MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA COMMENCING AT 1.00PM ON TUESDAY 4 OCTOBER 2016

PRESENT:

Mayor D Ayers (Chair), Deputy Mayor K Felstead, Councillors P Allen, N Atkinson, K Barnett, R Brine, W Doody, P Farrant, J Gerard and J Meyer.

IN ATTENDANCE:

Messrs J Palmer (Chief Executive), J Millward (Manager, Finance & Business Support), N Harrison (Manager, Regulation & Planning), C Sargison (Manager, Community & Recreation), K LaValley (Project Delivery Manager), R Barber (Development Manager), K Simpson (3 Waters Manager), C Roxburgh (Water Asset Manager), K Stevenson (Roading Manager), B Rice (Senior Transport Engineer) P Whiting (Resource Consent Team Leader), S Hart (Business & Centres Manager), R Hawthorne (Property Manager), and S Nichols (Governance Manager).

A workshop occurred from 3.05pm to 3.18pm during item 8.11.
The meeting adjourned for refreshments at 3.19pm and recommenced at 3.37pm

PRESENTATIONS OF COMMUNITY SERVICE AWARDS

Three Community Service Awards were presented to the following persons for their ongoing commitment and service to the Waimakariri community.

- Susan Kilmartin
- Kenneth Broadfoot
- Robin Brown

Mayor Ayers commented on the importance of volunteering in the community.

During the reading of the citation Councillor Meyer spoke of Susan Kilmartin's strong involvement in the Kaiapoi community through the Kaiapoi Hockey Club, St Patricks School, Kaiapoi Swimming Club and the Kane Shield, along with the Darnley Club and Bowling Club.

Councillor Brine read the citation of Ken Broadfoot, reflecting on the large number Rangiora based organisations, often with a sporting nature that Ken had been involved with. This included the Rangiora Golf and Rugby Clubs, along with volunteering for the St John Ambulance service for 30 years. Ken has been involved in Probas and Jaycees and lives the motto that service to humanity is the best work of life.

Robin Brown had his citation read by Councillor Gerard who spoke of Robin's involvement with Rangiora Rotary, Rangiora Business Association and the Rangiora and Saracens Rugby Clubs. Robin has been a strong supporter of many activities in Rangiora especially involving sports teams and events; particularly youth sports. Through his business support is provided to Waikuku Beach Surf Life Saving Club and many local school sporting and cultural clubs.

1 APOLOGIES

Moved Mayor Ayers seconded Councillor Doody

An apology was received and sustained from Councillor C Faass for absence.

CARRIED

Unconfirmed

2 CONFLICTS OF INTEREST

Councillor Brine – item 11.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 6 September 2016

The minutes would be held over to be received at the meeting of 25 October, being signed by the Mayor and Chief Executive.

4 MATTERS ARISING FROM THE MINUTES

Nil.

5 DEPUTATIONS

5.1 Mandeville Business Development

Edward and Justine Hamilton commented on the Mandeville Business Development in relation to a petition delivered to the Mayor (refer Correspondence, item 13.1).

E Hamilton advised that the majority of signatories live in the Mandeville or Ohoka areas. The purpose of the petition is to seek a publicly notified full consent of the application relating to the business development at 474 Mandeville Road.

E Hamilton outlined reasons why residents believe the consent should be notified; primarily as it will change the environment in which proposed development is located. The residents accept land development will occur in the future in the middle of Mandeville, as he referred to Rolleston and Pegasus as examples of development surrounded by housing. E Hamilton expressed concern for health, welfare and environment with a petrol station adjacent to a proposed child care centre, and commented on safe site access, along with potential detriment to other businesses in key trading areas. E Hamilton noted the current application was silent on a supermarket being a key tenant.

E Hamilton provided a brief history of an earlier Council decision of having only one fuel station in area. He also commented on the direct impact on his business, job loss and services offered should the proposed petrol station progress at Mandeville. E Hamilton asked the Council to listen to the ratepayers, including those 300 plus people who signed the petition and requested the Council work with the residents and publicly notify the application.

Councillor Farrant enquired when matters were raised with the Mayor and Deputy Mayor. E Hamilton advised it was in April of this year.

Councillor Allen sought clarification over the petition wording and what people believed they were signing in support as one referred to a fuel station but not public notification. J Hamilton explained the majority of signatures related to notification, and the second smaller petition related to a second service station in the area.

Councillor Barnett sought clarification from the Chief Executive relating to process. J Palmer explained the majority of decisions to publicly notify or not is made under staff delegation relating to the Resource Management Act (RMA) matters or as a result of advice sought through an independent commissioner. In special

Unconfirmed

circumstances the matter can be passed to the Council for consideration however such action is rare.

Councillor Barnett asked what stage the application is presently at. Staff explained and confirmed the application was currently on hold awaiting further information from the developer, at which point an independent planning consultant would consider and advise council staff of the recommended action.

6 ADJOURNED BUSINESS

6.1 Pegasus to Waikuku Beach Link – Kaiapoi Pa Road Upgrade – B Rice (Senior Transport Engineer)

(referred to copy of report no. ___ to the Utilities and Roading Committee meeting of 27 September 2016)

The report was taken as read.

Councillor Allen enquired if there was an intention to engage with iwi relating to Kaiapoi Pa Road in the future. B Rice advised there had been no discussions with iwi or future thoughts until after today's Council decision. Staff commented that if the same road was built today it would be difficult to consent; as considerations given to the consent process today were very unlikely to have been a factor over 50 years ago when the road was formed. The road does provide an emergency secondary access for Waikuku residents in a flooding situation. Iwi discussions were understanding of access in an emergency situation and accepting of the status quo; however in time the matter will likely reoccur for the Council to consider as the preference for iwi would be to close the road permanently.

