighting	Excellent	
Exterior lighting	Excellent	
Bookings		Regularly booked by community groups and organisations
Hire charges (if any)		Main hall/ gym: $50/hr; for bookings of min. 6mths $40/hr. Student common/ break out space/library: $30/hr; for bookings of min. 6mthd $25/hr
AV facilities /plugs		Not able to access AV system for school security reasons

3.7.9. Waikuku Beach Community Hall

Criteria	Pros	Cons
Location	Located in Waikuku Beach village	
Ownership	Council venue	
Health and safety	No issues	Some tables are really heavy and not safe to move alone.
Layout	One main hall entered via a small foyer. Storage cupboard off foyer contains furniture. Small kitchen off main hall. Toilets off main hall on either side of dais.	
Size	Hall slightly too large but manageable	
Kitchen facilities	Kitchen available but poorly supplied for crockery etc.	
Interior presentation	Tidy. Cleaned weekly, or more often if required such as after weddings.	
Exterior presentation	Tidy.	
Parking	On-street around area.	
Acoustics		Poor acoustics, strong echo
Proximate noise	No issue. Hall next to domain but this is a large outdoor space.	
Toilets	Good.	
Accessibility for disabled	Fully accessible	
Other accessibility concerns	N/A	

Furniture	Are options suitable for meeting purposes	Mixed styles and quality with both chairs and tables. Some tables are really heavy and not safe to move alone.
Heating	Wall heating only, so predominantly a summer venue.	
Interior lighting	Standard hall lighting	
Exterior lighting	Limited exterior lighting	
Bookings		Regular community group bookings
Hire charges (if any)	N/A	
AV facilities/ plugs		No AV system and limited plug access

3.8. Table comparing aspects of venue options.

	Sefton Public Hall	Sefton Pavilion	Woodend Community Centre Rooms A/B	Pegasus Community Centre [No site visit has been possible at the time of writing this report.]	Pegasus Bay School Hall/ Gym	Pegasus Bay School Student common /break-out space/ library	Waikuku Beach Hall
Location	√	√	√	√	√	√	√
Council facility		√	√	√			√
NO health and safety concerns			√	√	√		
Room size appropriate	√		√	√		√	√
Suitable kitchen facilities	√		√	√			√
Tidy interior	√		√	√	√	√	√
Tidy exterior	√	√	√	√	√	√	√
Generally suitable parking	√	√	√	√	√	√	√
Suitable acoustics	?	√	√	?	√	√	
NO adjacent noise issues	√	√	√	√	?	?	√
Toilets suitable			√	?	√	√	√

	Sefton Public Hall	Sefton Pavilion	Woodend Community Centre Rooms A/B	Pegasus Community Centre	Pegasus Bay School Hall/ Gym	Pegasus Bay School Student common/ break-out space/ library	Waikuku Beach Hall
Fully Accessible			√	√	√	√	√
NO other access issues	√	√	√	√	√	√	√
Heating mean an all year venue?			√	√	√	√	
Suitable furniture	√		√	√			√
Suitable heating permits use as all year venue?			√	√	√	√	
Suitable interior lighting	√		√	√	√	√	√
Has adequate exterior lighting			√	√	√	√	√
Has AV facilities			√				
Has plenty of plugs			√	√	√	√	
Bookings available when needed			√	√			√

	Sefton Public Hall	Sefton Pavilion	Woodend Community Centre Rooms A/B	Pegasus Community Centre	Pegasus Bay School Hall/ Gym	Pegasus Bay School Student common/ break-out space/ library	Waikuku Beach Hall
Fees	Supper room: $33/hire. Hall: $72/hire	N/A	N/a	N/A	$50/hr; for bookings of min. 6mths $40/hr	$30/hr; for booking s of min. 6mthd $25/hr	N/a

3.9. After evaluating all venues within the Board's community area staff recommend alternating the Woodend Community Centre and Pegasus Community Centre for the 2017 schedule of Woodend-Sefton Community Board meetings.

3.10 The meeting schedule does not preclude additional meetings or workshops on other dates or venues if the need arises.

3.11. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

4.1. Community views were not sought. Staff are not aware of any adverse comments from the public on meeting times or venues utilised to date this term.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. All meetings are serviced from existing Council budgets. Meeting venues are generally Council owned assets and are not charged. There is no specific budget for hiring of meeting room facilities from private providers such as sports clubs, school and churches. However if the board choose such venues, any hire fee would come from the Board's operational budget. From current research fees may range $120-$200 per meeting for a venue. Venues are currently being assessed for Board meeting practicalities such as suitable size, heating, ventilation, tables, chairs, power, acoustics and access.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance Policy.

6.2. Legislation

Local Government Act 2002 schedule 7 clause 19.
Local Government Official Information and Meetings Act 1987 schedule 7 section 46

6.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision-making by local, regional and national organisations that affect our District.

Karyn Ward
Community Board Advocate

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO:	Gov-26-09-06/ 161005102535
REPORT TO:	Woodend-Sefton Community Board
DATE OF MEETING:	26 October 2016
FROM:	Sarah Nichols, Governance Manager
SUBJECT:	Meeting and Workshop dates for 2016/17

SIGNED BY:
(for Reports to Council or Committees)

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to adopt the meeting dates for the period to December 2017. The dates are based on meeting each month on the second Monday of the month. The primary meeting venue is recommended to be the Woodend Community Centre with some to be also held at Waikuku Beach Community Hall; however this does not preclude other venues within the community if the need arises.

1.2. The meeting schedule does not preclude additional meetings or workshops on other dates.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

a) **Receives** Report No.: 161005102535.

b) **Resolves** to hold meetings predominantly at the Woodend Community Centre, School Road, Woodend, commencing at 7.00pm, on the following dates:

14 November 2016 (Woodend)
12 December 2016 (Woodend)
13 February 2017 (Woodend)
13 March (Woodend)
10 April (Waikuku TBC)
8 May (Woodend)
12 June (Woodend)
10 July (Woodend)
14 August (Woodend)
11 September (Woodend)
9 October (Waikuku TBC)
13 November (Woodend)
11 December 2017 (Woodend)

COPY

3. ISSUES AND OPTIONS

3.1. All scheduled meetings are advertised and operate under the Local Government Official Information and Meetings Act 1987 (LGOIMA).

3.2. During the 2013-16 term the Community Board had met on the second Monday of the month at 7pm in the Woodend Community Centre for half the year, and then in the Council Chambers at the Rangiora Service Centre for the second half of the year. Staff would not recommend using venues outside of the Community Board's area as this impedes opportunity for the public to access meetings and observe democracy and transparency.

3.3. In past years, the Board has not met in January and this is recommended to continue. However, the Board may wish to consider a staff briefing on developing a plan of achievements for the term.

3.4. Briefings and workshops are generally held after the Board meeting where possible, however if a significant timeframe is anticipated a separate meeting at a mutually agreed time will be scheduled.

3.5. Comments have been made regarding low numbers of public attending past Community Board meetings (other than specific deputations). Utilising a venue within the area has been more conducive to greater accessibility for the public and the opportunities for them to observe democracy and transparency.

3.6. Therefore it is recommended that meetings occur predominantly at the Woodend Community Centre, School Road, Woodend as this is the most appropriate venue. Occasional meetings occurring in other areas within the community, should there be topical items of interest on the agenda, are feasible.

3.7. In the event of insufficient business for any one month, the Board may wish to hold a workshop on topical matters. It is the responsibility of the Chairperson to cancel any meeting, in consultation with Council staff.

3.8. The Management Team has reviewed this report and supports the schedule.

4. COMMUNITY VIEWS

4.1. The established pattern of the Community Board meetings has generally worked well for members, taking into account other community commitments. The earlier starting time will enable business to be concluded at a more acceptable time. Other Community Board meetings start between 4.00pm and 7.00pm.

4.2. Community views were not sought. We are not aware of any adverse comments from the public on meeting times.

4.3. Discussion with Board members were informally held prior to this report being written.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. Not applicable. All meetings are serviced from existing Council budgets. Meeting venues are generally Council owned assets and are not charged. The remuneration payable to the Community Board members is based on an annual sum set by the Remuneration Authority.

COPY

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance Policy.

6.2. Legislation

Local Government Act 2002 schedule 7 clause 19.

6.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision-making by local, regional and national organisations that affect our District.

Sarah Nichols
Governance Manager

copy

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06 / 170118003970

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 13 February 2017

FROM: Karyn Ward, Community Board Advocate

SUBJECT: Application to the Woodend-Sefton Community Board Discretionary Grants 2016-2017

SIGNED BY:
(for Reports to Council or Committees)

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider one application for funding that has been received from:

Name of Organisation	Purpose	Amount requested
Woodend Bowling Club Inc.	Towards the cost to core and solid spike the outdoor bowling green	$448.50
Total :		$448.50

1.2. Current balance: $1,620.

Attachments:

i. Application from Woodend Bowling Club Inc. (Trim 170118003881)
ii. Spreadsheet showing previous two years grants.
iii. Board funding criteria 2016/2017. (Trim 160630062628)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170118003970.

(b) **Approves** a grant of $..... to Woodend Bowling Club Inc. towards the cost to core and solid spike the outdoor bowling green.

OR

(c) **Declines** the application from Woodend Bowling Club Inc.

3. ISSUES AND OPTIONS

3.1. Woodend Bowling Club Inc. is seeking funds to core and solid spike their outdoor bowling green and thereby aerate it. This procedure is an essential process in maintaining the high quality and health of the green. The green is used for club, interclub and centre events as well as school and community bowls. The club hope to core and solid spike the green in March/April 2017. This project will benefit residents of all

backgrounds from across the community area, with 60% of participants utilising the green coming from the Woodend-Sefton area. The project will still occur if the application is declined. No other funding sources have been explored. The Woodend Bowling Club Inc. successfully applied to the former Woodend-Ashley Community Board for funds towards kitchen lighting in June 2016. All accountability forms have been received.

3.2. The Board may approve or decline grants in accordance with the grant guidelines.

3.3. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

4.1 Community organisations in applying to the Board's Discretionary Grant, are seeking to assist sectors of the community.

5 FINANCIAL IMPLICATIONS AND RISKS

5.1. The Annual Plan for 2016/17 includes budget provision for the Woodend-Sefton Community Board to approve grants to community groups up to a total of $2,910. The requested grants for consideration in February 2017 total $448.50.

5.2. The current balance of the grant fund is $1,620. If all the requested funds are approved at this meeting the Board's grant fund will hold a balance of $1,171.50.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

6.2. Legislation

Not applicable.

6.3. Community Outcomes

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Karyn Ward

Community Board Advocate

TRIM: 170118003881 / GOV-26-09-05

WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2016/2017

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 18 JAN 2017
To:

Name of Group: WOODEND BOWLING CLUB INC.

Address: SCHOOL RD., WOODEND.

Contact Person within Organisation: JOHN MCKEOWN

Position within Organisation: TREASURER.

Contact phone number: 03 310 0202 Email: gayhurst.estate@xtra.co.nz

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

TO CORE AND SOLID SPIKE OUR OUTDOOR BOWLING GREEN. THEREBY AERATING IT.
OUR GREEN IS A FIRST CLASS ONE AND THIS PROCEDURE IS AN ESSENTIAL PART OF THE PROGRAMME TO MAINTAIN THE HEALTH OF THE GREEN.

What is the timeframe of the project? MARCH/APRIL 2017.

Overall Cost of Project: $ 448.50 **Amount Requesting:** $ 448.50

How many people will directly benefit from this project? 1,000

Who is the range of people benefiting from this project? *(You can tick more than one box)*

- [x] People with disabilities (mental or physical)
- [x] Cultural/ethnic minorities
- [x] District
- [ ] Preschool
- [x] School/youth
- [x] Older adults
- [x] Whole community/ward

Provide estimated percentage of participants by Ward:

Woodend-Sefton 60 % Kaiapoi-Tuahiwi 5 % Oxford-Ohoka 5 % Rangiora-Ashley 30 %

Other (please specify):

If this application is declined will this event/project still occur? [x] Yes [ ] No

If No – what are the consequences to the community/organisation?

TRIM: 170118003881 / GOV-26-09-05

WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

THE PLAYERS ENJOY A FIRST CLASS PLAYING SURFACE WHICH ENABLES VERY GOOD GAMES & RESULTS. THE GREEN IS USED FOR CLUBS, INTERCLUBS, AND CENTRE EVENTS. PLUS SCHOOL & COMMUNITY BOWLS.

What is the benefit(s) to your organisation?

IT IS VERY HELPFUL IN ATTRACTING NEW MEMBERS. (20) THIS SEASON & PROVIDES SATISFACTION TO ALL MEMBERS AND VISITING COMPETING PLAYERS.

What are the benefit(s) to the Woodend-Sefton community or wider district?

BESIDES CLUB & INTERCLUB EVENTS WE HAVE 2 OPEN TOURNAMENTS PER MONTH (96 PLAYERS EACH) MOSTLY FROM NORTH CANTERBURY AREA. ALSO COMMUNITY & SCHOOL BOWLS.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☑ No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

N/A.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☐ No

If yes, please supply details:

WE APPLIED IN AUGUST 2016 FOR KITCHEN LIGHTING & RECEIVED $356.17 THANKS.

Enclosed

☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*

☑ Supporting costs/quotes *(not compulsory)*

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - *If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:*

Signed: [signature]

Date: 17 – 1 – 17.

TRIM: 170118003881 / GOV-26-09-05

Woodend Bowling Club - Balance Sheet

Balance Sheet

Woodend Bowling Club Incorporated

As at 30 September 2016

Add Summary

	30 Sep 2016
Assets	
Bank	
Simple Saver	18,049.39
Westpac - Cheque	4,334.29
Westpac - Investment	18,330.10
Total Bank	**40,713.78**
Current Assets	
Accounts Receivable	4,431.50
Bar Float & Cash on hand	358.80
Bar Stock	2,640.40
School Bowling Set	2,231.00
Uniforms in Stock	1,525.00
Total Current Assets	**11,186.70**
Fixed Assets	
Changing Rooms	25,000.00
Club House	100,075.44
Garage Shed	15,748.95
Office Equipment	2,451.48
Less Accumulated Depreciation on P & E	(5,061.90)
Plant and Equipment	36,740.19
Total Fixed Assets	**174,954.16**
Total Assets	**226,854.64**
Liabilities	
Current Liabilities	
GST	(5,306.08)

TRIM: 170118003881 / GOV-26-09-05

Woodend Bowling Club - Cash Summary

Cash Summary

Woodend Bowling Club Incorporated
For the 6 months ended 30 September 2016
Including GST

Add Summary

	Sep 2016
Income	
bowls canty winnings	175.00
clothing	880.00
Income - Advertising	690.00
Income - Bar	13,804.47
Income - catering	2,594.30
Income - Raffle	3,344.20
Income - Signage	1,897.50
Income - Sponsorship/Grants/Donations	14,716.12
Income - Subscriptions	9,057.50
Income - Tournaments (Various)	4,721.00
Interest Income	288.82
Kitchen update(fundraising)	784.00
Other Revenue	1,280.71
Total Income	**54,233.62**
Less Operating Expenses	
Bank Fees	1.90
Bar - Maintenance	531.26
Bar - Supplies	7,821.21
Bowls Canterbury levies	280.00
Bowls Canty entries	1,345.71
Catering	2,859.98
Cleaning	495.81
Clothing and Badges	681.95
Club Maintenance	158.70
Consulting & Accounting	434.06
General Expenses	770.71

TRIM: 170118003881 / GOV-26-09-05

Green Keeper Expenses	460.00
Green Maintenance	1,529.35
Insurance	626.16
Kitchen upgrade	18,960.95
Light, Power, Heating	1,468.27
Printing & Stationery	685.05
Raffle - Prizes	1,634.54
Rates	458.50
Repairs and Maintenance	1,835.74
Rubbish	445.50
Subscriptions	130.00
Telephone & Internet	538.20
Tournament Prizes	2,600.00
Trophies & Honours Board	167.00
Total Operating Expenses	**46,920.55**
Operating Surplus (Deficit)	**7,313.07**
Net Cash Movement	**7,313.07**

Summary

Opening Balance	33,400.71
Plus Net Cash Movement	7,313.07
Closing Balance	40,713.78

TRIM: 170118003881 / GOV-26-09-05

Agricultural Spraying & Greens Maintenance

QUOTE

Woodend Bowling Club
PO Box 21
Woodend 7641

Date
6 Dec 2016

Quote Number
QU-0010

GST Number
108-858-087

Aercore Services 2012 Limited
425 Ansons Road
RD 1
Darfield 7571
Telephone: (03) 318 1033
Mobile: 0274 395 165
aercore.services@xtra.co.nz

Coring or Solid Spiking Green

Quote for the Coring or Solid Spiking of one Green at the Woodend Bowling Club

Description	Quantity	Unit Price	Amount NZD
Coring/Solid Spiking	1.00	330.00	330.00
Travel	60.00	1.00	60.00
		Subtotal	390.00
		TOTAL GST 15%	58.50
		TOTAL NZD	**448.50**

Terms

Coring: The Woodend Bowling Club is responsible for removing the coring's off the Green.

