MINUTES OF A MEETING OF THE OXFORD-EYRE WARD ADVISORY BOARD HELD IN THE WEST EYRETON HALL, CORNER EARLYS ROAD AND NORTH EYRE ROAD, WEST EYRETON ON WEDNESDAY 20 JULY 2016 AT 7.30PM

PRESENT

V Allen (Chair), Councillor W Doody and K Felstead, Members M Brown, J Boulton, D Gordon, J McIntosh, D Nicholl, C Norrish, B Stokes, D Taylor and Mayor D Ayers (arrived at 7.36pm during item 5.1).

IN ATTENDANCE

S Markham (Manager Strategy and Engagement), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

D Gordon – Waimakariri Arts Trust, item 7.4.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Oxford-Eyre Ward Advisory Board – 15 June 2016

Moved D Nicholl seconded J Boulton

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Confirms** that the minutes of the Oxford-Eyre Ward Advisory Board meeting held 15 June 2016, having been circulated as a true and accurate record.

CARRIED

4 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS

5.1 Bruce Chubb, resident of Browns Road, spoke to the Board in relation to Browns Road and North Eyre Road, item 7.1 of the agenda.

B Chubb referred members to the submission from residents. He stated that residents had only received the report before the Board that day and residents had not had an opportunity to read the report and consider its content. He requested the group be given an opportunity to return to a future meeting and present their thoughts, comments or suggestions regarding the report.

V Allen advised the Board had two meetings left before the Local Body elections and the issue may be continued by the incoming Community Board.

unconfirmed

B Chubb commented that due to the length of time residents have been facing the issues outlined in their submission, the possibility of a few months to see a resolution was not of concern. This is the first time the residents have coordinated their efforts to have their issues formally addressed.

D Gordon queried whether residents would be open to a residents' meeting to discuss the issues raised. B Chubb believed that concerns raised by residents would be better presented to the Board, understanding it would be a mid to long term solution.

B Chubb thanked the Board for the opportunity to speak.

6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 Browns Road and North Eyre Road Residents Submission – K Stevenson (Roading Manager)

K Stevenson spoke to the report highlighting it was in response to residents' submissions. He advised that he met with a representative of one of the gravel extraction companies and encouraged Board members to see the operation. He outlined the reasons for the extraction which aided the river's functionality and supported Environment Canterbury's (ECan) maintenance of the river.

K Stevenson had asked the contractor whether there were other roads that could be utilised for the extraction. There were, but they were either too far from the extraction site to be economical or had a bridge. The contractor had stated that most contractors utilised South Eyre Road to access the river with approximately 10% using Browns Road to access the river. He commented that heavy traffic movements on Browns Road were low when compared to the total number of heavy traffic movements to and from the river.

S Markham queried how long it would take to get the river bed to a desired depth. K Stevenson replied that contractors could dig another half a metre of gravel, adding the consent was for ten years.

D Ayers sought confirmation that gravel could be extracted from other parts of the river. K Stevenson replied that it could, adding there were likely to be other roads similarly affected by the work.

S Markham sought clarification the operation would move away from Browns Road in the future. K Stevenson replied that it would, to the east rather than to the west, but ECan would continue to oversee maintenance of the river bed levels.

D Nicholl asked whether ECan could be asked to contribute to sealing the road. K Stevenson replied they could be asked but was not certain the answer would be positive. He added that contractors on the other side of the river had maintenance of the roads added to their consent.

D Gordon acknowledged the residents' issues and reiterated a residents meeting would be a good way forward.

unconfirmed

K Felstead queried the time frame for the high shoulder grading. K Stevenson stated it was work that was carried out during the summer and had been added to the planning programme for the coming summer.

Moved D Gordon seconded W Doody

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Receives** report No 160701063296.

(b) **Thanks** the submitters for their submission.

(c) **Notes** that the Roading Manager will meet with the gravel extraction contractors to discuss what steps they may be able to take to minimise the impact of the truck movements on the residents in Browns Road.

(d) **Notes** that the grading of Browns Road will be reviewed and the high shoulder removal will be included in the 2016/17 high shoulder removal programme.

(e) **Requests** staff arrange a meeting of residents and other interested parties, including Board members, to ensure a common understanding of all issues and options for the way forward.

CARRIED

D Gordon believed it was the best way forward to get all parties together to work out a solution for all involved.

W Doody agreed that getting everyone involved, and affected, together would be a good solution, and would be an opportunity for the Council to outline why the work is being carried out.

7.2 **Oxford-Eyre Ward Advisory Board / Oxford-Ohoka Community Board Discretionary Grant for 2016/2017 – K Ward (Community Board Advocate)**

K Ward took the report as read.