Councillor Doody, referring to pg 37, queried the farmers who currently move stock and vehicles on Pa Road. Staff advised there was no change to the road status or current level of service with current access remaining.

Moved Councillor Allen seconded Councillor Farrant

THAT the Council:

(a) **Receives** report No. 160808077634.

(b) **Approves** that the project to upgrade Kaiapoi Pa Road and link it to Tiritiri Moana Drive proceed no further due to the high cultural significance of the area and the likely impact of the proposed work.

(c) **Supports** the proposal to investigate options to improve pedestrian, cycle and vehicle connectivity between Pegasus and Waikuku Beach including consultation with Te Ngai Tuahuriri Runanga and Kaiapoi Pa Trustees.

(d) **Notes** that staff will report back to the Woodend-Sefton Community Board on options and costs for improved pedestrian, cycle and vehicle connectivity between Pegasus and Waikuku Beach.

(e) **Supports** engagement with NZTA on their Ashley to Belfast safety improvements project.

(f) **Supports** working with ECan to identify options to improve Public Transport provision for both Pegasus and Waikuku Beach.

CARRIED

Councillor Allen reflected on his awareness of the cultural issues and sensitivities of the road and area through the Annual Council Hui with Te Ngai Tuahuriri Runanga

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and the Northern Pegasus Bay Bylaw discussions. He remarked that an alternate route would be difficult, but that was another discussion another time.

Councillor Farrant stated that such a particularly sensitive matter with the cultural issues should have been stressed to the Council at an earlier stage; however acknowledged the Council now has a clear understanding of the matters iwi have raised. He commented on expectations Pegasus and Waikuku Beach residents have regarding an access road. The Woodend-Ashley Community Board were keen to see a link to enable safe and quick travel between the two communities.

Mayor Ayers spoke of the road not being complete, commenting on both Preeces and Pa Road and information on early Pegasus development maps. The Community Board had dealt with matters relating to the Preeces Road intersection safety improvements. Mayor Ayers believed the motion was broad enough to look at connectivity with the two communities and the school, remarking on popular walking and cycling tracks in the area.

7 EARTHQUAKE REPORTS

Nil.

8 REPORTS

8.1 Adoption of the Annual Report for the Year Ended 30 June 2016 – J Millward (Manager Finance and Business Support)

J Millward spoke to the report, noting income, reduced development contributions and key expenditure areas. He commented on an Audit Note relating to non-performance matters, explaining the impacts for the Council. It was advised the Auditors had provided verbal clearance of unmodified accounts. J Millward made special mentioned of the finance, policy and administration teams involvement in producing the high calibre Report that met with the Auditors approval.

Moved Councillor Atkinson seconded Councillor Farrant

THAT the Council:

(a) **Receives** report No. 160927099433.

(b) **Adopts** the Annual Report for the year ended 30 June 2016 (TRIM 160725071616).

(c) **Approves** the Annual Report Summary for the year ended 30 June 2016 (TRIM 160927099378).

(d) **Notes** the Net Surplus before taxation of $25.4m for the Council includes vested assets of $14.8m and $9.3m comprising primarily of development contributions and assets transferred to Council ownership as a result of subdivisions.

(e) **Authorises** the Manager Finance and Business Support to make necessary minor edits and corrections to the Annual Report prior to printing.

CARRIED

Councillor Atkinson stated it was good to have the Annual Report complete and thanked the team involved. The summary document was the best layout he had seen over a number of years, which was easy to read, assisting communications with the public and their understanding of Council business.

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Councillor Farrant reflected on the past and acknowledged the easy to read documentation, as well as it being a fair representation of the effective processes.

Councillor Brine said he wondered how far and wide the public read such documents, reflecting on recent experiences with election candidate's lack of knowledge of Council finances. Councillor Brine acknowledged the hard work of staff in making it an easy document to read.

Councillor Gerard stated this Council had come a long way in methodology and was moving in the right direction, being in good shape with and strong reporting methods going forward. He had every confidence in the future financial stewardship of the Council.

8.2 **2016/17 Development Contributions Schedules and Maps – K LaValley (Project Delivery Manager) and R Barber (Development Manager)**

K LaValley advised an independent consultant had been engaged as part of a review process relating to development contributions. Thirty five development contributions from a possible 70 had changed as a result of consultation advice. The growth levels had been re-examined and staff were comfortable with the 75% growth and 25% safety equation.

Moved Councillor Farrant seconded Councillor Gerard

THAT the Council:

(a) **Receives** report No. 160914095191.

(b) **Approves** the 2016/17 Development Contributions Schedules and Maps.

(c) **Authorises** staff to include the 2016/17 Development Contributions on any consent or connection application that has been receipted from 1 July 2016 but has not been issued as of 4 October 2016 if it is less than the 2015/16 DC rate.

(d) **Notes** that any consent or connection application receipted after 4 October 2016 will include the 2016/17 DC rate.

(e) **Notes** that consents that were receipted after 1 July 2016 but have already been issued will not have their Development Contributions changed.

(f) **Notes** that staff will notify consultants of the adopted 2016/17 Development Contributions Schedules and Maps.

(g) **Notes** that the Development Contribution Policy will be reviewed and updated for the 2017/18 Annual Plan.

CARRIED

Councillor Farrant commented that this was a difficult situation, however with an independent review it provides confidence and appropriate balancing of development contributions. He thanked staff for their work.

Councillor Doody congratulated staff on the work undertaken, noting it was easy to understand.