2016-2017 Community Board Discretionary Grant

	Month considered	Group	Project	Amount Requested	Amount Granted	Running Balance
						$ 2,910.00
Woodend-Sefton Community Board 10.138.100.2410 *(Woodend-Ashley Community Board up to Oct 2016)*	**August**	**Pegasus Residents group Inc.**	**Towards costs for activities at a Christmas event, "Christmas on the Lake'.**	**$500**	**$ 400.00**	**$ 2,510.00**
	August	Reflections Community Trust	towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event	$390	$ 390.00	$ 2,120.00
	September	**Okuku Pony Club**	**Towards accomodation costs while attending the Springston Trophy event**	**$500**	**$ 500.00**	**$ 1,620.00**
						$ 9,010.00
	September	Southbrook School PTA	Towards the costs of hiring Ethel & Bethelto run a bingo fundraiser event	$500		
	September	Vision West Community Trust	Towards the cost of photoelectric smoke alarms in social housing	$500		
	September	Rangiora Croquet Club Inc.	Towards the part funding of a second set of Quadway Hoops	$500	$ 500.00	$ 8,510.00
	September	Okuku Pony Club	Towards accomodation costs while attending the Springston Trophy event	$500		
	September	Reflections Community Trust	toward the cost of a dog agility display for the Waimakariri Light Party 2016	$350.00	$ 200.00	$ 8,310.00
Rangiora-Ashley Community Board 10.137.100.2410 *(Rangiora Community Board up to Oct 2016)*	**November**	**Presbyterian Support Upper South Island**	**Towards the costs of establishing an outdoor garden area for the Totara Club.**	**$1,000.00**	**$ 500.00**	**$ 7,810.00**
	November	**Ashley Playcentre**	**Towards the purchase of a John Deere ride-on tractor.**	**$500.00**	**$ 500.00**	**$ 7,310.00**
	November	**Cust-West Eyreton Playcentre**	**Towards the purchase of a tablet, Microsoft Office programme and virus protection.**	**$500.00**	**$ 500.00**	**$ 6,810.00**
	November	**Rangiora Playcentre**	**To purchase a profile holder and a non-slip entrance mat.**	**$456.21**	**$ 456.21**	**$ 6,353.79**
	February	**Rangiora Toy Library**	Towards the purchase of one LikeaBike Jumper balance bike	**$380.00**		
	February	**Rangiora and Districts Early Records Society Inc.**	**Towards the cost of conservation framing of a sale map for the Red Lion Hotel**	**$500.00**		

	February	**Canterbury Justices of the Peace Association Inc.**	**Towards the cost of a pull-up banner**	**$235.75**		
Kaiapoi-Tuahiwi Community Board 10.136.100.2410 *(Kaiapoi Community Board up to Oct 2016)*						**$ 4,850.00**
	August	Reflections Community Trust	Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016	$450	$390	$ 4,460.00
	August	Vision West Community Trust	Towards the cost of photoelectric smoke alarms in social housing	$500		
	August	**Big Brothers Big Sisters of North Canterbury**	**Towards entry costs to Laserstrike for children being mentored**	**$500**	**$ 250.00**	**$ 4,210.00**
	August	**Kaiapoi Pony Club**	**Towards training and equipment for the Springston Trphy event**	**$500**	**$ 500.00**	**$ 3,710.00**
	September	**Kaiapoi Community Garden Trust**	**Towards advertising costs for the Annual Spring Open Day**	**$276**	**$ 276.00**	**$ 3,434.00**
	November	**You Me We Us**	**towards the cost of paying for a performer and advertising for a Waitangi Day celebration**	**$ 500.00**	**$ 500.00**	**$ 2,934.00**
Oxford-Ohoka Community Board 10.139.100.2410 *(Oxford-Eyre Ward*						**$ 4,310.00**
	July	Oxford Area School - Senior Netball team	towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson	$ 500.00	$ 250.00	$ 4,060.00
	July	**Little by Little**	**towards costs associated with a new community initiative**	**$ 250.00**	**$ 250.00**	**$ 3,810.00**
	July	Oxford Play Centre	towards purchase of a lawn mower	$ 250.00	$ 250.00	$ 3,560.00
	July/August	Under Our Feet Charitable Trust	Towards the purchase of compost and seedlings	$ 250.00	$ -	
	July	**North Canterbury Family Violence Network**	**To fund a presentation to raise family violence awareness among Oxford Area School youth**	**$ 500.00**	**$ 250.00**	**$ 3,310.00**

2016-2017 Community Board Discretionary Grant

(Oxford-Eyre Ward Advisory Board up to Oct 2016)	August	Under Our Feet Charitable Trust	Towards the purchase of compost and seedlings	$ 250.00	$ 250.00	$ 3,060.00
	September	Okuku Pony Club	Towards accomodation costs while attending the Springston Trophy event	$ 500.00	$ 250.00	$ 2,810.00
	September	Eyreton Pony Club	towards the cost of fencing a learner's area	$ 450.00	$ 450.00	$ 2,360.00
	February	Canterbury Justices of the Peace Association Inc.	Towards the cost of a pull-up banner	$ 235.75		

2015/2016 Community and Ward Advisory Board Discretionary Grant

	Month considered	Group	Project	Amount Requested	Amount Granted	Running Balance
						$ 4,110.00
Woodend-Ashley Community Board 10.138.100.2410	July	Woodend Spring Flower Show	Towards the purchase of new signs	$ 500.00	$ 500.00	$ 3,610.00
	August	Woodend Playcentre	Towards the cost of a First Aid Course for parents of the playcentre	$ 700.00	$ 500.00	$ 3,110.00
	September	Woodend Before and After School Programme	New sports equipment	$ 500.00	$ 250.00	$ 2,860.00
	October	Ashley Playcentre	Towards the cost of a First Aid Course for parents of the playcentre	$ 500.00	$ 350.00	$ 2,510.00
	December	North Canterbury Neighbourhood Support	to purchase name badges for the committee members	$ 300.00	$ 300.00	$ 2,210.00
	February	Sefton Community Newsletter	Towards costs associated with transition to new printing team	$ 500.00	$ 350.00	$ 1,860.00
	March	Pegasus Bay School PTA	Towards costs for senior playground	$ 500.00	$ 500.00	$ 1,360.00
	April	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards venue hire and music provided for the 2016 kaaipoi Art Expo and Schools' Art Expo	$ 500.00	$ 500.00	$ 860.00
	April	North Canterbury Riding for the Disabled	for three volunteers to undertake an introductory course towards their Assistant Coaches Certificate	$ 498.00	$ 498.00	$ 362.00
	June	Woodend Bowling Club Inc.	Towards the upgrading of covered kitchen lighting	$ 335.80	$ 335.80	$ 26.20
						$ 6,120.00

2015/2016 Community and Ward Advisory Board Discretionary Grant

Rangiora Community Board 10.137.100.2410	August	International Day of Older Persons Group	Towards costs associated with International Day of Older Persons	$ 250.00	$ 250.00	$ 5,870.00
	August	The Ashley Lodge No.28	Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora	$ 500.00	$ 500.00	$ 5,370.00
	August	Reflections Community Trust	Towards the hire of Pedalmania for the Waimakariri Light Part 2015	$ 375.00	$ 375.00	$ 4,995.00
	August	**Rangiora Community Garden**	**Towards the purchase of materials for 3 new signs**	**$ 482.00**	**$ 482.00**	**$ 4,513.00**
	August	Caring for Carers Inc	Towards annual venue hire and refreshments for meetings of the Rangiora Support Group	$ 388.00	$ -	
	October	Fall Prevention Exercise Group	towards costs associated with establishing an exercise programme for seniors	$ 500.00	$ 250.00	$ 4,263.00
	October	Ashgrove School PTA - ReStyle Me	Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School	$ 500.00	$ -	
	October	Ashgrove School PTA – Santa's Grotto	Gate signage at the Rangiora A&P Showgrounds entrance for Santa's Grotto	$379.50	$ -	
	October	McAlpines North Canterbury Pipe Band (Inc)	towards new kilts for band members	$500.00	$ 350.00	$ 3,913.00
	October	Ashgrove School PTA – Ashgrove Twilight Gala	To hire deep fryers and cooking oil for the Ashgrove Twilight Gala	$425.00	$ -	
	October	Rangiora Toy Library	towards advertising costs of a fundraising event as part of its 21st Birthday celebrations	$741.00	$ 350.00	$ 3,563.00
	December	North Canterbury Neighbourhood Support	towards the costs associated with running the 'Old Fashioned Family Picnic'	$250.00	$ 250.00	$ 3,313.00
	December	Rangiora Playcentre	to purchase a new pull up banner	$379.00	$ 379.00	$ 2,934.00
	February	Rangiora Toy Library	towards the purchase of new toys, specifically, a replacement tractor	$456.25	$ 456.25	$ 2,477.75

2015/2016 Community and Ward Advisory Board Discretionary Grant

	April	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$500.00		
	April	North Canterbury Riding for the Disabled	towards costs associated with relocating to the Millton Memorial Reserve	$500.00	$ 500.00	$ 1,977.75
	April	North Canterbury Family Violence Network	towards costs of a Safety and Respect presentation and follow-up barbeque for Rnagiora High School and/or Rnagiora New Life School secondary students	$500.00	$ 500.00	$ 1,477.75
	June	Cat Care Incorporated	Towards the costs of a Microchipping Day	$250.00		
	June	Disability, Carers and Friends Group	For the purchase of a trestle table and costs of catering for a Dance Social	$500.00	$ 250.00	$ 1,227.75
	June	Rangiora Croquet Club Inc.	For part funding one set of Quadway Hoops	$500.00	$ 300.00	$ 927.75
	June	The Rangiora and Districts Early Records Society Inc	For costs associated with set up, production and installation of four ACM vinyl signs to replace existing	$327.75		
	June	Seftonian Battle Sport	For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour	$500.00		
	June	**Social Services Waimakariri**	**Toward the costs of catering for a community forum event**	**$200.00**	**$ 200.00**	**$ 727.75**
	June	Waimakariri Arts Trust - Kaiapoi Art Expo resubmission	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$500.00	$ 327.75	$ 400.00
	June	Community College North Canterbury	For the venue hire and supplies of a youth open night	$400.00	$ 400.00	$ -
						$ 6,120.00
	July	You Me We Us	Towards advertising of the September 4th Observance Day	$ 496.80	$ 496.80	$ 5,623.20

2015/2016 Community and Ward Advisory Board Discretionary Grant

Kaiapoi Community Board 10.136.100.2410	August	Hinemoa-Kaiapoi Hockey Club	Towards assisting team members with the cost of travel to a tournament in Fiji	$ 500.00	$ 500.00	$ 5,123.20
	August	Canterbury Youth Development Programme	Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge	$ 500.00	$ 500.00	$ 4,623.20
	September	Arthritis New Zealand	towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi	$ 500.00	$ 250.00	$ 4,373.20
	September	Kaiapoi District Historical Society Incorporated	Towards the cost of installing updates of *PastPerfect* (a museum programme) and linking four computers for volunteers to work on at the same time	$ 500.00	$ 500.00	$ 3,873.20
	November	You Me We Us	for advertising of Kaiapoi's 2016 Waitangi Day celebrations	$ 500.00	$ 500.00	$ 3,373.20
	December	North Canterbury Neighbourhood Support	towards costs associated with running the 'Old Fashion Family Picnic'	$ 300.00	$ 350.00	$ 3,023.20
	March	Kaiapoi Photographic Club Inc	Toward printing costs for Club members involved in a photographic exhibition - "Waimakariri - from the Mountains to the Sea"	$ 500.00	$ 500.00	$ 2,523.20
	March	Satisfy Food Rescue	to purchase a sandwich board to identify Satisfy Food Rescuein the community	$ 350.00	$ -	$ 2,523.20
	March	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$ 500.00	$ 500.00	$ 2,023.20
	March	You Me We Us	Towards advertising costs for a 'Pop Up cinema' event	$ 500.00	$ 500.00	$ 1,523.20

2015/2016 Community and Ward Advisory Board Discretionary Grant

	April	Social Services Waimakariri	towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children's Team for the community	$ 200.00	$ 200.00	$ 1,323.20
	April	North Canterbury Family Violence Network	towards the costs associated with a presentation to Kaiapoi High School about family violence and a bbq to follow	$ 500.00	$ 500.00	$ 823.20
						$ 4,110.00
	November	**Waimakariri Arts Trust - Kaiapoi Art Expo**	**Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.**	**$ 300.00**	**$ 250.00**	**$ 3,860.00**
	November	Oxford Table Tennis	Towards the purchase of tables	$ 250.00	$ 250.00	$ 3,610.00
	November	Keep Oxford Beautiful	for a photo and information panel about the Oxford Historic Jail	$ 250.00	$ 250.00	$ 3,360.00
	November	Friends of Oxford Hospital	towards the purhcase of a Lazy Boy recliner chair and disability aids for patients	$ 350.00	$ 250.00	$ 3,110.00
	November	**Oxford Pony Club**	**towards the cost of running a two day show jumping course for its club members**	**$ 250.00**	**$ 250.00**	**$ 2,860.00**
	November	North Canterbury Neighbourhood Support	towards costs associated with running the 'Old Fashion Family Picnic'	$ 250.00	$ 250.00	$ 2,610.00
	November	West Eyreton School	purchase of a banner-stand	$ 345.00	$ 250.00	$ 2,360.00
	November	Oxford Tennis Club	Towards two weather shelters for the new courts	$ 500.00	$ 250.00	$ 2,110.00
	November	View Hill Improvement Society	To purchase three alloy framed umbrellas for use at the View Hill Domain	$ 477.00	$ 250.00	$ 1,860.00
Oxford-Eyre Ward Advisory Board	April/May	Waimakariri Arts Trust - Kaiapoi Art Expo	towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$ 500.00	$ 250.00	$ 1,610.00

2015/2016 Community and Ward Advisory Board Discretionary Grant

10.139.100.2410	April/May	Oxford Community Trust	for stationery and art supplies for Oscar School Holiday programme	$ 560.03	$ 250.00	$ 1,360.00
		Oxford Area School - Senior Netball team	towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson	$ 500.00		
	April/May	Friends of Oxford Hospital	towards purchase of window screen blinds for patients rooms	$ 250.00	$ 250.00	$ 1,110.00
		Little by Little	towards costs associated with a new community initiative	$ 250.00		
	April/May	Oxford Netball Club	for the purchase of two portable netball goals	$ 199.90	$ 199.90	$ 910.10
	April/May	Oxford O.S.C.A.R.	for First Aid training of staff	$ 175.00	$ 175.00	$ 735.10
	April/May	West Eyreton School	towards graphic design work for a banner	$ 295.00	$ 250.00	$ 485.10
	April/May	Social Services Waimakariri	towards costs of catering for a community forum event	$ 200.00		
		Oxford Play Centre	towards purchase of a lawn mower	$ 250.00		
	April/May	Oxford Plunket	for the purchase of child safety gates and new toys for the Oxford Plunket Rooms	$ 500.00	$ 250.00	$ 235.10
	April/May	**Cust Netball Club**	**Towards the purchase of uniforms and equipment to enable childrens' particpation**	**$500.00**	**$ 250.00**	**-$ 14.90**
		Under Our Feet Charitable Trust	Towards the purchase of compost and seedlings	$250.00		

RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	***Examples (but not limited to) of what the Board can fund:***
× *Wages*	✓ *New equipment*
× *Debt servicing*	✓ *Toys/educational aids*
× *Payment for volunteers (including arrangements in kind eg petrol vouchers)*	✓ *Sporting equipment*
× *Stock or capital market investment*	✓ *Safety equipment*
× *Gambling or prize money*	✓ *Costs associated with events*
× *Funding of individuals (only non-profit organisations)*	✓ *Community training*
× *Payment of any legal expenditure or associated costs*	
× *Purchase of land and buildings*	
× *Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests*	
× *Payment of fines, court costs or mediation costs, IRD penalties*	

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RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Criteria for application

- *Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2016 and February, April, June 2017. Applications are recommended to be received three weeks prior to Board meeting dates for processing.*
- *Generally funding grants will be a maximum of $500 in any one financial year (July 2016 to June 2017) but the group can apply up to twice in that year, providing it is for different projects.*
- *The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.*
- *Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.*
- *The group should have strong links with the community of the Rangiora-Ashley Ward.*
- *The applications should clearly state the purpose for which the money is to be used.*
- *The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.*
- *Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.*
- *The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).*
- *An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.*

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Community Board Advocate
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Oxford Library & Service Centre, Pearson Park Pavilion, Oxford.
- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06 / 170202009658

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 13 February 2017

FROM: Karyn Ward, Community Board Advocate

SUBJECT: Summary of Discretionary Grant accountability to 31 December 2016

SIGNED BY:
(for Reports to Council or Committees)

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to update the Woodend-Sefton Community Board on the Board's Discretionary Grant applications for the first half of the 2016-2017 financial year, including accountability forms received to date.

Attachments:

i. Accountability forms from Sefton Community Newsletter (Trim 160801074693)
ii. Accountability forms from Waimakariri Arts Trust-Kaiapoi Art Expo (Trim 160909093312)
iii. Accountability forms from North Canterbury Riding for the Disabled (Trim 160804076117)
iv. Accountability forms from Woodend Bowling Club Inc. (Trim 160831088712)
v. Accountability forms from Reflections Community Trust. (Trim 161209127304)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No.170202009658.

(b) **Circulates** a copy of this report to all of the Community Boards.

3. ISSUES AND OPTIONS

3.1. The Council allocates the Woodend-Sefton Community Board a set amount of funds to distribute by application to non-profit groups, registered charities and incorporated societies who have strong links to and benefit the communities of the Woodend-Sefton community area. The allocation for the 2016-2017 financial year was $2,910.

3.2. Prior to the October 2016 Local Body elections this Discretionary grant was administered by the Woodend-Ashley Community Board.

3.3. A previous summary of all returned accountability forms from 1 February 2016 to 30 June 2016, being the end of the 2015-2016 financial year, was presented to the former Woodend-Ashley Community Board on 11 July 2016. At the end of the 2015-2016 financial year the Community Board had approved 10 grants.

3.4. At 30 June 2016 4 applicants had yet to return accountability forms. Staff followed up while noting the grant criteria states that accountability forms are due within six months of receiving the grant or when the event/project has taken place.

Group	Amount granted	Month funds granted	Comment
Sefton Community Newsletter	$300	February 2016	Accountability forms received 1/08/2016 after email reminder sent.
Waimakariri Arts Trust-Kaiapoi Art Expo	$500	April 2016	Event not held until 23-24 July 2016. Accountability forms received 9/09/2016.
North Canterbury Riding for the Disabled	$498	April 2016	Accountability forms received 4/08/2016.
Woodend Bowling Club Inc.	$355.80	June 2016	Accountability forms received 31/08/2016

3.5. All outstanding accountability forms from the 2015-2016 financial year have now been received.

3.6. Summary of all additional returned accountability forms to 31 December 2016 relating to the July 2015-June 2016 Waimakariri District Council's financial year:

3.6.1. Sefton Community Newsletter was granted $350 towards costs associated with the transition to a new printing team. This enabled regular publication of a community newsletter of which 450 copies are distributed monthly.

3.6.2. Waimakariri Arts Trust-Kaiapoi Art Expo was granted $500 towards venue hire and music provided for the 2016 Kaiapoi Art Expo and Schools' Art Expo. More than 3,000 people visited this expo.

3.6.3. North Canterbury Riding for the Disabled was granted $498 for three volunteers to undertake an introductory course towards their Assistant Coaches Certificate. This in turn assisted in additional riding sessions being scheduled for North Canterbury to help reduce numbers on a waiting list.

