**MINUTES OF A MEETING OF THE RANGIORA COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 DECEMBER 2011 AT 7.06PM**

**PRESENT:**

M Clarke (Chair), K Galloway, J Gerard, J Hoult, A Smalley and S Stirling.

**IN ATTENDANCE:** Mayor Ayers (from 7.40pm), V Spittal (Greenspace Community Engagement Officer), H Lulay (Senior Policy Analyst), S Nichols (Community Board Advocate) and C Mead (Community Board Liaison Officer).

Unconfirmed

## 1. APOLOGIES

Apologies were received and sustained from P Allen, R Brine and G Miller.

## 2. CONFLICTS OF INTEREST

K Galloway – Item 7.2 (b).

## 3. PUBLIC FORUM

## 4. PRESENTATIONS

## 5. CONFIRMATION OF MINUTES

### 5.1 MINUTES OF THE RANGIORA COMMUNITY BOARD MEETING – 29 NOVEMBER 2011

Moved J Gerard Seconded S Stirling

**THAT** the Rangiora Community Board

a) **Confirms** the minutes of the Rangiora Community Board meeting held on 29 November 2011, having been circulated as a true and correct record.

**CARRIED**

## 6. MATTERS ARISING FROM THE MINUTES

## 7. REPORTS

### 7.1 Kevan McLaughlan, Land Information Officer: Road Naming Oxford Garden Developments (GOV-26-02, RDG-26)

Moved K Galloway Seconded J Gerard

**THAT** the Rangiora Community Board:

(a) **Receives** report No 111104051933.

(b) **Approves** the following name for a new road on Lot 2 DP 368364, 154 Johns Road, Rangiora - Subdivision Resource Consent 065387 - Sequoia Way.

**CARRIED**

**7.2 Veronica Spittal, Greenspace Engagement Officer: Rangiora Entrance Sign (RDG-32-31 GOV-26-01**

V Spittal spoke to the report and advised the following additional points:

- A late submission was received from S Harris who believes the design should be iconic and something Rangiora can identify with and suggested a plover which is a bird species that returns annually to the Ashley River.
- Mr Harris and Ms D Johnson's concern with regard to the western location is resolved and the new proposed location is approximately 181 metres further west than the location in the consultation document. Ms E Fraser is now happy with the new location of the sign which will now be half a kilometre further away from the Lehmans Road intersection.
- Our Town Rangiora will consider contributing an equal amount to other community groups at its next meeting.

The Board notes that:

- The project is struggling to attract funding from community groups and if sufficient funds are not raised then consideration could be given to installing only three signs, or applying for additional funding from the Council.
- Woodend Rangiora Road – staff need to talk to Mr and Mrs Leech and other objectors who are concerned about the effect on traffic that a large sign located near a busy intersection may have. It should be noted however that the roading department is not concerned, as large signs tend to slow traffic.

Moved K Galloway Seconded A Smalley

**THAT** the Rangiora Community Board:

(a) **Receives** report No. 111202057765.

(b) **Notes** that consultation has occurred regarding the Rangiora entrance sign.

(c) **Approves** the proposed sign design, with the inclusion of the bottom emblem bar being subject to the outcome of consultation with groups that may be represented on the sign.

(d) **Approves** the proposed sign locations for the southern (sheet 3), northern (sheet 2) and western (sheet 4) town entrances.

(e) **Notes** that the final location for the eastern (sheet 1) sign is to be determined and staff are to pursue a positive outcome for the eastern location.

(f) **Thanks** the Rangiora Keep New Zealand Beautiful Group for their offer of assistance with the project and accepts this offer.

(g) **Recommends** to the Council's Utilities and Roading Committee that it approves $50,000 for funding the construction costs of three signs from the Town Centre Upgrade budget.

(h) **Notes** that the balance of $8,950 for the remaining sign is being sought from community groups.

(i) **Approves** a contribution of $5,000 from the Rangiora General Landscaping Development budget for landscaping works.

(j) **Notes** that the project implementation, including necessary consents, will be funded from the Parks and Recreation budget.

Unconfirmed

(k) **Notes** that Parks and Recreation will be responsible for ongoing maintenance of the signs**.**

**CARRIED**

J Gerard thanked V Spittal and Quentin De Hamill (representing the Lions Club) for their work in progressing this project.

The Board requested V Spittal to pursue the idea of whether or not to have service club logos included on the sign.

Unconfirmed

**7.3 Clare Mead, Community Board Liaison Officer: Grant Applications (GOV-26-02-06)**

Moved A Smalley Seconded J Hoult

**THAT** the Rangiora Community Board :

**(a)** **Receives** report N$^{o}$ 111124056113

**(b)** **Grants** $500 to the Rangiora and Districts Early Records Society to assist with the cost of purchasing a second computer.

**(c)** **Grants** $500 to the Rangiora Methodist Church Parish to assist with the cost of repairs and maintenance of the cemetery.

**CARRIED**

**7.4 Sarah Nichols, Community Board Advocate: New Zealand Community Boards Executive Committee – Annual Levy (GOV-26-02-06)**

S Nichols spoke to the report and advised that the Kaiapoi and Woodend Ashley Community Boards have approved the payment of the levy.

Moved S Stirling Seconded K Galloway

**THAT** the Rangiora Community Board

(a) **Receives** report No. Trim Number 111103051906.