8.3 **Joining of Fernside Water Supply Scheme to Mandeville – Feedback from Community Consultation – C Roxburgh (Water Asset Manager), G Stevenson (Utilities Projects Team Leader)**

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C Roxburgh outlined the report, advising the upgrade was required to comply with drinking water standards. The funding aspect was the reason for consulting with the affected communities. C Roxburgh outlined the various options and implications on each option, noting option two (2) was considered the most beneficial overall when all factors were analysed.

Councillor Doody enquired as to attendance levels at the drop-in sessions. Staff advised two sessions were held, (Mandeville and Fernside), with approximately ten people attending each session.

Councillor Barnett queried feedback responses and sought clarification on the positive benefits. Staff advised the proposed system was a back-up supply on a restricted scheme so household tanks are still required for outages, which was explained. The benefits to Fernside were further explained. J Palmer advised that during the 2017/18 Annual Plan staff will report back on an approach for further consideration and involve community engagement, although district wide rates are an option.

Councillor Barnett asked if it is beneficial to the Council to join the two schemes. Staff confirmed it was for reasons of sharing cost, backup for supplies and cleaner drinking water.

Moved Councillor Farrant seconded Councillor Doody

THAT the Council:

(a) **Receives** report No. 160921097653.

(b) **Notes** that a majority of respondents (53%) supported 'Funding Option 2' as the method to fund the proposed upgrade to join the Fernside water supply scheme with the Mandeville water supply scheme.

(c) **Resolves** that the Fernside and Mandeville schemes be joined physically and financially, and that the Fernside scheme cover the capital cost of the upgrade in addition to paying the Mandeville water rate.

(d) **Notes** that a report on the financial amalgamation of the Fernside and Mandeville schemes will be presented to Council for consultation as part of the 2017/18 Draft Annual Plan.

(e) **Circulates** this report to the Utilities and Roading Committee, the Ohoka-Oxford Community Board and the Rangiora-Ashley Community Board for their information.

CARRIED

Councillor Farrant stated the key word is resilience for several aspects; to supply clean water and to supply clean water if another area is closed due to contamination or maintenance. This proposal is both quality and supply related resilience and a good move at an affordable price. The average increase for Mandeville ratepayers is approximately $21 which is a small price to pay for safe water he stated.

Councillor Doody remarked this decision is sensible for all parties and security for improved water quality and continuing water supply.

Councillor Barnett commented that it was sensible for resilience, but held some concerned at the way information was conveyed back from the community. Community feedback is important and advised staff it is not only acceptable, but expected, to include that information in the reports. Councillor Barnett reflected on

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matters raised when Woodend was joined. Councillor Barnett commented on the importance of having two supplies and this was a sensible way forward.

Councillor Farrant, in his right of reply, spoke of economy of scale from Woodend and benefits to Mandeville and the review during the Annual Plan process.

8.4 **Chairperson's End of Term Report – Robyn Wallace (Chairperson, Kaiapoi Community Board)**

Moved Councillor Atkinson seconded Councillor Meyer

THAT the Council:

(a) **Receives** report No.160912093902.

(b) **Circulates** a copy to all the Community Boards.

CARRIED

Councillor Atkinson spoke of this being the end of the Kaiapoi Community Board after 27 years and acknowledged the leadership of Robyn Wallace over the past two terms. The new Kaiapoi-Tuahiwi Community Board is set in good stead for the future he stated.

Councillor Meyer concurred with his colleague's sentiment, being an end of era but the future is positive, having come through a difficult time in the aftermath of the September 2010 earthquake. Councillor Meyer commented that changes are also good.

Councillor Doody spoke of being impressed by R Wallace's leadership and the proactive attitude of the Kaiapoi Community Board.

8.5 **Chairperson's End of Term Report – Judith Hoult (Chairperson, Rangiora Community Board)**

Moved Councillor Gerard seconded Councillor Brine

THAT the Council:

(a) **Receives** report No.160912093829.

(b) **Circulates** a copy to all the Community Boards.

CARRIED

Councillor Gerard stated the Community Board had worked well this term and Judith Hoult had stepped up, from Deputy Chair, admirably to a role she did not seek following the ill-health and subsequent resignation of the previous chair.

8.6 **Chairperson's End of Term Report – Karen Eastwood (Chairperson, Woodend-Ashley Community Board)**

Moved Councillor Farrant seconded Councillor Barnett

THAT the Council:

(a) **Receives** report No.160912093764.

(b) **Circulates** a copy to all the Community Boards.

CARRIED

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Councillor Farrant stated it had been an interesting and dynamic Community Board in which to work with. The issues are interesting and board members participatory, functional and cohesive. He commented on the rotation of Board Chairs, whom all deserve recognition for what they have contributed.

Councillor Barnett spoke of changes the new term brings, and reflected on projects that have come to fruition; the Woodend cycleway, Gladstone Park (planning having started), planting at the Ashley War Memorial.

8.7 **Chairperson's End of Term Report – Vic Allen (Chairperson, Oxford-Eyre Ward Advisory Board)**

Moved Councillor Felstead seconded Councillor Doody

THAT the Council:

(a) **Receives** report No.160912093801.

(b) **Circulates** a copy to all the Community Boards.

CARRIED

Councillor Felstead commented on the change from the Ward Advisory Board becoming a community board in the new term. The Ward Advisory Board had been effective over many years with many long serving members. There had been a good balance of getting on with each other and the tasks at hand.

Councillor Doody commented on the Ward Advisory Board's membership held a wealth of knowledge of the area, and of her excitement for the future of the Community Board.

Mayor Ayers reflected on his active time on the Advisory Board, and observing the Community Boards, having attended many of their meetings. He commented on the differences between each of the boards and his personal preference not to have revolving Chairs on future Community Boards.