3.6.4. Woodend Bowling Club Inc. was granted $335.80 towards the upgrading of covered kitchen lighting. The club's kitchen now has more capability, efficiency and safety. All health and Safety requirements in that area are now met.

3.7. In the first half of the 2016-2017 financial year the former Woodend-Ashley Community Board approved three applications; the current Woodend-Sefton Community Board had not received any applications between the October Local Body elections and end of December 2016.

Group	Amount granted	Month funds granted	Comments
Pegasus Residents Group Inc.	$400	August 2016	Invoice received 17/08/2016
Reflections Community Trust	$390	August 2016	Invoice received 17/08/2016Accountability forms received 8/12/2016.
Okuku Pony Club	$500	September 2016	Invoice received 10/11/2016.

3.8. As at 31 December 2016 one accountability form had been received. Grant criteria states accountability forms are due within six months of successful applicants having been awarded the grant, or after the event/project has taken place.

3.9. Summary of the additional returned accountability form prior to 31 December 2016 relating to the July 2016-June 2017 Waimakariri District Council's financial year:

3.9.1. Reflections Community Trust was granted $390 towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event held on 31 October 2016. Approximately 5,000 people attended this event, and Pedalmania's fun bikes proved popular with children.

3.10. Staff will continue to keep in contact with the groups to make sure the accountability forms are returned within six months of the grant being allocated, as outlined in the letter sent to successful applicants. If the group make any applications in the future, they will be reminded that it will not be considered by the Board until the accountability form from past applications has been completed and returned.

3.11. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

4.1. Not applicable.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. The Board allocates funds to groups who meet the criteria set out in the application form.

5.2. Groups must complete and return an accountability form within six months to be eligible for future applications.

6. CONTEXT

6.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

6.2. **Legislation**

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

6.3. **Community Outcomes**

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Karyn Ward
Community Board Advocate

TRIM: 160801074693 / GOV-26-03-05

Woodend-Ashley Community Board

Accountability Form for Discretionary Grant Recipients

For funding provided during the period 1/7/15 - 30/6/16

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: SEFTON COMMUNITY NEWSLETTER

Date: 19 FEBRUARY 2016 Amount allocated: $ 350

Purpose for grant "costs associated with the transition to new printing team"

Please give details of how money was spent:

Printing costs - six issues - March to August	$ 317.44
Delivery costs - six issues " "	$ 210.00
	$

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

Regular (monthly) publication of community newsletter allowing communication to local community. 450 copies are distributed each month.

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 1 AUG 2016
To:

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	29/07/2016	Date	29/7/2016
First contact name	Carville Stewart	Second contact	Tess O'Brien
Signature		Signature	
Position	Secretary / Treasurer	Position	Editor
Phone	0274 865 679	Phone	027-3640584
Address	PO Box 42 Sefton 7445	Address	580 Rangiora-Leithfield Rd, Sefton PC 7477

Return to: **Community Board Advocate**
Waimakariri District Council
Private Bag 1005
Rangiora 7440

TRIM: 160801074693 / GOV-26-03-05

Sefton Community Newsletter

March 2016 Issue 46

Remember to send those items and photos for the newsletter to our email address: seftoncommunitynews@gmail.com
Enquiries contact Thea 027 364 0564 or Carville 0274 865 679. And follow us on Facebook. Deadline for April 2016 issue is Thursday 24 March 2016.

Advertising Rates:
Business rates $6.00 or $60.00 for 11 issues. Classifieds $2.00
What's On are free

Welcome to the first newsletter produced by the new team of Thea and Carville. We hope we meet your expectations. We are still learning the ropes and we apologise in advance if we make any errors. We look forward to your continued support. Items can be emailed or dropped with Jackie at the pub, The Anglers Arms. Ph 312 9851, and also at the Sefton Service Centre.

TimeBank Hurunui's Learning Exchange has a range of events coming up in March:

Making Sense of Today's School Maths, with Sue Graham, Amuri School, Culverden, 6 – 7.30pm, Thurs 3 March. Sue is a specialist maths advisor to schools. She will demonstrate how maths is taught today, so that you can better help your children. The approach is designed to help children build confidence and enjoy maths, and to be good problem solvers generally.

Water Storage for Dry Times, with Les Eade, Cheviot, 10.30 – 12.30pm, Sunday 6 March. Tour Les and Ann Eade's sustainably managed garden property that they have totally drought-proofed. Les is an expert on pumps and piping systems, tanks and other water storage options.

The Virtues Project: encouraging integrity and compassion, with Sara Heard, Amberley, 6.15 – 7.45pm, Thurs 10 March. The Virtues Project is an education initiative that helps people understand and integrate meaningful values into their lives. Its strategies are easy to understand and practice and can be aligned with schools' anti-bullying campaigns. Sara is a former teacher and Virtues Project facilitator. See www.virtuesproject.com

Rituals for Life, with Michele Cherry, Amberley, 2 – 4.30pm, Saturday 19 March. From birth to death, rituals mark the special occasions of our lives, and we can be wonderfully individual in how we shape them. Michele is an Interfaith minister who will show us how rewarding making rituals can be. Together we will create a harvest ritual to mark the equinox.

Spinning, with Barbara Burns, Cheviot, 10am – 2pm, Sunday 20 March Barbara is a skilled crafter who has been spinning for 20 years. She will get you started if you're a beginner, and offer handy tips to those with some experience. This will be a relaxed, social occasion.

Candle-making and egg-painting for Easter, with Lynnette Creagh, Leithfield, 2 – 4pm, Sunday 20 March. Using colourful, scented wax, you'll get to dip, twirl and shape entrancing candles for Easter, and you can also bring hard-boiled eggs to decorate. Creative fun for kids and grown-ups alike.

Bottling Fruit Made Easy, with Lyn Rate, Amberley, 10 – 11.30am, Wednesday 30 March. Lyn grows home produce and processes her summer fruit using a quick and easy bottling method, which she'd love to show you.

These events are run by TimeBank Hurunui members. The cost is either in time-bank credits, or a small fee. For more info and to register, contact Belinda Meares, 03 314 3406 or email tbhlearningexchange@gmail.com To check the full programme go to: https://hurunui.timebanks.org It is free to join TimeBank Hurunui.

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Correction: In the last issue the name of Sefton's new Justice of the Peace was given incorrectly, and we apologise for this error. It should be **JUNE THOMPSON.** She can be contacted on 312 9340 or 0276365882 or via the website: **justiceofthepeace**.org.nz

TRIM: 160801074693 / GOV-26-03-05

Sefton Community Newsletter

April 2016 Issue 47

Remember to send those items and photos for the newsletter to our email address: seftoncommunitynews@gmail.com Enquiries contact Thea 027 364 0564 or Carville 0274 865 679. And follow us on Facebook. Deadline for April 2016 is Thursday 21 April, 2016.

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Welcome to the second newsletter produced by the new team of Thea and Carville. Thank you for your continued support. Items can be emailed or dropped with Jackie at the pub, The Anglers Arms. Ph. 312 9851, and also at the Sefton Service Centre.

TimeBank Hurunui's Learning Exchange has a range of events coming up in April:
End-of-Life Choices: Amberley library, Tues. 5 April, 6pm. A talk with palliative-care advocate Heather McLeod. Our modern health system is keeping people alive longer, so how are attitudes about advanced age and end-of-life care changing? How can we prepare as individuals and as a society to "do dying well"? 1.5 TimeBank Hurunui credits or donation appreciated. Register at 03 314 3406 or tbhlearningexchange@gmail.com
Mosaic Magic: Scargill, Sat. 9 April, 10am – 1pm. Glenda Fortune and Sue Gunn will help you design and make a simple mosaic, using tiles and other materials, and how to "repurpose" broken pottery.
3 TimeBank Hurunui credits or $20. Register at 03 314 3406 or tbhlearningexchange@gmail.com
People and the Land: Amberley library, Tues. 12 April, 7.30pm. Eric Pawson, geography professor at Canterbury Uni., will talk about the human impact on NZ's environment, and how our modified landscapes have shaped and reflect us. He'll also talk about his field-research projects with students and discuss what local communities can do to improve our interactions with the land. 1.5 TimeBank Hurunui credits or donation appreciated. Register at 03 314 3406 or tbhlearningexchange@gmail.com
Brewing Beer: Amberley, Sat. 16 April, 10am – 3pm. Nigel Marx makes natural, grain brews using traditional methods. He'll show you his equipment and systems, and together you'll get a batch under way, with some brew to take home to ferment and bottle. Also, he'll demonstrate a simple way to make cider. 5 TimeBank Hurunui credits or $25, plus ingredients costs. Register at 03 314 3406 or tbhlearningexchange@gmail.com
Propagating Plants: Sefton, Sun. 17 April, 2 – 4pm. Sigrid McTurk will show you the best way to take cuttings, divide bulbs and nurture plants for transplanting in your garden. Sigrid is a trained biodynamic gardener, with wisdom to share about seasons, micro-climates, watering, etc. 2 TimeBank Hurunui credits or $12. Register at 03 314 3406 or tbhlearningexchange@gmail.com
Baby massage: Amberley, Tues. 19 April, 10 – 11.30am. Robyn Bain is a trained baby-massage expert and nurse. She will introduce you to her method and explain the many benefits for babies and the carers, in the giving and receiving of nurturing, toning and soothing massages. Parents, carers, health professionals and babies welcome! 1.5 TimeBank Hurunui credits or $12.
Register at 03 314 3406 or tbhlearningexchange@gmail.com

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Fermentation: An ancient technique of food preservation that promotes health.
Michele Cherry will speak on making kimchi and cider vinegar and Sigrid McTurk will discuss sour dough and sauerkraut. Hurunui District Library, Amberley, 4th April at 7:30pm
Light supper served. Gold coin donation appreciated. For information ph. Michele 314 9144
Timber - a sustainable building material: John Fairweather, a local miller, will speak on the uses of different timbers used in the building process, the milling and the processing of timber and how they can be used in a custom build. Hurunui District Library, Amberley, Monday 2nd May at 7:30pm. Light supper served. Gold coin donation appreciated
For information ph. Sue 314 3734.

TRIM: 160801074693 / GOV-26-03-05

Sefton Community Newsletter

May 2016 Issue 48

Remember to send those items and photos for the newsletter to our email address: seftoncommunitynews@gmail.com Enquiries contact Thea 027 364 0564 or Carville 0274 865 679. And follow us on Facebook. Deadline for April 2016 is Friday 20th May, 2016. A request for your Business cards please for scanning images as we are using a different computer programme and lack some images for adverts.

Advertising rates.
Business rates $6.00 or $60.00 for 11 issues. Classifieds $2.00.
What's On are free.

Welcome to the May 2016 newsletter produced by Thea and Carville. Thank you for your continued support. Items can be emailed or dropped with Jackie at the pub, The Anglers Arms. Ph. 312 9851, and also at the Sefton Service Centre.

Belinda Meares, TimeBank Hurunui; Learning Exchange coordinator,- 03 314 3406

Sushi-making class: Waipara, 10am – 12pm, Sun. 8 May. Sushi is great for healthy lunches and finger food. Susie MacKenzie and Jenn Wang will show you how to prepare and match ingredients, cook rice, and roll and present your sushi. 2 TimeBank Hurunui credits or $15, plus small ingredients cost. Register at 03 314 3406 or tbhlearningexchange@gmail.com

Soldering, solar PV and mulitmeters workshop: Amberley, 2 – 4pm, Sun. 8 May. Nigel Marx will show you how to solder and explain the use of multimeters, a cost-effective device for checking batteries and electrical circuits. He'll also update you on solar PV technology. 2 TimeBank Hurunui credits or $15. Register at 03 314 3406 or tbhlearningexchange@gmail.com

Cloud computing and Google Drive: Amberley, 7 – 8.30pm, Fr. 12 May. Paul Munnerley will show you how to use "the Cloud" to store and share files via the Internet. Also learn about the apps available on Google Drive. 1.5 TimeBank Hurunui credits or donation appreciated. Register at 03 314 3406 or tbhlearningexchange@gmail.com

House design for our Climate: Sefton, 2 – 4pm, Sun. 15 May. Check out energy-saving designs and installations at this new home, built for heat retention in winter and cooling in summer, with grid-connected solar power. Also tour the garden and native plantings on the property. 2 TimeBank Hurunui credits or $12. Register at 03 314 3406 or tbhlearningexchange@gmail.com

Cooking, south-east Asian style: Amberley, 10am – 12, Sat 21 May. Dany Wu and Kash Patel will show you how to make delicious dishes, that reflect their Indonesian and Indian origins. Nothing too complicated and all ingredients available from your local supermarket! 2 TimeBank Hurunui credits or $15, plus small ingredients cost. Register at 03 314 3406 or tbhlearningexchange@gmail.com

Sewing Bee: Amberley, 1 – 5pm, Sat. 28 May. Get started or bring some work on the go. Lynnette Creagh and Susan Gunn will show you how to use a machine, and how to mend, alter or "repurpose" your sewing project. This could be the start of a regular sewing circle! TimeBank Hurunui credits or $10. Register at 03 314 3406 or tbhlearningexchange@gmail.com

RECITAL: Vivacity Consort and students of Joyful Sounds Music present a recital of varied style and content. At the **Balcairn Hall , 6:30 pm Saturday April 30th**. Entry : $5.00 /children under 12 years $2 at the door- supper to follow. sigridmusic@clear.net.nz

Pine Cones for Sale! $4a bag. Please ring Molloy's Ph. 312-9700

Mike Jackson Plastering: Plastering since 1984- No job too small!- Ph 03-310-2367 or 022-048-7099.

Hair off the Dog: Helen Chalmers. Professional groomer, qualified vet nurse living locally. With over 20 years' experience, I have clients from Picton to Dunedin and all places in between. Small numbers of dogs at any one time means less stress for your furby. Call -3-312-9317 or Facebook-hairoffthedogsefton Email groomer@clear.net

Lifestyle Block Owners. Experienced farmer and small block owner available to advise and assist with -Stock management,-Pasture management,-Fencing design for easy stock movement,-Design of stock water and trickle irrigation systems -Also available for driving fence posts and/or complete fencing, -Installation of water systems.**Contact: Ian 027 452 3405.**

Casual Driver/ Machinery Operator: experienced driver available for casual work. Has classes' 1-5 wheels/tracks/rollers/forklifts-current OSH certificate. 35 years' experience with tractors and associated machinery. **Contact IAN 027-4523405**

Congratulations Hounds on a win over the Horses in the Annual Easter Sunday Cricket match played at the Domain. A first victory for the Hounds on the back of some strong performances especially those of Ross Mathers.
Hounds 155/8 (20): Ross 32no, Josh 31, Nathan 20, Terry 2/22 beat Horses 125/7 (20): Paul 34, Rover 22no, Todd 20, Ross 2/20

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COMMUNITY CONTACTS

Ashley Woodend Community Board
Chairperson: Karen Eastwood 027 600 7944
Email: karen.eastwood@wmk.govt.nz
Deputy Chairperson: Duncan Lundy 312 8774
Email: duncan.lundy@wmk.govt.nz

Justices of the Peace
Robbie Bruerton 312 9713 0272 218 970
June Thompson 312 9340 0276 365 882

Sefton School 3129755
Email: office@sefton.school.nz

Sefton School PTA
President Michelle Gill 312 9522

Sefton Tug of War
Debbie Lynskey 0274 644 511
Email: tugofwar@sefton.org.nz www.tugofwar.sefton.org.nz

Sefton Public Hall
Custodian Lois Lochhead 312 9868
President Paul Lochhead 312 9868
Sec/Tres Carol James 312 9979

Sefton Domain
Robert Hannah 312 9234

Sefton Library
President June Thompson 312 9340
Sec/Tres Denise Lochhead 312 9864

Sefton Playgroup
Michelle Cane 027 906 8028

Sefton Rural Fire Service
Contact: Jimmy Gilmore 312 9713 work
027 295 5509

Carols in the Domain
Contact: June Thompson 312 9340
Carville Stewart 027 4865 679

Sefton Anzac Commemoration
Contact: June Thompson 312 9340
Carville Stewart 027 4865 679

Kowai Sports
Toby Skervington 312 9851

Timebank Hurunui
Belinda Meares 314 3406
thelearningexchange@gmail.com
https://hurunui.timebanks.org

Sefton Cricket Club
Chris Rowe 0274 466 360
Gus Donald

Sefton Tennis Club
Dave Grenfell 312 9808
dgrenfellpost@gmail.com

Sefton Netball Club
President Helen Williamson 312 9766
Secretary Cheryl Drozdowski 312 9168
Email: cheryld@windowslive.com

Sefton Indoor Bowling Club
President Paul Lochhead 312 9868
Sec/Tres Lois Terras 313 8187

Sefton Fighting Fit
Contact: Scott Harrison 3129656

Anglers Arms Pool
Ladies: Jackie Skevington 312 9851
Mens: Toby Skevington 312 9851

Anglers Arms Darts
Toby Skevington 312 9851

Sefton Go Ju Ryu Karate
Contact: Hayden Wilmott 021 412 212
hayden@takecontrol.co.nz www.takecontrol.co.nz

Ashley Rugby Club
Club President: Murray Goodwin 313 5460

Sefton Community Newsletter
Editor: Thea O'Brien
Sec/Tres: Carville Stewart 027 486 5679
Email: seftoncommunitynews@gmail.com

Sefton Womens Institute
President Jill Beauvais 313 4616
Secretary Lois Lochhead 312 9868
Treasurer Jenny Barron 313 2888

Citizen's Advice Bureau
313 8822
northcanterbury@cab.org.nz 0800 367 222

Sefton and Districts Federated Farmers
Contact: Duncan Lundy 312 8774

Kowai Deer Hunting Club 312 9168
Contact: Philip Drozdowski

Waimakariri Young Farmers
Contact: Sam Heaven 0273106021

Sefton Community Newsletter

June 2016 **issue 49**

Remember to send those items and photos for the newsletter to our email address: seftoncommunitynews@gmail.com Enquiries contact Thea 027 364 0564 or Carville 0274 865 679. And follow us on Facebook. Deadline for July 2016 is Friday 24, 2016.

Advertising rates.
Business rates $6.00 or $60.00 for 11 issues.
Classifieds $2.00.
What's On are free.

Welcome to the June 2016 newsletter produced by Thea and Carville. Thank you for your continued support. Items can be emailed or dropped with Jackie at the pub, The Anglers Arms. Ph. 312 9851, and also at the Sefton Service Centre. This is our first 'double' issue, which we hope to produce from time to time. We have included a contacts list on the back page: please let us know of any errors/omissions.

