Oxford-Ohoka Community Board

Agenda

Thursday 5 April 2018

7.00pm

West Eyreton Hall
3 Earlys Road
West Eyreton

Members:
Doug Nicholl (Chair)
Mark Brown (Deputy Chair)
Wendy Doody
James Ensor
Shirley Farrell
Kevin Felstead
John Lynn
Thomas Robson

Board Members
OXFORD-OHOKA COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE WEST EYRETON HALL, 3 EARLYS ROAD, WEST EYRETON ON THURSDAY 5 APRIL 2018 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

7-13

3.1 **Minutes of the Oxford-Ohoka Community Board –8 March 2018**

RECOMMENDATION

(a) **THAT** the Oxford-Ohoka Community Board:

Confirms the circulated minutes of the Oxford-Ohoka Community Board meeting, held 8 March 2018, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS

5.1 Proposed Multi Use Sports Facility – Rosie Oliver and Michael Sharpe (North Canterbury Sports and Recreation Trust).

5.2 Chris Brown (Community and Greenspace Manager) will provide a General Landscaping update.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Road Naming – Hallfield Limited – Scott Morrow (Land Information Officer)

14-24

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No.180315028011.

(b) **Approves** three names for new roads on Lot 1 DP 519569 as marked as roads 1-3 on the attached plan.

1. **Hallfield Drive**
2. **Orbiter Drive.**
3. **Mighty Quinn Way**

7.2 Application for Oxford-Ohoka Community Board's Discretionary Grant Fund 2017-2018 – Edwina Cordwell (Governance Adviser)

25-44

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No.180321030302.

(b) **Approves** a grant of $_____ to Ohoka School PTA Plant Sale Sub-Committee towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items to enable children to participate in growing plants and vegetables.

OR

(c) **Declines** the application from Ohoka School PTA Plant Sale Sub-Committee.

7.3 ANZAC Day Services 2018 – Edwina Cordwell (Governance Adviser)

45-47

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180322030871.

(b) **Appoints** Board member(s) …… to attend the Ohoka ANZAC Day service on Tuesday 24 April 2018 at Ohoka Hall, Mill Road

OR

(c) **Appoints** Board member(s) …… …… to attend the Ohoka ANZAC Day service on Tuesday 24 April 2018 at Ohoka Hall, Mill Road and to lay a wreath.

(d) **Appoints** Board member(s) …… to lay a wreath on behalf of the Board at the Oxford ANZAC Day parade at 9.30am on Wednesday 25 April 2018.

(e) **Appoints** Board member(s) …… to attend the Cust and West Eyreton ANZAC Day service on Wednesday 25 April 2018 at 10am and to lay a wreath at West Eyreton.

7.4 **Mandeville Sports Club facility as a venue for Community Board meetings – Edwina Cordwell (Governance Adviser)**

48-50

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180320029482.

(b) **Resolves** to hold its future 2018 Board meetings at the following venues commencing at 7.00pm on the following dates.

- Thursday 3 May – Oxford Town Hall (A&P Room)
- Thursday 7 June – Ohoka
- Thursday 5 July – West Eyreton Hall
- Thursday 9 August – Ohoka
- Thursday 6 September – Oxford Town Hall (A&P Room)
- Thursday 4 October – West Eyreton Hall
- Thursday 8 November – Ohoka
- Thursday 6 December – Oxford Town Hall (A&P Room)

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON'S REPORT

9.1 **Chairperson's Report for March 2018**

51

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No 180327032689.

10 MATTERS FOR INFORMATION

10.1 **Woodend-Sefton Community Board meeting minutes – 12 March 2018 (Trim No.** 180306023479**).**

10.2 **Woodend-Sefton Community Board Extraordinary meeting minutes 26 February 2018** (Trim No. 180301021894)

10.3 **Rangiora-Ashley Community Board meeting minutes –14 March 2018** (Trim No. 180307023947**).**

10.4 **Kaiapoi Tuahiwi Community Board meeting minutes – 19 February 2018** (Trim No.180214015060).

10.5 **Youth Council meeting minutes – 27 February 2018**

10.6 **Lees Road and Barkers, Kaiapoi Road Speed Limit** Report to Council 6 March 2018 (Trim No. 180115002738).

10.7 **Poyntzs Road Source Upgrade Project – Consultation** Report to Utilities and Roading Committee 20 March 2018 (Trim No. 180305022630).

10.8 **Libraries Update** Report to Community and Recreation Committee 27 March 2018 (Trim No. 180316028214).

RECOMMENDATION

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.8.

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

Draft 2018-28 Long Term Plan

Consultation Friday 9 March to Monday 9 April 2018.

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/lets-talk-about-the-long-term-plan-2018-2028

13 REGENERATION PROJECTS

13.1 Town Centre, Oxford

Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

http://www.waimakariri.govt.nz/your-council/district-development/oxford-town-centre

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 5 April 2018: $2776.19

14.2 General Landscaping Fund

Balance as at 5 April 2018 $10,790.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 3 May 2018 commencing at 7.00pm, at the Oxford Town Hall.

Workshop

- *Feedback on the Public Spaces Policy (Business Zones) Advisory Group – John Lynn*
- *Draft Long Term Plan Submission*
- *Members Forum*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON THURSDAY 8 MARCH 2018 AT 7.00PM.

PRESENT

D Nicholl (Chair), W Doody, J Ensor, S Farrell, K Felstead, J Lynn and T Robson.

IN ATTENDANCE

S Nichols (Governance Manager), C Brown (Community and Greenspace Manager), Mayor D Ayers and E Stubbs (Minute Secretary).

Three members of the public were in attendance for the meeting.

The meeting adjourned for a workshop from 7.06pm to 7.54pm.

1 APOLOGIES

Moved W Doody Seconded K Felstead

An apology was received and sustained from M Brown for absence.

CARRIED

2 CONFLICTS OF INTEREST

Nil.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Oxford-Ohoka Community Board –8 February 2018

Moved S Farrell seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Confirms** the circulated minutes of the Oxford-Ohoka Community Board meeting, held 8 February 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING

J Lynn sought an update on the ReadyMix Quarry Operation in Browns Road, particularly in relation to consenting matters. S Nichols advised a memo would be sent to the Board.

S Farrell referred to Item 7.3 of the February meeting, where Mandeville Sports Club was approved $5000 subject to the provision of a cost breakdown to be approved by the Greenspace Manager and the Chair, and asked if this had occurred. C Brown advised that information had been received and discussed with the Chair.

S Farrell noted that at the previous meeting S Markham had advised that he would update the Board on who was responsible for Christmas decorations. C Brown advised that it was under his responsibility and that he could cover questions in the workshop. S Nichols commented that the Board could consider decorations as part of their LTP submission.

The meeting adjourned for a workshop from 7.06pm to 7.54pm.

Unconfirmed

5 DEPUTATIONS AND PRESENTATIONS

Nil.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Adoption of Community Board Standing Orders – E Cordwell (Governance Adviser)

S Nichols spoke to the report, noting Standing Orders were required by legislation. She advised that 18 months ago Local Government New Zealand (LGNZ) had undertaken a review of Standing Orders as legislative changes meant Standing Orders were out of kilter with legislative requirements. She noted that the main changes had been to wording with an emphasis on plain English and an improved flow to the document. The general concept had not changed. A thorough assessment had been completed in-house and cross-referenced between the LGNZ and WDC Standing Orders. The Mayor, CE and Councillors had all been involved in the process. S Nichols noted that the Standing Orders for the Council and the proposed Community Board were the same except for the removal of several sections directly related to the Council. Council Standing Orders would also apply to all Committees and Hearing Panels.

S Nichols advised that the resultant Standing Orders were adopted by the Council at its December meeting. Two changes had been made.

- Page 17, Section 42 – Council had changed the maximum duration of a meeting to 10 hours. Six hours had been retained in the proposed Community Board Standing Orders.
- Page 29, Section 10.5 – to extend the time period for a Quorum to be present from 10 minutes to 15 minutes. This has been reflected in the Community Board Standing Orders.

In addition, Page 40, Section 19.11 was a new addition regarding the use of electronic devices. Devices could be used to access pertinent information relevant to the meeting however non-meeting related contact was not acceptable.

S Nichols noted that there would a training session/refresher on Standing Orders for elected members on the 21 March 2018.

S Farrell sought clarification on members speaking once to a motion with S Nichols advising that in the rules of debate members could ask as many questions as practical to ensure they had sufficient information to assist their decision making; it was after the motion had been moved and seconded that restrictions applied.