Mayor Ayers spoke highly of the Boards having made contributions to the connectedness of the Waimakariri community.

8.8 **End of Triennium Matters – J Palmer (Chief Executive)**

J Palmer spoke briefly to the report, highlighting key aspects of the recommendations and advising the Trustee positions would be retained until the pre-determined termination dates.

Moved Councillor Gerard seconded Councillor Allen

THAT the Council:

(a) **Receives** report No.160914095171.

(b) **Authorises** that from the day following the Electoral Officer's declaration until the new Council is sworn in, the Chief Executive be authorised to make decisions over and above his normal delegations in respect of urgent matters, in consultation with the Mayor-elect.

(c) **Notes** that any decision made under this delegation will be reported to the first ordinary meeting of the Council.

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(d) **Approves** in accordance with Clause 30 (7) of Schedule 7 of the Local Government Act 2002, the Greater Christchurch Urban Development Strategy Implementation Committee, Canterbury Waste Joint Committee, Canterbury Regional Landfill Joint Committee, Greater Christchurch Public Transport Joint Committee and the Canterbury Water Management Strategy – Waimakariri Zone Water Management Committee shall not be deemed to be discharged on the coming into office of the members of the Council elected at a triennial election until the date the new Council resolves to make any new appointments.

(e) **Notes** the Civil Defence Emergency Management Group Joint Committee is continued through the election period in accordance with the Civil Defence Emergency Management Act 2002 (Section 12(2)).

(f) **Delegate** to the Mayor-elect, in consultation with the Chief Executive, the ability to nominate and/or second Waimakariri District and other council elected members for the following positions:

i. Rural/Provincial sector representative positions on the National Council of Local Government New Zealand.
ii. Chair of Zone 5 Local Government New Zealand.
iii. Zone 5 representative on the National Council of Local Government New Zealand.

CARRIED

Councillor Gerard reflected on Muldoon trying to continue in office after an election.

8.9 **Election Interregnum: Temporary Delegations to Councillors – N Harrison (Manager Regulation)**

N Harrison spoke to the report briefly outlining the reasons for the request to the Council. The workload involved would primarily relate to District Licencing Committee weekly workflow.

Councillor Barnett enquired if the named Councillors were not re-elected would they be paid for their time. Staff advised they would be remunerated as they would be considered commissioners for the time period, and it would be subject to a person's individual availability.

Moved Councillor Atkinson seconded Councillor Felstead

THAT the Council:

(a) **Receives** report No. 160908093125.

(b) **Appoints** Neville Atkinson, David Ayers, Peter Allen, Kirstyn Barnett, Robbie Brine and Caroline Faass to act as Hearing Commissioners to hear and make decisions on resource consent processes and applications, or submissions on plan changes as required during October, November and December 2016 and January 2017.

(c) **Appoints** Peter Allen, Neville Atkinson, David Ayers, Kirstyn Barnett, Caroline Faass and Jim Gerard to act as Hearing Commissioners to hear and make decisions on objections to a dangerous or menacing dog classification, or an exemption to the requirements of the Fencing of Swimming Pools Act 1987, or to hear an application for a Gambling Venue Licence, as required during October, November and December 2016 and January 2017.

(d) **Appoints** Peter Allen, Neville Atkinson, David Ayers, Kirstyn Barnett, Caroline Faass and Jim Gerard to act as Hearing Commissioners to hear

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submissions and recommend decisions to the Council on matters considered under the Special Consultative Procedure of the Local Government Act 2002, as required during October, November and December 2016 and January 2017.

(e) **Appoints** Peter Allen, Neville Atkinson, David Ayers, Kirstyn Barnett, Caroline Faass and Jim Gerard to act as commissioners under the Sale and Supply of Alcohol Act 2012 as required during October, November and December 2016 and January 2017.

(f) **Appoints** Peter Allen as Chair of the District Licensing Committee and Jim Gerard as Deputy Chair until 4 February 2017 or such prior time Council resolves otherwise.

CARRIED

8.10 **Recommendations to Incoming Council – J Palmer (Chief Executive)**

J Palmer spoke to the report, primarily being the status quo; however a Register of Interests and roles of portfolio holders has been discussed at Council briefings. The recommendations would be forwarded to the new Council for consideration. J Palmer commented on the new portfolios relating to regeneration, international relations and communications, along with adjustments to town centres portfolios. The changes to delegations are procedural with the workload for the District Planning and Regulation Committee and reasons outlined on bus stops and shelters being moved from the community boards to the Committee level.

Councillor Barnett spoke of the workload she experienced with the Resource Management and Regulation Committee. J Palmer spoke of the future extent of work proposed and balancing workloads of Councillors against of other Committees. Many workshops and discussions are proposed for contribution from all Councillors, but anticipated less decision reports. The Council could review the committee structure at the mid-term point if it was felt the workload balance required adjusting. It was acknowledged that once the Council reaches the RMA process of the District Plan process there will be a more intense work programme although timing would fall into the 2019-22 electoral term.

Moved Councillor Gerard seconded Councillor Atkinson

THAT the Council:

(a) **Receives** report No. 160915095266.

THAT the Council recommends to the incoming Council:

(b) **Retains** of the Councillor Portfolios as per attached Trim 160922098337, noting the discretion of the Mayoral Powers.