Citizens Advice Bureau
Te Pou Whakawhirinaki o Aotearoa

NORTH CANTERBURY

CITIZENS ADVICE BUREAU NORTH CANTERBURY WELCOMES YOUR ENQUIRIES
We provide free, confidential independent information and advice, and
can help answer your questions and concerns. We also take Health Shuttle bookings.

You are welcome to call in at the Trevor Inch Memorial Library 141 Percival Street, Rangiora, every week day from 9am until 4.30pm or you can call us on 03 313 8822 or email us on northcanterbury@cab.org.nz

Sefton Women's Institute
A big thank you to all those who bought tickets in our Mother's Day raffle all winners have received their prizes. Some of our members catered for the North Canterbury Institute Bowls tournament on the 7th May, congratulations to our Sefton team who came runner up, an enjoyable day was had by all. We had a guided tour of the new Rangiora hospital last month which was great, a wonderful facility for North Canterbury's growing population.

Hurunui Youth Council Youth Volunteer Awards
Do you know someone who does awesome volunteer work for youth in the Hurunui? Or a youth who does some amazing volunteer work in the community? Then nominate them for a Hurunui Youth Council Youth Volunteer award! Nominations close 20th June, more information about the awards and the nomination form can be found at http://hurunuiyouth.co.nz/youth-volunteer-award-nominations/ . For any questions, please email hurunuiyouth@gmail.com

Food for Thought presents, The pros and cons of a Universal Income. This concept is under discussion in many countries and across the political spectrum. Is this a solution to income disparity and the changing nature of work? Monday June 6th, 7:30pm, at the Hurunui Memorial Library, Amberley. Supper provided. Gold coin donation appreciated. Contact John, 3149144

Fighting Fit Karate and kickboxing techniques done on large hand held pads, along with general fitness exercises. Get fit, lose weight whilst learning valuable self defence skills. Trained black belt instructor, Sefton Hall, Tuesdays, 6 - 7 p.m. Phone Scott, 3129656

BESK
BELFAST ENGRAVING SHOE AND KEY
Quality while you wait
Dan Kennedy
Proprietor
683 Main North Road 0273113423
Belfast

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Rob Shaw
Director/Adviser
p: 03 312 9697
f: 03 312 9698
m: 021 633 684
0508 ROB SHAW
PO Box 89, Sefton 7445
robateaseinsurancelld@xtra.co.nz

KENNEDYS FARM MACHINERY
Quality used Farm Machinery
Peter Kennedy
03 3129414 or 0272238111
Yard at
25 Hanna Place Sefton
RD7 Rangiora 7477
kennedysfarmmachinery@xtra.co.nz

TRIM: 160801074693 / GOV-26-03-05

Sefton Community Newsletter

July 2016 issue 50

Remember to send those items and photos for the newsletter to our email address: seftoncommunitynews@gmail.com Enquiries contact Thea 027 364 0564 or Carville 0274 865 679. And follow us on Facebook. Deadline for August 2016 is Friday 26th August.

Advertising rates.
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Classifieds $2.00.
What's On are free.

Welcome to the July 2016 newsletter produced by Thea and Carville. Thank you for your continued support, particularly our advertisers. Items can be emailed or dropped with Jackie at the pub, The Anglers Arms. Ph. 312 9851, and also at the Sefton Service Centre.

Consumer Focus

Citizens Advice Bureau

We all like a bit of retail therapy. But does the buying of goods and services always bring positive results? Are there any aspects of being a consumer that have caused you concern? If so, contact us. We can help with your rights and responsibilities under the Consumer Guarantees Act.

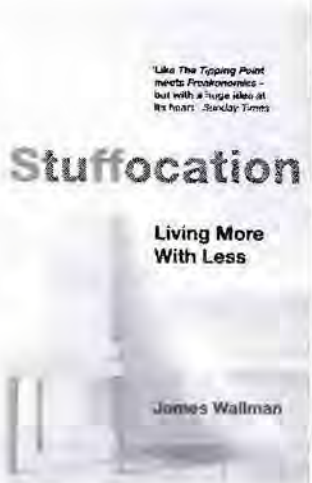
Contact us with any question, big or small.
Phone 03 313 8822 or email northcanterbury@cab.org.nz

LA PETITE MANOUCHE– one of New Zealand's hottest new gypsy jazz acts. Paired with guitars, percussion, they breathe new life into classic jazz riffs and deliver lyrical melodies with flawless musicianship. Gypsy, jazz guitar duo with wartime Parisian and world flavours.
A collaboration between Christchurch Guitarists Burke Goffe and Robbie Averill.
Coming to the BALCAIRN HALL - Saturday 23 July – 8.00 pmTickets only $25.00 – enjoy our free famous supper! Plus raffles! Get your tickets soon at: Sally Macs, Amberley, Stans 7 Day Pharmacy, Rangiora, or Sefton Garage.
Sponsored by Mike Greer Homes Ltd, Rangiora.

What can You do in 60 minutes? IHC is looking for volunteers to join their Friendship Programme. By taking a moment to connect with someone with an intellectual disability volunteers make a positive change in the life of another, and make a new friend in the process.
We are looking for people who are caring, patient and compassionate. For more information go to www.ihc.nz/volunteer or phone Jackie Cronin on 027 531 3579

"Stuffocation : Living More With Less" by James Wallman

In this brilliant and original book, James Wallman explains and analyses why Stuffocation is the most pressing problem of our time - and then goes in search of its solution. On the way, he goes down the halls of the Elysee Palace with Nicolas Sarkozy, up in a helicopter above Barbra Streisand's house on the California coast, and into the world of the original Mad Men. Through fascinating characters and brilliantly told stories, Wallman introduces the innovators whose lifestyles provide clues to how we will all be living tomorrow, and he makes some of the world's most counter-intuitive, radical, and world-changing ideas feel inspiring - and possible for us all.
This title is available in both Waimakariri as an ebook and Hurunui libraries. Find out more about recent additions to the library collection by going to the library catalogue at waimakariri.kotui.org.nz or hurunui.kotui.org.nz or contact your local library.



NEED A HAND?
Locally owned and operated cleaning and odd jobs business wanting more work in our area. Gardening, windows, ovens, commercial or house cleaning.
Call Shaz 027 856 5501

KIWI KINDLING
Wood to light your fire!
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Wendy & Bevin James
03 3129334
027 3449922

Balcairn Cordials
Delicious hot cordials for the winter months
Contact Chris on 312 9111
or call at the Waipara Farmers Market, Amberley, Saturday Mornings

Casual Driver/Machinery Operator
- experienced driver available for casual work
- has classes 1 - 5 wheels/tracks/rollers
- forklift (current OSH certificate)
- 35 years experience with tractors and associated machinery

Contact Ian 027 452 3405

KENNEDYS FARM MACHINERY
Quality used Farm Machinery
Peter Kennedy
03 3129414 or 0272238111
Yard at
25 Hanna Place Sefton
RD7 Rangiora 7477
kennedysfarmmachinery@xtra.co.nz

SEFTON
SERVICE CENTRE
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Lubes - Oil Changes
Full Diesel Service
Brakes and clutches
Motor Work - Warranty Work
Robert Brueton
571 Upper Sefton Rd
Sefton
North Canterbury
Ph: 03 312 9713
Fax: 03 312 9774
Mob: 027 221 8970

TRIM: 160801074693 / GOV-26-03-05

Sefton Community Newsletter

August 2016 Issue 51

Welcome to the August 2016 newsletter produced by Thea and Carville. Thank you for your continued support, particularly our advertisers. Items can be mailed or dropped at Jackie at the pub, The Anglers Arms, Ph3129851 and at the Sefton Service Centre.

Sefton Pub Quiz 7pm Wednesday 17th August at Anglers Arms Tavern. Entry $40 per team (of up to 4). Entry forms available at Sefton School or register your team with Michelle ph/txt 027 209 3377 or mjgill@xtra.co.nz Great prizes, raffle and mystery bottle auction. Light supper provided.

CITIZENS ADVICE BUREAU NORTH CANTERBURY is delighted to welcome Theresa Evans as the newly appointed Bureau Co-ordinator. Theresa has been a volunteer with our organisation for the past 10 years and therefore has a wealth of knowledge and experience. We look forward to a long and happy association in the years ahead. If you need our assistance, please call us on 03 313 8822, or email us at northcanterbury@cab.org.nz.

"New Zealand Cafe Cookbook" by Anna King-Shahab

New Zealand's favourite cafes open their recipe books to share best-loved dishes from their menus. As you discover recipes from 50 cafes up and down the country, you'll spot some familiar places and visit others you'd never heard of, and be shown how to recreate their signature breakfasts, brunches, lunches and baked treats. The perfect road trip companion or book to flick through over a flat white; a celebration of our thriving cafe culture and the places, people and food that make it special.This title is available in both Waimakariri and Hurunui libraries. Find out more about recent additions to the library collection by going to the library catalogue at waimakariri.kotui.org.nz or hurunui.kotui.org.nz or contact your local library.

Rocket Stoves and Solid Fuel Cookers - a Food for Thought presentation. Andrew and Tristan will speak about heating your home and cooking, using highly efficient rocket stoves that can be fired with twigs and sustainably sourced scrap wood. Sue will speak from 36 years of experience using a solid fuel cooker as an oven, water heater and household heat supply. **Monday 1st August at 7:30, at the Hurunui District Library in Amberley.** For Information, ph Sue Sinclair 314 3734. Light supper served. Gold coin donation appreciated.

What can You do in 60 minutes?
IHC is looking for volunteers to join their Friendship Programme. By taking a moment to connect with someone with an intellectual disability volunteers make a positive change in the life of another, and make a new friend in the process. We are looking for people who are caring, patient and compassionate. For more information go to www.ihc.nz/volunteer or **phone Jackie Cronin on 027 531 3579**

Kowai Womens Institute: Our members had a very informative speaker last month on Alzheimers – A spark of Life, attitude on how we approach someone with this disease is so important. This month our members are getting ready for the spring flower show to be held in the Sefton hall on 8th September with many varied entries there should be something for everyone to enjoy doing. August we are off to town for tenpin bowling fun and lunch out. We continue to put together welcome toiletry packs for Ronald McDonald House to give out to those in need.

Marten Dykstra
Horse Shoeing and trimming
Horse Dentistry
Breaking In
027-4989897 Sefton

LOST: Rangiora Leithfield Rd/Broad Rd area. White Galaxy 5 cellphone and pink toned dog lead
Ph 03-312-9492

MUSIC TUITION
Making a difference through music
Catering for all ages & abilities
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Instruments - hire /sale
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03 3129 208 / 02102250705
sigridmusic@clear.net.nz
Joyful Sounds Music - learning

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Full Diesel Service
Brakes and clutches
Motor Work - Warranty Work
ENGINEERING / AUTO REPAIRS & SERVICING
Robert Bruerton
571 Upper Sefton Rd
Sefton
North Canterbury
Ph: 03 312 9713
Fax: 03 312 9774
Mob: 027 221 8970

TRIM: 160909093312 / GOV-26-03-05

CORCORAN FRENCH
KAIAPOI
ART EXPO

SCHOOLS' ART EXPO sponsored by Bowden Environmental Resource Management Consultants

CORCORAN FRENCH lawyers

17 August 2016

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 9 SEP 2016
To: Karyn

Louise Courtney
Woodend-Ashely Community Board
Private Bag 1005
Rangiora 7440

Dear Louise

Thank you for your funding support towards in the 2016 Corcoran French Kaiapoi Art Expo.

Please find enclosed our grant accountability form for $500.00 a donation received from Woodend-Ashely Community Board towards the running and operation costs of the 2015 Kaiapoi Art Expo.

Yet again the Kaiapoi Art Expo has proven to be a valued and popular event to the Waimakariri district. This year was the Expo showcased outstanding work from a selection of high caliber artists who attracted over 3,000 visitors to the Expo and encouraged them to purchase 149 artworks totaling $38,422.00. This brings the total to $ $281,890 worth of artwork sold over the past 11 years by the Waimakariri Arts Trust on behalf of artists.

Our sincere thanks to all exhibitors for showcasing your work and congratulations to those who were successful with sales and obtaining new commissions or exhibiting offers. The Expo was established to support you as well to provide opportunity for the community to be able to appreciate your creative talent.

Derek Adair with this year's entry of "Shag Rock" won the John Rhind Funeral Directors' Public Choice Award. This is the first year Derek Adair has taken the honours. The Bowden Environmental Schools' Expo showcased artwork from very talented students from 11 Waimakariri schools. The schools' public choice vote went to Alyssa Morel from Clarkville School for her special portrait.

We thank the support of our many sponsors, with special thanks to Corcoran French Lawyers, Rātā Foundation, Visit Waimakariri, Bowden Environmental, Blackwell's Department Store and John Rhind Funeral Directors.

The aim of the Waimakariri Arts Trust is to foster arts in Waimakariri. As a registered charitable trust we endeavour to provide all artists with an opportunity to display your creative talent. Exhibitors represent a true cross-section of the art community, from amateur through to professional artists. All art mediums are encouraged to exhibit.

We want to ensure the Kaiapoi Art Expo reflects the diverse creative activity we know is happening in the Waimakariri and help celebrate it. We pride ourselves on trying to achieve this.

Please find enclosed our debrief document which has some interesting facts and figures on this year's Expo. Over the weekend we provided each visitor with an optional survey and encouraged him or her to fill it in. We received over 200 responses and will collate the results and use feedback to shape next year's 12 Expo ensuring it is bigger and better than this year's very successful Expo.

Yours sincerely

Dan Gordon
Chairman
Waimakariri Arts Trust

Waimakariri Arts Trust
PO Box 389, Kaiapoi 7644
info@kaiapoiartexpo.co.nz
www.kaiapoiartexpo.co.nz
Organisers of the Annual Kaiapoi Art Expo

TRIM: 160909093312 / GOV-26-03-05

Woodend-Ashley Community Board

Accountability Form for Discretionary Grant Recipients

For funding provided during the period 1/7/15 - 30/6/16

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Waimakariri Arts Trust

Date: 24/7/16 Amount allocated: $ 500.00

Purpose for grant Running costs associated with running the Kaiapoi Art Expo

Please give details of how money was spent:

Venue hire and clearance crew (local group)	$ 200
Music-entertainment (local resident)	$ 300

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

The funds contributed to the successful running of the Kaiapoi Art Expo. Over 3,000 people visited the Expo and Kaiapoi. 90 Waimakariri artist exhibited over 560 artworks. 20 Waimakariri residents volunteered leading up to and during the Expo. There were three l

(*Use additional pages if necessary*)

Two authorised signatories to complete the details below:

Date	24/7/16	Date	24/7/16
First contact name	Jackie Watson	Second contact	Theresa Smith
Signature	J Watson	Signature	T-Smith
Position	Deputy Chair	Position	Coordinator
Phone	022 380 9547	Phone	021659127
Address	Keeth Pl, Oxford	Address	10 Lionel St Avonside

Return to: **Community Board Advocate**
Waimakariri District Council
Private Bag 1005
Rangiora 7440

TRIM: 160909093312 / GOV-26-03-05

DEBRIEF

2016 Corcoran French Kaiapoi Art Expo – 23 & 24 July 2016
Kaiapoi Arts Week – 18 – 23 July 2016

Who

98 Waimakariri artists with 33 new artists and 65 returning artists
11 Waimakariri Schools
20 Arts Week events
350 attended the Corcoran French Lawyers Official Opening
3500 visitors to the Kaiapoi Art Expo

Results

568 exhibits on display plus 11 school panels
149 artworks sold with 68% of artists who sold work

Attendance and Sale Statistics

The Expo continues to maintain steady attendance and sales. This year the number of artists that sold work was the highest since 2010 with a massive 68% of artists who sold work.

Year	# of Artists	# of art works exhibited	% of Artists that sold work
2016	98	568	68%
2015	88	509	55%
2014	105	523	54%
2013	110	672	53%
2012	100	544	59%
2011	103	634	23%
2010	126	649	21%

Artists and Artwork

The aim of the Waimakariri Arts Trust is to foster Arts in the Waimakariri.

Location of Artists	2016	2015	2014	2013	2012	2011
Rangiora	40%	26%	36%	48%	42%	27%
Kaiapoi/Clarkville	32%	27%	28%	17%	47%	33%
Ashley/Loburn	2%	6%	7%			
Woodend	3%	6%	7%	6%	0%	0%
Waikuku Beach (Woodend)	3%	7%	8%	4%	7%	9%
Pegasus Town (Woodend)	3%	6%	1%	0%	0%	1%
Oxford/Fernside/Swannanoa/Ohoka	5%	15%	10%	2%	5%	4%
Groups	1%	8%	2%	3%	0%	0%
RD Kaiapoi				5%		13%
RD Rangiora				15%		14%
Outside Waimakariri	11%					

Schools' Expo

The Bowden Environmental Schools' Expo showcased artwork from very talented students from 11 Waimakariri schools. The schools' public choice vote went to Alyssa Morel from Clarkville School for her special portrait. Runner up was Ashleigh Broadhurst from Kaiapoi High School.

TRIM: 160909093312 / GOV-26-03-05

DEBRIEF

2016 Corcoran French Kaiapoi Art Expo – 23 & 24 July 2016
Kaiapoi Arts Week – 18 – 23 July 2016

Funding

The Expo is funded through sponsorship, funding and artists' contributions. This year the Kaiapoi Arts Week is funded through Enterprise North Canterbury (Visit Waimakariri), Mike Pero and Ashton Wheelans.

Public Choice

Again public were encouraged to vote for their favourite artwork. The winners were:

1st Derek Adair, *Shag Rock*
2nd Ivan Button, *Rangiora Town Hall*
3rd Mark Adams, *High Country Hives*

Other Awards

This year the Waimakariri Arts Trust voted the following as winners:

Outstanding Pencil - Katherine Jacob
Outstanding Photography - Abby Souter
Outstanding Abstract - Margryt Fennema
Outstanding Acrylic - Diana Gillanders
Outstanding Landscape - Jenny Burtt
Best New Artist - Rick Rubens
Outstanding Watercolour - Ivan Button
Outstanding Panel - Paula Jackson

Media & Advertising

This year the Trust increased advertising media to include **social media** and **two radio campaigns** to the already extensive marketing plan, which includes:

- Ads and media releases printed in local, North Canterbury and Christchurch newspapers and magazines
- Billboards erected around North Canterbury
- 44,000 postcards promoting the Expo and Arts Week distributed to residents around Canterbury
- Presence on a variety of event websites, radio notice boards and in school newsletters

Sponsors

Our sincere thanks to the organisations and businesses that supported the 2016 Kaiapoi Art Expo and Kaiapoi Arts Week.