Moved W Doody seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180220017403.

(b) **Adopts** the Draft Waimakariri District Council Community Boards' Standing Orders (Trim 180124006310) effective from 20 March 2018.

CARRIED

Unconfirmed

W Doody thanked the staff for their effort in producing the updated Standing Orders on behalf of the Community Board.

J Lynn noted that it was great to have consistency.

7.2 **Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2017-2018 – E Cordwell (Governance Adviser)**

S Nichols spoke briefly to the report commenting that the event received many visitors.

W Doody noted that advertising in the Oxford Bulletin and the Observer was unlikely to total $500 and suggested that this should be acknowledged and that any remainder be used for promotional advertising in any other publication at the Trust's discretion.

Moved J Lynn seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180220017473.

(b) **Approves** a grant of $500 to Waimakariri Arts Trust - Kaiapoi Art Expo towards the running costs of the Kaiapoi Art Expo and Schools' Art Expo to be spent on promotional advertising in the Oxford Observer and Oxford Bulletin, with any residual funds to be used for promotional advertising in any other publication at the Waimakariri Arts Trust's discretion.

CARRIED

J Lynn noted the attendance from the wider community.

J Ensor commented he had been impressed with the event the previous year.

8 CORRESPONDENCE

W Doody advised that the pest control traps had caught 38 possums in three weeks.

T Robson, on behalf of the Community Board and Ashley Gorge Advisory Group (AGAG), thanked J Ensor his assistance to the AGAG including providing shingle for the tracks.

Moved W Doody seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the letter of thanks from the Ashley Gorge Advisory Group for assistance with their pest control programme (Trim 180221018495).

CARRIED

9 CHAIRPERSON'S REPORT

D Nicholl advised that he had attended the Ohoka Rural Drainage Committee meeting rather than the Oxford Rural Drainage Committee as recorded. He commented that he believed the submission to Environment Canterbury regarding the Canterbury Landscapes resource consent had been very effective.

Unconfirmed

Chairperson's Report for February 2018

Moved W Doody seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No 180227020456 with alteration.

CARRIED

10 MATTERS FOR INFORMATION

10.1 **Woodend-Sefton Community Board meeting minutes – 12 February 2018** (Trim No**.** 180208012087**).**

10.2 **Rangiora-Ashley Community Board meeting minutes –14 February 2018 (Trim No.** 180208012097**).**

10.3 **Youth Council meeting minutes – 28 November 2017** (Trim No. 180115002480)

10.4 **Risk Assessment and Financing Strategy relating to Major Natural Disasters** Report to Council 30 January 2018 (Trim No. 180112002169).

10.5 **Multi Use Sports Facility** Report to Council 30 January 2018 (Trim No. 180118003759).

10.6 **Herbicide, Glyphosate use for Waimakariri District Council weed control operations** Report to Council 30 January 2018 (Trim No. 180111001840).

10.7 **Additional Business and Centres Unit Resource** Report to Council 30 January 2018 (Trim No. 180109001129)

10.8 **Community Facilities Provision** Report to Council 30 January 2018 (Trim No. 171026115830)

10.9 **China Sister City Visit to Enshi & Establishment of an Advisory Group** Report to Council 7 February 2018 (Trim No. 180117003619)

10.10 **Capital Projects Report for the period ended 31 December 2017** Report to Audit and Risk Committee 13 February 2018 (Trim No. 180117003619)

10.11 **Library Update** Report to Community and Recreation Committee 13 February 2018 (Trim No. 180201010087)

Moved J Ensor seconded S Farrell

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.11.

CARRIED

S Farrell noted the negativity expressed by some members of the public to the Enshi visit. She suggested that the Council consider taking a representative of a travel agency with them on the visit in order to look at tourism opportunities for private New Zealanders going to China. K Felstead advised that Enterprise North Canterbury had attended the last trip and would be attending again and commented he could raise the travel agent suggestion.

W Doody advised that she had withdrawn from the visit for family reasons. S Nichols advised that the Mayor, Councilor Felstead and Councilor Barnett would travel to Enshi in mid-May.

Unconfirmed

11 MEMBERS' INFORMATION EXCHANGE

11.1 J Ensor

- Advised he had repaired a large water leak at Mandeville Sports Centre.
- Attended the All Boards Briefing and that it had been very informative.

11.2 J Lynn

- Gatekeepers Lodge was progressing steadily. Fulton Hogan had been contracted for the move, which was scheduled for 18/19 April.
- Presented with D Nicholl at the Ecan resource consent hearing against Canterbury Landscape Supplies (CLS). He commented that the independent planner engaged by the Board had been beneficial to the cause.

11.3 S Farrell

- Attended the CLS consent hearing and believed the Community Board had been well represented.
- Attended Pearson Park Advisory Group meeting and expressed disappointment at the lack of answers to questions. C Brown advised he was following up on matters raised.
- Had received complaints about speeds on Main Street and interest in potential for 40km/hr zones in urban areas in the future. She had spoken to K Graham (Road Safety Co-ordinator) regarding moving the flashing 40km/hr sign, however that would be at a cost of $2-3000.

  J Lynn asked if there had been any comments regarding the removal of the carparks and S Farrell advised she had not received any negative comments.

11.4 T Robson

- Attended Youth Council meeting where he had stepped down as co-chair. Arabella Jarman had taken on the role.
- Attended AGAG meeting and noted that the Heritage Pavilion was in its final stage of design.
- Attended All Boards Briefing and found it informative.
- Attended Pearson Park Advisory Group meeting, which had been a challenging meeting with issues raised.
- Was receiving complaints regarding the standard of roading in the area. Highlighted the repairs outside the Police Station, and Oxford Road.
- Attended Oxford Rural No1 Scheme meeting and suggested that it would be useful for the Board to understand delays and challenges with the scheme.

11.5 K Felstead

Council

- Judge John Brandts-Giesen had been presented with his Community Service Award.
- Report on Dudley Drain Regeneration and request to bring $176,000 into this year's budget approved.
- The Rangiora-Woodend Cycleway had been formally named the Rangiora-Woodend Path.
- Approved the speed limit change on Lees Road and Barkers Road, Kaiapoi to 50km/hr.
- Renewed District Promotions contract with Enterprise North Canterbury.
- Received this Board's re-classification of the Woodstock Road Reserve.

  With regard to the Rural No.1 Scheme, K Felstead advised that the Council had taken the priority approach to water schemes looking at the

Unconfirmed

main centres and then working down. The single contamination result was unfortunate in the light of the Havelock North incident and advice had been to retain the boil water notice. While they had drilled a well with good flow now, there had been previous attempts, which had failed and slowed the process. The new well is currently going through a consent process with Ecan.

11.6 **W Doody**

- Tabled her Councillor's Report for March 2018 (Trim 180312025816). Which included information on
  - Multi Use Sports Facility
  - Oxford Swimming Pool
  - Stepping Up digital literacy training
  - Oxford Cenotaph
  - Pearson Park Oval
  - Violence Free North Canterbury
  - West Eyreton Backup well
  - Passchendaele Memorial Path opening.

12 CONSULTATION PROJECTS

Moved S Farrell seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the submission of the Oxford-Ohoka Community Board in the matter of Resource Consent Applications CRC175344 and CRC175345 by Canterbury Landscape Supplies (Trim 180226019936).

CARRIED

K Felstead asked if D Nicholl and J Lynn had a Section 42A report for that area which would set out all the background. D Nicholl advised that it had been referred to in the submission. They had presented a summary version at the hearing. S Nichols advised the Section 42A report would be circulated.

Staff advised matters were still being worked through regarding CLS application through the Council. K Felstead commented that he believed there should have been a joint hearing and S Nichols advised that had been raised by the applicants at the hearing. ECan had argued that there were enough matters to consider on the Ecan side.

13 REGENERATION PROJECTS

13.1 Town Centre, Oxford

Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

http://www.waimakariri.govt.nz/your-council/district-development/oxford-town-centre

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 8 March 2018: $3,276.19

14.2 General Landscaping Fund

Balance as at 8 March 2018 $10,790.

Unconfirmed

It was noted that C Brown would bring a report on the items discussed in the workshop to the April meeting.

K Felstead referred to the General Landscaping Fund 'wish list' exceeding the $10,790 in budget and asked if funds remaining in the Discretionary Grant could be transferred. S Nichols advised that in April-May, if there were funds left over then it could be allocated to another group providing they met criteria, or the Board could look back to allocations during the year.

15 MEDIA ITEMS

The promotion around the LTP was discussed. It was noted the Council would have a presence at the Oxford A&P show with the Community Board members attending and assisting.