(b) **Approves** a payment contribution of $166.66 (GST exclusive) from the Rangiora Community Board's operational budget as a one-third Community Board share towards the New Zealand Community Boards Executive Committee Annual Levy.

**CARRIED**

*Mayor Ayers attended the meeting at 7.40pm*

**7.5 Sarah Nichols, Community Board Advocate: Ratification of Submission (GOV-26-02-06**

Moved K Galloway Seconded A Smalley

**THAT** the Rangiora Community Board:

(a) **Receives** report No. 111114053921.

**(b)** **Ratifies** the Boards' submission to the Waimakariri District Council regarding Rating, Revenue & Financing Review retrospectively.

**CARRIED**

**7.6 Sarah Nichols, Community Board Advocate: Ratification of Submission to Department of Conservation (GOV-26-02-06)**

S Nichols spoke to the report and advised that a Press release was published in the Northern Outlook with regard to the Board's submission. She said that DOC have acknowledged the Board's submission and have requested M Clarke, S Nichols and the staff drainage manager meet with DOC staff on site and report back to the Board.

Moved J Gerard Seconded S Stirling

**THAT** the Rangiora Community Board:

(a) **Receives** report No. 111201057582.

(b) **Ratifies** the Boards' submission to the Department of Conservation retrospectively.

**CARRIED**

**7.7 Heike Lulay (Senior Policy Analyst): Draft Local Economic Development Strategy for Consultation (GOV-26-06)**

J Gerard did not to participate in discussion as he is a member of the Audit Committee and the EDS working party.

Moved S Stirling Seconded A Smalley

**THAT** the Rangiora Community Board:

(a) **Receives** report N$^{o}$ 111128056631;

(b) **Delegates** authority to the Chair of the Community Board to sign off a submission on the draft Local Economic Development Strategy, if the Board wishes to make a submission;

**(c)** **Provides** feedback on the draft strategy to enable the Community Board Advocate to prepare a draft submission for approval;

**(d)** **Notes** that the draft Waimakariri Local Economic Development Strategy, summarised in paragraph 3.12 to 3.18, has been prepared with significant input from local employers, businesses, developers, sectoral interests, and elected members, both via the major stakeholder forum that was held on 21 July 2011 and the subsequent Working Group that was established to oversee and contribute to the development of the Strategy;

**(e)** **Notes** that consultation on the draft Strategy closes on 21 January 2012, after which hearings will be held;

**(f)** **Notes** that the final Strategy will be presented to the Audit Committee at its meeting in February 2012, where the Committee will be asked to recommend to Council to adopt the Strategy at its meeting on 6 March 2012;

**(g)** **Notes** that the Strategy includes a high-level Implementation Schedule used to input into the 2012-22 Long Term Plan development.

**CARRIED**

Unconfirmed

## 8. REPORTS/MINUTES/MEMOS FOR INFORMATION

**8.1** **Bruce Thompson, Manager of Development Projects: Kaiapoi Maori Reserve 873 – Legal Opinion; Development Concept (report no 111013047447 circulated November 2011)**

**8.2** **Gerard Cleary, Manager Utilities and Roading, Councillor Peter Allen, Chair Councillor Panel for considering submissions on the race closure: Closure of Water Race through North Rangiora (report no 111006046012 circulated November 2011)**

**8.3** **Minutes of a meeting of the Oxford Eyre Ward Advisory Board held on 19 October 2011** (Trim No 111011046850)

**8.4** **Minutes of a meeting of the Woodend Ashley Community Board held on 7 November 2011** (TRIM No 111101051015)

**8.5** **Minutes of a meeting of the Oxford Eyre Ward Advisory Board held on 16 November 2011** (TRIM No 111108052501)

Moved J Gerard Seconded S Stirling

**THAT** the information in 8.1-8.5 be received

**CARRIED**

## 10. CHAIRPERSON'S REPORT

## 11. COUNCILLORS' FORUM

## 12. UPDATE ON EARTHQUAKE RECOVERY –

There will be a district wide update at the combined Community Board/Ward Advisory Board workshop on 22 February 2012.

## 13. CONSULTATION PROJECTS

**13.1** **Waimakariri District Local Economic Development Strategy 2011 –** Tuesday 22 November 2011 to Saturday 21 January.2012.

**13.2** **Signage Bylaw 2011** – Saturday 3 December 2011 to Tuesday 21 February 2012.

**13.3** **Plan Change 32** (Management of growth at Mandeville) Saturday 3 December 2011 to Tuesday 21 February 2012.

**13.4** **Water Supply Bylaw** – Saturday 21 January 2012 to Friday 24 February 2012.

## 14. MEDIA - ISSUES WORTHY OF MEDIA ATTENTION

## 15. QUESTIONS

## 16. URGENT GENERAL BUSINESS

Unconfirmed

## 17. NEXT MEETING DATE

The next meeting of the Rangiora Community Board has been scheduled for Wednesday, 8 February 2012 at 7.00pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.00pm.

Confirmed

Chairman

_____

Date

_____

Unconfirmed

## WORKSHOP NOTES

### 1. Draft Local Economic Development Strategy – discussion for purposes of drafting submission

The Board discussed the Draft Local Economic Development Strategy and were complimentary of the work done to date by staff. The members decided to email any comments/thoughts to the Board Advocate for submission formulation in the New Year.

### 2. Board Members Forum

The members discussed the option of a Board logo. It was decided not to pursue this matter at this point in time and could be reviewed at a later date.

Unconfirmed