(c) **Establishes** of the following Committees:
- Audit and Risk (Standing Committee)
- District Planning and Regulation (Standing Committee)
- Utilities and Roading (Standing Committee)
- Community and Recreation (Standing Committee)
- Chief Executive Review Committee
- Hearings Committee
- District Licensing Committee

(d) **Approves** the delegations for the following Committees:
- Audit and Risk (Trim 16092209860)
- District Planning and Regulation (Trim 160922098354)

unconfirmed

- Utilities and Roading (Trim 160923098343)
- Community and Recreation (Trim 160928099794)
- Chief Executive Review Committee
- Hearings Committee (Trim 131016094476)
- District Licensing Committee (Trim 130718054804)

(e) **Approves** a Disclosure of Interests Register being established and maintained for all elected members, including Community Board members. Further notes that a new Disclosure of Interest Policy will be presented to the incoming Council.

(f) **Notes** under Section 41A the Mayor has the power to establish committees of the Council and to appoint the chairperson of each committee, and may make the appointment before the other members of the committee are determined, and may appoint him/her self.

(g) **Notes** the incoming Council would determine the membership of each committee and its rotation.

(h) **Retains** the rotation of Chairperson for the Audit and Risk, Community and Recreation, District Planning and Regulation, and the Utilities and Roading Committees.

CARRIED

Councillor Gerard stated the Council structure works well, acknowledging his scepticism prior to portfolios, which the current Mayor introduced and which has proven to be successful. The new Register of Interests would protect members and it is not something to be scared of. Councillor Gerard reflected on the balance of the committees, the value of rotating the committee Chairpersons and a beneficial by-product of experience gained. Councillor Gerard was supportive of the motion.

Councillor Barnett stated that whilst she liked the balance of the committees, spoke of her experience with the workload of the Resource Management and Regulation Committee (RMR) when factoring in additional hearings and external meetings which added to, in her opinion, a heavy workload for RMR committee members.

Mayor Ayers responded by speaking of varying workloads across the Council which can be balanced against a councillor's personal or community commitments. Some portfolios generate more outside meeting attendance than others, and we, as a Council, will experience that over the following three years.

Councillor Allen was supportive of previous comments, acknowledging that some workload is self-imposed and some Councillors are more flexible with their time than others. Councillor Allen spoke of Councillors work in the community, and past expectations of portfolio holders leading media and the community, but in reality that had not occurred; although there was still a lack of understanding about what councillors, or community boards do. Councillor Allen commented that a future discussion will be the role councillors have with the media.

Councillor Gerard, in his right of reply, disagreed with Councillor Barnett regarding workloads as it was up to each member and dependant on their availability. Personally he had not found the workload too overbearing and the staff were very good at scheduling any additional meetings or hearings around already programmed meetings.

Mayor Ayers acknowledged there was a workshop discussion for the future.

unconfirmed

8.11 **Community Board Delegations – J Palmer (Chief Executive)**

J Palmer spoke briefly to the report, with the main change to remove bus stops and shelters decisions with the Boards and elevate it to the Committee level because of the flow of decisions relating to public transportation matters. Other amendments were minor and proposed to clarify the Community Board delegations. The Council can review delegations and any time, although a workshop half way through the term could be beneficial.

A workshop occurred from 3.05pm to 3.18pm during item 8.11.

Moved Councillor Gerard seconded Councillor Felstead.

THAT the Council:

(a) **Receives** report No. 160925098748.

THAT the Council recommends to the incoming Council:

(b) **Adopts** the delegations for Oxford-Ohoka, Rangiora-Ashley Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards as per document Trim 160926098808.

(c) **Noted** minor amendments.

CARRIED

Councillor Felstead stated the amendments were a sensible change.

Meeting adjourned at 3.19pm returning at 3.37pm.

9 COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

9.1 **Minutes of a meeting of the Resource Management and Regulation Committee of 20 September 2016**

9.2 **Minutes of a meeting of the Audit Committee of 20 September 2016**

9.3 **Minutes of a meeting of the Utilities and Roading Committee of 27 September 2016**

Moved Councillor Felstead seconded Councillor Doody

THAT the information in items 9.1-9.3 be received.

CARRIED

10 COMMUNITY BOARD/WARD ADVISORY BOARD MINUTES FOR INFORMATION

10.1 **Minutes of a meeting of the Woodend-Ashley Community Board of 19 September 2016**

10.2 **Minutes of a meeting of the Oxford-Eyre Ward Advisory Board of 21 September 2016**

10.3 **Minutes of a meeting of the Kaiapoi Community Board of 26 September 2016**

10.4 **Minutes of a meeting of the Rangiora Community Board of 28 September 2016**

Moved Councillor Meyer seconded Councillor Doody

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THAT the information in items 10.1–10.4 be received.

CARRIED

11 MATTERS REFERRED FROM COMMITTEES/COMMUNITY BOARD MEETINGS

11.1 Parking Bylaw 2007 Amendments – M Johnston (Environmental Services Manager)

(Referred to copy of report no. 160712066627 to the Resource Management and Regulation Committee meeting of 20 September 2016.)

The report was taken as read.

Councillor Gerard queried if parking restrictions should include Saturdays; not just Monday to Friday. It was advised that a full parking review will occur during 2017 and that aspect could be considered then, and be consulted on with the community.

Councillor Meyer queried the signage changes and cost. The Mayor responded that the matters before the Council relate to the Rangiora area. A district wide review would occur next year and any major change should be consulted.

Moved Councillor Barnett seconded Councillor Doody

THAT the Council:

(a) **Receives** report N^{o} 160712066627.

