

## POTENTIAL RETAIL ACTIVITIES AND THE REQUIREMENT FOR RESOURCE CONSENT

### Preliminary Assessment

If you intend to establish a business or a commercial activity, there are District Plan rules which may affect your business.

Please answer the following questions, giving as much detail as possible. You may want to submit additional pages to outline your proposal in detail.

When you have completed this form please send it to:

The "Duty Planner"  
Waimakariri District Council  
Private Bag 1005  
RANGIORA 7440

Phone: (03) 313 6136  
Email: [duty.planner@wmk.govt.nz](mailto:duty.planner@wmk.govt.nz)

#### **The Business:**

Address/ Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Please supply a Certificate of Title.

What type of business do you wish to establish? *(Please detail)*

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Will you be:

- Providing a service to the public
- Selling goods direct to the public
- Other *(Please detail thoroughly and be specific)*

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**Staff:**

How many staff will be employed at any one time on the site? \_\_\_\_\_

**Signage:**

Is there signage proposed? Yes  No

If yes, please provide details on all on and off site signs

	<b>Illuminated (Y/N)</b>	<b>Dimensions (w x h)</b>	<b>Proposed Wording</b>
Sign 1			
Sign 2			
Sign 3			
Sign 4			

Please also provide a site plan showing the location of the proposed signage.

**Car Parking:**

Number of car parks proposed? \_\_\_\_\_

How many visitor vehicle movements (in and out) do you anticipate per day? \_\_\_\_\_

Please provide a site plan showing location and layout of the proposed car parks.

What percentage of the total site do you intend to occupy with structures? \_\_\_\_\_

What is the floor area (m<sup>2</sup>) of the business area? This area includes any toilets or washrooms. Please provide a breakdown of the floor area (e.g. washroom 10m<sup>2</sup>)

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What noise do you anticipate on site?

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Are you proposing any external lighting on site? (If so please provide details)

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Will you store any hazardous substances on site? (If so please provide details)

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Please supply a site plan showing all proposed car parking and its layout, access, areas for plantings, the location of buildings on site and all on site signs.

Thank you for taking the time to complete this form. You will be advised whether you require a resource consent for your business by letter in the near future. Please be aware that bulk and location rules may still apply as part of your application.

Your Contact Details:

Name:

Phone:

Email:

Postal address:

If you would like to arrange a meeting, regarding your proposal with a Planning Officer please contact the Duty Planner at the Council to make an appointment.

*Disclaimer: This preliminary advice is provided on the above information submitted above and may be subject to change when a formal application has been received.*