Rātā Foundation - www.ratafoundation.org.nz
Visit Waimakariri
Corcoran French Lawyers
Bowden Environmental – *Schools' Expo Sponsor*
John Rhind Funeral Directors – *Public Choice Award Sponsor*
Blackwell's Department Store - *Guest Artist Sponsor*

Waimkariri District Council - *Funder*
Ashton Wheelans, Mike Pero, Property Lifestyle Concepts – *Gold Sponsors*
Canvas Technology, Essence North Canterbury, Investment World, Kaiapoi Club, Kaiapoi Mill, Unichem Fenwick's Pharmacy – *Silver Sponsors*
Artprint - Derek Adair, Cameo Fine Arts, Ivan Button, Kaiapoi Florist and Gifts - *Sponsors*

TRIM: 160804076117 / GOV-26-03-05

Woodend-Ashley Community Board

Accountability Form for Discretionary Grant Recipients

For funding provided during the period 1/7/15 - 30/6/16

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Name of group: NORTH CANTERBURY RIDING FOR THE DISABLED

Date: 31/7/16 Amount allocated: $ 488

Purpose for grant FOR 3 VOLUNTEERS TO UNDERTAKE TRAINING FOR ASSISTANT COACHES CERTIFICATE.

Please give details of how money was spent:

Registration & Course information for 3 coaches	$ 414-00
Volunteer Training course for 3 volunteers to attend in Christchurch	$ 86.25
	$

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

The generosity of your grant has allowed 3 of our NCRDA Volunteers to commence their Assistant Coaches Training. These volunteers, under the guidance of a fully Training coach (for North Canterbury) will each commence an additional riding session, to cater for the number of people on our waitlist. Each group will have 5 riders who have all indicated that they desire to be part of our RDA programme.

(Use additional pages if necessary) P.T.O

Two authorised signatories to complete the details below:

Date	31/7/16	Date	31/7/16.
First contact name	RITA MOORE	Second contact	Dr. Moore
Signature	RMoore	Signature	D B. Moore
Position	SECRETARY	Position	CHAIRMAN N.C.R.D.R.
Phone	03 313-7638	Phone	03 313 7638
Address	Home: 59 Golding Ave Rangiora 7400 NCRDA: P.O Box 671 RANGIORA 7440	Address	C/- N.C.A.D.R P.O. Box 671 Rangiora 7440

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 4 AUG 2016
To:

Return to: **Community Board Advocate**
Waimakariri District Council
Private Bag 1005
Rangiora 7440

TRIM: 160804076117 / GOV-26-03-05

The Assistant Coaches training will be "ongoing" for the next 18 months, with the trainees being assessed & assignments undertaken. They will also attend seminars arranged by NZRDA.

Copy of payments attached.

TRIM: 160804076117 / GOV-26-03-05

NZRDA
New Zealand Riding for the Disabled

P O Box 58 110
Whitby
Porirua 5245
Ph: 04 234 6090
GST Reg. No: 14 260 277

Tax Invoice

North Canterbury Group RDA
P O Box 671
Rangiora 7440

Invoice No.: 00002412
Date: 01-Jun-16

DESCRIPTION	AMOUNT
Registration for Lynne Adkins, Jo Woodrow and Louise Wollf for the RDA Introduction to Equine Skills	$360.00

Payment Options:
Cheque - Please make payable to New Zealand Riding for the Disabled
Electronic transfer - Transfer funds to New Zealand Riding for the Disabled Assoc Inc,
BNZ Account 02-0560-0274392-000

Code	Rate	GST	Sale Amount
S15	15%	$54.00	$360.00

GST:	$54.00
Total Inc GST:	$414.00
Amount Applied:	$0.00
Balance Due:	**$414.00**

TRIM: 160804076117 / GOV-26-03-05

North Canterbury
New Zealand Riding for the Disabled

The Secretary, North Canterbury
Riding for the Disabled
PO Box 671, Rangiora
northcanterbury@rda.org.nz

3 Volunteers to attend a Volunteer Training Course to be held at the Christchurch Riding for the Disabled on 7th September 2016. This Volunteer Training Course (VTC) is being organised by NZRDA.

Costs:

3 Volunteers for VTC on 4/9/16. @ $25 per person

	$ 75.00
GST	11.25
	$ 86.25

Invoice for this course is still be be received by NCRDA.

Woodend-Ashley Community Board

Accountability Form for Discretionary Grant Recipients

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Name of group: WOODEND BOWLING CLUB.

Date: 18-8-16 Amount allocated: $ 335.80

Purpose for grant FOR THE PURCHASE & INSTALLATION OF COVERED LIGHTING AS PART OF OUR KITCHEN UPGRADE.

Please give details of how money was spent:

PURCHASE OF LED COVERED LIGHTING	$ 335.80
+ GST.	$ 50.37
TOTAL	$ 386.17

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

THE LED COVERED LIGHTING WAS THE FINAL TOUCH IN OUR KITCHEN UPGRADE.
OUR KITCHEN NOW HAS MORE CAPABILITY, EFFICIENCY AND SAFETY. ALL HEALTH AND SAFETY REQUIREMENTS IN THAT AREA ARE NOW MET.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	18-8-16	Date	18/8/16
First contact name	JOHN MCKEOWN	Second contact	RAE MILLER
Signature		Signature	
Position	TREASURER	Position	Vice President
Phone	03 310 0902	Phone	027 357 2106
Address	1A HEWITTS RD. WOODEND 7610.	Address	1 A Hewitts Rd Woodend 7610

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 31 AUG 2016
To:

Return to: **Community Board Advocate**
Waimakariri District Council
Private Bag 1005
Rangiora 7440

WOODEND BOWLING CLUB INC

P O Box 21
Woodend 7641

Secretary: Doreen Williams

!8/8/16

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Attention Louise Courtney,

Reference GOV-26-03-05 / 160712066615

Dear Louise,

Thanks for the advice of our successful funding application.

We received your telephone reminder but at the time, had the good fortune to be on the Sunshine Coast (we are now becoming quickly acclimatised).

We attach our invoice and the accountability form.

Your assistance with the grant is much appreciated as we are now able to complete what has been a major exercise for us.

Kind regards,

John McKeown
Treasurer

TAX INVOICE

Woodend Ashley Community Board
Private Bag 1005
Rangiora 8254

Invoice Date
18 Aug 2016

Invoice Number
INV-0611

Reference
GOV-26-03-05/160712066615

GST Number
66-866-989

Woodend Bowling Club Incorporated
Attention: Treasurer
PO Box 21
Woodend
North Canterbury 7641
New Zealand

Description	Quantity	Unit Price	GST	Amount NZD
Grant for LED covered kitchen lighting	1.00	386.17	15%	386.17
			INCLUDES GST 15%	50.37
			TOTAL NZD	**386.17**

Due Date: 20 Sep 2016
Direct Credit welcome to our Bank Account
Westpac 03 0674 0112519 00

PAYMENT ADVICE

To: Woodend Bowling Club Incorporated
Attention: Treasurer
PO Box 21
Woodend
North Canterbury 7641
New Zealand

Customer	Woodend Ashley Community Board
Invoice Number	INV-0611
Amount Due	**386.17**
Due Date	20 Sep 2016
Amount Enclosed	

Enter the amount you are paying above

TRIM: 161209127304 / GOV-26-03-05

Event organised by
REFLECTIONS COMMUNITY TRUST
P O Box 215, Kaiapoi
reflections.trust@gmail.com
021 157 6914

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 8 DEC 2016
To: Karyn

9 December 2016

Community Board Advocate
Woodend Community Board
C/- Waimakariri District Council
Private Bag 1005, Rangiora 7440

RE: YOUR REFERENCE: GOV-26-03-05/160809077845
ACCOUNTABILITY REPORT FOR PEDALMANIA – WAIMAKARIRI LIGHT PARTY - $260.00

On behalf of the Trustees of the Reflections Community Trust ("the Trust"), I **attach** our completed Accountability Report, together with supporting documentation, for your attention.

The Trust would like to thank the Woodend Community Board for providing funding in the sum of $260.00 towards Pedalmania's appearance at the Waimakariri Light Party. It was very much appreciated.

Around 5,000 people attended the Waimakariri Light Party this year, and by all accounts the gathering was a positive and fun experience for all.

A list of sponsors was read out by our MC during the Light Party. Also, our "Thank you to our sponsors" sign was displayed on stage during the event (a copy of this is found on the back page of the **attached** Debrief to Sponsors, Funders and Supporters.) It has also been published on our Facebook page https://www.facebook.com/waimaklightparty/ and our website http://www.waimaklightparty.org/our-sponsors.html

Once again, thank you to the Rangiora Community Board for its generous support.

If you have any queries, please do not hesitate to contact me.

Kind Regards
Yours faithfully

Julie Knowles
Trust Administrator

TRIM: 161209127304 / GOV-26-03-05

Documents Attached

1. Accountability Report dated 9 December 2016
2. Pedalmania Invoice No: 311016 - $390.00
3. Westpac Bank Statement showing multiple payments of $12,541.09 made on 2 November 2016 with breakdown of multiple payments showing payment of $390.00 paid to Pedalmania 2 November 2016.
4. Debrief Report to Sponsors, Funders and Supporters
5. 2016 Waimakariri Light Party Survey Results
6. Matt Doocey (MP for Waimakariri) Newsletter mentioning the Waimakariri Light Party.
7. Facebook acknowledgement of Rangiora Community Board's sponsorship.
8. Copy of 5 November 2016 Edition of Northern Outlook – thank you to sponsors advert
9. Photos of Pedalmania's bikes taken at Waimakariri Light Party on 31 October 2016:

Woodend-Ashley Community Board

Accountability Form for Discretionary Grant Recipients

For funding provided during the period July 2016 – September 2016

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: REFLECTIONS COMMUNITY TRUST

Date: FUNDED ON 23/08/16 Amount allocated: $ 260:00

Purpose for grant PEDALMANIA FOR WAIMAKARIRI LIGHT PARTY

Please give details of how money was spent:

PEDALMANIA (FULL COST $390:00)	$ 260:00
	$
	$

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

FUNDS WERE USED TO HIRE THE SERVICES OF PEDALMANIA FOR THE WAIMAKARIRI LIGHT PARTY HELD ON 31 OCTOBER 2016. AROUND 5,000 people attended the LIGHT PARTY THIS YEAR AND BY ALL ACCOUNTS THE GATHERING WAS A POSITIVE AND FUN EXPERIENCE FOR ALL. I ATTACH PHOTOS, DEBRIEF REPORT TO SPONSORS, AND RESULTS OF SURVEY TAKEN ON THE DAY.

(*Use additional pages if necessary*)

Two authorised signatories to complete the details below:

Date	09/12/16	Date	09/12/16
First contact name	JULIE KNOWLES	Second contact	PETER GARDYNE
Signature	Julie Knowles	Signature	
Position	TRUST ADMINISTRATOR	Position	CHAIRMAN
Phone	021 157 6914	Phone	03 327 8913
Address	21 BRIDGET LANE RANGIORA, 7400	Address	108 TRAM ROAD, RD1, KAIAPOI

Return to: **Community Board Advocate**
Waimakariri District Council
Private Bag 1005
Rangiora 7440

TRIM: 161209127304 / GOV-26-03-05

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INVOICE NO: 311016

PEDALMANIA

18 Pine Ave Stewarts Gully
Christchurch 8083
Phone: 03 323 8293
Mobile: 027 450 4399
Email: stewartsgully@gmail.com
Web: http://pedalmania.co.nz

To: Reflections Trust.
Re: Pedalmania Visit to Waimakariri Light Party
Attention: Tiana Wills

PEDALMANIA
THE RECYCLED BICYCLE
PROPERTY MANAGEMENT
ICE SKATE SERVICES
Web: pedalmania.co.nz

INVOICE: For A PEDALMANIA Visit	TOTAL
Date: 31st October 2016)	
From 4.30pm-7.30pm at Wylie Park Kaiapoi	
3 Hours @ $130.00/Hour	$390.00

Stewarts Gully Industries
PEDALMANIA, THE RECYCLED BICYCLE,
PROPERTY MANAGEMENT, ICE SKATE SERVICES
Web: pedalmania.co.nz

TRIM: 161209127304 / GOV-26-03-05

Bank Accounts › Westpac cheque Account › Transaction: Spend Money Westpac cheque Account

Westpac

Reconciled 21 Nov 2016
View Details ›

Options

What's this?
ToMultiple Payees
Date *2 Nov 2016*
Reference
Total *12,541.09*
Amounts **do not include Tax**

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Event	Donor	Amount NZD
	Bubbling with Energy	1.00	6,674.84	Entertainment hire	No GST	Light Party		6,674.84
	Bubbling with Energy Candy Floss	1.00	339.25	Food & Drink	No GST	Light Party		339.25
	Driveworld Playground Ltd	1.00	400.00	Entertainment hire	No GST	Light Party		400.00
	Express Hire	1.00	1,180.00	Sound system hire	No GST	Light Party		1,180.00

TRIM: 161209127304 / GOV-26-03-05

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Event	Donor	Amount NZD
	Fairytale promotions	1.00	500.00	Entertainment hire	No GST	Light Party		500.00
	Fool of Fun Entertainment	1.00	450.00	Entertainment hire	No GST	Light Party		450.00
	Go Jump	1.00	795.00	Entertainment hire	No GST	Light Party		795.00
	Josh Grimaldi	1.00	440.00	Entertainment hire	No GST	Light Party		440.00
	Kaiapoi Advocate	1.00	92.00	Advertisng, Promotion.	No GST	Light Party		92.00
	Pedalmania	1.00	390.00	Entertainment hire	No GST	Light Party		390.00
	Silly Billy Entertainment co	1.00	330.00	Entertainment hire	No GST	Light Party		330.00
	Waimakariri Dog Training Club Inc	1.00	200.00	Entertainment hire	No GST	Light Party		200.00
	Wreckem Ball	1.00	750.00	Entertainment hire	No GST	Light Party		750.00

Subtotal
12,541.09
TOTAL
12,541.09

History & Notes

Reconciled by Jannene Johnson on 21 Nov 2016 at 20:27p.m.Debit payment to Multiple Payees on 2 November 2016 for -12,541.09.
Show History (3 entries) Hide History (3 entries) Add Note

Note
2500
characters left

SaveCancel

TRIM: 161209127304 / GOV-26-03-05

Event organised by REFLECTIONS COMMUNITY TRUST
P O Box 215, Kaiapoi
reflections.trust@gmail.com
021 157 6914

4

Waimakariri Light Party 2016

Monday 31 October 2016 - 4.30pm to 7.30pm
Wylie Park, Kaiapoi

Debrief Report to Sponsors, Funders and Supporters

The local community once again came out in force to join in the fun at the Waimakariri Light Party at Wylie Park, Kaiapoi on Monday 31 October 2016.

The Waimakariri Light Party, now in its 12th year of providing a safe, fun, non-scary alternative to traditional Halloween activities, was attended by around 5,000 pre-schoolers, children, teenagers, parents and grandparents, who came together and braved the gusty north easterly wind to enjoy the variety of entertainment, activities, rides, food and coffee on offer. Over 700 bags of lollies were handed out by our volunteers to the many children and young people who attended.

The fun at the Waimakariri Light Party, kicked off at 4:30pm with a multitude of entertainment activities including:

AMAC Entertainment who entertained with their:

- Bungy Units
- Water Walkers
- Bumper Boats, Large Air slide combo
- Monkey Man Bouncer

Bubbling with Energy provided:

- Radical Run Obstacle Course, 12 Inflatable Bumper Balls
- Bungee Fun Run, Regency Castle
- Inflatable Climbing Wall, Clown Slide
- Inflatable Fly Wall, Gladiator Dual
- Mickey Train

TRIM: 161209127304 / GOV-26-03-05

This year we had even more bouncy castles for the children to enjoy. Local Kaiapoi family business **Big Bounce**, entertained the children with their Mega Slide bouncy castle and Multi Combo bouncy castle.

Go Jump kept the children busy on four of their popular bouncy castles - Frozen, Superheroes, Princess and Spiderman.

Express Hire Limited brought along their photo booth for fun photos. **Kaiapoi High School (Kapa Haka Group)** provided art, craft and movement activities including face painting, stencil painting, rock painting, poi making, and entertained children with four games to take part in. **North Canterbury Sports and Recreation Trust** provided a family orientated activity assault course for all to enjoy.

Pedalmania's crazy fun bikes proved very popular with children. Both **Fairytale Promotions** and **Driveworld Playground** provided mini jeeps for children and their families to enjoy.

Children enjoyed both pony rides and a petting farm courtesy of **Weedram Farm Park**.

Another popular activity were **Wreckem Balls** - children were strapped in a bubble, enjoyed a proper workout and had fun!

After a successful appearance at the Waimakariri Light Party last year, the **Waimakariri Dog Training Club** were back again this year running two demonstrations showing their dogs' agility skills, with team members putting their dogs through their paces through tunnels, hoops and weaving around posts.

Funkdafied Dance Group wowed the crowds with a spectacular dance performance by its children members.

And other highlights from the Waimakariri Light Party this year included:

- **Kaiapoi Menz Shed** with their hand made stilts entertaining the children and families alike;
- **Sport Susie** and **Silly Billy the clown** entertaining the crowds;
- **Josh Grimaldi** working through the crowds on his unicycle, and entertaining with his illusionist tricks.

Food and refreshments were also on hand at the Waimakariri Light Party:

- **Kaiapoi Volunteer Fire Brigade** – held a fundraiser sausage sizzle.
- **Snowie Canterbury** – sold their sugar free flavoured ice.
- **Rangiora Scout Group** – sold hot chips and sausages as a fundraiser for their group.
- **Kaiapoi Baptist Church (Fusion Youth Group)** – walked through the crowds selling candy floss.
- **Joy Johnson – Rangiora Baptist Church** - tempted the crowds with homemade sweet treats.
- **Mr Whippy** was also in attendance serving delicious ice cream.