(b) **Amends** the Parking Bylaw 2007 to:

Item 2	High St Replace “both sides” with “North”
Item 11	High St move P15 to the 3rd and 4th spaces east from Good St.
Item 12	High St cycle stands and motorcycle parking changes
Item 13a	High St west of Percival St P15 remove “2 parks” and replace with “4 parks”
Item 14a	High St – Area adjusted slightly due to new kerb buildouts
Item 14b	Durham St - Private carpark behind shopping centre corner High St/Durham St, P120
Item 21a	Ashley St west side 1 space immediately north of Blackett St roundabout P60
Item 21b	Ashley St east side 2 spaces immediately north of Blackett St roundabout P60
Item 29	Remove from schedule
Item 29b	Victoria St – Private carpark at 73 and 75 Victoria St on Mandeville Properties Land, P120
Item 34	Percival St - Remove loading zone and replace with P60
Item 44	Replace Percival with Victoria
Item 44a	Alfred St no parking Percival St to Victoria St
Item 44b	21 Alfred St Mandeville Properties Ltd carpark
Item 46	Remove from schedule
Item 47	Remove from schedule
Item 48	Remove from schedule
Item 49a	Queen St loading zone at rear of Countdown P15
Item 51a	Town Hall carpark P120
Item 51b	Town Hall carpark 4 disabled spaces
Item 52	Remove from schedule
Item 59	Church St extend loading zone to approximately 30 metres in length
Item 59a	Church St Disabled carpark

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Item 59b	Church St P5 parking 2.45pm-3.30pm Mon-Fri
Item 59c	Church St P5 Loading Zone 9.30am-6pm Mon-Fri
Item 61a	George St Disabled carpark
Item 61b	George St P5 parking 8.30am -9.00am and 2.30-3.30pm
Item 62	Remove from schedule
Item 63	Remove from schedule
Item 64a	Southbrook Rd/Lineside Rd No stopping
Item 64b	Southbrook Rd Bus stops
Item 64c	Station Rd no parking
Item 67	Remove from schedule
Item 72a	Denches Rd P5 parking 2.30-3.30pm South side
Item 72b	Denches Rd P5 parking 2.30-3.30pm North side
Item 72c	Denches Rd Bus Stop
Item 74a	Library and Council Carpark Motorcycle Parking 2 spaces
Item 74c	Remove from Schedule

CARRIED
Councillor Brine abstained

Councillor Barnett commented that there are many aspects to be reviewed in time and seeing changes and growth in town centres, people appreciate the opportunity to comment on them.

Councillor Doody stated it will be good to undertake a complete review in the future. She reflected on areas with a concentration of elderly housing often having limited off-street parking and visitor's inability to park on the roadside for convenient drop off citing Murray Street as an example.

11.2 **Deferral of West Belt Boost Main Project and Reallocation of Johns Road East Supply Main Budget - C Roxburgh (Water Asset Manager)**
(Referred to copy of report no. 160913094225 to the 27 September 2016 meeting of the Utilities and Roading Committee.)

C Roxburgh spoke to the report and of the desire to undertake a resilience study. In five years the Mains would be due for renewal and this is recommended deferrable option to get maximum life out of the pipe. C Roxburgh summarised reasons for the report and proposals being sought.

Moved Councillor Doody seconded Councillor Farrant

THAT the Council:

(a) **Receives** report No. 160913094225.

(b) **Notes** that the Johns Road East Supply Main and West Belt Boost Main projects are not required to accommodate growth at this stage.

(c) **Approves** the West Belt Boost Main budget being deferred until the 2021/22 financial year.

(d) **Approves** the Johns Road East Supply Main budget of $170,000 to be reallocated with $100,000 going to the Northbrook Road Boost Main project and $70,000 going to the South Belt Boost Main project.

(e) **Circulates** this report to the Rangiora-Ashley Community Board for their information.

CARRIED

Councillor Doody commented that it was sensible action to take.

unconfirmed

11.3 **Combining of Woodend and Pegasus Water Supplies – Feedback from Community Consultation - A Klos (Project Engineer), C Roxburgh (Water Asset Manager), G Boot (Senior Engineering Advisor)**

(Referred to copy of report no. 160927099778 to the 27 September 2016 meeting of the Utilities and Roading Committee.)

C Roxburgh spoke briefly to the report highlighting why people opposed the proposal which generally related to a misconception of one benefiting over others and removing chlorine from the Pegasus supply.

Councillor Doody referred to submission 197, noise and visual population enquiring if this would occur. Staff advised they do not anticipate any noise increase and staff will review the decibel readings and propose additional shrubs to assist with reducing any negative visual impacts.

Councillor Allen sought clarification on recommendations (g) and (h) and where the Council feature in decision making processes following the review. Staff advised the Council would receive a report for consideration and comment following the review.

Councillor Allen commented that cultural issues are reflected in the report but not translated through to the recommendations. He queried the report should include Te Ngai Tuahuriri Runanga. K Simpson advised the cultural aspect related to water going through Pegasus. Staff did not intend to do more and had not received a submission from the Runanga. There was a long term potential plan of Bramley Road online. Councillor Allen stated it was irrelevant that no formal submission was received from Te Ngai Tuahuriri Runanga, reflecting on the Northern Pegasus Bay bylaw process and stating that some degree of consultation should be reflected in the recommendation as part of a wider review and report back. Staff acknowledged comments made the cultural perspective and were happy to engage with the Runanga further and seek future feedback from them. There were solutions for Bramleys Road if MR873 and the pace of Ravenswood development impact on timing of the proposed Bramleys Road connection. Staff acknowledged the need to communicate the Council strategy and ensure Te Ngai Tuahuriri Runanga are aware of the rationale. Consultation must be genuine and balancing the cultural views against the scheme effectiveness and cost efficiencies; and the challenges for communities in the future.

Mayor Ayers asked if K Simpson was present at the monthly Runanga meeting when discussion occurred relating to merging of two waters. Staff advised it was not a water source that was an issue but water being taken through the Pegasus development and the associated cultural aspects.