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.57pm.

CONFIRMED

_____

Chairperson

_____

Date

Unconfirmed

Workshop – 7.06pm – 7.54pm.

1. *General Landscaping Fund Workshop:* C Brown (Community and Greenspace Manager)
   - *A number of potential General Landscaping projects raised.*
   - *Report requested on Gatekeepers Lodge and Swannanoa Cricket Club.*
   - *Report requested on possible future options for Christmas Decorations, picnic furniture adjacent to Mandeville Commercial area, and Oaks Reserve.*
   - *General Community and Greenspace update and questions*

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-26/ GOV-26-10-06/ 180315028011
REPORT TO:	Oxford Ohoka Community Board
DATE OF MEETING:	5 April 2018
FROM:	Scott Morrow, Land Information Officer
SUBJECT:	Road Naming – Hallfield Limited
SIGNED BY: **(for Reports to Council, Committees or Boards)**	Department Manager / Chief Executive

1. SUMMARY

1.1 The purpose of this report is to consider providing names for three new roads under Resource Consent RC165193 on the property known as 474 Bradleys Road in Ohoka.

1.2 The land parcel being developed is Lot 1 DP 519569.

1.3 The proposed names were supplied by the developer.

Attachments:

i. Plan of the subdivision showing the new road to be named. (Trim 180315028079)
ii. Waimakariri District Council Policy for Road Naming. (Trim 120712043907)
iii Background of the proposed road names from developer. (Trim 180315028078)

2. RECOMMENDATION

THAT the Oxford Ohoka Community Board:

(a) **Receives** report No.180315028011.

(b) **Approves** three names for new roads on Lot 1 DP 519569 as marked as roads 1-3 on the attached plan.

1. **Hallfield Drive**
2. **Orbiter Drive.**
3. **Mighty Quinn Way**

3. BACKGROUND

3.1 The developer Hallfield Limited is creating a 55 Lot subdivision in the Res4A zone to be undertaken in four stages. Providing access to each of the new properties within the subdivision will be three new roads which will require naming in accordance with the Council's Policy for road naming.

4. ISSUES AND OPTIONS

4.1. The proposed names were provided by the developer Hallfield Limited. The names reflect a horse breeding and racing focus. The developer's preference for road #1 is Hallfield Drive, road #2 Orbiter Drive and road #3 Mighty Quinn Way. Another alternative name of Kinsella has been proposed by the developer to be used in place of roads 2 & 3 should any of the others not be deemed suitable.

4.2. The name Hallfield comes from the name of the property after Margaret Hall a standard breed bloodmare. Orbiter was the name of a horse which was breed from Margaret Hall as were the horses named Kinsella and Mighty Quinn.

4.3. From the names proposed by the developer, none of them are the same or similar to existing road names in the District.

4.4. **Options Considered**

4.4.1. Approve the naming of the new roads as proposed.

4.4.2. Replace any proposed names with a road name of the Oxford Ohoka Community Board's choice.

4.5. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Groups and Organisations**

Not applicable.

5.2. **Wider Community**

No applicable.

6. IMPLICATIONS AND RISKS

6.1. **Financial Implications**

The developer will meet the costs of the new road name blades.

6.2. **Community Implications**

There will be approximately 55 new properties created as part of this subdivision and these will be serviced from each of the new roads. The development is zoned Res4A which means will consist of low density housing in a rural area and will have access to many of the same the services as other similar developments in the area. Naming the new formed roads will mean consistency for emergency services and residents.

6.3. **Risk Management**

Not applicable.

6.4. **Health and Safety**

Not applicable**.**

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Legislation

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. Community Outcomes

Not applicable.

7.4. Delegations

The Oxford Ohoka Community Board has the delegated power on behalf of the council to approve the naming of new roads.

Scott Morrow

Land Information Officer

Attachment 1

NOTE:

Reciprocal ROW & service easements will be created over the access to Lots 5 & 6 and 49 & 50.

Lots 100 & 101 are to be vested to Council as Road.

SURVUS CONSULTANTS
surveying engineering property development

4 Meadow Street, PO Box 5558, Papanui, Christchurch
P 03 352 5599 AMBERLEY 03 314 9200
F 03 352 5527 ASHBURTON 03 307 7021
TOLL FREE 0508 787 887 DARFIELD 03 318 8151

REV	DATE	REVISION DETAILS	
C	15/07/16	AMENDMENT TO STAGING BOUNARIES	C HURFORD
B	11/07/16	FOR CONSENT	C HURFORD
A	17/11/15	FOR INFORMATION	C HURFORD

DESIGNED CWH | VERIFIED | APPROVED C Hurford DATE 17/11/15

PROJECT: BAGRIE BLOCK Sheet 1 of 1

TITLE: SCHEME PLAN - OVERALL

INFORMATION ONLY

PROJECT NO 10359

SCALE 1:4000 (A3) | SIZE A3

DRAWING NO SC-02 | REV C

WAIMAKARIRI DISTRICT COUNCIL

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.

4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.

4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.

4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.

4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated *"Private Road"*.

All private roads that are to be named, are to have a minimum of four lots with access from the private road.

4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.

4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

(a) The proposed name has local historical, cultural , environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
(b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
(c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
(d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbre-viation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont…	Abbre-viation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

5.1 *Local Government Act 1974 s319(j).*

5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.

5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

CLICK HERE TO GO BACK

PEOPLE

YEAR: 1986

BILL BAGRIE

Bill Bagrie & Orbiter

During the 1950s the Ohoka amateur trainer/driver Bill Bagrie and his wife, Elaine were farming in Southland. But after Bill suffered a haemorrhage he was told by his doctor he should give up farming and find a less physically exhausting job. Both Bill and Elaine came from farming families so when an alternative lifestyle had to be chosen it was difficult to know where to look so they decided to head north for Christchurch to see what life there had to offer.

Bill had an interest in harness racing and he had decided to buy a broodmare and begin breeding racing stock. So one of the first things he did when the family arrived in Christchurch was to attend a dispersal sale where he outlaid the considerable sum (in those days) of 450 guineas for the Dillon Hall-Tondeleyo mare Margaret Hall, a fine racemare who had won six races and was already the dam of the outstanding racemare, Rowan Star (now better known as the dam of the Australian pacer and now successful sire, Garry Rowan), and another winner in Rosslyn Rowan. Margaret Hall was in foal to U Scott but the foal was born dead. She was sent back to U Scott, the sire of her earlier winners, and in 1958 she foaled a filly whom Bill and Elaine called Kinsella.

At this time parking was just becoming a marketable commodity in Christchurch and so soon after Bill and Elaine arrived in the city they bought a parking centre - one of the first in Christchurch - close to Cathedral Square in the central city. They ran the centre - now known as the Avon Parking and Service Station Ltd - for five or six years before buying another central city business, Bennetts Shoe Store.

When it came time to begin working Kinsella, Bill leased facilities from Alan McKenzie in Harewood Road. Kinsella was the first horse Bill ever trained or drove, but she proved an outstanding introduction to harness racing, winning seven races and Bill drove her in all of them. Kinsella had given the Bagrie family a taste of success in harness racing but Margaret Hall's next foal - her 1959 colt by U Scott called Orbiter - was to achieve even better things on the racetrack.

Orbiter won 17 races in NZ including the 1963 Kaikoura Cup, the 1964 New Brighton Cup, the 1964 Hannon Memorial, the 1965 Allan Matson Stakes, the 1965 M G Pezaro Memorial, the 1965 Champion Free-For-All and the Dunedin Festival Cup Final in 1966. He also recorded a best mile time of 1:58.8 when he won the Flying Mile Free-For-All by three and a half lengths at Cambridge in 1966. From only 52 race starts in this country he finished further back than fourth in only 11 races, an outstanding record of consistency, particularly when the many miles he travelled during campaigns outside Canterbury are considered. Although he won only two races in the 1964-65 season, as a 5-year-old, he recorded four important seconds that year, three of which were at the NZ Cup meeting. He ran second to Lordship in the National

Handicap at Addington in August, second to Cairnbrae in the NZ Cup, second to Lordship again in the NZ Free-For-All, and again in the Allan Matson Stakes on the final night of the Cup meeting.

Because Orbiter was racing so well, it was only a matter of time before somebody made Bill and Elaine an offer they could not refuse for the gelding. Early in 1966 the inevitable happened and an offer of $US120,000 was made for Orbiter by Noel Simpson, on behalf of a small grup of Americans. The offer did prove irresistable and Orbiter had his last race in NZ at Forbury Park on February 5, 1966 when he won the Dunedin Festival Cup Final. His American buyers wanted the gelding to race in the rich International Series at Yonkers that year and he was to be trained by Del Insko.