TRIM: 161209127304 / GOV-26-03-05

- **Bean Extreme** and **Tamper Black Coffee** were both on hand to provide coffee; and
- **Rangi's Kitchen** and **Debz Frybread** both provided scrumptious hot food.

Local community groups and businesses attended to promote their organisations:

- **Eco Educate** (run by Waimakariri Council) providing education around rubbish recycling.
- **Person 2 Person Help Trust -** provided an area for a rest and chat with comfy sofas.
- the **Police** teamed up with **North Canterbury Neighbourhood Support,** and had children enjoying being detained in the back of the Police van.
- **Kaiapoi St John Ambulance Service** were on hand to provide first aid.
- **Kaiapoi Volunteer Fire Service** attended with two of their fire engines and brought along an evacuation maze which children loved crawling through.
- **Ashley Coastguard** attended with their boat and held life jacket safety checks during the Light Party.
- **Bella Montessori** had an area for pre-schoolers to play with various toys and activities.
- **Organic Kids** had a stand providing information on child in-home education and care.

Our fantastic master of ceremonies, **Marynita Phillips**, did a wonderful job of keeping the crowds entertained and actively involved with competitions and spot prizes to give away, while also acknowledging our awesome sponsors and funders. A highlight of the night was our **non-scary fancy dress competition** with three age categories - 5 and under, 6 to 8 years old, and 9 plus, judged by Matt Doocey, MP for Waimakariri, Reflections Community Trust Chairman, Peter Gardyne, and Organic Kids Owner, Louise Main, with great prizes to be won.

A big thank you to **Kaiapoi Photographic Club** for taking fantastic photos throughout the event.

Every year, our volunteers carry out a random survey asking attendees their opinion on the Light Party. Their feedback helps the Committee to ascertain whether changes need to be made to make the following year's event even better. Comments made by participants included:

- Awesome event – it's so affordable for families
- Maybe hold the event for a bit longer
- Hard to find rubbish bins
- Bikes were awesome
- Very well organised – never queued for too long
- More hot food
- More activities for under twos
- Great range of activities

Finally, the Waimakariri Light Party be would not be the fantastic event that it is without the generous support and donation of time from our volunteers. Thank you to everyone who volunteered at this year's Waimakariri Light Party. With special thanks to **Community Patrol Kaiapoi, Rangiora Lions, Belfast Kaiapoi Rotary Club**, **Men@Work**. A special thanks to **Frucor Beverages** who donated bottles of water for our many volunteers.

We also acknowledge the generous support of grant funding organisations, local churches and local businesses who provided funding, and sponsored goods for prizes for the 2016 Waimakariri Light Party.

Waimakariri Light Party

Thank you

Organised by Reflections Community Trust

To all the donors, sponsors and volunteers who have made the Waimakariri Light Party a HUGE success.

Many children & youth have benefited from your generosity & willingness to help an event that celebrates a positive alternative to Halloween in a safe & fun way.

Support received from local Churches

Kaiapoi Anglican Parish
Kaiapoi Baptist Church
Highway Church
Kaiapoi Co-operating Parish
Riverside Christian Fellowship
Rangiora Baptist Church
Rangiora Anglican Parish
John Knox Presbyterian Church
Trinity Methodist Church
Waimakariri Catholic Parish

Thanks to everyone for your help financial & voluntary

Antigua Boat Sheds
ANZ, Kaiapoi
Blackwell's Department Store
Blakeley's of Kaiapoi
BNZ, Kaiapoi
Clip n Climb
Collins & Co Chartered Accountants
Community Patrol, Kaiapoi
Express Hire Ltd
Flip out Trampolines
Frucor Beverages
GraceWorks Demolition
Hanmer Springs Thermal Pools & Spa
Helmore Stewart Lawyers
Helloworld Kaiapoi
Joy Johnson
Kaiapoi Crossing Pharmacy
Kaiapoi Volunteer Fire Brigade
Kaiapoi Mill & Storage
Kaiapoi Photographic Club
Larsen's Art 'n' Sign Studio
McAlpines Mitre 10 Rangiora
McDonald's Kaiapoi
Men@Work
Mr Whippy
Orana Wildlife Park
Palms Reading Cinema
Pier Law, Kaiapoi
Rangiora Lions
Rangiora Town Hall Cinemas
Rivertown Cafe
Sanders Contracting Ltd
Shauna McClelland Employer Lawyer
Sutton Tools (NZ) Ltd
Seedlings Transplant
Smith Hire
St John Volunteers, Kaiapoi
The Ark Early Learning Centre
Trade Aid
Waimakariri Aquatic Facilities
Waimakariri District Council
Waimak Alpine Jet
Wentworth Carrying
Westpac, Kaiapoi
Willowbank Wildlife Reserve
Woodford Glen Speedway

Support received from Funders

CERT
FOODSTUFFS COMMUNITY TRUST
Pub Charity
THE LION FOUNDATION
TRUST AORAKI
Waimakariri District
creative communities nz
Kaiapoi Community Board
Rangiora Community Board
Woodend Community Board

TRIM: 161209127304 / GOV-26-03-05

2016 Waimakariri Light Party Survey Results

89 surveys were completed with a total of 166 participants recording details.

How did you hear about the Waimakariri Light Party?

Website	Newspaper	School	Posters / Signs	Friends	Facebook	Known/other*
6	10	7	18	53	41	31
3%	6%	4%	11%	32%	25%	19%

** Including church notices, previously attended event, found out about through other community groups*

What Age bracket are you?

Pre-schooler	5 – 8 years	9 – 11 years	12 – 14 years	15 – 18 years	Older
27	54	29	15	6	35
16%	33%	17%	9%	3%	22%

Male	Female
81	85
49%	51%

Where do you normally live?

Kaiapoi	Rangiora	Woodend	Pegasus	Christchurch	Other*
65	47	15	2	19	18
39%	28%	9%	1%	12%	11%

** including Ashley, Clarkville, Oxford, Swannanoa, Pines Beach, Ohoka and Tuahiwi*

Ethnicity

NZ European	Maori	Pacific	Asian	British	Other*
94	51	7	6	3	5
57%	31%	4%	3%	2%	3%

** including American*

How much would you be prepared to pay to attend the Waimakariri Light Party?

$2.00 per person entry	**$5.00** per person entry
83	44
50%	26%

A charge **per family***	A charge **per activity****
36	3
22%	2%

** 3 people suggested $10.00 per family, 1 person suggested $6.00 to $8.00 per family, 1 person suggested $20.00 per family*

*** One person suggested $1.00 per activity*

Additional Comments

- Awesome event - it's so affordable for families
- Too cheap at $2.00
- More hot food
- Stall holders need to check if kids have wrist bands
- Send notices to schools
- Need pedestrian crossing at entrance
- Need queueing barriers
- Cheap compared to A&P Show
- Liked the bungee trampoline
- Loved everything
- More shelter from wind needed
- More activities for under twos
- Bikes were awesome
- This was super fun. Thanks for an epic light party!
- Hard to find rubbish bins
- Fair price, awesome for community
- Titanic bouncy castle please! – Special request!
- More parking needed
- Very well organised – never queued for too long
- Have a special needs child – hard waiting in queues
- Great range of activities
- Well done and well organised
- Maybe hold event for a bit longer
- Having a great time but queues too long
- Impressed with everything about the Light Party
- Need more things for babies to do
- Great staff and the lollies are free
- Had a great time. Can't wait for 2017 Light Party

Multiple comments regarding awesome event, lots of fun, value for money, love the pony rides, loves the crazy bikes, love the bouncy castles, need queuing barriers, and too windy.

TRIM: 161209127304 / GOV-26-03-05

Matt Doocey newsletter – Nov 2016 6

OUT AND ABOUT

As supporters of our local businesses, my wife, Viki, and I were thrilled to share in the celebrations with Wellbeing North Canterbury, which won the Professional and Technical Services Award category at the Enterprise North Canterbury Business Awards in Ohoka.

Waimakariri is a strong centre for business. Recently, I joined the Associate Minister for Primary Industries, Hon Jo Goodhew, to visit Derrick and the team at Rangiora Nursery in Eyreton. The family-run business is a major supplier of forest and shelter tree-stock to the New Zealand market.

Announcing two new classrooms for Fernside School, comprising an investment of around $750,000. This year we have celebrated major redevelopment projects for our local schools.

Acknowledging the strength of our Fire Services at the Kaiapoi Volunteer Fire Brigade Annual Honours Evening. Our 34-strong Kaiapoi volunteers are committed to keeping our community safe.

Celebrating with the local community 10 years of planting and development at the Ohoka Bush Bash with Henrietta Bullen and Annie Bonnifant.

Helping with the judging with Peter Smith, Chair of Reflections Community Trust, and his team at the fancy dress competition at the Waimakariri Light Party in Kaiapoi and enjoying the event with my family.

RANGIORA OFFICE
130A Percival Street, PO Box 765, Rangiora 7440 | P 03 310 7468 | E waimakariri@parliament.govt.nz

KAIAPOI OFFICE
156B Williams Street, Kaiapoi 7630 | P 03 327 0514 | E kaiapoi@parliament.govt.nz

Facebook.com/MattDoocey www.mattdoocey.co.nz

MATT DOOCEY

MP FOR WAIMAKARIRI

AROUND THE ELECTORATE

Turning the sod for the Northern Corridor project with the Prime Minister, Rt Hon John Key, and the Transport Minister, Hon Simon Bridges.

Waimakariri electorate is a dynamic place to represent.

Turning the sod for the Northern Corridor project on 4 November with the Prime Minister, Rt Hon John Key, and Transport Minister, Hon Simon Bridges, was the latest highlight in a year of major milestones. The $240 million project is being built under the National-led Government's Roads of National Significance programme and will improve journey times for Waimakariri commuters and reduce traffic on local roads for North Christchurch residents.

Traffic congestion routinely comes up during my constituent connect meetings and the Northern Corridor and Western Belfast Bypass will be game-changers in supporting Waimakariri's growth.

When I look back over the past two years, the electorate's rapid growth and vibrant regeneration post-earthquake, and its mix of peri and urban areas, presented a unique set of circumstances as a new MP working and living in the electorate. Based on my experience during my first year, I learnt it is important to keep connected to all our communities, picking up on issues that are relevant to constituents. The 14 November earthquake showed us how we need to keep connected in our community to support each other.

As we approach the festive period, I wish you and your family a wonderful holiday season.

Matt

National

Authorised by Matt Doocey, MP for Waimakariri, Rangiora

National

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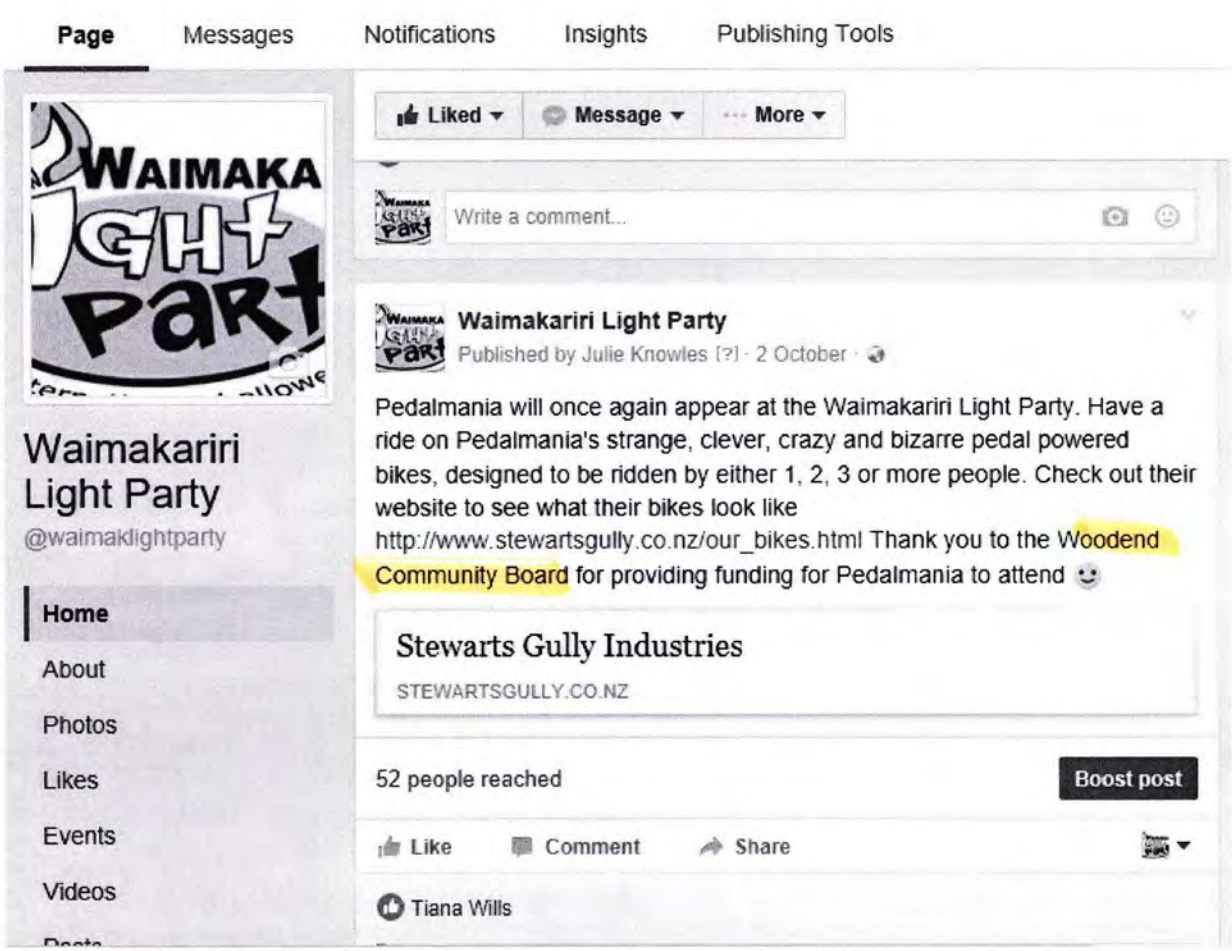
Page
Messages
Notifications
Insights
Publishing Tools
Liked
Message
More
Write a comment...
Waimakariri Light Party
@waimaklightparty
Home
About
Photos
Likes
Events
Videos
Waimakariri Light Party
Published by Julie Knowles [?] · 2 October ·
Pedalmania will once again appear at the Waimakariri Light Party. Have a ride on Pedalmania's strange, clever, crazy and bizarre pedal powered bikes, designed to be ridden by either 1, 2, 3 or more people. Check out their website to see what their bikes look like http://www.stewartsgully.co.nz/our_bikes.html Thank you to the Woodend Community Board for providing funding for Pedalmania to attend
Stewarts Gully Industries
STEWARTSGULLY.CO.NZ
52 people reached
Boost post
Like
Comment
Share
Tiana Wills

TRIM: 161209127304 / GOV-26-03-05

A&P Show stalwarts George and Marianne McLean.

PHOTO: CLAIRE INKSON

the McLean's to receive the medal – for excellence in agriculture and the sprit of the A&P Society – for their continous contribution to the Amberley Show.

Marianne made it quite clear that medal was for George.

showing his first pet dog, Brutus, at the age of six as well as school art and years of leading pet lambs and calves around the show ring before riding his polo horse around the arena.

George has trialled a dog in

with pets on Show Day.

Taking charge of the trialling from Lex Cooper years, George has also been association president in 2014 Marianne providing great port and keeping him on tracl

SCRIBE
SAVE
'O 34%

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Waimakariri Light Party

Organised by Reflections

Thank you

To all the donors, sponsors and volunteers who have made the Waimakariri Light Party a HUGE success.

Many children & youth have benefited from your generosity & willingness to help an event that celebrates a positive alternative to Halloween in a safe & fun way.

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Kaiapoi Co-operating Parish
Rangiora Anglican Parish
Waimakariri Catholic Parish

Thanks to everyone for your help financial & voluntary

Antigua Boat Sheds	Kaiapoi Crossing Pharmacy	Sanders Contracting Ltd
ANZ, Kaiapoi	Kaiapoi Volunteer Fire Brigade	Shauna McClelland Employer Lawyer
Blackwell's Department Store	Kaiapoi Mill & Storage	Sutton Tools (NZ) Ltd
Blakeley's of Kaiapoi	Kaiapoi Photographic Club	Seedlings Transplant
BNZ, Kaiapoi	Larsen's Art 'n' Sign Studio	Smith Hire
Clip n Climb	McAlpines Mitre 10 Rangiora	St John Volunteers, Kaiapoi
Collins & Co Chartered Accountants	McDonald's Kaiapoi	The Ark Early Learning Centre
Community Patrol, Kaiapoi	Men@Work	Trade Aid
Express Hire Ltd	Mr Whippy	Waimakariri Aquatic Facilities
Flip out Trampolines	Orana Wildlife Park	Waimakariri District Council
Frucor Beverages	Palms Reading Cinema	Waimak Alpine Jet
GraceWorks Demolition	Pier Law, Kaiapoi	Wentworth Carrying
Hanmer Springs Thermal Pools & Spa	Rangiora Lions	Westpac, Kaiapoi
Helmore Stewart Lawyers	Rangiora Town Hall Cinemas	Willowbank Wildlife Reserve
Helloworld Kaiapoi	Rivertown Cafe	Woodford Glen Speedway
Joy Johnson		

Support received from Funders

C.E.R.T
Pub Charity
TRUST BOARD
Kaiapoi Community Board
FOODSTUFFS
THE LION FOUNDATION
Creative
Woodend Community Board

OH 7465190AD

Christmas
Celebration Night
Late night shopping

Thursday 24th Nov
5:30 - 9pm
Postponement date: 1 Dec

High Street, Rangiora

9pm
Fireworks

Calling all
Stall holders!

Applications close 10 Nov
rangiorapromotions@gmail.com

Rangiora
PROMOTIONS

Rangiora Toyota

Santa Parad

Party in
the Park!
12-6pm
Victoria Park

Sunday 11th Dec
2pm Parade

Stalls & Floats
APPLY NOW!

rangiorapromotions@gmail.com
www.rangiorapromotions.co.nz

Rangi
PROMOT

TRIM: 161209127304 / GOV-26-03-05

9

PEDALMANIA PHOTOS TAKEN AT 2016 WAIMAKARIRI LIGHT PARTY

2016 Light Party_Activities

2016 Light Party_Activities_65.JPG

2016 Light Party_Activities_66.JPG

2016 Light Party_Activities_67.JPG

2016 Light Party_Activities_68.JPG

2016 Light Party_Activities_69.JPG

2016 Light Party_Activities_70.JPG

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WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO:	cpr-06-0986 / 170106000676
REPORT TO:	Woodend-Sefton Community Board
DATE OF MEETING:	13 February 2017
FROM:	Monese Ball, Property Officer
SUBJECT:	Property Lease/Licence Renewals 01 January 2017 to 31 December 2017

SIGNED BY:
(for Reports to Council or Committees)

Department Manager

pp

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to advise Community Board Members of leases/licences that are due for renewal over 2017, and to also provide information on what Leases/Licences are held within their area.