Councillor Allen posed several questions and clarification of aspects in relation to consultation process and discussions with Te Ngai Tuahuriri Runanga. J Palmer advised there were several different ways to inform the various groups, ie discussion with Runanga, letters to the District Health Board.

Councillor Atkinson queried the timelines and effect on recommendations. J Palmer acknowledged there could potentially be impacts on design aspects of Ravenswood and suggested an additional three month time frame. J Palmer commented on the complexities of co-governance and partnership.

Councillor Farrant cautioned that iwi hesitancy is often a genuine wider cultural significance reason rather than different views of whanau community. J Palmer spoke of complexities of ensuring the most appropriate persons representing Maori interests are feeding back to the Council.

Councillor Doody enquired how many people attended the consultation session at Tuahiwi. Staff advised several people attended the session relating to water issues.

Unconfirmed

Mayor Ayers asked what the proposed timetable was for the project. Staff advised they were continuing to talk with Ravenswood developers and assessments were being undertaken. The Council would take more control how matters would be carried out and were working through the logistics. The project would be driven, in part, by how fast Ravenswood comes on-line.

Moved Councillor Atkinson seconded Councillor Barnett

THAT the Council:

(a) **Receives** report No. 160824085330 and 160927099778.

(b) **Notes** that approximately 73% of the Woodend, Tuahiwi and Pegasus submissions were in favour of the proposal to join the Pegasus and Woodend water supplies. Approximately 73% of Woodend and Tuahiwi respondents support the proposal, and 74% of Pegasus respondents support the proposal.

(c) **Notes** that the Woodend Ashley Community Board supports the joining of the Woodend and Pegasus water supplies and recommends that the Utilities and Roading Committee adopt recommendations a to h.

(d) **Resolves** to join the Woodend and Pegasus water supplies physically and financially.

(e) **Requests** staff to investigate a two year phase in of the financial amalgamation and that this is to be considered as part of the 2017/18 Draft Annual Plan in response to Pegasus residents' submissions.

(f) **Notes** that the phasing in of the financial amalgamation of the Woodend and Pegasus water supply schemes will occur in the 2017/18 financial year and will be consulted as part of the 2017/18 draft Annual Plan.

(g) **Notes** that Council staff have commenced a wider review into the safety of the district water supplies in light of the Havelock North contamination event, and this review will be completed prior to the programmed discontinuation of chlorination on the Pegasus water supply.

(h) **Notes** that Council staff will inform to the scheme members, Te Ngai Tuahuriri Runanga, the Canterbury District Health Board, the Pegasus Residents' Group and Woodend Community Association to advise the outcome of the consultation and the proposed way forward.

CARRIED

Councillor Atkinson reflected on consultation and strong views that were portrayed. He sought assurance for correct consultation with iwi, and was satisfied with the Chief Executive explanations. Councillor Atkinson remarked on decisions of this Council and the need to face facts that consultation will change going forward with the Runanga and the Council as a whole need to embrace that relationship.

Councillor Barnett thanked Councillor Allen for issues raised regarding water and the cultural significance of water. This Council was lucky with only having one local Runanga to converse with, and spoke of the importance of maintaining open communication. Councillor Barnett stated the scheme improves resilience, reduces the rates and removes the chlorine taste of the water and staff will continue to monitor water going forward.

Councillor Allen spoke of the healthy relationship with Te Ngai Tuahuriri Runanga and the importance, when dealing with sensitive issues such as this, that the Council consider carefully and record all considerations. This is an important

unconfirmed

discussion and laying a basis for future relationship building with Te Ngai Tuahuriri Runanga.

Mayor Ayers reflected on past discussions with Te Ngai Tuahuriri Runanga, situations like the Kaiapoi Pa Road and the importance of continual dialogue.

Councillor Atkinson, in his right of reply, believed it is unfair to compare this situation with the Pa Rd situation as they are different situations, although both must give consideration to cultural matters.

11.4 **Fernside Road Speed Limit (between Todds Road and Flaxton Road) – K Stevenson (Roading Manager), B Rice (Senior Transport Engineer) and H Davies (Roading Project Engineer)**
(Referred to copy of report no. 160912094081 to the 28 September 2016 meeting of the Rangiora Community Board.)

K Stevenson spoke to the report briefly and noted the changes from the staff recommendation to the Board recommendation. He commented on changes with MainPower access and will review matters further in the future.

Councillor Barnett spoke of the 2014 speed data and enquired why not wait until the 2016 results become available before undertaking consultation. Staff advised the new data will be part of the assessment going forward, but did not anticipate much change. With discussions already undertaken with MainPower and awareness of issues raised, it is proposed to consult prior to Christmas; information which will be balanced with other regular feedback from regular users.

Councillor Barnett asked staff how they propose to change the environment to match the speed limit on Flaxton Road. Staff advised they will await feedback and report back to the Council as such matters will be addressed in that report.

Moved Councillor Brine seconded Councillor Gerard

THAT the Council:

(a) **Receives** report No 160912094081.

(b) **Approves** consultation being carried out on the proposal to change speed limits on Fernside Road, Flaxton Road, and Todds Road, as outlined in **Table 1** , and shown on the attached plan.

Table 1 Proposed Speed Limits

Road	Section	Proposed Limit	Existing Limit
Flaxton Road	From the end of existing 50km/h section to approximately 160m north of Camwell Park	80km/h	100km/h
Fernside Road	From the intersection with Flaxton Road to immediately north west of Townsend Road	80km/h	100km/h
Todds Road	From the end of existing 70km/h section to the intersection with Fernside Road	80km/h	100km/h

(c) **Notes** that the existing speed limits are as shown in **Table 1**.