The geldings new owners - keen to get the best out of their purchase - invited Bill to travel to the United States with Orbiter and Elaine joined him there later. They were given an all-expenses-paid holiday in New York to enable Bill to assist Del Insko to prepare Orbiter. But somehow things did not work out as planned. Insko had his own way of doing things and he did not appreciate advice from somebody else on how he should train his horses. To make matters worse, Orbiter contracted some sort of chill or virus soon after he arrived in New York and the morning of the big race he was in an oxygen tent - fluid streaming from his nose - and obviously a very sick horse. Elaine said that it had been "heart breaking" to see him in such a bad way and if he had been at home he would not have even been worked in such a condition let alone raced. But race he did and, needless to say, he was unable to show his true ability that day. However, a NZ bred pacer did win the $100,000 International that year. The Yonkers favourite Cardigan Bay proved much too good and won easily, five lengths clear at the finish in the near race record time of 3:04.4 for the mile. Bill and Elaine returned home to NZ dissappointed and disullusioned at the way things had gone on the trip.

Soon after their return, Bill decided that the rented facilities he was using to train from in Harewood Road were no longer sufficient for his needs, so he decided to invest some of his money from Orbiter's sale in land. He sold the shoe business and bought 133 acres on Smiths Road (now known as Bradleys Road), at Ohoka, near Rangiora. The property, which has since been increased to 260 acres in two blocks, was essentially a sheep and cropping farm but even 20 years ago it was considered to be only marginally financially feasible. So the first thing Bill did was diversify the property. A large chicken shed was built and a contract to supply chickens to General Foods was undertaken. This proved a great success and today the Bagrie family have a contract to supply 100,000 chickens annually.

About six years ago Bill decided to further diversify the farm and he bought 17 hinds in calf. They now run about 120 stags and 130 hinds on the property. The deer provide three sources of revenue - velvet, venison meat and live sales. Although all three can be lucrative, live sale had been the most profitable because of the demand and subsequent inflated prices. Farming the property has always been a family concern and never more so than now, for last April Bill suffered a brain haemorrhage from which he has still not fully recovered. While Bill is recuperating Elaine and their son Peter, have continued to run the farm. Their workload is simply an extension of what they were already doing before Bill's illness.

Bill had a small team of horses in work when he became ill and Peter, an amateur trainer/driver, has been able to work them for him in the meantime while Elaine has been taking care of the mares and foals. Peter has often driven his father's horses in the past and he enjoyed an outstanding run of success in 1978 with Bill's horse, Gentle George who died at stud in 1983. Gentle George, by Bachelor Hanover from the race-winning mare Orbette (a half sister by Hal Tryax to Kinsella and Orbiter), won eight races altogether but created a big impression when he won four races at the 1978 NZ Cup Meeting. The stallion won one race at each of the two day and two night meetings (a feat equalled by only two other horses, Cardigan Bay in 1963 and the trotter Tutira in 1969), surprising many people but nobody more than the Bagrie family. Cello Sydney Wilkes (1919) and Red Shadow (1933) also won four races each at the NZ Cup meeting but not one win on each day. "We thought he might run fourth on the first day," Elaine said. "Bill usually drove him but this time he told Peter he could." And so Peter ended up driving George in all four of the wins at the meeting.

Gentle George's win on Cup Day topped off what had already been an exciting day for the Bagrie family, for earlier on Trusty Scot had won the big prize, the NZ Cup. The stallion was

trained, driven and part-owned by Bill and Elaine's son-in-law Henderson Hunter, who had only been training a short time and had prepared Trusty Scot for the Cup at his in-laws property at Ohoka. The run of luck continued for both Gentle George and Trusty Scot on the second day of the meeting when Gentle George won the Cashmere Handicap and Trusty Scot won the Benson and Hedges Free-For-All.

The Bagrie's are currently breeding from five broodmares - Kinsella, Kindalla, Patronette, Roshelle and Georgelle. Kinsella who is now 28 years old was bred with Niatrix last year but she did not get in foal. She was bred to him again this season and it is not known yet is she in foal but because of her age, hopes are not high. She has been a wonderful broodmare though and left a number of good winners including Morpheus, Dalestar, Halfield Star, Hallfield Dream and Trinity.

Peter said that while they were "farmers first and foremost," his interest in horses has taken him to the United States three times working for Charlie Hunter and Brian Meale. He worked in Califoria and Chicago - at Sportsman's Park and Hawthorne. His first trip to the States was in 1972. That was in the days when horses were shipped regularly by boat. "I went on the last boat load that went," Peter said. The idea of a relaxing cruise with only a few horses to look after had instant appeal. "They thought they were going to have a leisurely trip," Elaine said. But once the trip was underway, those thoughts were soon shattered.

The trip took 22 days and the weather was rough. "We were as sick as dogs," Peter explained. But their illness was not the main problem. The horses were stabled during the trip in lightweight boxes located up on the deck and one morning, during a particularly bad storm, the grooms were told that they were not able to go up on deck too feed the horses because it was too rough. The command could not have suited them better bcause they were feeling too ill to move anyway, but they were only spared a short time. Not long afterwards they were given an urgent call to get up on deck immediately. They had two horses loose. "A big wave had smashed the boxes and left the horses starting in a heap of kindling," Peter said. The First Mate made a quick alteration of course in an attempt to "level things out" so the frightened horses out on the deck were able to be caught and put into shared quarters with the other horses until the ship's carpenter had completed replacement boxes. "We were lucky we didn't lose any over the edge," Peter said. Fortunately the rest of the trip was less eventful and all arrived at their destination safe and sound.

Credit: Shelly Caldwell writing in NZ Trot Calendar 4Feb86

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	GOV-26-10-06 /180321030302
REPORT TO:	Oxford-Ohoka Community Board
DATE OF MEETING:	5 April 2018
FROM:	Edwina Cordwell, Governance Adviser
SUBJECT:	Application for Oxford-Ohoka Community Board Discretionary Grant 2017-2018

SIGNED BY:
(for Reports to Council, Committees or Boards)

Department Manager

pp

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount Requested
Ohoka School PTA Plant Sale Sub-Committee	Towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items to enable children to participate in growing plants and vegetables.	$500
Total		$500

Current balance is $2.776.19.

Attachments:

i. Application from Ohoka School PTA Plant Sale Sub-Committee (Trim No. 180316028197).

ii. Spreadsheet showing previous two years grants.

iii. Board funding criteria 2017/2018 (Trim No. 170626065542).

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No.180321030302.

(b) **Approves** a grant of $_____ to Ohoka School PTA Plant Sale Sub-Committee towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items to enable children to participate in growing plants and vegetables.

OR

(c) **Declines** the application from Ohoka School PTA Plant Sale Sub-Committee.

3. BACKGROUND

3.1 The Ohoka School PTA Plant Sale Sub-Committee holds a biennial plant sale fundraiser in late October/early November.

3.2 The group plants seeds, takes cuttings and generally cultivates all manner of plants and vegetables to be sold to raise funds for the school. The PTA have built a compound on the school site where these activities can now take place and where the plants can be housed until sale time.

3.3 The Sub-Committee would like to encourage and enable the children to take part in these 'growing' activities including plant and vegetable care to encourage learning as part of an extended 'Envirogroup' programme. It will also enable more plants and vegetables to be grown and contribute further to school funds.

3.4 A variety of 'children sized' equipment such as wheelbarrows and garden tools are needed together with gloves and masks to enable safe handling of potting mix.

4. ISSUES AND OPTIONS

4.1. The project is ongoing and will be constrained by the ability to secure funds to purchase the tools and other items.

4.2. Over 200 children, all from the Oxford-Ohoka Board's community area will benefit from the project both directly through participation and indirectly when the funds raised are used to support other school initiatives.

4.3. Financial information has been supplied.

4.4. The Management Team have reviewed this report.

5. COMMUNITY VIEWS

5.1. **Groups and Organisations**

Not applicable.

5.2. **Wider Community**

Not applicable.

6. IMPLICATIONS AND RISKS

6.1. **Financial Implications**

The Annual Plan for 2017/18 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to a total of $5,400. The requested grants for consideration in April 2018 total $500.00.

The current balance of the fund is $2,776.19.

The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. **Community Implications**

There would be benefits to all the children participating in the project as well as the wider community as these young people translate their learning into other activities and potentially follow through on their interest and skills in the home setting.