1.2. The Property Unit manage over 300 property leases/licences on behalf of the Council and are held for generally recreation, community facilities, farming, roading and drainage activities. The following attachment shows those licences/leases within this Ward and highlights those that are due for renewal or review in the upcoming year (**in blue**)

1.3. The nature, vicinity and use of the land for both Lessee and Council often determine what value Council receives for the land/lease property.

1.4. Licences/Leases with $1 if demanded payment are associated to Council's Community Recreation Team and are normally community based activities or sporting clubs that offer a service to the local community and in some instances assist in the maintenance of the leased land.

1.5. There are a number of gravel pit reserves in our district and in most instances they form part of neighbouring farm land. The rental amount can be lower due to the condition of the land and the saving to Council, in the maintenance costs associated to the land.

1.6. It has been indicated where rental has been set by way of Tender.

1.7. Due to the extended information now given in this report, it is attached by way of spreadsheet

Attachment:

i. Spreadsheet of Leases/Licences for Woodend-Sefton Community Board ward area.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) **Receives** attached report number 170106000676.

(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

3. ISSUES AND OPTIONS

3.1. Often land is adjacent to farm land, or can be land locked esplanade reserve in isolated areas, where the return achieved is often set at a rate that equates to a “best option” and sometimes the only lease option where it is beneficial to receive some nominal fee as well as ensuring the land is well maintained.

3.2. Where there is an economic return/high interest in the land, this is generally advertised through a tender process.

3.3. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. Have not been specifically sought

4.2. Where the land has significant interest, the land is leased through the Council’s tendering process.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. Receiving nominal rental is quite often the best option, where the Lessee is maintaining the land, as well as fencing, vegetation and security.

5.2. Not to lease for a nominal fee can be detrimental to Council, through an increase in maintenance costs.

6. CONTEXT

6.1. **Policy**

6.2.1 This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2.2 Under Council’s Treasury Policy, where land is identified as surplus to requirements, and land is sold and generally applied to general rates or the activity the land related to.

6.2.3 Council is consulting with the community on a policy in respect of the rational for charges relating to Community Facilities and Reserves.

6.2.4 Under the Delegations to the Community Board (reference S-DM 1041);

15. Delegated authority on matters in the Community Board Ward in accordance with Council policies and guidelines in respect of the following matters:

- Granting of new leases or licences on reserve land; excluding the airfield. (The Board also receives an annual report on existing reserve land leases). Any easements for underground works/services is an operational matter under delegation of Utilities & Roading or Property staff.

Monese Ball
Property Officer

Application	Primary Categor	Full Details	Primary Property	Term
LO1450008	PMLicence	Res 163 Cemetery Reserve, 163 Factory Road, Stock Grazing	198 Factory Road, SEFTON	5 yrs
LO1450014	PMLicence	Unformed legal road, Saltwater Creek, Stock Grazing -	126 Amesbury Road, SEFTON	05Yr
LO1450015	PMLicence	Paper Road off Amesbury Road, Stock Grazing	128 Amesbury Road, SEFTON	05Yr
LO1450004	PMLicence	13 Hanna Place licence to occupy for grazing	13 Hanna Place, SEFTON	05Yr
LO1450016	PMLicence	786 Rangiora Leithfield Road, Stock Grazing -	752 Rangiora Leithfield Road, SEFTON	05Yr
LO1450017	PMLicence	350 Rangiora Leithfield Road, Stock Grazing -	350 Rangiora Leithfield Road, SEFTON	05Yr
LO1450027	PMLicence	Loburn Road Reserves, Various Roads -	267 High Street, RANGIORA	Indefinite
LO1450028	PMLicence	Off Lower Sefton Road, Unformed Legal Road	269 Lower Sefton Road, SEFTON	Indefinite
LO1550164	PMLicence	12 Pembertons Road Sefton - Residential encroachment onto road	12 Pembertons Road, SEFTON	Indefinite
LO1550162	PMLicence	Adjacent 1840 Main North Road, Saltwater Creek -	1840 Main North Rd (Sh1) (Wnd-Amb), WOODEND	20Yr
LO1450001	PMLicence	Adjacent 34 Broad Rd, Licence to Occupy Road for Stock Water Pipe	34 Broad Road, BALCAIRN	Indefinite
LP1610015	PMLease	1 Domain Terrace Waikuku	1 Bridge Street, WAIKUKU BEACH	05Yr
LP1510011	PMLease	6a School Road -part of Community Centre	6 School Road, WOODEND	21Yr
LP1610014	PMLease	202 Gladstone Road Woodend	202 Gladstone Road, WOODEND	10Yr
LO1550016	PMLicence	4 & 6 Macdonalds Road, Waikuku , Private Well site	6 Macdonalds Lane, WAIKUKU	Indefinite
LP1510024	PMLease	2 Woodend Beach Road,	2 Woodend Beach Road, WOODEND	
LO1550015	PMLicence	Adjacent to 3 & 5 Cross St Waikuku part Reserve 3224	3 Cross Street, WAIKUKU BEACH	10Yr
LP1510027	PMLease	5 Domain Terrace -	1 Bridge Street, WAIKUKU BEACH	20Yr
LP1510028	PMLease	40 Rangiora Woodend Road -	Rangiora Woodend Road, WAIMAKARIRI DISTRICT	12Yr
LP1510125	PMLease	202/218 Gladstone Road	202 Gladstone Road, WOODEND	19Yr
LP1510036	PMLease	38 Rangiora Woodend Road - Woodend Scout Hall -	38 Rangiora Woodend Road, WAIMAKARIRI DISTRICT	
LO1550034	PMLicence	145 Gladstone Road (to adjacent property) - Irrigation pipe under road -	145 Gladstone Road, WOODEND	Indefinite
LP1510040	PMLease	40B Rangiora Woodend Road	40 A Rangiora Woodend Road, WAIMAKARIRI DISTRICT	02Yr
LP1510042	PMLease	8 Eders Road -	8 Eders Road, WOODEND	19Yr
LO1650007	PMLicence	1 Bridge Street Waikuku,	1 Bridge Street, WAIKUKU BEACH	10Yr
LO1550088	PMLicence	22 Waikuku Beach Road	22 Waikuku Beach Road, WAIKUKU	03Yr
LO1550086	PMLicence	Adj 39 Woodend Beach Road ROAD RESERVE -	39 Woodend Beach Road, WOODEND	Indefinite
LO1550107	PMLicence	Adj 48 Woodend Beach Road - Pipe under Road	48 Woodend Beach Road, WOODEND	Indefinite
LO1650011	PMLicence	19 & 24 Main North Road, Owen Stalker Park -	19 Main North Rd (Sh 1), WOODEND	01Yr
LO1650014	PMLicence	Chinnerys Road, adj 23 Bunting - Sewer line in Road Reserve	23 Bunting Place, WOODEND	Indefinite
LO1650015	PMLicence	77 Eders Road Woodend - sheep grazing licence	77 Eders Road, WOODEND	01Yr

	Term	Commencement	Term Renewal	Rent Review	Expiry	Rental	NOTES
	5 yrs	16/12/2016 12:00:00 AM			15/12/2021 12:00:00 AM	1.00	Property was in need of full refence and gorse removal. New Lessee given first 5 years free in lieu of refencing entire block
	05Yr	1/09/2014 12:00:00 AM			31/08/2019 12:00:00 AM	30.00	
	05Yr	1/05/2012 12:00:00 AM			30/04/2017 12:00:00 AM	50.00	
	05Yr	1/09/2014 12:00:00 AM			31/08/2019 12:00:00 AM	275.00	
	05Yr	1/08/2014 12:00:00 AM			31/07/2019 12:00:00 AM	325.00	
	05Yr	1/04/2016 12:00:00 AM			31/03/2021 12:00:00 AM	70.00	
	Indefinite	23/09/1996 12:00:00 AM				-	
	Indefinite	1/10/1999 12:00:00 AM				-	
	Indefinite	12/07/2000 12:00:00 AM				-	
	20Yr	1/02/2003 12:00:00 AM			31/01/2023 12:00:00 AM	50.00	
	Indefinite	20/08/2014 12:00:00 AM				-	
	05Yr	22/02/2016 12:00:00 AM			21/02/2021 12:00:00 AM	28,000.00	
	21Yr	1/01/2007 12:00:00 AM	1/01/2021 12:00:00 AM		30/12/2042 12:00:00 AM	120.00	
	10Yr	1/01/2016 12:00:00 AM		1/01/2021 12:00:00 AM	1/01/2026 12:00:00 AM	-	
	Indefinite	22/10/1996 12:00:00 AM				-	
		1/07/2011 12:00:00 AM		17/10/2017 12:00:00 AM	29/06/2031 12:00:00 AM	30,300.00	
	10Yr	1/07/2011 12:00:00 AM			30/06/2021 12:00:00 AM	150.00	
	20Yr	1/07/1996 12:00:00 AM			30/06/2016 12:00:00 AM	-	Still being drafted
	12Yr	1/12/1995 12:00:00 AM	30/11/2027 12:00:00 AM		30/11/2039 12:00:00 AM	-	
	19Yr	1/09/1999 12:00:00 AM			31/08/2018 12:00:00 AM	100.00	
		1/06/2011 12:00:00 AM			31/05/2019 12:00:00 AM	-	
	Indefinite	1/12/2000 12:00:00 AM				-	
	02Yr	1/12/2012 12:00:00 AM			30/11/2014 12:00:00 AM	-	
	19Yr	1/03/2003 12:00:00 AM			28/02/2023 12:00:00 AM	-	
	10Yr	1/03/2016 12:00:00 AM			1/03/2026 12:00:00 AM	-	
	03Yr	1/03/2016 12:00:00 AM			28/02/2019 12:00:00 AM	520.00	
	Indefinite	11/05/2007 12:00:00 AM				-	
	Indefinite	3/09/2012 12:00:00 AM				-	
	01Yr	1/10/2016 12:00:00 AM			30/09/2017 12:00:00 AM	-	
	Indefinite	4/10/2016 12:00:00 AM	4/10/2026 12:00:00 AM			200.00	
	01Yr	14/10/2016 12:00:00 AM			13/10/2017 12:00:00 AM	200.00	

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	BYL-52 / 161116117879
REPORT TO:	Council
DATE OF MEETING:	6 December 2016
FROM:	Veronica Spittal, Senior Policy Analyst
SUBJECT:	Northern Pegasus Bay Bylaw 2016 Implementation
SIGNED BY: **(for Reports to Council or Committees)**	Department Manager / Chief Executive

1. SUMMARY

1.1. The purpose of this report is for the Council to consider the establishment of a working party to prepare an Implementation Plan for the *Northern Pegasus Bay Bylaw 2016*, oversee the implementation of the approved Plan, and report on the Plan's effectiveness after two years of operation. The working party would also be responsible for carrying out annual reviews of the two user agreements associated with the bylaw, developing a research and monitoring programme to inform future bylaw reviews and reporting back to Council on the effectiveness of the bylaw.

Attachments:

i. Terms of reference for the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party (Trim number 161115117053).

2. RECOMMENDATION

THAT the Council:

(a) **Receives** report No. 161116117879.

(b) **Approves** the establishment of the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party.

(c) **Approves** the Terms of Reference for the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party (Trim number 161115117053).

(d) **Appoints** Councillor Peter Allen to the working party, as Chairperson.

(e) **Circulates** this report to the Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards to confirm their representatives on the working party.

(f) **Approves** staff seeking representation from the nominated organisations.

3. ISSUES AND OPTIONS

3.1. The *Northern Pegasus Bay Bylaw 2016* was adopted by Council on 5 July 2016 after an extensive public consultation process which attracted 291 submissions and involved two formal hearings. Enforcement of the bylaw was a significant issue for submitters and 150 comments relating to the implementation of the bylaw were collected throughout the consultation process.

3.2 The following new bylaw clause 21.2 was well supported by submitters *'a bylaw implementation plan will be developed and reviewed after two years of operation. The Council reserves the right to carry out an early review of any aspect of the bylaw that has not been found to have been effective in addressing identified user conflicts, health and safety concerns, matters of public nuisance and environmental issues'.*

3.3 The Hearing Panel considered the enforcement of the bylaw to be only one of a number of tools that could be used to improve the management of the coastal area. Other tools included education, publicity, community development to empower beach communities, research and monitoring and additional physical structures. It was recommended that an Implementation Plan, incorporating the above elements, be developed using a combined-agency approach.

3.4 The Hearing Panel made a number of recommendations at each hearing for the Council to consider. These were as follows:

2016 Hearing

3.4.1 Refer the issue of encouraging commercial horse operators to be involved with beach clean-up days onto the Implementation Plan Working Party.

3.4.2 Recommend to the Implementation Plan Working Party that the use of jet skis in the Estuary be monitored and revisited under clause 21.1 early review if there is found to be an issue.

3.4.3 Recommend to Council that the Ashley/Rakahuri Rivercare Group, among others, be invited to be represented on the Implementation Plan Working Party.

3.4.4 Refer the implementation comments received in the 2015 and 2016 consultation rounds onto the Implementation Plan Working Party for its consideration.

2015 Hearing

3.4.5 Recommend to Council that the development of a coastal users education programme be included in the terms of reference for the Implementation Plan Working Party and refer submitters' comments about educational activities to this group for their consideration.

3.4.6 Recommend to Council that Environment Canterbury be represented on the Implementation Plan Working Party.

3.4.7 Refer Ms Alexander's comments about the need to educate beach users about birds onto the Implementation Plan Working Party.

3.4.8 Delegate the annual review of the commercial horse trainers agreement to the Implementation Plan Working Party.

3.4.9 Delegate the annual review of the kite surfing agreement to the Implementation Plan Working Party.

3.4.10 Recommend to Council that the safety issue of long lines running over sand be considered during the development of a coastal users education programme by the Implementation Plan Working Party.

3.4.11 Recommend to Council that the development of an aircraft estuary education programme be included in the terms of reference for the Implementation Plan Working Party and refer comments from submitters and the Rangiora Airfield Advisory Group to this group for their consideration.

3.4.12 Recommend to Council that submitters suggestions for the further protection of the Ashley River /Rakahuri and Saltwater Creek Estuarine areas be forwarded to the Implementation Plan Working Party for their consideration and possible referral to Environment Canterbury.

3.4.13 Recommend to Council that the development of a bylaw monitoring programme be included in the terms of reference for the Implementation Plan Working Party and refer submitters comments about monitoring to this group for their consideration.

3.4.14 Recommend to Council that a review of the effectiveness of current bylaw enforcement be included in the terms of reference for the Implementation Plan Working Party and refer submitters comments about enforcement to this group for their consideration.

3.4.15 Recommend to Council that investigating ways of empowering beach communities to assist with effective implementation of the bylaw be included in the terms of reference for the Implementation Plan Working Party.

3.4.16 Recommend to Council that a review of physical structures necessary to enhance the enforcement of the bylaw be included in the terms of reference for the Implementation Plan Working Party and refer submitters comments about physical structures to this group for their consideration.

3.4.17 Recommend to Council that a review of beach signage be included in the terms of reference for the Implementation Plan Working Party and refer submitters comments about signage to this group for their consideration.

The terms of reference for the Implementation Plan Working Party include the elements contained within these recommendations.

3.5 Some of the voluntary organisations and members of the community, particularly the beach communities, that became involved in the bylaw process demonstrated specialised knowledge of and significant commitment to improving the beach environment. The Hearing Panel was keen to provide further opportunities for people to become involved with the implementation of the bylaw as local knowledge had proved to be invaluable to the bylaw process and community involvement was considered to be more effective than enforcement. The terms of reference allow the working party to co-opt individuals and group representatives onto sub-groups as considered necessary.

3.6 The need for monitoring the bylaw's effectiveness was highlighted during the review and public consultation process. The opinions of those submitters who commented on the effectiveness of the 2010 bylaw were wide-ranging, with some stating it had failed to address environmental and safety concerns, others noting that some improvements had been made, particularly with regard to vehicle access, and others wanting to maintain the

status quo as they considered the bylaw to be working well. This has highlighted a need for a research and monitoring programme to be put in place so future decisions can be evidence-based. Roles and responsibilities for monitoring the effectiveness of the bylaw will be determined during the Implementation Plan preparation process.

3.7 Effectively implementing the bylaw is vital to its success. This will ensure the identified environmental, health and safety issues and user conflicts are resolved and that the good faith and enthusiasm of members of the local beach communities who have become engaged in the bylaw development process is maintained.

3.8 The Hearing Panel considered continuity between the bylaw process and the development of the Implementation Plan to be important. For this reason it is recommended that that Hearing Panel member, Councillor Peter Allen, be nominated as the chairperson of the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party.

3.9 The Management Team/CE has reviewed this report and supports the recommendations.

4 COMMUNITY VIEWS

4.1 The development of an Implementation Plan was well supported by submitters to the Bylaw.

5 FINANCIAL IMPLICATIONS AND RISKS

5.1 Staff support for the development of the Implementation Plan will be provided using existing Policy and Strategy Unit and Green Space Unit staff resources. Once this has been completed staff support for the on-going work of the group will be provided by the Green Space Unit.

5.2 Enforcement is undertaken by Environment Canterbury via a ranger service. The cost of this service is split between the Waimakariri District Council and Environment Canterbury and in the 2016/17 financial year the Council's share of this service, funded from the recreation account, is $27,000. The Council has a level of service agreement with Ecan which will be reviewed as part of the Implementation Plan development process to ensure enforcement is targeted in the most effective way.

5.3 The development and maintenance of infrastructure including signs, bollards and walkway areas is necessary to ensure that the public is well informed of bylaw regulations. The cost of this is also shared between the Waimakariri District Council and Environment Canterbury. The Waimakariri District Council 2016/17 budget for these works is $40,300.