Moved K Felstead seconded D Nicholl

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Receives** report No.160616057093.

(b) **Approves** the Board's 2016/2017 Discretionary Grant Application Criteria and Application Form (pre-election version).

(c) **Approves** the Board's 2016/2017 Discretionary Grant Application Criteria and Application Form (post-election version).

(d) **Approves** the Board's 2016/2017 Discretionary Grant Accountability Form (pre-election version).

(e) **Approves** the Board's 2016/2017 Discretionary Grant Accountability Form (post-election version).

(f) **Notes** the 2016/2017 financial year grant funding available is $4,310.

unconfirmed

(g) **Notes** that grant applications deferred from the 18 May 2016 meeting will be considered 20 July 2016, as the start of the 2016/2017 financial year in a separate report.

(h) **Notes** that staff also recommends that the Oxford-Eyre Ward Advisory Board could grant up to a maximum of $1077.50 during the remaining term and still leave a fair balance within the fund for the subsequent Oxford-Ohoka Community Board to inherit.

(i) **Notes** staff recommends the Oxford-Eyre Ward Advisory Board view itself as a "caretaker" for the Discretionary Grant for the remaining three months of the triennial term.

(j) **Approves** that grant applications will be considered by the Board every second meeting/month after the 20 July 2016 meeting, being September, November 2016 and February, April and June 2017.

CARRIED

7.3 **Deferred applications from May 2016 for Oxford-Eyre Ward Advisory Board Grants 2016/2017 applications – K Ward (Community Board Advocate)**

K Ward took the report as read.

Moved K Felstead seconded J McIntosh

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Receives** report No. 160708065612.

(b) **Approves** a grant of $250 to the Oxford Area School - Senior Netball team towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson.

(c) **Approves** a grant of $250 to Little by Little towards costs associated with a new community initiative.

(d) **Approves** a grant of $250 to Oxford Play Centre towards purchase of a lawn mower.

(e) **Approves** a grant of $250 to Under Our Feet Charitable Trust towards the purchase of compost and seedlings.

(f) **Approves** a grant of $250 to North Canterbury Family Violence Network towards funding a presentation to raise family violence awareness among Oxford Area School youth.

Regarding the application from Under Our Feet Charitable Trust: C Norrish commented the community already has a community garden and expressed reservations regarding the sustainability of the project. More information has been requested on this project.

unconfirmed

Amendment

Moved C Norrish seconded D Gordon

THAT the Oxford-Eyre Ward Advisory Board:

(e) **Defers** the application from Under the Feet Charitable Trust to the Oxford-Eyre Ward Advisory Board's meeting of 17 August 2016 and requests the Trust elaborate on their intentions for the project.

CARRIED

The amendment then became the substantive motion

Moved K Felstead seconded J McIntosh

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(e) **Defers** the application from Under the Feet Charitable Trust to the Oxford-Eyre Ward Advisory Board's meeting of 17 August 2016 and requests the Trust elaborate on their intentions for the project.

(f) **Approves** a grant of $250 to North Canterbury Family Violence Network towards funding a presentation to raise family violence awareness among Oxford Area School youth.

CARRIED

7.4 **Summary of Discretionary Grant accountability to 30 June 2016 – K Ward (Community Board Advocate)**

Having declared an interest, D Gordon sat back from the table and took no part in the discussion

K Ward took the report as read.

Moved D Nicholl seconded J Boulton

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Receives** report No. 160707065224.

(b) **Circulates** a copy of this report to all of the Community/Ward Advisory Boards.

CARRIED

unconfirmed

8 MATTERS REFERRED FOR INFORMATION

8.1 **Rangiora Community Board Minutes – 8 June 2016**
(Trim No.160607053536)

8.2 **Kaiapoi Community Board Minutes – 20 June 2016**
(Trim No. 160620057958)

8.3 **Aquatic Facilities Update Report – S Milne (Aquatics Facilities Manager)** Report to Community and Recreation Committee – 21 June 2016 (Trim No. 160608053949)

8.4 **Library Update – P Ashbey (Libraries Manager)** Report to Community and Recreation Committee – 21 June 2016 (Trim No. 160614055456)

8.5 **Update on Flooding Mitigation Works – K Stevenson (Roading Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160602052509)

8.6 **NZTA Business Case Approach, One Network Road Classification and Stakeholder Engagement Proposal – Y Warnaar (Asset Planning Engineer, Roading), and K Stevenson (Roading Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160531051133)

8.7 **Approval of the Allocation of the 2016/17 Roading Capital Works Programme – K Stevenson (Roading Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160601051324)

8.8 **Request for budget for Ocean Outfall and Beach Testing – R Barber (Wastewater Asset Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160608053630)