6.3. **Risk Management**

Not applicable.

6.4. **Health and Safety**

Not applicable.

7. CONTEXT

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Not applicable.

7.3. **Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.4. **Delegations**

Community Boards have delegated authority to approve such grants.

Edwina Cordwell
Governance Adviser

TRIM: 180316028197 / GOV-26-10-05

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2016/2017

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED 16 MAR 2018
To:

Name of Group: Ohoka School PTA Plant Sale Sub-Committee

Address: 261 Jacksons Road, RD2, Kaiapoi, 7692

Contact Person within Organisation: Kathryn Lough

Position within Organisation: Chair

Contact phone number: 0273606550 Email: kathryn.lough@gmail.com

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

The Ohoka School PTA have recently built a compound in the school to house plants for its biennial plant sale fundraiser. It is intended that the potting exercise will be undertaken on school grounds in future, and we would like to get the children involved in certain aspects of it to extend their learning opportunities within the school as part of the envirogroup programme, including taking cuttings, seed planting, plant care and vegetable gardening.

In order to be able to do this we would need supplies for the children including masks (to remain safe when dealing with potting mix), children size gloves, garden tools and wheelbarrows, and would look to use the funding to purchase these and any other items required.

What is the timeframe of the project? 2 years and ongoing

Overall Cost of Project: $ **Amount Requesting:** $ 500

How many people will directly benefit from this project? 200

Who is the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☐ Preschool ☑ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants by Ward:

Oxford-Ohoka 100 % Rangiora-Ashley 0 % Woodend-Sefton 0 % Kaiapoi-Tuahiwi 0 %

Other (please specify):

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

TRIM: 180316028197 / GOV-26-10-05

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Wider learning opportunities for the children within Ohoka School, with an extended envirogroup programme.

What is the benefit(s) to your organisation?

Further hands to help with one of the schools biggest fundraisers.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Greater environmental awareness for younger members of the community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☑ Yes ☐ No

If yes, name of parent group Ohoka School PTA

What is the relationship between your group and the parent group?

The Plant Sale group is a Sub Committee of the PTA

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☑ No

If yes, please supply details:

Enclosed

☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*

☐ Supporting costs/quotes *(not compulsory)*

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

***PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:*

Signed: K A Leigh.

Date: 14-3-2018

TRIM: 180316028197 / GOV-26-10-05

2017 PLANT SALE

	2017	
Income	**Incl GST**	**Excl GST**
EFTPOS Sales	9,303	8,089
Cash Sales - 29th Oct	15,816	13,753
Cash Sales - Post Sale	1,305	1,134
Raffle	414	414
TOTAL Sales	**26,837**	**23,390**
Expenses		
Potting Mix/Compost	1,734	1,508
Signage	645	561
Seeds	227	197
Miscellaneous	1,386	1,205
TOTAL Expenses	**3,991**	**3,470**
PROFIT	**22,846**	**19,920**

Reconciliation with 2017 Monthly Report

Profit per above	19,920
Add: 2006 Expenses	626
	20,546

NOTE: No GST payable on Raffle proceeds

Cash Sales - Post Sale

10-Nov	289.80
27-Nov	988.70
4-Dec	26.00
TOTAL	**1,304.50**

2016-2017 Community Board Discretionary Grant

	Month considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410 *(Woodend-Ashley Community Board up to Oct 2016)*						**$ 2,910.00**
	August	Pegasus Residents group Inc.	Towards costs for activities at a Christmas event, "Christmas on the Lake'.	$500	$ 400.00	$ 2,510.00
	August	Reflections Community Trust	towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event	$390	$ 390.00	$ 2,120.00
	September	**Okuku Pony Club**	**Towards accomodation costs while attending the Springston Trophy event**	**$500**	**$ 500.00**	**$ 1,620.00**
	February	Woodend Bowling Club	towards the cost to core and solid spike the outdoor bowling green	$449	$ -	$ 1,620.00
	April	**Kaiapoi Art Expo and Schools Art Expo**		**$300**	**$ 300.00**	**$ 1,320.00**
	April	**Sefton School PTA**	**towards purchase of a TV & Apple Tv box**	**$500**	**$ 500.00**	$ 820.00
	June	**The Woodpecker Community Trust**		**$500**	**$ 600.00**	**$ 220.00**
						$ 9,010.00
	September	Southbrook School PTA	Towards the costs of hiring Ethel & Bethelto run a bingo fundraiser event	$500		
	September	Vision West Community Trust	Towards the cost of photoelectric smoke alarms in social housing	$500		
	September	Rangiora Croquet Club Inc.	Towards the part funding of a second set of Quadway Hoops	$500	$ 500.00	$ 8,510.00
	September	Okuku Pony Club	Towards accomodation costs while attending the Springston Trophy event	$500		
	September	Reflections Community Trust	toward the cost of a dog agility display for the Waimakariri Light Party 2016	$350.00	$ 200.00	$ 8,310.00
	November	Presbyterian Support Upper South Island	Towards the costs of establishing an outdoor garden area for the Totara Club.	$1,000.00	$ 500.00	$ 7,810.00

2016-2017 Community Board Discretionary Grant

Rangiora-Ashley Community Board 10.137.100.2410 *(Rangiora Community Board up to Oct 2016)*	November	Ashley Playcentre	Towards the purchase of a John Deere ride-on tractor.	$500.00	$ 500.00	$ 7,310.00
	November	Cust-West Eyreton Playcentre	Towards the purchase of a tablet, Microsoft Office programme and virus protection.	$500.00	$ 500.00	$ 6,810.00
	November	Rangiora Playcentre	To purchase a profile holder and a non-slip entrance mat.	$456.21	$ 456.21	$ 6,353.79
	February	Rangiora Toy Library	Towards the purchase of one LikeaBike Jumper balance bike	$380.00	$ 380.00	$ 5,973.79
	February	**Rangiora and Districts Early Records Society Inc.**	**Towards the cost of conservation framing of a sale map for the Red Lion Hotel**	**$500.00**	**$ 500.00**	**$ 5,473.79**
	February	**Canterbury Justices of the Peace Association Inc.**	**Towards the cost of a pull-up banner**	**$235.75**	**$ 235.75**	**$ 5,238.04**
	April	**North Canty Riding for the Disabled Inc**	**Equipment and mounting block for less able riders**	**$389.00**	**$ 389.00**	$ 4,849.04
	April	**Kaiapoi Art Expo and Schools Art Expo**	**Towards running costs - in particular advertising - applied to all boards**	**$500.00**	**$ 500.00**	**$ 4,349.04**
	April	**HomeShare Lunch Group**	**Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park**	**$295.00**	**$ 295.00**	**$ 4,054.04**
	April	North CanterburyModel Railway Club Inc.	Towards the cost of advertising an 'open day' event 18-19 March 2017.	$250.00		**$ 4,054.04**
	June	**Cust Bowling Club**		**$500.00**	**$ 500.00**	**$ 3,554.04**
						$ 4,850.00
	August	Reflections Community Trust	Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016	$450	$390	$ 4,460.00
	August	Vision West Community Trust	Towards the cost of photoelectric smoke alarms in social housing	$500		
	August	Big Brothers Big Sisters of North Canterbury	Towards entry costs to Laserstrike for children being mentored	$500	$ 250.00	$ 4,210.00

2016-2017 Community Board Discretionary Grant

Kaiapoi-Tuahiwi Community Board 10.136.100.2410 *(Kaiapoi Community Board up to Oct 2016)*	August	Kaiapoi Pony Club	Towards training and equipment for the Springston Trphy event	$500	$ 500.00	$ 3,710.00
	September	Kaiapoi Community Garden Trust	Towards advertising costs for the Annual Spring Open Day	$276	$ 276.00	$ 3,434.00
	November	You Me We Us	towards the cost of paying for a performer and advertising for a Waitangi Day celebration	$ 500.00	$ 500.00	$ 2,934.00
	February	Reflections Community Trust	Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children's day for future promotional purposes and archival records	$ 75.00	$ 75.00	$ 2,859.00
	February	Community Wellbeing North Canterbury Trust / Kaiapoi Community Support	Towards the cost of purchasing a commercial chest freezer	$327.43	$327.43	$ 2,531.57
	March	**Canterbury Justices of the Peace Association Inc.**	**Towards the cost of a pull-up banner**	**$235.75**	**$ 235.75**	$ 2,295.82
	March	**Karanga Mai Early Learning Centre**	**Towards the cost of a new couch for breast-feeding mothers to nurse their babies**	**$500**	**$ 500.00**	$ 1,795.82
	April	**Kaiapoi Toy Library**	**Towards the purchase of board games**	**$500.00**	**$100**	$ 1,695.82
	April	**R13 Youth Development Trust**	**to enable Chair/Manager to attend a 5 day child protection programme**	**$700.00**	**$250**	$ 1,445.82
	April	**Tuahiwi Community Preschool**	**towards the creation of a bicultural themed entranceway feature**	**$500.00**	**$200**	$ 1,245.82