(d) **Notes** that consultation on this proposal will be carried out between 13 October 2016 and 11 November 2016

unconfirmed

(e) **Notes** that the Board will be updated at the end of the consultation process

(f) **Notes** that any submissions on the proposal will be taken into account before the change is presented to the Council on 6 December 2016 for consideration.

(g) **Notes** that it is proposed to carry out a review of the Island Road, Skewbridge Road, Flaxton Road, Fernside Road, Townsend Road route and prepare a Strategic Business Case to identify improvements to this route including speed limits over the next 6 to 9 months to inform the 2018-28 LTP and 2018-21 NLTP.

CARRIED

Councillor Brine stated he would not normally participate in a speed limit discussion but as this is related to approving matters for consultation, rather than final decision he would comment. Councillor Brine reflected on Rangiora Community Board discussions and the sensibility of having 80kph all the way through rather than 80kph, 100kph then back to 80kph in a relatively short distance.

Councillor Gerard concurred with Councillor Brine's views.

Mayor Ayers agreed with comments made. He advised there would be more traffic on Fernside Road next year due to the proposed road works in Southbrook Road, and the sewage works project.

Councillor Barnett stated her preference for consultation when Council has all the data to consider, and suggested consultation includes the western area of the district up to Cust. She commented on changes required to the roading environment to assist with the speed adjustment and safety aspects.

12 HEALTH AND SAFETY

12.1 Health and Safety Report – J Palmer (Chief Executive)

The report was taken as read.

Moved Councillor Atkinson seconded Councillor Farrant

THAT the Council:

(a) **Receives** report no. 160920096791.

CARRIED

13 CORRESPONDENCE

13.1 Mandeville Business Development

Moved Mayor Ayers seconded Councillor Atkinson

THAT the Council:

(a) **Receives** petitions presented to Mayor Ayers in relation to a proposed Mandeville Business Development. (Trim 160922098245).

CARRIED

unconfirmed

14 MAYOR'S DIARY FROM 31 AUGUST-26 SEPTEMBER 2016

Moved Councillor Gerard seconded Councillor Felstead

THAT the Council:

(a) **Receives** report no. 160919096278.

CARRIED

15 COUNCIL PORTFOLIO UPDATES

- Iwi relationships – Mayor Ayers spoke of the new Council Maori protocols handbook.
- Canterbury Water Management Strategy – Deputy Mayor Felstead
  The first round of public meetings were due to commence next week through the district and would highlight the current state of the environment summarising 11 different reports. There would be further meetings in November proposing different scenarios for improving water quality, followed by a further another round of meetings focusing on solutions.

16 QUESTIONS

Nil.

17 URGENT GENERAL BUSINESS

Nil.

18 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Gerard seconded Councillor Barnett

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
18.1	Minutes of the Public Excluded portion of the Council meeting of 6 September 2016	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

Unconfirmed

Item N°	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
18.2	Minutes of the Public Excluded portion of the Utilities and Roading Committee meeting of 27 September 2016	Receipt of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.3	Minutes of the Public Excluded portion of the Audit Committee meeting of 20 September 2016	Receipt of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.4	Report of Simon Hart (Business and Centres Manager)	Ashley Street (New World) Service Lane	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.5	Report of Rob Hawthorne		Good reason to withhold exists under Section 7	Section 48(1)(a)
18.6	Report of Simon Markham (Manager, Strategy & Engagement)	Appointment of Trustee to Enterprise North Canterbury Board, 2016/17	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORT FOR INFORMATION ONLY				
18.7	Gary Boot (Project Delivery Manager)	Request for Approval to Engage Beca to Undertake Design and Tendering of Project 7	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
18.1–18.7	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The public excluded portion of the meeting occurred from 5.04pm until 6.15pm.

Unconfirmed

OPEN MEETING

The open meeting resumed at 6.15pm.

Councillor Gerard reflected on 18 years in local government and 13 years in central government.

Mayor Ayers reminisced when Councillor Gerard was District Mayor and of events such as the Eastern Districts Scheme; the Dudley Pool, (of which then Mayor Gerard was a key fund raiser), the Oxford Pool and Rangiora Town Hall projects. Followed by Councillor Gerard working through the momentous time of earthquakes for the past six years. Mayor Ayers commented on Councillor Gerard's community involvement for many years; political party involvement and of his work with the Federated Farmers, all of which has impacted on the community.

Mayor Ayers spoke of deep appreciation of Councillor Gerard's input during these past six years. Mayor Ayers commented on why he went to most community board meetings to observe, as this was a model that he followed from when Councillor Gerard was Mayor attending many ward advisory board meetings.

Councillor J Gerard spoke of his fortunate life in the public arena for some 30 years. He reflected on when he lost the mayoralty and become stronger for the experience. Councillor Gerard stated his strong belief the community know more than you do and thanked Mayor Ayers, enjoying his time on the Council and was looking forward to hopefully being involved with the Rangiora-Ashley Community Board. Councillor Gerard acknowledged J Palmer for his dedication and high integrity as a Chief Executive. He thanked staff, particularly noting those involved with the Audit Committee, singling J Millward as Manager. Councillor Gerard reflected that the current senior managers he has dealt with are great and how the Council culture has improved from when he entered into local government. He remarked that he has found Local Government more rewarding than central government because of the community being at the centre of it all.

THERE BEING NO FURTHER BUSINESS, THE FINAL MEETING OF THE 9TH TERM OF THE WAIMAKARIRI DISTRICT COUNCIL WAS CLOSED AT 6.28pm.

CONFIRMED

_____	_____
Chairperson	Chief Executive
_____	_____
Date	Date

unconfirmed