8.9 **Ocean Outfall – 10 Year Compliance Review – R Barber (Wastewater Asset Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160607053188)

8.10 **Earthquake Infrastructure Recovery Programme – June 2016 Update – G Boot (Project Delivery Manager)** Report to Utilities and Roading Committee – 21 June 2016 (Trim No. 160623060000)

8.11 **Elected Member Remuneration July-October 2016 – S Nichols (Governance Manager)** Report to Council – 5 July 2016 (Trim No. 150623060329)

8.12 **Contract 16/19 Wards Road and West Bradleys Road Stormwater Drain Upgrade Tender Evaluation Report – B Pearce (Project Engineer) and K Simpson (3 Waters Manager)** Report to Management Team – 27 June 2016. *Report circulated separately.*

Items 8.1 – 8.12 distributed to members 13 July 2016.

Moved C Norrish seconded B Stokes

THAT the Oxford-Eyre Ward Advisory Board:

(a) **Receives** the information in 8.1-8.12.

CARRIED

Unconfirmed

9 CORRESPONDENCE

9.1 Email of appreciation from Ashley Gorge Reserve Advisory Group.

9.2 Tabled letter from W.H.Bowis regarding leased land from the Council.

V Allen commented that over 100 submissions were received from consultation carried out regarding the Oaks Walkway. The letter from the Bowis family will be included with the other submissions.

10 CHAIRPERSON'S REPORT

Nothing to report.

11 COUNCILLORS' FORUM

11.1 **K Felstead**

- Council 5 July:
  - Waimakariri Residential Red Zone Recovery Plan will be considered the Council at its meeting of Tuesday 26 July. It will then go to the Minister Supporting Greater Christchurch Regeneration for comment.
  - Most earthquake related projects have now been completed and most of the remaining projects are awaiting the outcome of the Recovery Plan.
  - Northern Pegasus Bay Bylaw review 2016 had been adopted by the Council.
  - Fire services review: the government are planning to merge the New Zealand Fire Service with the National Rural Fire Authority into one Fire and Emergency New Zealand by 1 July 2017. This means Councils will no longer be responsible for rural fire.
  - Recommendation from the Kaiapoi Community Board regarding use of glysophate in Council managed waterways: the Council is seeking more advice on the matter from the Ministry of Health and the Ministry for the Environment.
  - Solid Waste and Waste Handling bylaw is out for consultation.
  - Approved funds to investigate sea foam near the ocean outfall.

11.2 **D Ayers**

- Sustainable health workshop held in Oxford: discussed the operations of the rural health sector.
- Commented on the glysophate discussions at meetings of the Kaiapoi Community Board, clarifying the concerns raised in relation to its effect on aquatic plants and animal life.

12 MEMBERS' INFORMATION EXCHANGE

12.1 **D Taylor**

- Pearson Park Advisory Group (PPAG): plans for a sound stage were presented by the Council staff. A report will come to the Board for approval/support for its August meeting. There is a plan for an ice skating rink in Oxford but it will require a business plan.
- Ashley Gorge Advisory Group: work on the track is progressing well and the group is appreciative of the funds received from the Board. Promoted the upcoming 'Homestead and Roses' fundraising event.

unconfirmed

12.2 **C Norrish**

- Raised low attendance Pearson Park Advisory Group meeting and decision making could be affected by lack of quorum. Discussion regarding active community involvement in community groups.

12.3 **D Nicholl**

- Ohoka Vision café was successful but lacking in action. Will organise a meeting to encourage progress.

13 CONSULTATION PROJECTS

13.1 **Solid Waste and Waste Handling Licensing Bylaw review 2016**

13.2 **Local Body Elections**

The Board noted the consultation projects.

14 BOARD FUNDING

14.1 **Board Discretionary Grant** Balance as at 13 July 2016 $4,310.

14.2 **General Landscaping Budget** Balance as at 13 July 2016 $11,650

D Gordon queried whether there were any projects that could utilise the Board General Landscaping Budgets immediately. K Felstead believed the balance should be held over until the results of the Oaks Park consultation was received.

D Taylor queried whether there was a policy on managing unsightly structures, for example shipping containers on properties. Discussion regarding what constitutes structure that could be considered unattractive. It was noted the Building Act is the legislation for built structures.

The Board noted the balances.

15 MEDIA WORTHY ITEMS

There were no media worthy items.

16 MEMBERS' QUESTIONS UNDER STANDING ORDERS

There were no members' questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

unconfirmed

18 NEXT MEETING

The next meeting of Oxford-Eyre Ward Advisory Board has been scheduled for 7.30pm, Wednesday 17 August 2016 in the Council Chambers, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.45PM

CONFIRMED

_____
Chairperson

_____
Date

unconfirmed