2016-2017 Community Board Discretionary Grant

	April	**Waimakariri Arts Trust- Kaiapoi Art Expo**	**towards running costs associated with the kaiapoi Art Expo and Schools' Art Expo, in particular advertising in the Kaiapoi Adcocate and venue clearing costs**	**$500.00**	**$300**	$ 945.82
	June	**KHS CACTUS Programme**		**$500.00**	**$ 945.82**	$ -
						$ 4,310.00
Oxford-Ohoka Community Board 10.139.100.2410 *(Oxford-Eyre Ward Advisory Board up to Oct 2016)*	July	Oxford Area School - Senior Netball team	towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson	$ 500.00	$ 250.00	$ 4,060.00
	July	**Little by Little**	**towards costs associated with a new community initiative**	**$ 250.00**	**$ 250.00**	**$ 3,810.00**
	July	Oxford Play Centre	towards purchase of a lawn mower	$ 250.00	$ 250.00	$ 3,560.00
	July/August	Under Our Feet Charitable Trust	Towards the purchase of compost and seedlings	$ 250.00	$ -	
	July	**North Canterbury Family Violence Network**	**To fund a presentation to raise family violence awareness among Oxford Area School youth**	**$ 500.00**	**$ 250.00**	**$ 3,310.00**
	August	**Under Our Feet Charitable Trust**	**Towards the purchase of compost and seedlings**	**$ 250.00**	**$ 250.00**	**$ 3,060.00**
	September	**Okuku Pony Club**	**Towards accomodation costs while attending the Springston Trophy event**	**$ 500.00**	**$ 250.00**	**$ 2,810.00**
	September	**Eyreton Pony Club**	**towards the cost of fencing a learner's area**	**$ 450.00**	**$ 450.00**	**$ 2,360.00**
	February	**Canterbury Justices of the Peace Association Inc.**	**Towards the cost of a pull-up banner**	**$ 235.75**	**$ 235.75**	**$ 2,124.25**
	April	**Oxford Community Trust- Waimak Kids Oscar**	**Towards purchase of play equipment from the Big Game Company**	**$500**	**$ 500.00**	**$ 1,624.25**
	April	**Arts in Oxford Printmaking Group**	**Towards the purchase of reuseable equipment to make paper and sculptures**	$491	**$ 491.00**	**$ 1,133.25**
	April	**Waimakariri Arts Trust- Kaiapoi Art Expo**	**Towards running costs of the Kaiapoi Art Expo and Schools' Art Expo, particularly promotional advertising in the Oxford Observer**	**$500**	**500**	**$ 633.25**

2015/2016 Community and Ward Advisory Board Discretionary Grant

	Month considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Woodend-Ashley Community Board 10.138.100.2410						**$ 4,110.00**
	July	Woodend Spring Flower Show	Towards the purchase of new signs	$ 500.00	$ 500.00	$ 3,610.00
	August	Woodend Playcentre	Towards the cost of a First Aid Course for parents of the playcentre	$ 700.00	$ 500.00	$ 3,110.00
	September	Woodend Before and After School Programme	New sports equipment	$ 500.00	$ 250.00	$ 2,860.00
	October	Ashley Playcentre	Towards the cost of a First Aid Course for parents of the playcentre	$ 500.00	$ 350.00	$ 2,510.00
	December	North Canterbury Neighbourhood Support	to purchase name badges for the committee members	$ 300.00	$ 300.00	$ 2,210.00
	February	Sefton Community Newsletter	Towards costs associated with transition to new printing team	$ 500.00	$ 350.00	$ 1,860.00
	March	Pegasus Bay School PTA	Towards costs for senior playground	$ 500.00	$ 500.00	$ 1,360.00
	April	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards venue hire and music provided for the 2016 kaaipoi Art Expo and Schools' Art Expo	$ 500.00	$ 500.00	$ 860.00
	April	North Canterbury Riding for the Disabled	for three volunteers to undertake an introductory course towards their Assistant Coaches Certificate	$ 498.00	$ 498.00	$ 362.00
	June	Woodend Bowling Club Inc.	Towards the upgrading of covered kitchen lighting	$ 335.80	$ 335.80	$ 26.20
						$ 6,120.00

2015/2016 Community and Ward Advisory Board Discretionary Grant

	August	International Day of Older Persons Group	Towards costs associated with International Day of Older Persons	$ 250.00	$ 250.00	$ 5,870.00
	August	The Ashley Lodge No.28	Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora	$ 500.00	$ 500.00	$ 5,370.00
	August	Reflections Community Trust	Towards the hire of Pedalmania for the Waimakariri Light Part 2015	$ 375.00	$ 375.00	$ 4,995.00
	August	**Rangiora Community Garden**	**Towards the purchase of materials for 3 new signs**	**$ 482.00**	**$ 482.00**	**$ 4,513.00**
	August	Caring for Carers Inc	Towards annual venue hire and refreshments for meetings of the Rangiora Support Group	$ 388.00	$ -	
	October	Fall Prevention Exercise Group	towards costs associated with establishing an exercise programme for seniors	$ 500.00	$ 250.00	$ 4,263.00
	October	Ashgrove School PTA - ReStyle Me	Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School	$ 500.00	$ -	
	October	Ashgrove School PTA – Santa's Grotto	Gate signage at the Rangiora A&P Showgrounds entrance for Santa's Grotto	$379.50	$ -	
	October	McAlpines North Canterbury Pipe Band (Inc)	towards new kilts for band members	$500.00	$ 350.00	$ 3,913.00
	October	Ashgrove School PTA – Ashgrove Twilight Gala	To hire deep fryers and cooking oil for the Ashgrove Twilight Gala	$425.00	$ -	
	October	Rangiora Toy Library	towards advertising costs of a fundraising event as part of its 21st Birthday celebrations	$741.00	$ 350.00	$ 3,563.00
Rangiora Community Board 10.137.100.2410	December	North Canterbury Neighbourhood Support	towards the costs associated with running the 'Old Fashioned Family Picnic'	$250.00	$ 250.00	$ 3,313.00
	December	Rangiora Playcentre	to purchase a new pull up banner	$379.00	$ 379.00	$ 2,934.00

2015/2016 Community and Ward Advisory Board Discretionary Grant

	February	Rangiora Toy Library	towards the purchase of new toys, specifically, a replacement tractor	$456.25	$ 456.25	$ 2,477.75
	April	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$500.00		
	April	North Canterbury Riding for the Disabled	towards costs associated with relocating to the Millton Memorial Reserve	$500.00	$ 500.00	$ 1,977.75
	April	North Canterbury Family Violence Network	towards costs of a Safety and Respect presentation and follow-up barbeque for Rnagiora High School and/or Rnagiora New Life School secondary students	$500.00	$ 316.26	$ 1,661.49
	June	Cat Care Incorporated	Towards the costs of a Microchipping Day	$250.00		
	June	Disability, Carers and Friends Group	For the purchase of a trestle table and costs of catering for a Dance Social	$500.00	$ 250.00	$ 1,411.49
	June	Rangiora Croquet Club Inc.	For part funding one set of Quadway Hoops	$500.00	$ 300.00	$ 1,111.49
	June	The Rangiora and Districts Early Records Society Inc	For costs associated with set up, production and installation of four ACM vinyl signs to replace existing	$327.75		
	June	Seftonian Battle Sport	For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour	$500.00		
	June	Social Services Waimakariri	Toward the costs of catering for a community forum event	$200.00	$ 200.00	$ 911.49
	June	Waimakariri Arts Trust - Kaiapoi Art Expo resubmission	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$500.00	$ 327.75	$ 583.74
	June	Community College North Canterbury	For the venue hire and supplies of a youth open night	$400.00	$ 400.00	$ 183.74
						$ 6,120.00
	July	You Me We Us	Towards advertising of the September 4th Observance Day	$ 496.80	$ 496.80	$ 5,623.20