5.4 There may be other costs associated with the implementation of the bylaw that are not currently identified. Some projects, such as specific monitoring programmes, may be able to be funded from existing budgets. Others, such as research projects, may be able to be funded by other agencies, for example, the Canterbury University. There may be a need for additional funding for some strategies. The resources needed to implement the Plan will be identified and able to be considered by Council prior to its adoption.

6 CONTEXT

6.1 Policy

This matter is not a matter of significance in terms of the Council's Significance Policy.

6.2 Legislation

The Implementation Plan is intended to support the *Northern Pegasus Bay Bylaw 2016*. The legislation and associated documents relevant to the bylaw are as follows:

- *Treaty of Waitangi*
- *New Zealand Bill of Rights Act 1990*
- *Resource Management Act 1991*
- *Local Government Act 2002;*
- *Marine and Coastal Area (Tukutai Moana) Act 2011;*
- *Wildlife Act 1953;*
- *Marine Mammals Protection Act 1978;*
- *Conservation Act 1987;*
- *Ngai Tahu Claims Settlement Act 1998*;
- *Land Transport Act 1998;*
- *Reserves Act 1977;*
- *Dog Control Act 1996;*
- *Forest and Rural Fires Act 1977;*
- New Zealand Coastal Policy Statement 2010;
- Regional Coastal Environment Plan for the Canterbury Region;
- Proposed Canterbury Conservation Management Strategy;
- Waimakariri District Council District Plan;
- Waikuku Beach Reserve Management Plan;
- WDC Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga;
- Mahaanui Iwi Management Plan 2013;
- Kemp's Deed
- WDC Northern Pegasus Bay 2010 Bylaw;
- WDC Dog Control Bylaw 2009;
- WDC Fire Control Bylaw 2014;
- Environment Canterbury Navigation Safety Bylaw 2016.

6.3 Community Outcomes

- Harm to people from natural and manmade hazards is minimised and our district has the capacity and resilience to respond to natural disasters;
- Harm to the environment from the spread of contaminants into ground and water is minimised;
- Conservation of significant areas of vegetation and/or habitats is encouraged;
- Different cultures are acknowledged and respected;
- People enjoy clean water at our beaches and rivers;
- There are wide ranging opportunities for people to enjoy the outdoors;

- There are wide ranging opportunities for people of different ages to participate in community and recreational activities;
- The particular recreational needs of children and young people are met;
- Local regional and national organisations make information about their plans and activities readily available;
- Local, regional and national organisations make every effort to take account of the views of people who participate in community engagement;
- The Council and Te Ngāi Tūāhuriri Rūnanga through the Memorandum of Understanding continue to build their relationship.

Veronica Spittal
SENIOR POLICY ANALYST

Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party

1. Membership

Each of the following shall be invited to select one representative to be a member of the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party:

- Waimakariri District Council Councillor (Chair);
- Te Kōhaka o Tūhaitara Trust;
- Te Ngāi Tūāhuriri Rūnanga;
- Environment Canterbury;
- Department of Conservation;
- Kaiapoi-Tuahiwi Community Board;
- Woodend-Sefton Community Board;
- Ashley-Rakahuri Rivercare Group Inc.

2. Quorum

A quorum will be four of the Working Party members. At least one member of the Working Party must be present at any sub-group meeting.

3. Terms of Reference

3.1 The Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party will be responsible for:

- Developing a draft Northern Pegasus Bay Bylaw 2016 Implementation Plan for the Community and Recreation Committee to consider;
- Overseeing the implementation of the approved Plan;
- Establishing a Northern Pegasus Bay Bylaw 2016 research and monitoring programme in conjunction with other interested organisations;
- Reviewing the effectiveness of the Implementation Plan after two years of operation;
- Providing a report to Council on the need to carry out an early review of any aspect of the Implementation Plan or Northern Pegasus Bay Bylaw 2016 that has not been found to have been effective in addressing identified user conflicts, health and safety concerns, matters of public nuisance and environmental issues.
- Carrying out an annual review of the Kite Surfing User Agreement – Ashley River/Rakahuri Estuary as per clause 13.2 of the Bylaw.
- Carrying out an annual review of the Commercial Horse Trainers User Agreement – Woodend Beach Commercial Horse training Area as per clause 10.4 of the Bylaw.

Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party

3.2 The Implementation Plan will:

- Be consistent with the purpose of and values expressed in the Bylaw:
- Be consistent with other documents and agreements that sit alongside and support the Bylaw such as the proposed Fenton Reserves and Entitlements Agreement, the Commercial Horse Trainers User Agreement – Woodend Beach Commercial Horse Training Area, and the Kite Surfing User Agreement – Ashley River/Rakahuri Estuary;
- Consider wide-ranging implementation tools such as education, publicity, community development, research and monitoring, enforcement and physical structures;
- Include details of the resources required to deliver the Implementation Plan and anticipated time frames.

3.3 As part of developing the Implementation Plan, the Working Party will;

- Review the comments made by submitters to the 2015 and 2016 Northern Pegasus Bay Bylaw consultation processes relating to the implementation of the Bylaw;
- Co-ordinate, carry out or organise any necessary research;
- Consult with other organisations and individuals as required;
- Form sub-groups to work on developing various aspects of the Plan as considered necessary to achieve the desired outcome;
- Co-opt representatives from other organisations or other community members onto sub-groups as required. Examples include representatives of the Woodend Beach Commercial Horse Trainers, Waikuku Beach kite surfers, Pines Kairaki Beaches Association, Pegasus Residents' Group Inc, Fenton Reserve Trustees, Woodend and Waikuku Beach communities and a community member familiar with the area north of the Ashley/Rakahuriri River Mouth;
- Identify ways of involving beach communities in the implementation of the Bylaw.

4. Objectives

4.1 To ensure the purpose of the Northern Pegasus Bay Bylaw 2016 is achieved.

4.2 To monitor and ensure the effectiveness of the user agreements associated with the Bylaw.

4.3 To ensure the success of the Northern Pegasus Bay Bylaw 2016 Implementation Plan.

Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party

4.4 To co-ordinate the efforts of organisations working to enhance coastal values (including estuarine values) where these are relevant to the Bylaw.

4.5 To improve coastal management by encouraging and enabling beach communities to become involved with the implementation of the Bylaw.

4.6 To ensure future Northern Pegasus Bay bylaw reviews are evidence-based.

5. Meeting Frequency

As required, but the Working Party will meet at least monthly until the draft Implementation Plan is produced.

6. Staff Executive

The Working Party and any associated sub-groups will initially be supported by Waimakariri District Council staff from the Community Green Space and Policy and Strategy units and the development of the Implementation Plan will be project managed by Policy and Strategy. Once completed, the implementation of the Plan and other on-going work of the Working Party will be co-ordinated by the Community Green Space Unit.

7. Duration

The ongoing need for the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party will be reviewed after its final report to Council on the effectiveness of the Implementation Plan.

* * *

WAIMAKARIRI
DISTRICT COUNCIL

Our Reference: BYL-52 / 170116002824

18 January 2017

John Meyer
The Chair
Woodend-Sefton Community Board
C/o Karyn Ward

Dear John

The Waimakariri District Council adopted the Northern Pegasus Bay Bylaw 2016 in July last year and is in the process of establishing a working party to oversee its implementation.

The Council would like to invite you to appoint a member to the working party to represent the views of your organisation.

I have attached a terms of reference for the working party which shows that the first task of the group is to develop an Implementation Plan for the Bylaw. This is expected to consider a wide range of implementation tools such as education, publicity, community development, research and monitoring, enforcement and physical structures and is scheduled to be completed by the end of May for sign off by the Council on 6 June 2017.

The working party will have an ongoing role in overseeing the implementation of the plan, monitoring its effectiveness and carrying out annual reviews of user agreements.

Councillor Peter Allen was appointed by the Council in December 2016 to be the Implementation Plan Working Party's chairperson. Support with drafting the Implementation Plan will be provided by the Council's Policy and Strategy staff and the ongoing work of the group will be supported by the Council's Community Green Space Team.

The working party would be expected to meet at least monthly, at a time convenient to members, until the Implementation Plan is completed and from then on, as is required. The first meeting of the group will not be scheduled until after 20 February 2017 to allow community board representatives to be appointed at their next meetings.

I look forward to hearing from your organisation with regard to this matter.

Best wishes

Veronica Spittal
SENIOR POLICY ANALYST

215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
waimakariri.govt.nz

phone 03 311 8900
or 03 327 6834
fax 03 313 4432

Accredited as an International 'Safe Community' by the
World Health Organisation Collaborating Centre on Community Safety

Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party

1. Membership

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2. Quorum

A quorum will be four of the Working Party members. At least one member of the Working Party must be present at any sub-group meeting.

3. Terms of Reference

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- Establishing a Northern Pegasus Bay Bylaw 2016 research and monitoring programme in conjunction with other interested organisations;
- Reviewing the effectiveness of the Implementation Plan after two years of operation;
- Providing a report to Council on the need to carry out an early review of any aspect of the Implementation Plan or Northern Pegasus Bay Bylaw 2016 that has not been found to have been effective in addressing identified user conflicts, health and safety concerns, matters of public nuisance and environmental issues.
- Carrying out an annual review of the Kite Surfing User Agreement – Ashley River/Rakahuri Estuary as per clause 13.2 of the Bylaw.
- Carrying out an annual review of the Commercial Horse Trainers User Agreement – Woodend Beach Commercial Horse training Area as per clause 10.4 of the Bylaw.

Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party

4.4 To co-ordinate the efforts of organisations working to enhance coastal values (including estuarine values) where these are relevant to the Bylaw.

4.5 To improve coastal management by encouraging and enabling beach communities to become involved with the implementation of the Bylaw.

4.6 To ensure future Northern Pegasus Bay bylaw reviews are evidence-based.

5. Meeting Frequency

As required, but the Working Party will meet at least monthly until the draft Implementation Plan is produced.

6. Staff Executive

The Working Party and any associated sub-groups will initially be supported by Waimakariri District Council staff from the Community Green Space and Policy and Strategy units and the development of the Implementation Plan will be project managed by Policy and Strategy. Once completed, the implementation of the Plan and other on-going work of the Working Party will be co-ordinated by the Community Green Space Unit.

7. Duration

The ongoing need for the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party will be reviewed after its final report to Council on the effectiveness of the Implementation Plan.

* * *

pegasus
residents' group inc

We are writing to thank you for your very generous contribution to the Pegasus Residents' Christmas on the Lake 2016 community event.

The Christmas elves were busy on the barbecue right through the afternoon and it was great to see so many happy kids and cheerful bigger people enjoying the tasty, fresh slices of bread wrapped around the sizzling sausages that were handed out free to all. The ice creams disappeared in super-quick time!

The community atmosphere was commented on by many who enjoyed the entertainment, which included local school children singing and dancing, as well as the Kaiapoi Brass Band and other musicians. Pony rides, ice-creams, bouncy castles, face painting, chocolate wheel and coffee cart were all a part of what you helped make possible.

Thank you once again for your valuable contribution to this fun community day.

Thank You

Kind regards and Merry Christmas from The Pegasus Residents' Group.

pegasus residents' group inc

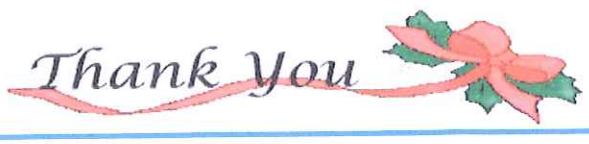
PEGASUS RESIDENTS GROUP

Newsletter December 2016

PRGI IN 2016

As a residents' group, we tend to focus on current and future projects. At this time of year, it's nice to pause and take a look back at what has been achieved…

- ✓ In February we facilitated a meeting to clarify and discuss some of the issues around Pegasus Lake. With scientists, WDC, Todd Property, Te Kohaka Tuhaitara Trust, ECan and PRGI representatives present, a good many things were covered. The result is a public document answering some concerns and explaining how the Lake works. There is also a plan in place for moving forward with a long term management document to be developed.
- ✓ In March, we had our 2nd Easter Extravaganza with lots of sun, fun and chocolate! This is a free event for Pegasus families.
- ✓ Also in March we appeared before the Local Government Commission, along with the Woodend Community Association, to state our case for retaining a Community Board for the Woodend-Sefton area. The LGC decided in our favour.
- ✓ Facilitated the purchase and installation of an AED automatic defibrillator device which is located on the outside of the Pegasus Medical Centre and available 24/7.
- ✓ In June we invited Ethel & Bethel Bingo Babes to come and entertain us—and what a hoot they were! Over $2,000 was raised at this event to help fund PRGI activities such as the Community Watch vehicle and upcoming Community Centre.
- ✓ The Pegasus, Woodend and Waikuku Community Directory was issued free to Pegasus homes in October. While a lot of work is involved, the directory is proving to be a great fundraiser for PRGI.
- ✓ We finished the year with our very popular Christmas on the Lake free community event. So many people helped make this event a big success, including our sponsors:
  - ☺ Mainpower—our major sponsor for 2016
  - ☺ Todd Property Pegasus Town Ltd
  - ☺ Woodend Ashley Community Board
  - ☺ Hellers Ltd—for sausages and gazebo
  - ☺ Couplands—for bread
  - ☺ Adtrucks
  - ☺ Motivation DeSign
  - ☺ TwoTone Design
  - ☺ Cancer Society
  - ☺ Pegasus Golf & Sports Club



Thanks also to our 2014 sponsors, as we still had some funds left to help with 2016.

Helpers on the day were too numerous to mention here, but you know who you are and we Thank You.

PRGI IN 2017

- ✓ Details are yet to be finalised, but we are optimistic we will have a Community Centre open by April. This will be a Council provided facility with bookings run by the Pegasus Residents Group. We should be able to provide more info around mid-February.
- ✓ We are currently in discussions with WDC staff to get some gateways for walkers and cyclists in 3 locations: the end of Pegasus Main St where it almost joins Gladstone Rd; the end of Infinity Dr, where it abuts the road reserve to the western edge of Gladstone Park and the area where Tiri Tiri Moana Dr almost joins Kaiapoi Pa Rd. Currently people are scrambling over fences and lifting bikes over, which is less than ideal.
- ✓ We will be assisting with organising a Civil Defence meeting to be held in February or March 2017. Discussions for this have started and will continue early in the New Year.
- ✓ Watch out for Ethel & Bethel Bingo Babes to come back again mid 2017 for another evening of fun-raising fundraising.
- ✓ 2017 will see PRGI continue to liaise with WDC, Todd Property, NZTA, Woodend Ashley Community Board, Civil Defence and many other organisations.

THANK YOU!

The Pegasus Residents' Group thank all those many Pegasus residents who supported us by way of membership, volunteering, donations and attendance at our events. We couldn't do it without you!

We wish everyone a safe and happy Christmas and New Year. Make the most of our beautiful area over the holidays and we look forward to continuing to work with and for you in 2017.

CHRISTMAS & NEW YEAR BUSINESS HOURS

Pegasus Medical Centre

Fri 23 Dec:	8.30—5.00
24, 25, 26, 27 Dec:	CLOSED
Wed 28 Dec:	8.30—5.00
Thu 29 Dec:	8.30—5.00
Fri 30 Dec:	8.30—5.00
31 Dec, 1, 2, 3 Jan:	CLOSED
Wed 4 Jan:	8.30—5.00
Thu 5 Jan:	8.30—5.00

PAWS Vets

PAWS Vets will be open and operating throughout the Christmas New Year holiday period. We will close for the statutory holidays but will continue to offer our usual 24 hour emergency service during this period. We thank you so much for your continued support and wish everyone a very safe and happy holiday season.

Regards,Nick Deane

24hr ph 312 2669

PEGASUS GENERAL STORE

Christmas Eve:8.30am – 7.00pm
Christmas Day:Closed
Boxing Day: 9.00am – 5.30pm
Tuesday 27th Dec:9.00am – 5.30pm
Wednesday 28th Dec:8.30am – 6.30pm
Thursday 29th Dec:8.30am – 6pm
Friday 30th Dec:8.30am – 6pm
Saturday 31st Dec:8.30am – 7.00pm
Sunday 1st Jan:9.00am – 5.30pm
Monday 2nd Jan:9.00am – 5.30pm
Tuesday 3rd Jan:9.00am – 5.30pm
Wednesday 4th Jan:8.30am – 6.30pm
Usual hours from Thursday 5th Jan 2017

PAG Dental

LAST DAY FOR 2016: Fri Dec 23 - 8.30am to 12.30pm for emergencies only (appointments necessary)
FIRST DAY BACK IN 2017: Mon Jan 8
Whilst we are closed, for emergencies please call 027 683 0679

PEGASUSHI

25 & 26 Dec: CLOSED
1 & 2 Jan: CLOSED
Open Tues—Sat: Noon—2pm and 5—9pm

PEGASUS PHARMACY

Christmas Eve, Sat 24 Dec: 10.00am—2.00pm
25th, 26th & 27th Dec: CLOSED

Wed 28 Dec:	9.00—5.30
Thurs 29 Dec:	9.00—5.30
Fri 30 Dec:	9.00—5.30
31 Dec, 1, & 2 Jan:	CLOSED

4 Jan onwards: Normal hours

FLAT WHITE CAFÉ & BAR

Sat 24th Dec 9.00am-3.00pm
Sun 25th & Mon 26th Dec CLOSED
Tues 27th Dec 9.00am-4.00pm
Wed 28th Dec 9.00am-4.00pm
Thurs 29th Dec 9.00am-4.00pm
Fri 30th Dec 9.00am-4.00pm (No Evening Dining)
Sat 31st Dec 9.00am-3.00pm
Sun 1st Jan CLOSED
Mon 2nd Jan 10.00am-4.00pm
Tues 3rd Jan 9.00am-4.00pm
Wed 4th Jan 9.00am-4.00pm
Thurs 5th Jan 9.00am-4.00pm
Fri 6th Jan 9.00am-4.00pm (No Evening Dining)
Sat 7th Jan 9.00am-4.00pm
Sun 8th Jan 9.00am-4.00pm

WAIMAKARIRI DISTRICT COUNCIL

Check the WDC website: Waimakariri.govt.nz for details of opening hours for pools, transfer station, libraries, service centres etc over the holiday period. Or phone 03 311 8900 24 hours to report urgent issues.

BEACH SURF LIFESAVING PATROLS

Woodend and Pegasus beaches will be patrolled from 19 Dec to 15 Jan during the hours of 10.00am—6.00pm

Waikuku Beach will be patrolled from 19 Dec to 27 Jan.