Kaiapoi Community Board 10.136.100.2410	August	Hinemoa-Kaiapoi Hockey Club	Towards assisting team members with the cost of travel to a tournament in Fiji	$ 500.00	$ 500.00	$ 5,123.20
	August	Canterbury Youth Development Programme	Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge	$ 500.00	$ 500.00	$ 4,623.20
	September	Arthritis New Zealand	towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi	$ 500.00	$ 250.00	$ 4,373.20
	September	Kaiapoi District Historical Society Incorporated	Towards the cost of installing updates of *PastPerfect* (a museum programme) and linking four computers for volunteers to work on at the same time	$ 500.00	$ 500.00	$ 3,873.20
	November	You Me We Us	for advertising of Kaiapoi's 2016 Waitangi Day celebrations	$ 500.00	$ 500.00	$ 3,373.20
	December	North Canterbury Neighbourhood Support	towards costs associated with running the 'Old Fashion Family Picnic'	$ 300.00	$ 350.00	$ 3,023.20
	March	Kaiapoi Photographic Club Inc	Toward printing costs for Club members involved in a photographic exhibition - "Waimakariri - from the Mountains to the Sea"	$ 500.00	$ 500.00	$ 2,523.20
	March	Satisfy Food Rescue	to purchase a sandwich board to identify Satisfy Food Rescuein the community	$ 350.00	$ -	$ 2,523.20
	March	Waimakariri Arts Trust - Kaiapoi Art Expo	Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$ 500.00	$ 500.00	$ 2,023.20
	March	You Me We Us	Towards advertising costs for a 'Pop Up cinema' event	$ 500.00	$ 500.00	$ 1,523.20

2015/2016 Community and Ward Advisory Board Discretionary Grant

	April	Social Services Waimakariri	towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children's Team for the community	$ 200.00	$ 200.00	$ 1,323.20
	April	North Canterbury Family Violence Network	towards the costs associated with a presentation to Kaiapoi High School about family violence and a bbq to follow	$ 500.00	$ 198.44	$ 1,124.76
						$ 4,110.00
	November	**Waimakariri Arts Trust - Kaiapoi Art Expo**	**Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.**	**$ 300.00**	**$ 250.00**	**$ 3,860.00**
	November	Oxford Table Tennis	Towards the purchase of tables	$ 250.00	$ 250.00	$ 3,610.00
	November	Keep Oxford Beautiful	for a photo and information panel about the Oxford Historic Jail	$ 250.00	$ 250.00	$ 3,360.00
	November	Friends of Oxford Hospital	towards the purhcase of a Lazy Boy recliner chair and disability aids for patients	$ 350.00	$ 250.00	$ 3,110.00
	November	**Oxford Pony Club**	**towards the cost of running a two day show jumping course for its club members**	**$ 250.00**	**$ 250.00**	**$ 2,860.00**
	November	North Canterbury Neighbourhood Support	towards costs associated with running the 'Old Fashion Family Picnic'	$ 250.00	$ 250.00	$ 2,610.00
	November	West Eyreton School	purchase of a banner-stand	$ 345.00	$ 250.00	$ 2,360.00
	November	Oxford Tennis Club	Towards two weather shelters for the new courts	$ 500.00	$ 250.00	$ 2,110.00
	November	View Hill Improvement Society	To purchase three alloy framed umbrellas for use at the View Hill Domain	$ 477.00	$ 250.00	$ 1,860.00
Oxford-Eyre Ward Advisory Board	April/May	Waimakariri Arts Trust - Kaiapoi Art Expo	towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools' Art Expo	$ 500.00	$ 250.00	$ 1,610.00

2015/2016 Community and Ward Advisory Board Discretionary Grant

10.139.100.2410	April/May	Oxford Community Trust	for stationery and art supplies for Oscar School Holiday programme	$ 560.03	$ 250.00	$ 1,360.00
		Oxford Area School - Senior Netball team	towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson	$ 500.00		
	April/May	Friends of Oxford Hospital	towards purchase of window screen blinds for patients rooms	$ 250.00	$ 250.00	$ 1,110.00
		Little by Little	towards costs associated with a new community initiative	$ 250.00		
	April/May	Oxford Netball Club	for the purchase of two portable netball goals	$ 199.90	$ 199.90	$ 910.10
	April/May	Oxford O.S.C.A.R.	for First Aid training of staff	$ 175.00	$ 175.00	$ 735.10
	April/May	West Eyreton School	towards graphic design work for a banner	$ 295.00	$ 250.00	$ 485.10
	April/May	Social Services Waimakariri	towards costs of catering for a community forum event	$ 200.00		
	April/May 201	Oxford Play Centre	towards purchase of a lawn mower	$ 250.00		
	April/May	Oxford Plunket	for the purchase of child safety gates and new toys for the Oxford Plunket Rooms	$ 500.00	$ 250.00	$ 235.10
	April/May	**Cust Netball Club**	**Towards the purchase of uniforms and equipment to enable childrens' particpation**	**$500.00**	**$ 250.00**	**-$ 14.90**
		Under Our Feet Charitable Trust	Towards the purchase of compost and seedlings	$250.00		

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	***Examples (but not limited to) of what the Board can fund:***
× *Wages*	✓ *New equipment*
× *Debt servicing*	✓ *Toys/educational aids*
× *Payment for volunteers (including arrangements in kind eg petrol vouchers)*	✓ *Sporting equipment*
× *Stock or capital market investment*	✓ *Safety equipment*
× *Gambling or prize money*	✓ *Costs associated with events*
× *Funding of individuals (only non-profit organisations)*	✓ *Community training*
× *Payment of any legal expenditure or associated costs*	
× *Purchase of land and buildings*	
× *Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests*	
× *Payment of fines, court costs or mediation costs, IRD penalties*	

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OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Criteria for application

- *Grant applications will be considered every second month by the Oxford-Ohoka Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.*
- *Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.*
- *The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.*
- *Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.*
- *The group should have strong links with the Oxford-Ohoka community.*
- *The applications should clearly state the purpose for which the money is to be used.*
- *The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.*
- *Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.*
- *The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).*
- *An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.*

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Community Board Advocate
Oxford-Ohoka Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Oxford Library & Service Centre, Pearson Park Pavilion, Oxford.
- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2017/2018

Name of Group:

Address:

Contact Person within Organisation:

Position within Organisation:

Contact phone number: Email:

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

What is the timeframe of the project?

Overall Cost of Project: $ **Amount Requesting:** $

How many people will directly benefit from this project?

Who is the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants by Ward:

Oxford-Ohoka % Rangiora-Ashley % Woodend-Sefton % Kaiapoi-Tuahiwi %

Other (please specify):

If this application is declined will this event/project still occur? ☐ Yes ☐ No

If No – what are the consequences to the community/organisation?

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OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☐ No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☐ No

If yes, please supply details:

Enclosed

- ☐ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☐ Supporting costs/quotes *(not compulsory)*
- ☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - *If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:*

Signed: Date:

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	GOV-26-10-06 / 180322030871
REPORT TO:	Oxford-Ohoka Community Board
DATE OF MEETING:	5 April 2018
FROM:	Edwina Cordwell, Governance Adviser
SUBJECT:	ANZAC Day Services 2018
SIGNED BY: **(for Reports to Council, Committees or Boards)**	Department Manager / Chief Executive (pp)

1. SUMMARY

1.1 The purpose of this report is to seek approval of Board representation at wreath laying services within the Oxford-Ohoka community area on ANZAC Day 2018.

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180322030871.

(b) **Appoints** Board member(s) …… to attend the Ohoka ANZAC Day service on Tuesday 24 April 2018 at Ohoka Hall, Mill Road

OR

(c) **Appoints** Board member(s) …… to attend the Ohoka ANZAC Day service on Tuesday 24 April 2018 at Ohoka Hall, Mill Road and to lay a wreath.

(d) **Appoints** Board member(s) …… to lay a wreath on behalf of the Board at the Oxford ANZAC Day parade at 9.30am on Wednesday 25 April 2018.

(e) **Appoints** Board member(s) …… to attend the Cust and West Eyreton ANZAC Day service on Wednesday 25 April 2018 at 10am and to lay a wreath at West Eyreton.

3. BACKGROUND

3.1. Anzac Day is on Wednesday 25 April 2018 and it is normal for a representative of the Council to be in attendance at each service to lay the wreath on behalf of the district. Wreathes are also laid at Rangiora and Kaiapoi on behalf of the people of Zonnebeke, Belgium to support the twinning relationship between the two districts. A reciprocal arrangement is made with the District of Zonnebeke.

3.2. Wreaths will also be laid by the Community Boards at Kaiapoi, Rangiora, Oxford, West Eyreton, Cust, Ashley War Memorial, Sefton and Tuahiwi. The Boards will be also

represented at Ohoka, Fernside, Rangiora High School and Woodend services in conjunction with the Council representatives and wreath laying.

4. ISSUES AND OPTIONS

4.1. All services are on Wednesday 25 April unless otherwise stated.

The times of the services are:

Kaiapoi Cenotaph Dawn Service	6.30am	
Kaiapoi Cenotaph (Trousselot Park)	10.00am	(assemble cnr Davis and Sewell St by tennis courts 9.45am)
Rangiora High School	9.30am	(assemble 9.20am)
Rangiora Cenotaph	11.30am	(assemble at RSA 11.15am)
Oxford Town Hall	9.30am	
Cust Community Centre	10.00am	
Fernside Hall	10.00am	
Tuahiwi (Urupa)	2.00pm	
Ohoka Hall	11.00am	(Tuesday 24 April) Ohoka Hall
Sefton Cenotaph	6.00pm	(Tuesday 24 April) Sefton Domain
Woodend Community Centre	6.00pm	(Tuesday 24 April).

4.2. The Rangiora service will be held at the Cenotaph. The Rangiora RSA will also lay wreaths at the Rangiora High School.

4.3. The Kaiapoi service will be held in Trousselot Park. Members are also invited to the dawn service being held at the war memorial, Raven Quay at 6.30am. Community participation will be welcomed at this service. A breakfast for 100 people will follow the dawn service at the Kaiapoi Club. This is a pre ticketed event.

4.4. The Oxford service will be held at the Oxford Town Hall and the Cust/West Eyreton service starts at the Cust Community Centre and then moves to the West Eyreton Hall.

4.5. Three services are held in the district prior to ANZAC with one being at the Ohoka Hall (Mill Road), and another at the Sefton Domain. This year a new service will occur at the Woodend Community Centre at the same time as the Sefton service. Members of the Woodend-Sefton Community Board will also support the Sefton and Woodend services

4.6. A service is also held at the Ashley war memorial on Tuesday 24 April and supported by members of the Rangiora-Ashley Community Board.

4.7. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Groups and Organisations

Staff assist the local RSA representatives with traffic management plans, advertising of services and service sheets. There is public expectation of ANZAC Services occurring.

5.2. Wider Community

Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service.

The community anticipates that ANZAC services will be held in the District.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications

The costs for wreaths, advertising and incidental costs are met from the Governance budget. Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service. Service sheets are also produced in-house for several of the smaller community services.

6.2. Community Implications

Not applicable.

6.3. Risk Management

Not applicable.

6.4. Health and Safety

Local RSA's host the services and are responsible for traffic management plans and all associated organisation.

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Legislation

Not applicable.

7.3. Community Outcomes

People are friendly and caring, creating a strong sense of community in our district.

7.4. Delegations

Not applicable.

Edwina Cordwell

Governance Adviser

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	GOV-26-10-06 /180320029482
REPORT TO:	Oxford-Ohoka Community Board
DATE OF MEETING:	5 April 2018
FROM:	Edwina Cordwell – Governance Adviser
SUBJECT:	Mandeville Sports Club facility as a venue for Community Board meetings

SIGNED BY: **(for Reports to Council, Committees or Boards)**	Department Manager	Simon Markham pp Chief Executive

1. SUMMARY

1.1 This report provides feedback on the Board's request of 9 November 2017 that staff assess the possibility of using the Mandeville Sports Club facility, on occasion, for future Board meetings.

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 180320029482.

(b) **Resolves** to hold its future 2018 Board meetings at the following venues commencing at 7.00pm on the following dates.

- Thursday 3 May – Oxford Town Hall (A&P Room)
- Thursday 7 June – Ohoka
- Thursday 5 July – West Eyreton Hall
- Thursday 9 August – Ohoka
- Thursday 6 September – Oxford Town Hall (A&P Room)
- Thursday 4 October – West Eyreton Hall
- Thursday 8 November – Ohoka
- Thursday 6 December – Oxford Town Hall (A&P Room)

3. BACKGROUND

3.1 At its meeting of 9 November 2017 the Board considered both its meeting dates for 2018 and the potential venues for these meetings.

3.2 The Board wished to continue to hold meetings in local venues which would more easily enable members of the community to attend such meetings and for these to be located throughout the Board's large geographical community area. These venues being: Oxford Town Hall, Ohoka Hall or Ohoka Pavilion and West Eyreton Hall.

3.3 Although the Ohoka venues have worked well, members also requested that staff assess the possibility of using the Mandeville Sports Club facility.

3.4 The club facilities had been used previously for a Public Forum although there had been issues with non-exclusive use and the impact of this on the formal Forum/Board

proceedings. This included both the noise and general disruption from other activities and groups using the centre as well as potential health and safety issues raised by attendees related to the sale and consumption of alcohol on the premises.

4. ISSUES AND OPTIONS

4.1. Staff have contacted the Mandeville Sports Club and also spoken with the Council's appointed representative to the Mandeville Sports Club Committee, Councillor Wendy Doody. Board member Mark Brown is an independent member of the Mandeville Sports Club Committee in his private capacity, and he has been consulted also.

4.2. The Club is extremely successful and offers a range of facilities for the various sports clubs and private hire and is used extensively with multiple occupancy being the norm.

4.3. Both the Club and Councillor Doody confirm that it would not be possible for the Board to have exclusive use of the facility for Board meetings as this would prevent other users having access to the facility and compromise a wide range of sports and community activities.

4.4. Councillor Doody also confirms that even the Mandeville Sports Club Committee does not hold its meetings in the Sports Centre as the rooms are usually fully booked and there is little if any spare capacity and certainly not on an exclusive use basis.

4.5. Staff have also confirmed that even if a suitable room on a 'non-exclusive' use basis was to be found there is the further issue of alcohol being served and consumed on the premises. Although totally in keeping with, and appropriate for a sports and events facility, this would not be an appropriate environment for a public meeting held by the Community Board, open to all demographics including youth.

4.6. It is also noted that the Mandeville Sports Club is located within a few minutes' drive (5km) of the Ohoka Community Hall which is currently used for Board meetings. The Ohoka Pavilion, in the Domain may be used during 2018, once building modifications have occurred. The Ohoka, Clarkville and surrounding communities are therefore already well served by these current venues.

4.7. The Mandeville Sports Club facility is an exemplar facility and is extremely well run and organised as a sports, community and events facility. It is as a consequence of this success and as outlined above that the Board is therefore advised that the Mandeville Sports Club is not a suitable venue for Board meetings.

4.8. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Groups and Organisations

Staff have consulted the Mandeville Sports Club and also the Council's appointed member to the Club Committee.

5.2. Wider Community

Not applicable.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications

Potentially room hire may be charged by the Club. There is no Community Board budget for venue hire, hence why Council facilities are used wherever possible.

6.2. **Community Implications**

The community is already well served by the Board meetings being held at the Ohoka Hall or the Ohoka Pavilion. The Board also meets in the West Eyreton Hall, enabling ease of access to residents in the Swannanoa to Eyreton areas. Oxford Town Hall is used three to four times per year by the Board, enabling Oxford residents' easy access to Board meetings.

6.3. **Risk Management**

None.

6.4. **Health and Safety**

None.

7. CONTEXT

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Local Government Act 2002 schedule 7 clause 19.

7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision-making by local, regional and national organisations that affect our District.

7.4. **Delegations**

The Board has delegated authority to determine its meeting dates and venues.

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO:	GOV-26-10-06 / 180327032689
REPORT TO:	Oxford-Ohoka Community Board
DATE OF MEETING:	5 April 2018
FROM:	Doug Nicholl, Chairperson Oxford-Ohoka Community Board
SUBJECT:	Chair's Diary for March 2018

1. SUMMARY

On 19 March I had a meeting with WDC drainage staff to inspect the lower reaches of the Ohoka Stream. A plan was implemented to clear partial blockages to improve river flow and reduce water levels.

On 20 March all Community Board Chairs met, together with Thomas Robson, to discuss a potential Young Achievers Grant. This is a new concept and needs further work and may secure funding from the Draft LTP

On 21 March I attended the Standing Orders Refresher run by the Governance team followed by attending the Ohoka Residents' Association meeting where there was discussion of the Draft Long Term Plan.

On 22 March I attended the Annual Hui hosted by the Council where it was obvious that there is a strong desire for understanding and cooperation.

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

Receives report No. 180327032689.

Doug Nicholl

Chairperson